

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
June 14, 2017  
6:00 p.m.  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**II. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, May 24, 2017 (W & R)

*Recommendation: Approve draft minutes*

2. Payment of Bills and Claims (W & R)

*Recommendation: Adopt Resolution No. 17-14*

**III. NEW BUSINESS**

1. Fiscal Year 2017-2018 Wholesale and Retail Proposed Budget (W & R)

*Recommendation: Review proposed budget and provide direction to staff on any desired changes in anticipation of the public hearing and budget adoption scheduled for June 28, 2017.*

2. Tyler Technologies Utility Billing Software Agreement (R)  
*Recommendation: Authorize staff to enter into an agreement with Tyler Technologies to implement a Customer Relationship Management Software program to replace the District's current Customer Information System.*
3. 524 Fort Rock Court – Easement Encroachment Request (R)  
*Recommendation: Consider a motion to approve an easement encroachment request for 524 Fort Rock Court and direct staff to execute the necessary agreement with the property owner.*
4. Sierra National Asphalt Contract (R)  
*Recommendation: Consider a motion to award the annual paving services contract to Sierra National Asphalt for the amount of \$114,120 and authorize a 10% contingency for a total budget of \$125,532.*
5. GM Construction Contract Renewal (R)  
*Recommendation: Consider a motion to authorize and approve staff to exercise the second year contract renewal with GM Construction (Contract #15-53) for construction services agreement in the amount of \$147,089 with a 10% contingency for a total budget of \$162,000.*

#### **IV. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 Strategic Plan Update (W & R)  
*Provide update on Strategic Planning*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Update on Pricing of 2009A COP Refunding (W & R)
  - 2.2 Miscellaneous District Issues and Correspondence
3. Legal Counsel's Report
  - 3.1 Legal Matters

#### **V. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
  - 3.2 JPIA - Bob Walters
  - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

**VI. COMMITTEE MEETINGS**

1. Public Information Committee – June 2, 2017
2. Finance Committee – June 13, 2017

**VII. UPCOMING EVENTS**

1. CSDA's Legislative Round-Up  
August 31, 2017  
Webinar

**VIII. ADJOURN**

**UPCOMING MEETING DATES**

June 28, 2017

July 12, 2017

I declare under penalty of perjury that the foregoing agenda for the June 14, 2017 regular meeting of the Board of Directors of San Juan Water District was posted by June 9, 2017, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary