

Engineering Committee Meeting Minutes
San Juan Water District
January 9, 2025
1:00 p.m.

Committee Members: Manuel Zamorano, Alternate Member

District Staff: Paul Helliker, General Manager
Tony Barela, Director of Operations
Donna Silva, Director of Finance
Andrew Pierson, Director of Engineering Services
Adam Larsen, Field Services Manager
Teri Grant, Board Secretary/Administrative Assistant

Members of the Public: Mike McRae, SJWD Board Member
Pam Tobin, SJWD Board Member
Steve Kenning

Topics: Bacon Pump Station Fence Project (R)
Hydrant and Valve Maintenance FY 2024/25 (R)
Other Engineering Matters
Public Comment

1. Bacon Pump Station Fence Project (R)

Mr. Barela reviewed the written staff report which will be included in the Board packet.

The Engineering Committee recommends consideration of a motion by the Board to authorize and approve the award of a construction contract to apparent lowest responsive and responsible bidder for the Bacon Pump Station Fence Project.

2. Hydrant and Valve Maintenance FY 2024/25 (R)

Mr. Larsen reviewed the written staff report which will be included in the Board packet. In response to Director Zamorano's question, he explained that maintenance of the hydrants includes a valve check every 5 years, along with checking the hydrants for lubrication, checking for the break-away system on the unit, checking the height of the unit, flushing the lateral and checking for any repairs that might be needed. GM Helliker explained that this item was outsourced about 4 years ago when staff completed an analysis of operations and determined that additional staffing was necessary to adequately maintain San Juan's system and facilities. The Board considered this analysis and decided that it was more efficient to use a contractor to perform this work. Mr. Barela explained that staff will be performing another analysis of operations this year and will bring this item back to the Board or Committee. In response to Mr. Steve Kenning's question, Mr. Larsen explained that the contractor provides a report on each hydrant and any repairs that need to be done are completed by District staff.

The Engineering Committee recommends consideration of a motion by the Board to authorize and approve Amendment #2, 2nd year renewal to the contract with Wachs Water

Services (WWS) for professional services related to the inspection and maintenance of the District's hydrants and valves for the fiscal year 2024/25.

3. Other Engineering Matters

There were no other matters discussed.

4. Public Comment

There were no public comments.

The meeting was adjourned at 1:16 p.m.