SAN JUAN WATER DISTRICT

Board of Director's Meeting Minutes January 10, 2018 – 6:00 p.m.

BOARD OF DIRECTORS

Marty Hanneman President
Dan Rich Vice President

Ted Costa Director
Ken Miller Director
Pam Tobin Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker General Manager
Donna Silva Director of Finance
Tony Barela Operations Manager

Teri Grant Board Secretary/Administrative Assistant

Rob Watson Engineering Services Manager Greg Zlotnick Water Resources Specialist

OTHER ATTENDEES

Ken Payne Auburn Dam Council

Gary Estes Protect American River Canyons (PARC)

AGENDA ITEMS

I. Public Forum

II. Consent Calendar
III. New Business
IV. Old Business

V. Adjourn

President Hanneman called the meeting to order at 6:00 p.m. He requested that the Board Secretary take a roll call of the Board. The following directors were present: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

I. PUBLIC FORUM

Mr. Ken Payne with the Auburn Dam Council addressed the Board to present new information since his last presentation to the Board. He referenced three documents — The American River Common Features General Reevaluation Report from the Army Corp of Engineers, the draft application to the California Water Commission for the Water Storage Investment Program which he said was not submitted and is used as a concept paper, and a draft Joint Powers Agreement for Auburn Dam Authority. A copy of the draft application and draft JPA will be attached to the meeting minutes. He offered to return to a Board meeting to discuss the JPA as an agenda item on a future Board meeting.

Mr. Gary Estes with Protect American River Canyons (PARC) addressed the Board and provided resolutions from the City of Auburn, the Auburn Area Recreation and Park District, the Auburn Chamber of Commerce, and the Placer County Board of Supervisors which express their support for preserving the Auburn Area Recreation Area as a river-based recreation area. A copy of the resolutions will be attached to the meeting minutes. He requested that the Board review both sides of the Auburn Dam issue before they make any decision.

II. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. Board Meeting Schedule Change

Recommendation: Adopt Resolution 18-01 changing the dates for its regular meetings and approving a conforming amendment to the Board Rules

Director Tobin moved to approve the Consent Calendar. Director Rich seconded the motion and it carried unanimously.

In response to Director Miller's question, Mr. Helliker informed the Board that staff prefers the 4th Wednesday of the month for the monthly meeting so that the General Manager's report and financial information can be compiled. In addition, Mr. Helliker informed the Board that a special meeting could be scheduled when needed.

III. NEW BUSINESS

1. RWA Executive Committee Election and Chair/Vice Chair Election

Mr. Helliker informed the Board that the election of the 2018 RWA Executive Committee and RWA Board of Director officers will be conducted on January 11, 2018. He explained that the Executive Committee will be elected then, from that nine member committee, the Chair and Vice Chair for the RWA Board of Directors will be elected.

IV. OLD BUSINESS

1. District Staffing (W & R)

President Hanneman informed the Board that he has heard different points of view on District's need for an Assistant General Manager (AGM); therefore, he is looking to see how the District is structured and receive feedback from the Board regarding the position. The Board Secretary provided the Board with a copy of the current District Organization Chart.

Mr. Helliker reviewed the staff report which was provided in the Board packet and which will be attached to the meeting minutes. He reviewed the history of staffing over the last couple of years. In addition, he reviewed the duties that the AGM position covered and explained how those duties are covered currently. He informed the Board that all the duties of the AGM position are being fulfilled.

Mr. Helliker informed the Board that the executive management team is taking on more responsibilities which is giving them opportunities to function at a higher level. He explained that he plans to give ample notice when he retires in order to have a transition period similar to the recent transition at Sacramento Suburban Water District. He plans to update the succession plan for the critical positions.

President Hanneman opened the floor for discussion. The Board provided their comments regarding the AGM position. Directors Rich, Miller and Costa voiced support in not filling the position. Director Miller commented that the General Manager should be the one to request that the position be filled when needed. Director Tobin voiced concern regarding the amount of work required of the General Manager and the Water Resources Specialist in the absence of the AGM position.

In response to Director Costa's comments, Mr. Barela explained that the Water Treatment Operator position was put into place to cover shortages and to eliminate the "excessive" overtime which it has. Mr. Helliker informed the Board that there were extensive discussions with SSWD to collaborate on the Safety & Regulatory position. In addition, once the Safety & Regulatory position is in place and has established a safety program for the District, then Mr. Barela can evaluate the opportunity to offer other agencies support in their safety programs. Mr. Helliker informed the Board that the management team will be evaluating the District's staffing needs and will bring more information to the Board once that is complete.

Mr. Helliker reviewed the management action list which was compiled by the previous AGM and updated by Mr. Helliker. He informed the Board that a number of the items were completed and the items marked in red are still pending and being worked on. A copy of the list will be attached to the meeting minutes. He stated there are five topic areas – Staffing, Policies & Ordinances, Water Transfers, Wholesale Water Supply Agreements, and the Facilities Plan. He explained that once the Strategic Plan is in place, then an operations plan will be developed for FY 2018-19. Additional items will be placed in the operations plan which are not in the management action list such as the performance metrics for the strategic plan, the meter replacement strategy, the water quality control plan, and the software upgrade for customer service billing.

Director Costa commented that the Board Secretary should be working with the Board President when compiling the agenda and should be reporting to the Board when fulfilling the Board Secretary duties. Mr. Helliker commented that the Board Rules state that any Board member can ask for an item to be placed

on the agenda and that the General Manager adds items that staff are preparing. Mr. Helliker suggested that the Board review the Board policy on agenda preparation and then determine if any changes need to be made. Director Tobin voiced concern that the minutes have changed over the last several months to a more narrative format and that the Board Secretary should report to the Board President not to the General Manager on matters of the Board. President Hanneman will work with the General Manager and the Board Secretary to review SJWD's ordinances and address Board comments.

Director Costa commented that a good HR employee would pay for their own position and suggested that when the General Manager evaluates staffing for the HR duties that he take this into consideration. President Hanneman referred the topic to the Personnel Committee. Mr. Helliker will bring the topic to the Personnel Committee once the evaluation is complete.

President Hanneman doesn't hear any need to spend \$250,000 for the AGM position and will revisit the topic if the General Manager so requests. In addition, he commented that he would like more information provided to the Board on succession planning.

V. ADJOURN

The meeting was adjourned at 7:25 p.m.

ATTEST:	MARTIN HANNEMAN, President Board of Directors San Juan Water District
TERI GRANT, Board Secretary	-





Water Storage Investment Program Concept Paper Form

Please complete the questions below and return your completed concept paper by email to cwc@water.ca.gov by 5:00 p.m. on March 31, 2016. Completed concept papers should not exceed four pages.

Contact Information					
Contact Name: Ken Payne					
Email: kenpayne65@yahoo	o.com				
Phone Number: 916-215-72					
Agency/Organization Name	2: Auburn Dam Council				
Agency Type (select one):	☐ Public Agency ☒ Nonprofit Organization ☐ Public Utility				
	☐ Tribe ☐ Mutual Water Company ☐ Local Joint Powers Authority				
	☐ Other:				
Project Information					
Project Name: American Ri	ver Watershed Storage in the Auburn Ravine				
Project Type:	☐ CALFED Surface Storage ☐ Groundwater Storage				
	☐ Groundwater Contamination Prevention or Remediation				
	☐ Conjunctive Use ☐ Reservoir Reoperation				
	☐ Local Surface Storage ☐ Regional Surface Storage				
	□Other:				
Estimated Project Cost: \$4-6 billion					
Estimated WSIP Funding Request: Yet undetermined					
Please describe your project, including location, water source, facilities, and operations:					
This storage project would be located south of the City of Auburn, on the North Fork of the American					
River, below the confluence of the North and Middle Forks of the American River.					
The western seconds is the Australia					
The water source is the American River Watershed, below the convergence of the North and Middle					
Forks of the American River.					
Facilities would include: 1) a reservoir, of as much as 2.3 million acre feet (MAF); 2) a hydroelectric					
power production facility, with a capacity of as much as 800 megawatts (adequate to serve more than					
350,000 homes and capable of pumped storage, from Folsom Reservoir, and perhaps adjacent terrain,					
	mands); 3) flood protection capacity for the Sacramento Region to reach at				
	ent, and 4) a wide variety of recreational activities, which will have a				
	om Reservoir, with year-around boating facilities availabledue to				
	e "Upper Folsom Reservoir," at Auburn.				
Operations of this facility w	rill provide more than twice the current water supply for 1)				

environmental/fishery purposes (including the Lower American River (LAR)); 2) Delta

protection/restoration, and 3) countering sea-level rise. Water in the Folsom Reservoir is critical to meet the requirements of the Biological Opinions (BiOps) and to stabilize the LAR. Keeping Folsom



Reservoir continually full would be just one of the benefits of an upstream reservoir. Storing water for local purveyors, above Folsom, would secure local supplies during prolonged drought conditions—the only time that Folsom, otherwise, may be far below capacity. The effects of this additional supply will improve the joint operations of the Central Valley Project (CVP) and the State Water Project (SWP), thus minimizing drawdowns from Shasta and Oroville Reservoirs. Because of climate change, as more extreme seasonal fluctuations dictate storage capacities and flood protection requirements, adequate water levels can be maintained in the Folsom Reservoir to maximize environmental requirements and the needs of fisheries. Additionally, local sponsorship, through a Joint Powers Authority, would result in more local control of local water supplies for the local sponsor(s). This would mean that after downstream environmental requirements (including BiOps) are met, coordination with the Bureau of Reclamation (BOR) for joint operations of the water projects (CVP & SWP), could be somewhat contingent on local coordination. This would insure that local water supplies for domestic uses (to prevent public health-hazard conditions and maintain adequate water for residential fire suppression) are available.

Per Water Code section 79753, the Commission may only fund the public benefits of water storage projects. Further, ecosystem improvements must make up 50% of the funded public benefits (Water Code section 79756(b)). What public benefits does your project provide? (select all that apply):

- oximes Ecosystem Improvements oximes Water Quality Improvements oximes Flood Control

Please describe the magnitude of the public benefits and how the project will be operated to provide the public benefits:

Consistent with the Governor's "all-of-the-above approach," this project provides more public benefits than any other single project, primarily due to its strategic location and its ability to provide 800 megawatts of clean hydroelectric power, to partially offset the 2025 decommissioning of PG&E's Diablo Canyon power plant. Just north of the Folsom Reservoir, an Auburn Reservoir would be able to continuously refill Folsom, as water is used for a variety of public benefits (environmental, fisheries, flood protection, recreation, etc.), and it would be within hours of the Delta for the environmentally-critical pulse flows. This strategic release point, at Folsom Dam, provides the best coordinated operational control of any other water storage projects, up and down stream.

Public benefits include:

Ecosystem Improvements: As a tributary to the Delta, the Lower American River (LAR) fisheries (requiring cool, minimum flows) and the tens-of-thousands of acres of the American River Parkway can only be improved by a very large upstream water storage project(s). This project would furnish an adequate supply of water to maintain fresh water for Delta ecosystems and fisheries, and maintain the current X2 brackish mixing zone, during sea level rise.

Related to this project is the partially-completed Folsom South Canal. Finishing this critical project



would help to supply adequate surface water to reduce the rate of subsidence in eastern San Joaquin County and help to restore groundwater resources, as called for by the Sustainable Groundwater Management Act. (In fact, essentially, all of the Central Valley is designated as "Critical Overdraft".

Water Quality Improvements: A large amount of additional upstream storage will improve both domestic water quality and water quality for fisheries (minimum flows and temperature) in the LAR, Sacramento River, the Delta, and help meet the BiOp requirements. In climate-change driven prolonged-drought conditions, additional upstream storage will furnish local water suppliers with their designated allotments, so as to insure that public-health-hazard levels are not reached, due to domestic water supply curtailments, or unavailability. The additional reservoir storage will help to offset climate-change induced loss in snowpack.

Flood Control: The flood control benefits to the Greater Sacramento Region are the primary pubic benefit and truly unequaled by ANY OTHER flood-control project in Northern California. The Auburn Dam and Reservoir would provide AT LEAST 400-year flood-event protection to the population in the Sacramento Region! That is clearly double the future protection that the Sacramento Region can expect, once the new Folsom Spillway, and the American River and Sacramento River levee improvements are competed later this decade—if then. (By the way, the December 2015, US Army Corps of Engineers study, "American River Watershed Common Features General Reevaluation Report," states that Sacramento currently has 32-years' flood-risk protection, and that after river and tributary levee and Sacramento bypass improvements are completed, valued at more than \$1.5 billion, the flood-risk protection would only reach 147 years.) With the additional storage capacity, the resultant elimination of flood insurance requirements will save the Region's residents tens of millions of dollars annually. Additionally, the large amount of upstream storage that this facility would provide, to continually refill Folsom Reservoir, would be able to provide a critical supply of water, in the event of seismically-induced levee failures in the Delta. Thus, although the primary public benefit may be flood control, this facility's water makes it primarily an environmental reservoir.

Emergency Response: As a result of the recent four-year drought, portions of the Sacramento Region came dangerously close to losing domestic water for sanitary purposes, which would have created a public-health hazard. Cities and water districts (City of Roseville, City of Folsom, San Juan Water District, etc.), that depend on the Folsom Reservoir for their water supply, all would have been affected, if there had been a fifth year of drought-level rainfall. Closely related to public health needs is the need for water supplies for residential fire suppression. (Sacramento Metropolitan Fire District, alone, serves a population of over 727,000 people in a 417 square-mile service area.) Additionally, convenient access to adequate water supplies for battling regional wild fires becomes critical as drought conditions persist, with climate change.

Recreation: The recreational benefits of this project include year-around boating (including year-around marinas), swimming, fishing, and rowing activities at **both** of the Folsom and Upper Folsom Reservoirs, as well as biking, walking, jogging, fishing, etc. along the many miles of the American River Parkway (Parkway). Additionally, the increased ability to control water flow would reduce the regular flooding that occurs at the 365-acre Discovery Park, at the confluence of the American and Sacramento Rivers, in the Parkway, forcing complete closure, for extended periods, even in regular-rainfall years.



Water Code section 79752 requires that funded projects provide measurable improvements to the Delta ecosystem or to the tributaries of the Delta. Please describe how your project provides ecosystem improvements in the Delta or tributaries to the Delta:

This project provides ecosystem improvements in the Delta AND tributaries to the Delta. In a practical sense, the release point for the Auburn Reservoir will be the Folsom Dam. With a potential capacity more than double that of Folsom, a reservoir at Auburn is positioned to maintain Folsom at near capacity, while still providing more than double the future flood-event protection for the Sacramento Region than can Folsom Reservoir, even after the completion of the spillway and levee improvements. Thus, the strategic location of Folsom Reservoir allows deliveries of water to the Delta within hours of when it will be needed for fisheries and tidal action, that will be exacerbated by sea-level rise. Additionally, as a tributary of the Delta, the Lower American River (LAR) fisheries can be improved ONLY by controlling rates of flow and water temperatures. This can be done ONLY with additional storage upstream from Folsom Reservoir. At the time Folsom Dam and Reservoir were planned, in the 1940's, it was sized to be adequate for the known weather conditions up until that time in history, with only 40 years of rain data. But, with the rain storm of the winter of '55-'56, it became abundantly clear that Folsom Reservoir was too small. Thus, the Auburn Dam was authorized by Congress in 1965. Notably, in order to maintain adequate capacity for rain events this past Spring (2016), millions of acre feet of highquality uncontaminated water was released to the ocean, at a time when there is little or no environmental benefit!

Water Code sections 79755 and 79757 require the Commission to make a finding that a project will advance the long-term objectives of restoring ecological health and improving water management for beneficial uses in the Delta prior to allocating funding for a project. Please describe how your project could help advance the long-term objectives of restoring ecological health and improving water management for beneficial uses in the Delta:

The additional water supply available for downstream deliveries to the Delta will be able to provide adequate fresh-water flows for restoring ecological health and improving water management for beneficial uses in the Delta. This is especially true, given large amounts of water that will be diverted from its current flow path through the Delta, should the BDCP "Twin Tunnel," AKA "California Water Fix," project ever become a reality. Furthermore, the additional water supplies from this project will have the effect of preventing reverse flows at the pumping station, and thus, in that regard, eliminate the need for an alternate conveyance. Additional water also would be available for fisheries and ecosystem preservation and be able to prevent and stabilize salt water intrusion, or the inland (eastward) movement of the brackish X2 zone. As a result of climate change, the new supplies of fresh water will be able to stabilize the Delta water needs for much longer periods of time, during the inevitable future drought conditions.



Please describe any other benefits provided by your project, such as water supply reliability benefits, and the potential beneficiaries:

As a locally-sponsored project, this facility would deliver flood protection, water supply reliability, electricity, fisheries and ecosystem improvements (including groundwater recharge), and be paid for by the sale of revenue bonds, repaid by the sale of electricity, water, and recreation. Additionally, local sponsorship would mean local control on local water supplies for the local sponsor(s). This would mean that after downstream environmental requirements are met, coordination with the BOR, for joint operations of the State and federal water projects, could be somewhat contingent on <u>first</u> meeting local needs, in order to insure that local water supplies for domestic uses (including public health (sanitary) purposes) and fire suppression, are available.

Additionally, should this project include the completion of the Folsom South Canal, additional water supplies would be available to East San Joaquin County for groundwater recharge, irrigation, and ultimately, for minimizing land subsidence—which, in some places, exceeds one foot per year!

DRAFT

JOINT POWERS AGREEMENT

AUBURN DAM AUTHORITY

THIS AGREEMENT, made and entered into this day of, 2017, pursuant to the Joint Exercise of Powers Act, by, and between,,, and These public entities are hereinafter collectively referred to as the "parties" or "member entities". The terms "parties" and "member entities" shall also include any additional parties that join in this Agreement, pursuant to Section 6.06, but shall exclude any parties that withdraw from this Agreement, pursuant to any of the provisions hereof.					
<u>RECITALS</u>					
This agreement is ma	ade with reference to the	following facts:			
			ornia counties, and encies created by specia		
Auburn Dam and Re tunnel, coffer dam, on the Auburn Dam participation by a no	servoir and a hydroelectr Foresthill Bridge, and doir and has now indicated it w n-federal entity or entities	ic powerplant at ng foundation wo will not resume co s, such as the Aut		ing a diversion at ceased work some financial	
powerplant construct, o	are constructed at the Auk perate, and maintain such	ourn Dam site an n facilities either	nat a dam, reservoir, and deach has statutory authore alone or in cooperation we thority in common with the	rity to acquire, rith the United	
NOW, THEREFORE, IN CONSITDERATION OF THE MUTIAL PROMISES, COVENANTS, AND CONDITIONS, HEREINAFTER SET FORTH, IT IS AGREED BY AND AMONG THE PARTIES HERETO, AS FOLLOWS:					
		ARTICLE I			
	<u>[</u>	<u>DEFINITIONS</u>			
	nitions: As used in thi		less the context requires o	otherwise, the	
(a) "Authority" -	– shall mean the Auburn	Dam Authority,	peing the separate entity o	reated by this	

(b) "Board of Directors" or "Board"—shall mean the governing body of the Authority, as established

in Section 3.01 of this agreement.

DRAFT

- (c) "Law" or "The Law—shall mean the Joint Exercise of Powers Act, being Articles 1 and 2 of Chapter 5 of Division 7 of Title 1 of the Government code of the State of California (Sections 6500, et seq.).
- (d) "Project"—shall mean a dam, reservoir, and hydroelectric power plant, as more particularly described in Article V of this Agreement.
- (e) "Power Purchase Contract"—shall mean any agreement which the Authority may execute with a public utility, governmental agency, or other entity, to provide a source of revenue, from the sale of hydroelectric power, to contribute to the funding of the debt service, and for such other purposes as may be appropriate.
- (f) "Prospective Power Purchaser"—shall mean any public utility, government agency, or other entity with whom the Authority may execute a written agreement or memorandum of understanding providing for the financing of preconstruction aspects, of the Project, coupled with the right of the Prospective Power Purchaser to enter into a Power Purchase 'Contract, if specified conditions are fulfilled.
- (g) "Revenue Bonds"—shall mean revenue bonds of the Authority, including each and all series of revenue bonds, and except as the context shall require, otherwise any other form of indebtedness of the Authority, and issued pursuant to the Law, or the Revenue Bond Law of 1941, being chapter 6 of Part 1 of Division 2 of Title 5 of the Government Code of the State of California (Sections 54300, et seq.).

ARTICLE II

CREATION OF THE AUBURN DAM AUTHORITY

<u>Section 2.01</u> <u>Creation</u>: There is herby created, pursuant to the Law, a public entity to be known as the Auburn Dam Authority (ADA).

<u>Section 2.02</u> <u>Term</u>: This Agreement shall be effective from the date first above written until the date of expiration of all licenses granted by the FERC, or its successor, and all extensions of such licenses, unless sooner terminated by mutual agreement of all the parties. Notwithstanding the foregoing, this Agreement shall remain in effect until such time as all Revenue Bonds of the Authority and the interest thereon shall have been paid in full, or provision for such payment shall have been made.

<u>Section 2.03</u> <u>Purpose</u>: The purpose of this Agreement is to provide for the joint exercise, through the Authority of powers common to each of the parties, to study, develop, design, finance, acquire, construct, maintain, and replace dams, reservoirs, tunnels, conduits, hydroelectric facilities, construct, operate, any and all works related and incidental thereto on the American River, between the Placer County Water Agency's Middle Fork American River Project and the Folsom Reservoir, either by the Authority alone, or in cooperation with the United States or other entities, in order to divert, store distribute, and sell water for beneficial use, and to generate, transmit, consume, and sell hydroelectric power incidental thereto, all as more specifically set for in this agreement.



Powers: The Authority shall have the power to study, develop, design, finance, acquirer, construct, operate, maintain, and replace dams, reservoirs, tunnels, conduits, and hydroelectric power facilities, as specified in this Agreement, and all related facilities necessary and incidental thereto, in order to divert, store, distribute, and sell water, and to generate, transmit, consume, and sell hydroelectric power incidental thereto. The Authority shall also have the power to take those actions deemed necessary by the Authority's Board of Directors to protect the rights of the member agencies of the Authority to use the waters of the American River, and its tributaries, for the benefit of the lands and inhabitants of the parties, including, but not limited to, participation in regulatory proceedings, court actions, and other activities that may affect the use of the waters of the American River and its tributaries. The Authority is authorized, in its own name, to do all acts necessary for the exercise of these powers for these purposes, including, but not limited to, any or all of the following: to make and enter into contracts; to employ agents and employees; to acquire, construct, manage, maintain, operate, and replace any buildings, works, or improvements; to acquire property by eminent domain, or otherwise, and to hold or dispose of any property; to sue and be sued in its own name, to incur debts, liabilities, and obligations; and to issue Revenue Bonds and other forms of indebtedness to the extent. and on the terms provided by law. The Authority shall have the power to apply for, accept, and receive all state and federal licenses, permits, grants, loans, or other aids from any agency of the United States of America, or of the State of California. In accordance with Government Code Section 6509, the foregoing powers shall be subject to the restrictions upon the manner of exercising such powers pertaining to the Placer County Water Agency, as specified in the Placer County Water Agency Act, Statutes of 1959, Chapter 815, page 2822, as amended (West's Water Code Appendix, Chapter 81).

ARTICLE III

INTERNAL ORGANIZATION

Section 3.01 Governing Body: The business of the Authority shall be conducted by a Board of
Directors consisting of persons. One such director, and one alternative director, shall be selected
and designated in writing from time to time by the governing body of each of the parties, and these
directors shall select ath director (member-at-large and one alternate), whose residences
may alternate between,, and counties every two fiscal
years. The role of each alternate director shall be to assume the duties of the director appointed by his
or her member entity, in case of the absence or unavailability of such director. The directors, including
theth director named by the others, and the alternates, so named, shall serve at the pleasure of
their appointive governing body and shall continue to serve until the respective successors are
appointed.

Section 3.02 Meetings:

(a) The Board shall hold at least one regular meeting each year, and, by resolution, may provide for the holding of regular meetings at more frequent intervals. The date upon which, and the hour and place at which, each such regular meeting shall be held shall be fixed by resolution of the Board. Special meetings of the Board may be called, in accordance with the provisions of



Section 54956 of the California Government Code. All meetings of the Board shall be called held, noticed, and conducted subject to the provisions of the Ralph M. Brown Act (sections 54950, et seq., of the California Government Code). Compensation and reimbursable expenses of the Board members shall be as established and paid by the appointing Board except that the compensation and reimbursable expenses for the member-at-large shall be set from time-to-time by resolution of the Auburn Dam Authority Board.

- (b) A quorum of the Board, for the transaction of business, shall consist of a simple majority of directors, except that less than a quorum may adjourn from time-to-time. The concurring vote of a majority of ALL directors shall be required for any action of the Board of Directors.
- (c) The Directors shall select a chairman, who shall be the presiding officer at all Board meetings, and a vice chairman, who shall serve in the absence of the chairman. The directors shall also appoint a secretary, who shall be responsible for keeping the minutes of all meetings of the Board and all other official records of the Authority. The term of office of the chairman, vice chairman, and secretary shall be one year, provided, however, that the office shall be declared vacant, if the person serving dies, resigns, or is removed by his or her member entity as its representative on the Authority, or if his or her member entity withdraws from this Agreement, pursuant to any of the provisions hereof. The directors may also appoint or employ such other officers and employees, as it deems necessary to carry out the purposes of this agreement.
- (d) At the <u>first</u> meeting of the Board, following the execution of this Agreement, or as soon thereafter as practical, the Board <u>may</u> adopt an official seal for the Authority and <u>shall</u> adopt such bylaws it may deem necessary to regulate the affairs of the Authority, in accordance with this Agreement. The bylaws may be amended from time-to-time by the Board, as it may deem necessary.

ARTICLE IV

FINANCIAL PROVISIONS

<u>Section 4.01 Fiscal Year</u>: The fiscal year of the Authority shall be established by resolution of the Board of Directors, as soon as practical, after the effective date of this Agreement.

Section 4.02 Depositary: Auditor:

(a)	[The Treasurer of the	shall be] The Treasurer of the Authority,
	[and] shall be the depositary and have custody of a	II money of the Authority, from whatever
	source, subject to the applicable provisions of any	indenture or resolution, providing for a
	trustee or other fiscal agent. The Treasurer shall pe	erform the duties specified in Government
	Code Sections 6506.5.	

(b) [The officer performing the functions of Auditor/Controller of the ______ shall be] The Auditor/Controller of the Authority, [and] shall perform the duties specified in Government Code Sections 6505 and 6506.5.



- (c) At the request of the governing body of the <u>(Name of Authority Member)</u>, the Board of Directors shall transfer the responsibilities of the Treasurer/Depositary and Auditor/Controller to equivalent officers of another member entity, or to some other person(s) or entity, as the law may allow. The Board of Directors, on its own, may transfer the responsibilities of the Treasurer/Depositary and Auditor/Controller to equivalent officers of another Authority member entity, or to some other person or entity, as the law may allow.
- (d) All funds of the Authority shall be strictly and separately accounted for, and regular reports shall be rendered of all receipts and disbursements, at least quarterly during the fiscal year. The books and records of the Authority shall be open to inspection by the member entities, and by bondholders and to the extent provided by resolution or indenture. The Auditor/Controller shall either make or contract with a certified public accountant or public accountant to make an annual audit of the accounts and records to the Authority, which shall be conducted, at a minimum, in accordance with the requirements of the State Controller, under Section 26909 of the California Government Cody and shall conform to generally-accepted auditing standards.
- (e) The governing body of the <u>(Name of Authority Member)</u> or its successor, under subparagraph (c) above, may establish and collect from the Authority reasonable charges for the services of the Treasurer/Depositary and Auditor/Controller.

Section 4.03 Property Bonds: The Board of Directors shall from time-to-time designate the officers and persons, in addition to those specified in Section 4.02 above, who shall have charge of, handle, or have access to, any property of the authority. Each such officer and person, including those specified in Section 4.04, shall file a bond in an amount designated by the board of Directors. Such designations shall be subject to ratification by the parties, incompliance with Government Code Section 6505.1.

<u>Section 4.04</u> Budget: As soon as practical after the execution of this Agreement, and thereafter, at least thirty (30) days prior to the commencement of each fiscal year, the Board of Directors shall adopt a budget for the Authority for the ensuing fiscal year.

Section 4.05 Contributions for Authority's Operating Expenses:

- (a) The initial commitment of funds to the Authority from each member entity, for the purposes set forth in this Agreement, shall be the sum of \$___,___. The member entities shall equally pay the expenses of the Authority up to their initial commitment of funds, upon request from the Board of directors, as the expenses are incurred. The initial commitment of \$___,___ from each member entity may be increased only by amendment of this Agreement, and Approved by all parties. No party hereto shall be obligated to participate in such an increased commitment unless its governing body has approved the amendment.
- (b) Personnel, equipment, or property of one or more of the parties to this agreement may be used in lieu of other contributions, upon approval of the Authority's Board of Directors.



- (c) It is understood that the Board of Directors may arrange for the payment of the expenses of the Authority through some other satisfactory source, including, but not limited to a Prospective Power Purchaser, or State or Federal grants or loans.
- (d) In accordance with Government Code Section 6521.1, repayment or return to Authority members of all or any part of any contributions, or in lieu contributions made by the Authority members, may be directed by the Board of Directors at such time, and upon such terms as may be consistent with the Power Purchase Contract and/or Revenue Bond issue. The Authority shall hold title to all funds, property, and works acquired by it during the term of this Agreement.

ARTICLE V

MULTI-PURPOSE AUBURN DAM PROJECT

Section 5.01 Description of Project: The Multi-Purpose Auburn Dam Project (Project) (originally, a portion of the Bureau of Reclamation's original Auburn-Folsom South Unit) is intended to consist of developing, designing, financing, acquiring, constructing, operating, maintaining, and replacing dam(s), reservoirs, tunnels, conduits, and hydroelectric facilities, and any works related, and incidental thereto, in the American River between the Placer County Water Agency's Middle Fork American River Project and the Folsom Reservoir, in order to divert, store, distribute and sell water for beneficial use (consumptive and non-consumptive), and to generate, transmit, consume, and sell hydroelectric power incidental thereto. The Authority may undertake the construction of all or any portion of the Project on its own or in cooperation with the United States or other entities. Construction of Project facilities may be all at one time, or in sequence. The Project will also include all associated lands, water and water rights, buildings, transmission facilities, equipment, and supplies necessary or incidental to the Project.

<u>Section 5.02</u> State and Federal Grants and Loans: It is understood and acknowledged that some portions or phases of the Project may quality for grant or loan funding from the State of California or the federal government. The Authority Board of Directors shall have the power, in its discretion, to contract for such funding of eligible portions or phases of the Project. Funds received by the Authority from such sources may be used to pay, reimburse, or otherwise finance, such eligible portions of the Project.

Section 5.03 Refinement of Project; Amendment of Agreement' Withdrawal of Parties:

(a) It is understood and agreed that the aforementioned description of the Project represents the present intention and agreement of the parties, but that the exact details of the Project will be developed as it progresses. Therefore, it is agreed that this Agreement shall be amended prior to the authorization of the issuance of Revenue Bonds for the Project, at such time as the details of the Project and its financing become sufficiently known to permit them to be described in such an amendment. No party hereto shall be obligated to participate in the final Project, or its financing, unless its governing body has approved such amendment to this Agreement.

- (b) If the member entities are unable to agree unanimously on the details of the Project and its financing, but a majority of the member entities can so agree, or in the absence of the majority, there exists a plurality of member entities agreeing upon a single proposal, then in such event, each member entity shall have the option of either participating in such proposal or ceasing to be a party to this Agreement. If a sufficient number of member entities agree to participate in such a proposal, to enable the Project and its financing to be implemented, then this Agreement shall be amended in accordance with such proposal, and the other member entities that do not then agree to participate shall cease to be parties hereto, and this Agreement shall be terminated as to them.
- (c) If there are insufficient remaining entities to proceed with the Project, or a modification thereof, then this Agreement shall be terminated, in accordance with Section 6.08 of this Agreement.

ARTICLE VI

RELATIONSHIP OF AUBURN DAM AUTHORITY AND ITS MEMBER ENTITIES

Section 6.01 Separate Entity:	The Authority shall be a public entity, separate from the
parties to this Agreement. Unless, and to the and obligations of the Authority shall not be All property, equipment, supplies, funds,	ne extent, otherwise agreed herein, the debts, liabilities, depts., liabilities, or obligations of the member entities. and records of the Authority shall be owned by the
Authority, except of otherwise provided by t	his Agreement.
	The principal office of the Authority shall be that of the
, located a	t, California. The Board of
Directors may change the principal office fro	om one location to another, as may be more convenient
and efficient for conducting the business of t	
Section 6.03 Disposition of Power Rev	venues: Revenue from any Power Purchase
Contract, or issuance of bonds, shall be app	lied in accordance with the terms of that Contract and
the resolution authorizing issuance of bonds	s. It is intended that such revenues shall be applied: (1)
O Operation maintenance and administra	ative expenses of the Authority, including reasonable
reserves for the replacement of facilities	arity expenses of the Authority, including reasonable
dobt comittee and accement of facilities, c	apital improvements, and contingencies; (2) to current
debt service and reserves attributable to	Revenue Bonds, and (3) to the distribution of any
emaining net proceeds to member entities i	n proportion to the contributions made.
Section 6.04 Hydroelectric Power Rigi	nts: On terms and conditions consistent with the
	Ver generated by the Project shall be made available to

the member entities for use solely at member entity-owned facilities. Such power availability may be in the form of power blacks reserve or excepted from the Power Purchase contract, or in the form of repurchase rights granted by the power purchaser. Member entities shall not have the right to sell or resell such power. Any power made available to a member entity, but not accepted or used by it, may be disposed of by the authority on such terms and conditions as it deems fit,



provided, however, that the net proceeds of any such distribution shall be credited to the account of the member entity initially entitled to the power.

Section 6.05 Water and Water Revenues:

- (a) In accordance with the following, the Authority's Board of Directors shall first make available all Project water developed for consumptive uses to the member entities for such uses within their boundaries, on terms and conditions to be developed by the 'Board of Directors, which shall be the same for all member entities.
- (b) Water in excess of the total demand of the member entities, under subparagraph (a) above, and in excess of holdover storage requirements, and other operational requirements (e.g., biological opinions), may be offered for sale by the Board of Directors to non-member entities or persons for such periods of time as may be agreed upon by the Board of Directors and the purchasing nonmember entity or person, and in a manner and process, which will return to the Authority the largest net revenues practicable. Any net proceeds from water sales shall be distributed to the member entities in proportion to the contributions made.

<u>Section 6.06</u> Additional Parties: Additional parties may join this Agreement and become member entities upon unanimous consent of the then-existing parties. The terms and conditions of such joinder shall be set forth in an amendment to this Agreement signed by all of the then-existing parties, and shall be consistent with any contracts, resolutions, indentures, or other obligations of the Authority, then in effect.

Section 6.07 Termination of a Member Entity's Participation in the Authority:

Notwithstanding anything herein to the contrary, at any time, prior to the amendment of this Agreement, specified in Section 5.03, any member entity may withdraw from this Agreement by giving written notice of its election to do so, which notice shall be given to the Board of Directors and to each of the other parties, provided that such withdrawal does not in any way impair any contracts, resolutions, indentures, or other obligations of the Authority, then in effect. No refund or repayment of the initial commitment of funds, or in-lieu contributions, described in Section 4.05, shall be made to a member entity ceasing to be a party to this Agreement, whether pursuant to this Section or any other Section of the Agreement. The refund or repayment of any other contribution shall be made in accordance with the terms and conditions upon which the contribution was made.

<u>Section 6.08</u> <u>Disposition of Property Upon Termination:</u>

(a) Upon termination of this Agreement, any surplus money on hand shall be returned to the, then, member entities of the Authority, in proportion to the contributions made. The Board of Directors shall first offer the Project, including all property, works, rights, and interests of the Authority, for sale to member entities or any public entity, of which a member entity is a party, for good and adequate consideration. If no such sale is consummated, then the Board of Directors shall offer the Project for sale to any public utility, governmental agency, or other



- entity or entities for good and adequate consideration. The net proceeds from any sale shall be distributed among the member entities in proportion to the contributions made.
- (b) If no such sale is consummated, then the Project, including all property, works, rights, and interest of the Authority, shall be allocated to the member entities in the same manner as the allocation of the net proceeds from a sale, unless otherwise agreed to by all of the member entities.

ARTICLE VII

MISCELLANEOUS PROVISIONS

<u>Section 7.01 Amendment of this Agreement</u>: This Agreement may be amended by an agreement approved by all parties, subject to the exceptions set forth in Section 5.03 and subject to any conditions of restrictions established by resolution or indenture authorizing the issuance of Revenue Bonds. Approval of the Board of Directors shall not be required for the amendment of this Agreement.

Section 7.02 Assignment Binding on Successors: Except as otherwise provided in this Agreement, the rights and duties of the parties to this Agreement may not be assigned or delegated without the advance written consent of all of the other parties, and any attempt to assign or delegate such rights or duties in contravention of this Section shall be null and void. Any approved assignment or delegation shall be consistent with the terms of any contracts, resolutions, indentures, and other obligations of the Authority, then in effect. This Agreement shall inure to the benefit of, and be binding upon, the successors and assigns of the parties hereto. This Section does not prohibit a member entity from entering into an independent agreement with another agency regarding the financing of that member entity's contribution to the Authority, or the disposition of proceeds which that member entity receives under this Agreement, as long as such independent agreement does not affect, or purport to affect, the rights and duties of the Authority or the parties under this Agreement.

<u>Section 7.03</u> <u>Notices</u>: Any notice, authorized or required to be given, pursuant to this Agreement, shall be deemed to have been given when mailed, postage prepaid, e-mailed, or otherwise delivered during working hours to the following addresses, or to such changed addresses as are communicated to the Authority and all of the other member entities in writing:

IN WITHNESS WHEREOF, the parties have executed this Agreement on the day and year first above written.

A RESOLUTION BY THE BOARD OF DIRECTORS, AUBURN CHAMBER OF COMMERCE

REGARDING: FUTURE OF AUBURN STATE RECREATION AREA

- **1. Whereas,** Over the 52 years since the dam was authorized, the American River canyon lands purchased for Auburn Dam and managed as the Auburn State Recreation Area (ASRA) have become an enormously popular recreation destination that attracts over one million visitors annually, thereby producing substantial local economic benefits;
- **2. Whereas,** The river canyon economy will continue to draw more than a million visitors annually, be an economic driver, and preserve ASRA as a river canyon-based recreation area for present and future generations to enjoy;
- **3.** Whereas, The ASRA canyon lands have a rich human history and include hundreds of Gold Rush and Native American cultural sites, many of which are eligible for inclusion on the National Register of Historic Places; which provides an additional level of attraction, over-and-above the obvious recreation opportunities;
- **4. Whereas,** The ASRA lands with their steep forested canyons, scenic beauty, and diverse recreational opportunities are a unique and irreplaceable asset to the residents of Auburn, Placer County, and El Dorado County;
- **5. Whereas,** The U.S. Army Corps of Engineers in 1991 studied a flood control dam at Auburn and observed in the Feasibility Study: "Because of reasonable proximity, accessibility, high scenic quality, regional uniqueness and excellent whitewater, the Upper North and Middle Forks of the American River and surrounding Auburn State Recreation Area are a unique and irreplaceable entity to both the growing Sacramento area and Northern California alike;"
- **6. Whereas,** The Auburn Chamber of Commerce values the Auburn State Recreation Area for the substantial river-based economic, scenic, historical, and recreational benefits it provides to residents and visitors; and
- **7. Whereas,** Protecting the American River Canyon and the river-based economic, recreational, historical, and scenic benefits that ASRA currently provides; the river canyon Adventure Destination is a huge component of the City of Auburn's long range Economic Endurance Plan, and therefore, be it

8. Resolved, That the Board of Directors of the Auburn Chamber of Commerce proclaims its support for preserving the lands of the Auburn State Recreation Area as a river-based recreation and tourism resource for present and future generations to enjoy, and further proclaims its support for the river based economy.

APPROVED, PASSED, AND ADOPTED ON October 18, 2017 by the Board of Directors of the Auburn Chamber of Commerce.

1	RESOLUTION NO. 17-30
2	RESOLUTION CONCERNING FUTURE OF AUBURN STATE RECREATION AREA
3	
4	THE CITY COUNCIL OF THE CITY OF AUBURN DOES HEREBY RESOLVE:
5	WHEREAS, the lands comprising the Auburn State Recreation Area (ASRA),
6 7	with their steep forested canyons, scenic beauty, and diverse recreational opportunities, are a unique and irreplaceable asset to the citizens of Auburn, California;
8	WHEREAS, the water rights permits for Auburn Dam were revoked by the
9	California Water Resources Control Board in 2008;
10	WHEREAS, Auburn Dam is not needed for storage of water supplied to the City
11	of Auburn and its residents by the Placer County Water Agency;
12	WHEREAS, Sacramento has addressed its flood control needs by constructing a \$900 million auxiliary spillway and obtaining congressional approval for a mini-
13	raise of Folsom Dam;
15	WHEREAS, Auburn Dam would create a reservoir with widely fluctuating water
16	surface levels, thus impacting the scenic beauty of the canyon and limiting the reservoir's recreational value;
17	WHEREAS, ASRA is an enormously popular recreation destination that attracts
18	approximately one million visitors annually, thereby producing substantial economic benefits to the City of Auburn;
19	WHEREAS, on April 14, 2003, the Auburn City Council unanimously approved a
20	resolution proclaiming Auburn, California as the "Endurance Capital of the
21	World" to recognize and honor the origination in Auburn of two world famous endurance sports events – in 1955 the 100 mile Western States Trail Ride (aka
22	"Tevis Cup Ride") and in 1974 the Western States 100-Mile Endurance Run;
23	WHEREAS, the ASRA canyonlands have a rich human history and include
24	hundreds of Gold Rush and Native American cultural sites, many of which are eligible for inclusion on the National Register of Historic Places;
26	
27	WHEREAS, a potential Auburn Dam threatens to destroy the economic, recreational and scenic benefits that ASRA currently provides;
28	WHEREAS, we encourage other agencies to pass a similar resolution;

1	IT IS THEREFORE RESOLVED that the City of Auburn proclaims its opposition to
2	construction of an Auburn Dam, and further proclaims its support for preserving the Auburn State Recreation Area as a river canyon-based
3	recreation area for present and future generations to enjoy.
4	DATED: April 10, 2017
5	114
6	Math Sylv
7	Matthew Spokely, Mayor ATTEST:
8	
9	amyfind
10	Amy Lind, City Clerk
11	
12	I, Amy Lind, City Clerk of the City of Auburn, hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council
13	of the City of Auburn held on the 10th day of April, 2017 by the following vote
14	on roll call:
15	Ayes: Kirby, Maki, Spokely Noes:
16	Absent: Berlant, Powers
17	Omy Prid.
18	Amy Lind, City Clerk
19	
20	
21	
22	
23	
24	

RESOLUTION #2017-06

A RESOLUTION BY THE AUBURN AREA RECREATION AND PARK DISTRICT BOARD OF DIRECTORS

REGARDING: FUTURE OF AUBURN STATE RECREATION AREA

Whereas: The lands comprising the Auburn State Recreation Area (ASRA), with their steep forested canyons, scenic beauty, and diverse recreational opportunities, are a unique and irreplaceable asset to the citizens of the Auburn area and Placer County, California; and

Whereas: ASRA provides residents of the Auburn area and the greater Sacramento region with convenient, close-to-home access to beautiful semi-wilderness river canyons; and

Whereas: ASRA is an enormously popular recreation destination that attracts over one million visitors annually; and

Whereas: On April 14, 2003, the Auburn City Council unanimously approved Resolution 03-34 proclaiming Auburn, California as the "Endurance Capital of the World" to recognize and honor the origination in Auburn of two world famous endurance sports events – in 1955 the 100 mile Western States Trail Ride (aka "Tevis Cup Ride") and in 1974 the Western States 100-Mile Endurance Run; and

Whereas: On April 10, 2017, the Auburn City Council unanimously approved Resolution 17-30 proclaiming its opposition to construction of an Auburn dam, and further proclaims its support for preserving ASRA as a river canyon-based recreation area for present and future generations to enjoy; and

Whereas: The ASRA canyon lands have a rich human history and include hundreds of Gold Rush and Native American cultural sites, many of which are eligible for inclusion on the National Register of Historic Places; and

Whereas: The Auburn Area Recreation and Park District values its direct proximity to ASRA and the substantial scenic and recreational benefits it provides to its residents; and

Whereas: A potential Auburn Dam threatens to destroy the recreational and scenic benefits that ASRA currently provides; now

Be it hereby resolved: The Board of Directors of the Auburn Area Recreation and Park District proclaims its support for preserving the Auburn State Recreation Area as a river-based recreation area for present and future generations to enjoy, and further proclaims its opposition to construction of an Auburn dam.

APPROVED, PASSED, AND ADOPTED ON $\frac{5/25}{2017}$ 2017 by the following roll call vote:

Before the Board of Supervisors County of Placer, State of California

In the matter of:

The Future of the Auburn State

Recreation Area

Resolution No.: 2017-239

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held December 12, 2017, by the following vote on roll call:

Ayes:

DURAN, WEYGANDT, HOLMES, MONTGOMERY

Noes:

UHLER

Absent:

NONE

Signed and approved by me after its passage.

Chair, Board of Supervisors

Attest:

Clerk of said Board

WHEREAS, the lands comprising the Auburn State Recreation Area (ASRA), with their steep, forested canyons, scenic beauty, rivers, and diverse recreational activities, such as OHV, hiking, running, biking and equestrian trails, have a clear health and economic benefit for the citizens of Placer County, California; and

WHEREAS, in the 52 years since the Auburn Dam Project was authorized in 1965, the ASRA has become an enormously popular recreation destination attracting over one million visitors annually from the Northern California region; and

WHEREAS, the US Army Corps of Engineers in 1991 observed in a Feasibility Study: "Because of reasonable proximity, accessibility, high scenic quality, regional uniqueness and excellent whitewater, the Upper North and Middle Forks of the American River and surrounding Auburn State Recreation Area are a unique and irreplaceable entity to both the growing Sacramento area and Northern California alike"; and

WHEREAS, the water rights permits for the proposed Project were revoked by the California Water Resources Control Board in 2008; and

WHEREAS, support for construction of the Project has been removed by the American River Authority as part of its Mission Statement, which now reads: "The ARA purpose includes the protection and perfection of rights belonging to the member agencies of this Authority to use the water of the American River and its tributaries for the benefit of the lands and inhabitants of the parties"; and

WHEREAS, the City of Auburn, the Auburn Area Recreation and Park District and the Auburn Chamber of Commerce have all taken formal actions to endorse and support the existing riverbased recreation economy; and

WHEREAS, a reservoir threatens to destroy the robust, river-based recreation economy we have today, as well as the Native American cultural sites and Gold Rush history contained within the canyons; and

WHEREAS, any inundation of the American River canyons would devalue the extensive investment in branding, and economic benefit accruing to the City of Auburn as "The Endurance Capital of the World",

BE IT RESOLVED, by the Board of Supervisors, County of Placer, State of California, proclaims its support for a river-canyon based recreation area in the ASRA for present and future generations of residents and visitors to enjoy.

Ayes:

Noes:

1

3

Absent:

1

0

Abstain:

Michael G. Lynch

Chairman of the Governing Board

ATTEST:

Clerk to the Governing Board

RESOLUTION NO. 18-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN JUAN WATER DISTRICT CHANGING THE DATES FOR ITS REGULAR MEETINGS AND APPROVING A CONFORMING AMENDMENT TO THE BOARD RULES

WHEREAS, pursuant to Government Code sections 54954 and 61044, the District Board of Directors has fixed the time and place of its regular meetings as 6:00 p.m. on the second and fourth Wednesday of each month, and set forth that time and those dates in its Rules of the Board;

WHEREAS, District Board of Directors desires to hold only one regularly-scheduled meeting each month; and

WHEREAS, Rule 3 of the Rules of the Board must be amended to set forth this change in date for regular meetings of the Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of San Juan Water District as follows:

- 1. Regular Board meetings of the District Board of Directors will be held on the fourth Wednesday of each month, except that the November and December regular Board meetings will be held on the second Wednesday of each month. The starting time of District Board meetings remains 6:00 p.m.
- 2. The Board approves the amendment to Rule 3 of the Rules of the Board to memorialize the change in meeting dates as set forth in the copy of the revised Rule 3 attached to and made a part of this Resolution as Exhibit A.
- 3. This resolution shall be effective with the February 2018 regular Board meeting.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 10th day of January 2018, by the following vote:

AYES: NOES: ABSENT:	DIRECTORS: DIRECTORS: DIRECTORS:	
		MARTIN HANNEMAN President, Board of Directors

TERI GRANT Secretary, Board of Directors

RULE 3 - TIME AND PLACE FOR REGULAR MEETINGS

The regular monthly meeting of the Board of Directors will be held at the District office on the second and fourth Wednesday of each month commencing at 6:00 p.m, with the exception of November and December wherein the meeting will be held on the second Wednesday of each month. The location, day and time for holding regular meetings may be changed by the Board of Directors from time to time by resolution. If a regular meeting falls on a holiday (as listed in Government Code section 6700), the meeting will be held on the day designated by the Board. (See Government Code section 54954(a).)

RULE 4 - QUORUM REQUIREMENTS

Three members of the Board will constitute a quorum for the transaction of business. (See Government Code section 61224.)

RULE 5 - MAJORITY VOTE

Three members of the Board will be required to approve any ordinance, resolution or motion, unless a different voting requirement to approve a particular action is specified under State law. (See Government Code section 61225.)

RULE 6 - WHAT CONSTITUTES AN AFFIRMATIVE VOTE

Unless a Director is not voting because of a conflict of interest, a Director who is present will be deemed to have voted in the affirmative on a matter unless the Director votes against the measure by casting a "no" vote. An "abstain" vote will constitute an "aye" vote. (See *Dry Creek Valley Association, Inc.* v. *Board of Supervisors* (1977) 67 Cal.App.3d 839.) When calling for the vote on a motion, the President of the Board will normally ask if there is any opposition, since the remaining Directors present will be deemed to have voted in the affirmative unless they are not voting due to a conflict of interest.

