



SAN JUAN WATER DISTRICT SPECIAL BOARD MEETING AGENDA

August 22, 2025
10:00 a.m.

Meeting Locations:

**SJWD Boardroom – 9935 Auburn Folsom Road
Granite Bay, CA 95746**

**Via Teleconference – Coombe Abbey Hotel, Brinklow Road, Binley,
Warwickshire, CV3 2AB UK**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. When all Board members are in the Boardroom, the District's Board meetings are not required to be broadcast via videoconference and are done so as a convenience to the public; furthermore, if the transmission is interrupted for any reason, the meeting will continue in person as scheduled. Members of the public may participate in Board meetings via videoconference per the instructions below.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time – if you are attending via videoconference at that time, please unmute your line in order to speak.

*****Important Notice:** For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. The order of agenda items may be changed to accommodate those in attendance wishing to address a particular item. Please inform the General Manager if you have such a request.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. VACANT POSITION - BOARD OF DIRECTORS

Discuss and provide direction for filling vacant seat on Board of Directors

President Costa to call for Closed Session

III. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

IV. OPEN SESSION

1. Report from Closed Session

V. ADJOURN

UPCOMING MEETING DATES

September 17, 2025

October 15, 2025

I declare under penalty of perjury that the foregoing agenda for the August 22, 2025, special meeting of the Board of Directors of San Juan Water District was posted by August 20, 2025, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet is also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary

STAFF REPORT

To: Board of Directors
From: Adam Larsen, General Manager
Date: August 22, 2025
Subject: Board Vacancy

RECOMMENDED ACTION

Direct staff regarding filling the vacant seat on the San Juan Water District Board of Directors.

BACKGROUND

On August 14, 2025, Director Dan Rich notified me and other representatives of the District that he was resigning from the Board of Directors, effective immediately. The Board must now determine the process it will use to replace Director Rich. The Board can do one of three things: 1) appoint a candidate, 2) announce the Board vacancy and conduct candidate interviews for appointment, or 3) schedule a special election.

Pursuant to Government Code Section 1780, the Board may appoint a successor to Director Rich no later than 60 days after notice of the Board vacancy was received – which in this case would mean the deadline for a decision would be October 13. Government Code section 1780 does not specify a process for the Board to fill a vacancy, so that process may be structured as the Board chooses. Instead of appointing a successor to Director Rich, the Board could call a special election to fill the vacancy, which could occur no earlier than 130 days after the Board's decision. In 2022 after Director Hanneman resigned, Sacramento County elections officials estimated that the cost of holding a special election, just in that county, to be over \$1,000,000. Director Rich represented Division 1, which falls in Placer and Sacramento counties, so a special election would result in expenses for both counties.

Should the Board not act to either appoint a new Director or schedule a special election within 60 days of the notice of vacancy (October 13), the decision would then become the responsibility of the Board of Supervisors of Sacramento County because it is the county in which the larger portion of the District is located.

In order to be appointed to serve on the Board for this vacancy, applicants must be registered voters of the District residing in Division 1. If the Board appoints someone to fill the vacancy, the appointee would hold office until the 2026 District election.