

# **SAN JUAN WATER DISTRICT**

## **Board of Director's Special Meeting Minutes**

August 9, 2017 – 6:00 p.m.

### **BOARD OF DIRECTORS**

Ken Miller	President
Ted Costa	Director
Dan Rich	Director
Pam Tobin	Director

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

Donna Silva	Director of Finance
Tony Barela	Operations Manager
Teri Grant	Board Secretary/Administrative Assistant
Joshua Horowitz	Legal Counsel
Jason Mayorga	Utilities Coordinator

### **OTHER ATTENDEES**

Dave Underwood	FOWD
Craig Locke	SSWD
Mitch Dion	Self
Cindy Hanneman	Self

### **AGENDA ITEMS**

- I. Vacant Position - Board of Directors**
- II. Adjourn**

President Miller called the meeting to order at 6:00 pm.

#### **I. VACANT POSITION - BOARD OF DIRECTORS**

President Miller called for a moment of silence in recognition of Director Bob Walters who passed away on August 5, 2017. At the request of the Board President, the Board Secretary read the announcement of the passing of Director Walters and a copy of the announcement will be attached to the meeting minutes.

Mr. Horowitz reviewed the staff report which was provided to the Board members and the Notice of Vacancy. A copy of the report and notice will be attached to the meeting minutes. He informed the Board that the Sacramento County and Placer County election offices have been notified of the vacancy. He explained that the Board has 60 days to appoint a successor which would be October 4, 2017, and provided more details as addressed in the staff report.

President Miller made sure that the Board and the public were aware that the cost of running a special election would be between \$794,200 and \$1,588,400 for

Sacramento County and an additional amount for Placer County would also be charged to the District. The Board discussed appointment of a replacement versus running a special election.

The Board agreed that an appointment to the vacant Director position would be made and the full Board would review the letters of interest and resumes. Once the applications are received then the Board will decide if an Ad Hoc Committee needs to be formed. In response to Director Rich's question, Ms. Silva commented that an ad in the Sacramento Bee could be considered as well as posting the Notice of Vacancy throughout the wholesale service area. The Board would like the notice posted at the wholesale customer agency offices as well as posting to the Next Door community, the District Website, and the District's Facebook page.

President Miller requested that staff draft a resolution in honor of Director Walters' service to the District and that, once it is approved at a regular Board meeting, it be presented to Cleatta Simpson at the celebration of life.

## **II. ADJOURN**

**The meeting was adjourned at 6:24 p.m.**

ATTEST:

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KENNETH MILLER, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary

## San Juan Water District Board Member Robert “Bob” Walters Passes Away

Post Date: 8/8/2017 3:30 PM

Granite Bay, CA (August 8, 2017) – It is with heavy hearts that the San Juan Water District announces the passing of Board Member Bob Walters. Bob passed away early Saturday morning of August 5, 2017, after a short battle with an aggressive cancer.



Bob was elected to the Board of Directors in 2006 and served as Board President in 2009 and 2014. He was currently serving as Vice President of the Board and he previously held this position in 2008 and 2013. He also served as Chair of the Legal Affairs Committee since 2008 along with serving on the Conservation Committee, Engineering Committee, Personnel Committee, and Water Supply & Reliability Committee over the years.

Bob was a great steward for public agencies in our area. He served on the Board of Directors for the Association of California Water Agencies Joint Powers Insurance Authority (ACWA JPIA). Bob also served as a member of the ACWA JPIA Property Program, where he helped set policy, coverages and pricing for a program that insures more than \$4.5 billion in assets for water districts in the state of California. In addition to working for water districts, Bob was also one of the original legislative advocates for the California Association of Joint Powers Authorities (CAJPA). As a legislative advocate, Bob helped promote quality public policies for Special Districts in the state of California.

*“Bob will be missed, he has been a leader and positive influence for the ACWA JPIA,” said ACWA JPIA CEO, Andy Sells.*

Bob lived in Folsom for the last 6 years and was a longtime resident of Fair Oaks prior to that. Bob was a member of the San Juan School Board and an active member of the Fair Oaks Rotary Club.

Bob graduated from UCLA and attended the San Francisco Law School where he worked for the CORO Foundation while attending school. He was a successful lawyer for over 42 years, working with the law firm of Kronick Moskowitz before venturing out under his own firm of Biddle, Walters & Bukey.

Bob moved to Sacramento under Governor Reagan’s transition team and at one time served as the Chief of Staff for the Speaker of the Assembly. Bob served 40+ years as a state lobbyist with his main clients from school districts or businesses involved in the healthcare industry.

We are grateful for his years of service to the San Juan Water District and he will be missed.

*“We are deeply saddened by the passing of our friend and colleague Bob Walters,” said San Juan Water District Board President Ken Miller. “Bob had a heart for service and, as a colleague, he was always a strong advocate for what was best for our residents and the District.”*

# STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: August 9, 2017  
Subject: Selection of a New Board Member

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## RECOMMENDED ACTION

Direct staff to solicit applicants for the vacant seat on the San Juan Water District Board of Directors

## BACKGROUND

On August 5, 2017, members of the staff and Board of Directors were notified of the untimely passing of Bob Walters, who had been serving as a member of the Board elected to the 2014-18 term. The Board must now determine the process it will use to replace Director Walters.

Pursuant to Government Code Section 1780, the Board may appoint a successor to Director Walters no later than 60 days after notice of the Board vacancy was received – which in this case would mean the deadline for a decision would be October 4. Government Code section 1780 does not specify a process for the Board to fill a vacancy, so that process may be structured as the Board chooses. Instead of appointing a successor to Director Walters, the Board could call a special election to fill the vacancy. Staff is investigating the cost of such a special election, but Sacramento County elections officials estimate that the cost of holding a special election just in that county to be between \$794,200 and \$1,588,400.

Should the Board decide to appoint the new Director, the Board would need to authorize the posting of a notice of the vacancy which would need to be displayed in three locations within the San Juan Water District service territory for no less than 15 days before it makes a selection. A copy of a draft notice is attached for the Board's consideration. The notice would require that applicants submit a resume and a letter of interest.

The following is a recommended schedule for this process:

August 9	Board authorizes staff to proceed with advertisement
September 8	Applications are due to the District
September 13	Board meeting – candidate interviews
September 27	Board meeting – candidate selection

Another option would be for the Board to appoint an ad hoc committee to review applications and recommend one or more candidates for the Board to interview and select.

Should the Board not act to either appoint a new Director or schedule a special election within 60 days of the notice of vacancy (October 4), the decision would then become the responsibility of the Board of Supervisors of Sacramento County because it is the county in which the larger portion of the District is located.

In order to be appointed to serve on the Board, applicants must be registered voters of the District. If the Board appoints someone to fill the vacancy, the appointee would hold office until the 2018 District election. Because Director Walters' current term expires in 2018, the person elected to this seat at the 2018 regular election would serve a full four year term.

**NOTICE OF VACANCY**  
**SAN JUAN WATER DISTRICT BOARD OF DIRECTORS**

Pursuant to Government Code Section 1780, notice is hereby given that a vacancy exists on the Board of Directors of San Juan Water District. The Board of Directors is seeking letters of interest and resumes from qualified members of the public wishing to fill the vacancy. The Board may appoint a replacement Director no earlier than after 15 days from the date of this notice.

Persons interested in applying to fill the vacancy to serve on the Board of Directors must be registered voters living within the San Juan Water District's wholesale water service area, which includes the district's retail water service area, Citrus Heights Water District, Fair Oaks Water District, Orangevale Water Company, and the City of Folsom north of the American River. Qualified persons may submit letters of interest and resumes to the San Juan Water District, attention Board Secretary, by mail at P.O. Box 2157, Granite Bay, CA, 95746, or in person at 9935 Auburn Folsom Road, Granite Bay, by no later than September 8, 2017. The remaining four Directors intend to select a replacement from among the qualified applications received by the deadline. The new Director's term will run until the November 2018 District election.

Directors are stewards of the public's resources and set the policy and budgetary priorities for the San Juan Water District. All Directors are required to attend board meetings on the second and fourth Wednesday of every month beginning at 6:00 p.m. More information can be found at <http://www.sjwd.org/>.

Dated: August 10, 2017

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TERI GRANT  
Board Secretary