RULE 7 - CONFLICTS OF INTEREST

A member of the Board may not make, participate in making or in anyway attempt to use his or her official position to influence a decision of the Board of Directors in which he or she knows or has reason to know that he or she has a financial interest. (Government Code section 87100.) Generally, a Director has a financial interest in a matter if it is reasonably foreseeable that the Board decision would have a material financial effect (as defined by the Fair Political Practices Commission's ["FPPC"] regulations) that is distinguishable from the effect on the public generally, involving dollar amounts set by FPPC regulations from time to time, on: (a) a business entity in which the Director has a direct or indirect investment in the amount specified in FPPC

AGENDA ITEM 5: ELECT 2018 RWA EXECUTIVE COMMITTEE

BACKGROUND:

A copy of the procedures for selection of the Executive Committee of the Board of Directors is attached. The election process involves multiple rounds of balloting to achieve a total of nine members with the following:

- At least two seats on the Executive Committee will be held by members of the Board of Directors who are members of a governing board of a Member of RWA (as defined in Articles 2 and 3(i) of the JPA).
- At least two seats on the Executive Committee will be held by members of the Board of Directors who are members of management staff of a Member of RWA.
- At least one seat on the Executive Committee will be held by a member of the Board of Directors who represents a City or County Member of RWA.
- At least one seat on the Executive Committee will be held by a member of the Board of Directors who represents a Contracting Entity of RWA (as defined in Article 3(d) of the JPA).
- A majority of the seats on the Executive Committee (i.e., five seats on a nine-member Executive Committee) will be held by members of the Board of Directors who represent a Member of RWA.

STAFF RECOMMENDATION:

Action: Elect the Executive Committee of the RWA Board of Directors

AGENDA ITEM 6: ELECT 2017 RWA CHAIR AND VICE-CHAIR

BACKGROUND:

The Chair and Vice-Chair are to be elected by the Board of Directors from the membership of the Executive Committee.

STAFF RECOMMENDATION:

Action: Elect 2018 Chair and Vice-Chair of the RWA Executive Committee and RWA Board of Directors

STAFF REPORT

To: Board of Directors

From: Paul Helliker, General Manager

Date: January 10, 2018

Subject: District Staffing

RECOMMENDED ACTION

Discussion

BACKGROUND

In 2015 and 2016, the Board and District management discussed the need for various new positions. In 2016, the Board authorized hiring an additional treatment plant operator, to address excessive overtime use and shift coverage shortages. In 2017, the Board authorized hiring a safety/regulatory compliance specialist, to address the large and growing suite of regulatory requirements for District operations.

Discussions on this topic have also included the Assistant General Manager position. Keith Durkin retired from the Assistant General Manager (AGM) position on May 12, 2017. The Personnel Committee discussed in April, 2017, and again in May, 2017, whether or not this position needed to be filled. The Board also discussed this topic on May 24, 2017. The Personnel Committee recommended at its May 2017 meeting hiring an HR specialist and a Safety/regulatory specialist for discussion and approval, and not filling the AGM position.

Keith brought some unique expertise to the AGM position, having served as the principal project manager for SJWD projects at Kennedy Jenks Consultants prior to his appointment to the AGM position at SJWD. Keith was a primary author of San Juan's master plans and continued to manage various infrastructure projects as AGM (such as the upgrade of the treatment plant and associated systems, increase of capacity of the plant to 150 MGD, the wholesale water meter project and others.) Keith also provided support to the Board and the General Manager in dealing with external agencies and participating in regional meetings. The majority of Keith's time was spent on internal management – meeting with and advising managers, preparing materials for Board and Committee meetings, mentoring staff, researching and resolving human resources issues, etc.

With respect to external relations and regional activities, the capabilities of the District have greatly improved with the addition of Greg Zlotnick to the team. His knowledge and expertise about water policy issues and his regional and statewide experience have enhanced SJWD's ability to participate effectively on regional forums and on regulatory/legislative issues. Even before I started in March, Keith began reducing his participation in external activities and organizations, and there is currently very little need for additional support from an AGM for these activities, which Greg and I cover,

with Tony Barela and Rob Watson participating in some of the operational collaborations. Attachment 1 is a list of external groups, organizations and activities in which SJWD representatives participate, including a short description of the purpose of the group, who participates and how frequently the group meets.

With respect to infrastructure projects, it would be difficult to replace Keith's experience and knowledge, and finding an experienced engineer who has the ability to take on a senior management role is likely also complicated by the salary differences between public sector positions and comparable positions in the private sector. With the addition of the safety/compliance position, Tony Barela is being freed up to assume more responsibilities for coordination and project support (review of project plans and specifications, customer/contractor relations, etc.), which Keith had previously provided. Other engineering work that Keith performed would be conducted by the SJWD engineering department or by an engineering support contractor.

The other complement of duties that Keith performed, related to Board support, senior management, employee mentoring and human resources issues are currently carried out by the senior management team — Donna Silva, Rob Watson, Tony Barela and me. The addition of the safety/regulatory compliance specialist, the use of outside consulting support for engineering and human resources services when needed and the reorganization of District units (moving Customer Service and Conservation under the Finance Director) has allowed the senior management team to fulfill these responsibilities. This arrangement has also allowed Donna, Rob and Tony to be more actively involved in preparation for and participation in District Board and Committee meetings, developing their skills and experience in this area.

During the discussions on the subject of the AGM position in 2017, the question was raised about succession planning for the GM position. As just noted, the delegation of various responsibilities of the AGM to the senior managers (including participation in regional activities, such as RWA projects or collaboration with sister agencies on joint projects) is providing them the opportunity to develop their skills and experience related to General Manager functions. Additionally, an approach similar to that just being implemented by Sacramento Suburban Water District for succession of the General Manager, which was also used by Humboldt Bay Municipal Water District when I was hired there in 2015, should be considered at the time of my retirement. In both of those cases, the Districts started their recruitments a number of months prior to the retirement date of the General Manager, to allow for an overlap in service by the outgoing and incoming General Managers – 5 months at Humboldt and approximately 7 months at Sac Suburban. I am committed to providing advance notice to the San Juan Board of Directors of my retirement to allow for a minimum of 6 months of such a transition. This would be a more reliable way of guaranteeing a smooth transition than would be employing an Assistant General Manager who may or may not be interested in succeeding the General Manager, who may not be the best candidate at the time for the GM position, or who may decide himself or herself to leave San Juan.

January 10, 2018 Page 2 of 2

SJWD EXTERNAL ACTIVITIES

Activity	Primary Representative	Alternate	Comments
RWA – Regional Water Authority (Board meets bi-monthly, Exec Comm meets monthly)	Board/GM	Water Resources	Board mtgs, general activities
SGA – Sacramento Groundwater Authority (meets bi-monthly)	Board	Board, GM, Water Resources	Board mtgs, general activities
RWA State Lobbying Subscription Program – one of a subset of RWA agencies participating (monthly meeting, with weekly updates)	Water Resources		
RWA Regional Reliability Study – region-wide assessment of supplies and demands (ongoing 2-year study – meetings monthly)	Operations Mgr	Water Resources	
ARB Integrated Regional Water Management Plan – regional partnership to allocate grant funding (monthly meetings, as part of RWA meetings)	Operations Mgr, Engineering Mgr	Engineering Mgr	
Water Forum Coordinating Committee (monthly meetings)	Counsel		
Water Forum Water Caucus – water agency caucus of the Water Forum entities (quarterly meetings)	GM	Water Resources	John Woodling, Tom Gohring and water agency managers; to discuss Forum issues separate from other caucuses
Water Forum Plenary – composed of all parties participating in Water Forum (quarterly meetings)	GM	Water Resources	Quarterly evening meeting of all caucuses
R3 Federal Lobbying Activities – joint project with Folsom and Roseville to represent interest of direct diverters from Folsom (calls every 3 weeks, trips to Washington 1-2 times per year)	GM	Water Resources	

Activity	Primary Representative	Alternate	Comments
USBR CVAO Joint R3 Meetings – operational meeting with USBR (monthly meetings)	GM	Water Resources	
Long-Term Conservation Requirements – legislation is top priority of water agencies and trade associations (testimony and advocacy as required)	Water Resources	GM	
BDWQCP (Babbitt negotiations) – effort to resolve water quality control plan process in lieu of regulation and litigation (biweekly calls, meetings as necessary)	GM	Water Resources	Andy Fecko & Jim Peifer are regional leads.
Bay Delta Task Force (NCWA activities) – discussions among Sacramento Valley agencies on WaterFix, WQCP, etc. (monthly meetings)	GM	Water Resources	
SWRCB WaterFix Hearings – deliberations on new point of diversion and potential impacts upstream (meetings as necessary, testimony at hearings as scheduled)	GM	Water Resources	
WaterFix Cost Allocations - discussions of cost allocations for WaterFix. Project completed.	GM	Counsel, Water Resources	SJWD is the "regional lead"
DWR/USBR COA Discussions — CVP-wide effort to identify modifications to CVP/SWP operations (monthly meetings)	GM	Water Resources	SJWD is the "regional lead"

Activity	Primary Representative	Alternate	Comments
USBR Reconsultation on BOs — Three workgroups focusing on changes to CVP operations and new Biological Opinions — EIS group, Biological Opinion Group, WIIN Act group. Effort expected to last 2 years. (monthly meetings)	Water Resources	Counsel, GM	SJWD is the "regional lead"
COE Folsom Water Control Manual	Water Resources	Operations Manager	Roseville and Folsom taking the lead
ACWA State Leg. Committee (meet every 3 weeks)	Water Resources		
ACWA Fed. Affairs Committee (meet quarterly)	Board	Water Resources	
Delta Independent Science Board (monitor meetings as necessary)	Water Resources		SJWD is also the "regional lead"
NWRA (National Water Resources Association) – national trade association representing interests before the Bureau of Reclamation (monthly calls, conferences 3 times per year)	Water Resources		Board Alternate

AGENDA ITEM IV-1

San Juan Water District Management and Operations Issues

1-4-18

Financial

Task	Description	Lead	Support	Target Due Date	Date Complete
CalPERS Unfunded Liability Advanced Payment Options	Evaluate paying off all or a portion of the UL, provide recommendation to the Board, and implement. Complete in conjunction with Financial Plans	Donna/Bob Reed			Planned for FY 17-18 closeout
Energy Contracts and leases	SJWD owns 2 MW of transmission capacity in the California-Oregon Transmission Project. We lease this capacity to SMUD. We pay an annual O&M charge for the COTP. We get preferential power for pumping water from the dam to our WTP, but the reason for this entitlement isn't clear. A "white paper" should be developed clearly outlining our power entitlements, obligations and terms or the lease with SMUD. The paper should include and analysis and recommendation on the best way to optimize the District's ROI.	Greg	Donna Paul	1 st Q 2018	In develop- ment
Wholesale Financial Plan and 5-year Rate Plan	Obtain Board approval of WS financial plan and the 5-year rate plan	Donna	Keith	Jan. 2017	01/11/17
Prop 218 Hearing and 5-year Retail Rate Plan	Obtain Board approval of the Retail financial plan and the 5-year rate plan	Donna	Keith	March 2017	04/12/17

Task	Description	Lead	Support	Target Due Date	Date Complete
Retail Fees and Charges	Update the schedule of rates, fees, charges, and deposits. Include provision in schedule for automatic CPI update each January. Obtain Board resolution for changes.	Keith	Lisa	Jan. 2017	01/25/17
Process for Bill Paying	Obtain Board authorization to pay bills "automatically" more than just once per month as long as within budgeted and authorized amounts. Requires ordinance change.	Donna	Keith	April 2017	Completed
Reserve Funds Requirements and Designations	Several designated reserve funds can be eliminated based on financial plan recommendations and to simply accounting. Requires revision to the District's policy for reserve funds	Donna			Discussed in wholesale and retail financial plans
Mid-year Budget Review	Complete the review of department and overall mid-year budgets and report to the Board. Develop a regular annual schedule for January or February completion	Donna	Department managers	March 2017	04/12/17
2009 Bonds Refinancing	With support from financial advisor, determine when refinancing of 2009 Bonds should occur. With change in Fed. Interest rates, likely to happen soon.	Donna		2 nd Q 2017	Completed

Task	Description	Lead	Support	Target Due Date	Date Complete
Baldwin Reservoir Discharge Piping –Unbudgeted Project	A recent change to SWRCB drinking water discharge permit requirements now regulate how we discharge treated backwash water to Baldwin Reservoir. Need Board approval for this unplanned \$100k+ CIP project.	Keith	Engineering	Jan. 2017	01/11/17
FY17/18 Wholesale and Retail Budgets	It has been a few years since we were able to follow a process to get budgets adopted before the start of the fiscal year beginning July 1. Receive Board adoption for the budgets in June 2017.	Donna		June 2017	Completed

Staffing and Compensation

Task	Description	Lead	Support	Target Due Date	Date Complete
Human Resources Audit – Implement Recommendations	An HR Audit was completed by Shellie Anderson, Bryce Consulting in October 2016. It identified several areas of deficiencies. The main recommendation was the addition of a Human Resources Specialist to handle HR needs and fill the significant gaps found in the audit. The Personnel Committee reviewed the recommendations on 2/16/17 and wants the following follow-up: Cost spent on outsourcing with consulting agency and attorneys Amount of manager time spent on HR issues A "housing plan" for new staff Other alternatives	Paul	Donna		Considered by the Personnel Committee and Board – further analysis being conducted
Staffing a. Approval to hire WTP Operator b. Approval to hire HR Specialist c. Other staffing issues	 a. An additional operator is required at the WTP for day shift and to cover 24-hour shifts as needed. Approved by Board 2/22/17. b. HR Specialist needed as recommended in HR Audit. Board recognizes need, but may not approve filling the position. c. Other staffing needs include PIO and customer service. Board recognizes need, but may not approve filling the positions. 	Paul	Donna		Operator approved and hired, safety specialist being recruited now

Task	Description	Lead	Support	Target Due Date	Date Complete
Employee Manual	The employee manual needs a complete overhaul. Some sections require updating to conform to current employment law; some sections need updating to conform to District "practice" or for improved clarity; some sections need to be removed and put into Board policies; and the whole document needs improved formatting. Shellie Anderson has helped initiate the process and the final draft will need legal review and staff review prior to Board approval.	Donna	Paul Josh		Updating policies – compensation policy 9-13-17
AGM Job Description and Salary Range	During the recruitment of the new GM, the Board requested that the job description and salary ranges for the AGM be reviewed by the Personnel Committee and modified if necessary prior to recruitment of the new AGM	Paul			Discussion with Board on January 10, 2018
Incentive Compensation program revisions for specificity and measurability	The employee manual provides for a performance incentive award program. The program has not been funded in the last several budgets, primarily because of budget impacts, but also because the Board is concerned it is not well defined and in the past "everyone" has received incentive compensation when included in the budget. In concept, the Board approves of a program, but wants it better defined, and possibly segregated into two parts; one for non-exempt and another for exempt employees.	Donna			To be considered in 2018-19 budget

Task	Description	Lead	Support	Target Due Date	Date Complete
WTP Relief Operator MOU for 24-hour shift	Operators that work the 24-hour shift get compensation and leave benefits per an MOU because of the "fireman" type shift. When a typical day operator has to substitute cover for a shift operator they aren't covered under the MOU. A relief operator MOU would handle compensation issues, especially in cases when relief coverage extends for a long period.	Keith	Tony, Greg T.	March 2017	04/10/17

Ordinances, Policies, Contracts

Task	Description	Lead	Support	Target Due Date	Date Complete
District Ordinances	The District ordinances need a complete review and update. The last review was completed in 2008. Some ordinances require updating to conform to current law, some sections need updating for improved clarity, and some sections need to be removed and put into Board policies or the employee manual. Shauna discussed this item with the legal affairs committee in May 2016, but she did not get this task completed.	Paul	Teri, Josh		Ordinances and Policies being reviewed and updated bimonthly

Task	Description	Lead	Support	Target Due Date	Date Complete
Board Policies	All Board policies need to be reviewed and updated. Pertinent items removed from the employee manual and ordinances should be added to the policies. New policies are needed for authority of general manager and compensation policy (compensation studies and benchmarking).	Paul	Teri, Josh		Policies being updated on a bimonthly basis
Agreement with PCWA for Los Lagos Booster Pump Station and all Interties	Transfer of the Los Lagos Tank to SJWD resulted in termination of the agreement for supplying water between agencies through the tank and/or associated pump station that serves PCWA. Some type of general or specific mutual aid agreement is needed. If possible, it should be written to cover all interties including the new Barton Road intertie. Otherwise separate agreements will be needed. The agreements need to address how cost for emergency water is reimbursed, or made up for by supplying water back to the respective agency when convenient.	Tony	Josh	June 2018	Agreements being reviewed by SJWD and PCWA staff
Groundwater substitution water transfer policy and protocols	From time to time the District has (unsuccessfully) attempted to conduct water transfers, including groundwater substitution transfers through partnering with CHWD and FOWD. However the protocols for conducting GW substitution transfers, and policies for implementing and sharing costs and revenue have never been formally developed.	Greg	Paul	2018	Part of transfers plan. Will be pursued in 2018, if transfers are possible.

Task	Description	Lead	Support	Target Due Date	Date Complete
SJWD/USBR property line adjustments	During recent CIP projects at our main facilities, it was discovered that portions of our raw water pipelines, Hinkle Reservoir, and WTP are within parcels owned by USBR. In addition, a portion of the WTP is constructed within a leased/licensed parcel from USBR that expires in approximately 2021. Property line adjustments and lease renewals are required.	Tony		2018	3 of 4 parcels on track for resolution in 2017-18, the 4 th will take a few years
CSD Legal Compliance Checklist	BKS provided a compliance checklist of the principal legal requirements and recommendations relating to the operation of a California special district. The list sets forth some key requirements that should be followed and implemented by all special districts. Several items on the list need follow up and action by the District.	Tony Donna	Paul Josh	June 2017	Document being used as a reference for review and revision of Ordinances and Policies
Los Lagos Tank ownership transfer from PCWA	The District currently leases the Los Lagos Tank from PCWA under a 1997 agreement. The tank requires internal and external recoating and some structural rehab at an estimated cost of \$700k. Prior to completing this work, the Board directed staff to negotiate the purchase/transfer of the tank to the District.	Keith		Feb. 2017	April 6, 2017

Task	Description	Lead	Support	Target Due Date	Date Complete
Proposed Sacramento County Utility Trench Paving Requirements	Sacramento County has developed new trench paving restoration requirements that will significantly increase the cost of our pipeline projects. The County has not conducted an impact study to quantify or justify the new requirements— they are strictly aimed at redirecting costs to utilities to increase pavement restoration throughout the County. San Juan has taken the lead to form a coalition to advocate to County Supervisors and conduct legal coordination with other stakeholders with the goal of quashing the proposed new requirements.	Keith	Josh Other utilities	1 st Q 2017	Proposal put on hold.
PCWA Take-or-Pay Water Supply Contract and	The District's PCWA contract is up for renewal in 2021, but it needs to be reviewed now to see if it makes sense to reduce the take-or-pay quantity and/or renegotiate the terms.	Paul	Greg	2 nd Q 2017	Completed
Agreements with Roseville to Transfer a Portion of Our PCWA Contract Supply	4,000 AF of the PCWA contract is obligated to Roseville through separate agreements, but SJWD is still paying for this portion of the supply. The agreements need to be reviewed and the terms renegotiated, or the contract amounts transferred to Roseville as appropriate.	Paul	Greg	2 nd Q 2017	Completed

Task	Description	Lead	Support	Target Due Date	Date Complete
SJWD/Northridge Water Supply Agreement	The District treats and delivers Sacramento Suburban's Water Supply under a 1994 agreement that was entered into with Northridge Water District. SSWD and SJWD concur that updates and revisions to the 1994 agreement for treatment and conveyance of SSWD's PCWA water supply should be considered.	Donna/Keith		May 2017	Completed
Groundwater Reimbursement Agreements	Negotiate final agreement with CHWD and FOWD and obtain formal approval from Board	Keith		Jan. 2017	01/25/17
Status of any outstanding agreements and dates to complete	Dan Rich is concerned that there are agreements that need to be completed, renewed, or updated and that institutional knowledge to complete this task will be lost after Keith retires. All agreements should be reviewed and a status report of those requiring attention should be completed.	Paul	Greg	April 2017	None identified other than those on this list

