

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
April 22, 2020  
6:00 p.m.**

Revised  
April 17, 2020

**9935 Auburn Folsom Road  
Granite Bay, CA 95746**

In accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via GoToMeeting, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Join the meeting from a computer, tablet or smartphone:

<https://global.gotomeeting.com/join/591438869>

You can also dial in using your phone: [+1 \(408\) 650-3123](tel:+14086503123)

**Access Code:** 591-438-869

(Use your assigned Audio PIN when you dial in so that it consolidates your profiles)

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**Please mute your line.**

**\*\*\*Important Notice: The public conference lines will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide their name and an email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. The Secretary will email the written report to all persons timely requesting this information promptly after the meeting.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## I. ROLL CALL

## II. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

## III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, March 25, 2020 (W & R)  
*Recommendation: Approve draft minutes*
2. Minutes of the Board of Directors Special Meeting, April 7, 2020 (W & R)  
*Recommendation: Approve draft minutes*
3. Minutes of the Board of Directors Special Meeting, April 14, 2020 (W & R)  
*Recommendation: Approve draft minutes*

## IV. OLD BUSINESS

1. FY 2019-20 Operations Plan Report Card (W & R)  
*Review 3<sup>rd</sup> Quarter Progress*
2. Transition to Division-Based Elections (W & R)  
**Action: Consider a motion to adopt Resolution 20-03 declaring San Juan Water District's intent to transition from at-large elections to division-based elections and establishing a process for the transition**

## V. NEW BUSINESS

1. SJWD Board Policy Update (W & R)  
**Action: Consider a motion to adopt Resolution 20-04 repealing Board Policy 1000 Overview (OV-1 Overview)**
2. Potential Financial Impacts of Covid-19 and Fiscal Year 2020-21 Budget Assumptions (W & R)  
*Discussion*

## VI. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence

5. Legal Counsel's Report
  - 5.1 Legal Matters

**VII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 ACWA – Pam Tobin
  - 3.2 JPIA – Pam Tobin
  - 3.3 Energy Committee – Ted Costa
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

**VIII. COMMITTEE MEETINGS**

1. Finance Committee – April 21, 2020

**IX. UPCOMING EVENTS**

1. 2020 ACWA Summer Conference  
July 28-31, 2020  
Monterey, CA
2. 2020 Cap To Cap – Metro Chamber  
September 8-12, 2020  
Washington DC

**President Costa to call for Closed Session**

**X. CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving claim of violation of the California Voting Rights Act asserted by the Southwest Voter Registration Education Project.

**XI. OPEN SESSION**

1. Report from Closed Session

**XII. ADJOURN**

**UPCOMING MEETING DATES**

May 27, 2020  
June 24, 2020

I declare under penalty of perjury that the foregoing agenda for the April 22, 2020 regular meeting of the Board of Directors of San Juan Water District was posted by April 17, 2020, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary