

September 7, 2017

Ms. Teri Grant  
Board Secretary, San Juan Water District  
9935 Auburn Folsom Road  
Granite Bay, California 95746

Board Secretary Grant,

I would like to be considered for the vacancy on the San Juan Water District Board of Directors. I believe that my professional experience making public policy and my community service experience helping those in need will make me an asset to the Board.

Professionally, I am intimately familiar with the State legislative and budget process. I have served as a Legislative Aide for approximately five years. In this position, I have carefully analyzed policy and budgetary issues. I have also brought wide-ranging (sometimes opposing) stakeholders together to create new laws, as needed. Further, as a policy consultant, I am able to take information from various sources and synthesize that into making well-thought out decisions. I understand that taking input from the San Juan Water District staff and making well-informed and careful decisions is a responsibility of the Board of Directors.

I have also tracked important and complex issues in the California State Budget in my service as the inner-office expert on all matters of California's education budget, starting at the preschool level and extending to post-doctoral degrees. In this capacity, I also worked extensively with state agencies to implement and shape policy after laws have been passed. I believe that these experiences are directly transferable to the San Juan Water District Board of Directors as policy and budgetary issues are determined by the Board of Directors.

I am very invested in the success and well-being of the greater Sacramento area, especially those in need. I have volunteered extensively at Women Escaping A Violent Environment (WEAVE). I have also served and provided clothing and food to Sacramento's homeless population through my church. As a San Juan District Board Member, I will work alongside you in ensuring the best possible good for the residents in my district.

Finally, as a resident in Orangevale, I am directly affected by the decisions of the San Juan District Water Board. It is in my best interest as well as my neighbors to contribute to the current success of the Water Board. For these reasons, I would like to be considered for this position and hope to meet with you to discuss my qualifications further.

Sincerely,

Evan Minton

## EVAN MINTON

### **PROFESSIONAL EXPERIENCE**

#### **Office of Assemblymember Phil Ting, Sacramento**

##### **Legislative Aide** (January 2013 – May 2016)

- Acted as the in-house expert on Budget Subcommittee #2 (Education Finance) committee and in preschool through higher education policy issue areas.
- Developed and shepherded multiple pieces of successful legislation.
- Analyzed legislation and provided vote recommendations.
- Developed State Regulations in accordance with the Assemblymember's vision.
- Worked and negotiated with Federal Departments and Agencies to obtain their favorable positions on the Assemblymember's legislation.
- Represented Member to constituents, advocacy groups, lobbyists and government officials.
- Wrote talking points, correspondence, and memorandums on behalf of Member.

#### **Office of Assemblymember Ricardo Lara, Sacramento**

##### **Legislative Aide** (January 2012 – January 2013)

- Acted as the in-house expert in policy committees and in various policy and budget issue areas.
- Staffed legislation, analyzed bills and provided vote recommendations.
- Represented Member to constituents, advocacy groups, lobbyists and government officials.
- Wrote talking points, press releases, op-eds, correspondence, and memorandums on behalf of Member.

#### **California Partnership to End Domestic Violence, Sacramento**

##### **Public Policy Specialist** (December 2010 – January 2012)

- Orchestrated and managed the Partnership's legislative agenda.
- Orchestrated and managed the Partnership's State and Federal Budget advocacy.
- Facilitated agreement among the Partnership's 200+ members in regards to developing legislation, sponsoring bills and taking positions on key legislation.
- Acted as the Partnership's representative to legislative offices, state agencies and advocacy groups.
- Spearheaded the Partnership's statewide Lobby Day.

#### **Office of Assemblymember Dave Jones, Sacramento**

##### **Secretary** (February 2010 – December 2010)

- Assisted with legislative efforts.
- Researched and wrote policy briefings.
- Represented Member's positions and priorities to various advocacy groups.
- Managed all administrative duties of Capitol Office.

#### **Women Escaping A Violent Environment (WEAVE), Sacramento**

##### **Executive Assistant and Crisis Response Advocate** (September 2008 – January 2010)

- Performed client-intakes, asking multiple questions about the abuse clients incurred and determined threat management.
- Completed a 65-hour course state-certified Peer Counselor.
- Staffed and managed the front desk.

### **APPOINTED POSITIONS:**

- Former Sacramento City Commissioner, Human Rights and Fair Housing Commission

**EDUCATION**

University of California, Riverside, June 2004

Bachelor of Science, Business Administration