Communications

Task	Description	Lead	Support	Target Due Date	Date Complete
Public information officer versus complete PI outsourcing to Crocker & Crocker	Staff believes an in-house PIO could offer many benefits to the District and save on staff time necessary to "manage" (perform) C&C's work. C&C would be retained for strategic PI efforts, but the PIO would handle media requests, develop articles and written materials, manage the website, eblasts, and social media, do public outreach to community groups, etc. Board authorization is necessary.	Paul	Lisa		Consider changes for FY 2018-19, including potential RFP for contract support
PI piece on forecast based operations once Folsom Water Control Manual is completed	The District, as part of R3, was very successful advocating for "a seat at the table" and getting the Corps to incorporate forecast based operations into the new Folsom WCM. This is a success story that should be shared once the WCM is finalized.	Paul	Kristi??	Q1 2018	Manual not yet implement- ed
Proposed fees for meter box brush clearing	Clearing brush and overgrowth from retail meter boxes has become a significant effort for our meter reader and can no longer be done with existing resources. Board approval is needed to contract this work out and determine if it will be charged to individual customers.	Lisa	Keith	Feb. 2017	1/25/17

Task	Description	Lead	Support	Target Due Date	Date Complete
Joint strategic public affairs outreach with PCWA, Roseville and City of Sacramento	PCWA has asked the District to participate in a joint outreach program to address immediate needs (long-term conservation, BDWQCP). However, the cost sharing agreement is for a 4-year term. This effort should potentially be migrated to RWA. Need to determine if/how to participate.	Paul		Jan. 2017	Project completed – contract terminated 11-17

Water Supply Issues

Task	Description	Lead	Support	Target Due Date	Date Complete
Warren Act Contract place of use change	The District's Warren Act Contract with USBR only allows our PCWA water supply to be used in Placer County. However, the contract includes a provision to allow use in Sacramento County once PCWA's place of use is changed (which occurred in 2000) with approval of the "Contracting Officer". This is less of a hurdle than a complete contract amendment, and should be done to allow more flexibility in managing our water supplies.	Keith		Dec. 2016	Feb. 2017

Task	Description	Lead	Support	Target Due Date	Date Complete
Water supply and management analysis	As our water demands have declined, a strategy to better manage and utilize our rights and entitlements needs to be developed. An initial task description and potential approaches was provided to Greg by Keith.	Greg	Paul	January 2018	Transfers plan to be discussed by Water Supply Committee and Board in January, 2018
Long-term conservation requirements	The SWRCB is expected to make recommendations for long-term, "make conservation a way of life" proposals for legislation that will be introduced in spring 2017. Significant advocacy efforts will be necessary to help influence any legislation to reduce the water supply and financial impacts imposed on the District.	Paul	Greg		2-year bills – work will continue in 2018

Task	Description	Lead	Support	Target Due Date	Date Complete
Wholesale Water Management and Reliability Study implementation plan a. Review and amend as needed relevant District policies, contracts and practices to implement plan recommendations	MWH/Stantec completed a Wholesale Water Management and reliability Study on Oct. 2016. The study included a portfolio of recommendations and a "roadmap" timeline for implementation, including several for 2016 – 2017. The three noted here are the ones most likely manageable for 2017. Direction/concurrence will be required from the committee.	Paul	Greg		Components underway – see update reports (including transfers plan noted in other items)
b. Define scope of work for feasibility study and rules of engagement with other agencies					
c. Obtain PCWA's concurrence on flexible use of MFP contract water and explore regional interest in becoming a WCA					

Task	Description	Lead	Support	Target Due Date	Date Complete
North Natomas water transfer and wheeling partnership with SSWD	Ted Costa stated that a North Natomas developer is interested in obtaining a surface water supply. This may be an opportunity for the District to utilize some excess entitlements. KBD briefly discussed with Rob Roscoe. He is familiar with the developer's needs, but it doesn't appear too serious at this time.	Paul			Discussions with SSWD underway
Conserved water transfer white paper to SWRCB	Unlike groundwater substitution transfers or fallowed crop water transfers, there isn't a guidance document for conserved water transfers. Having one in place before the District attempts another CW transfer would alleviate roadblocks and headaches. Josh has had some discussions with DWR staff.	Josh, Paul	Greg	Q1 2018	Negotiations with DWR underway – target is to update the white paper in 2018

Task	Description	Lead	Support	Target Due Date	Date Complete
Short-term surface water "transfers" or treated water sales to regional partners	We need to explore opportunities for selling treated water supplies to additional agencies. This will likely require additional partners for wheeling. For example, we could possibly provide water to Rio Linda, but it would need to go through SSWD.	Paul	Greg	2018	USBR water marketing grant will be in place by end of 2017, SJWD transfers plan to be completed in January, 2018. Discussions underway with Rio Linda, Carmichael WD

Task	Description	Lead	Support	Target Due Date	Date Complete
Shortage policy for wholesale water supply	The existing wholesale water supply agreements reference a shortage policy, but the shortage policy was terminated during the dispute over groundwater cost reimbursements with CHWD and FOWD. Considering that the pump back project "leveled the playing field" for all agencies that don't have groundwater wells, the policy may just be very simple; everyone gets the same haircut if our surface water supplies are cut back and each agency is responsible for their supplemental supplies or conservation measures to match supplies and demands. In reality, it appears we could handle any legal cutbacks to our supplies as demonstrated in 2014. The real issue is if an emergency occurs, or the intake is daylighted eliminating all surface water supplies. Again, under this case all WCAs have access to the same amount of emergency supplies.	Paul			Being discussed as part of WCA contract amendments
Wholesale Water Supply Agreement amendment or renewal	The wholesale water supply agreements contain a provision that they can be reviewed and amended every five years or so. FOWD and CHWD have stated over the past couple of years that they would like to have some changes incorporated into the agreements, but they have not provided specific amendments (we should guess what they want?).	Paul	Josh		Discussions underway with FOWD, CHWD – waiting for proposed changes from them

Engineering/Operations

Task	Description	Lead	Support	Target Due Date	Date Complete
GIS scoping and resource needs analysis	The District's existing GIS is a cobbled together system with limited functionality "broken" components. The Engineering Manager has identified the need for GIS for several years but has not been able to define what all the department needs are for GIS, how it should integrate with other District systems such as CMMS, CIS, and Tyler. A scoping study will assess these needs, identify initial and ongoing costs associated with GIS and staffing requirements to maintain and utilize GIS. Prior to implementation, the Engineering Committee requested a briefing on the findings, with specific focus on the resource needs to maintain GIS.	Rob	Engineering Department	Q4 2017	Project Conceptual Plan completed, Implementation Plan being developed

Task	Description	Lead	Support	Target Due Date	Date Complete
Evaluate building space needs; new building vs. remodel/expansion vs. trailers	Staff has felt the need for additional office, meeting, and storage space for several years. On many occasions the lunch room has been used for office space for extended periods of time. With only the board room available for large meetings, conflicts occur regularly. Filling space is very limited in all departments, but especially in the admin and engineering departments, and the old shop building is nearing the end of its life rendering its safety and use questionable. The CIP includes a new admin building that would service many needs, and free up existing building space for other purposes. However, a thorough evaluation and facilities plan should be completed prior to any decision on addressing space needs. As part of both the personnel and engineering committees, Dan Rich requested the facilities plan be worked through the engineering committee.	Tony	All department managers		Draft plan completed in December, 2017. To be discussed with Engineering Committee in January, 2018.
Hinkle and Kokila Reservoirs replacement implementation schedule	The Hinkle and Kokila Reservoir replacements are scheduled for FY20-21. Dan Rich requested that staff look at accelerating this schedule if favorable financing, such as State revolving loan funds, is available now. He also recommended starting the predesign early to confirm costs and use to apply for a loan.	Rob	Donna	2020-21	Investigating SRF funding

Task	Description	Lead	Support	Target Due Date	Date Complete
Capital Improvement Project Binder	Engineering prepared brief project descriptions for all CIP projects. The engineering committee requested that these be expanded into stand-alone project sheets that include a full description of the project, including the need, cost, implementation year, and the resources needed to complete the project.	Rob	Tony, Engineering	As part of CIP update – June 2018	
Emergency Operations Plan for water shortage conditions	This plan would guide integrated operations of the SSWD/SJWD pump back pump station, groundwater wells, and interties during surface water supply interruptions. There needs to be awareness as the plan is developed regarding how we "tell" FOWD and CHWD to operate their wells considering we do not have a shortage policy or GW pumping agreement in place, and we may not need much in the way of a shortage policy or pumping agreement.	Tony			Will be included in discussion on WCA contract amendments.

SJWD/FOWD 2X2 Ad Hoc Committee

Task	Description	Lead	Support	Target Due Date	Date Complete
Define role and determine continued need for committee in 2017	Dan Rich believes the 2x2 committee may have served its purpose and can be disbanded. This is a decision for the committee to make.	Dan & Bob			Committee disbanded 9- 13-17

Board Workshops

Task	Description	Lead	Support	Target Due Date	Date Complete
Hinkle Reservoir (1/11/17 BOD)	President Miller directed staff to set up this workshop following extensive board meeting discussion about the timing for the project and financing options. The workshop should probably take place after a predesign study is completed and after Donna explores financing/loan options.	Paul	Donna		Planned for 2020
Water Transfers (1/17/17 LAC)	Reference the Legal Affairs Committee meeting minutes of 1/17/17. This workshop would be to educate directors on the different type of transfers SJWD could engage in and what is all involved. A focused discussion on conserved water transfer is also needed at the workshop.	Paul Josh	Greg		Discussion will be at January 2018 Board meeting.

Task	Description	Lead	Support	Target Due Date	Date Complete
Discussion of charging fire department fees for use of the District's water system, including fire hydrants, and water (1/17/17 LAC)	Reference the Legal Affairs Committee meeting minutes of 1/17/17. Requested by Ted Costa as potential revenue source.	Paul			
Communication budget (Costa – 2/22/17 BOD)	Requested by Ted Costa during discussions of scopes of work and costs for Hermocillo & Azevedo vs. Crocker & Crocker. He is concerned with why we need different communication consultants and what the budget impact is. This may also be a good opportunity to discuss the advantages of a staff PIO.	Paul			HASTRAT contract terminated