

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
December 14, 2016  
6:00 p.m.  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. OATH OF OFFICE**

**1. Oath of Office for Pam Tobin**

**II. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, October 26, 2016  
*Recommendation: Approve draft minutes*
2. Minutes of the Board of Directors Special Meeting, November 3, 2016  
*Recommendation: Approve draft minutes*
3. Minutes of the Board of Directors Special Meeting, November 16-18, 2016  
*Recommendation: Approve draft minutes*
4. Payment of Bills and Claims  
*Recommendation: Adopt Resolution No. 16-21*

5. Authorization to Replace Equipment #59 Compressor for Field Services  
*Recommendation: Approve a motion to purchase a 2016 Sullivan-Palatek Compressor to replace existing compressor (equipment #59) in an amount not to exceed \$20,700*
6. Second Amendment to the contract with The Reed Group for the Wholesale/Retail Financial Plan and Rate Update Study  
*Recommendation: Authorize General Manager to sign a second contract amendment with The Reed Group for an additional \$17,250 bringing the contract total to \$89,120 for the Financial Plan and Rate Update Study*

#### **IV. PRESENTATIONS**

1. Resolution in Recognition of Shauna Lorange's Service to San Juan Water District  
*Action: Adopt Resolution 16-20*

#### **V. NEW BUSINESS**

1. No items

#### **VI. OLD BUSINESS**

1. Tablet for Board Members  
Follow up discussion  
*Direct staff as appropriate*

#### **VII. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 Employee Manual and District Ordinances  
*Verbal status update*  
*For Information, no action requested*
  - 1.2 Proposition 218 Notice  
*Verbal status update*  
*For Information, no action requested*
  - 1.3 Miscellaneous District Issues and Correspondence
2. Assistant General Manager's Report
  - 2.1 Governor's Executive Order B-37-16  
*Verbal report on the draft Long Term Water Conservation requirements*  
*For Information, no action requested*
  - 2.2 Miscellaneous District Issues and Correspondence
3. Director of Finance's Report
  - 3.1 Discussion of Refunding Series 2009 Bonds
  - 3.2 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
  - 4.1 Legal Matters

**VIII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 Local/Federal Government/Region 4 - Pam Tobin
  - 3.2 JPIA - Bob Walters
  - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments
  - 5.1 2017 Board Officers  
**Action: Elect Board Officers**

**IX. COMMITTEE MEETINGS**

1. Finance Committee – December 13, 2016

**X. UPCOMING EVENTS**

1. SJWD Employee Awards  
December 21, 2016  
Folsom, CA

**President Tobin to call for Closed Session**

**XI. CLOSED SESSION**

1. Public employee appointment involving the position of General Manager; Government Code sections 54954.5(e) and 54957(b)(1).
2. Conference with District's labor negotiators, Pam Tobin and Dan Rich, involving unrepresented employee in the position of General Manager; Government Code sections 54954.5(f) and 54957.6.

**XII. OPEN SESSION**

Report from Closed Session

**XIII. ADJOURN**

**UPCOMING MEETING DATES**

January 11, 2017

January 25, 2017

I declare under penalty of perjury that the foregoing agenda for the December 14, 2016 regular meeting of the Board of Directors of San Juan Water District was posted by December 9, 2016, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary