

Engineering Committee Meeting Minutes
San Juan Water District
July 9, 2025
11:00 a.m.

Committee Members: Manuel Zamorano, Alternate Chair
Mike McRae, Alternate Member

District Staff: Paul Helliker, General Manager
Tony Barela, Director of Operations
Donna Silva, Director of Finance
Andrew Pierson, Director of Engineering Services
Adam Larsen, Field Services Manager
Mark Hargrove, Senior Engineer
Teri Grant, Board Secretary/Administrative Assistant

Members of the Public: Lanie Paquin

Topics: Kokila Reservoir Replacement Project – Construction Contract (R)
Kokila Reservoir Replacement Project – Construction Management and Inspection Services (R)
Other Engineering Matters
Public Comment

1. Kokila Reservoir Replacement Project – Construction Contract (R)

Mr. Pierson reviewed the written staff report that was provided to the committee which will be included in the Board packet. He explained the project will be funded with a SRF loan and with a \$1.25 million grant. Ms. Silva informed the committee that the funding will cover all aspects of the project including the Construction Management and Inspection Services.

Director McRae pointed out that the new tank will have a smaller capacity than the existing reservoir. Mr. Pierson explained that the new tank elevation will be higher than the reservoir to allow for full use of the water supply since currently approximately 1.77 million gallons are available for operational use due to the elevation issue.

The Engineering Committee recommends consideration of a motion by the Board to authorize the Director of Engineering Services to sign a construction contract with Gateway Pacific Contractors, Inc. for the construction of the Kokila Reservoir Replacement Project.

2. Kokila Reservoir Replacement Project – Construction Management and Inspection Services (R)

Mr. Pierson reviewed the written staff report that was provided to the committee which will be included in the Board packet. He informed the committee that after selecting JLR Environmental Consultants as the top Technical Proposal, the reviewing panel opened the Cost Proposals. He explained that since Water Works Engineers provided a lower cost proposal, he reviewed the cost proposal in detail and found several areas of concern that had the potential to increase the cost of the contract higher than JLR's cost proposal.

Staff informed the committee that, since the entire project is subject to additional requirements due to the funding source, a labor consultant will also be required to monitor and report on compliance by the contractors with federal and state requirements. GM Helliker also explained that public works requirements do not apply since this portion of the project is for professional services, therefore, the District does not have to award the contract to the lowest bidder.

The Engineering Committee recommends consideration of a motion by the Board to authorize the Director of Engineering Services to sign a Professional Services Contract with JLR Environmental Consultants (JLR) for construction management and inspection services for the Kokila Reservoir Replacement Project.

3. Other Engineering Matters

In response to Director Zamorano's question, Mr. Barela informed the committee that the tree(s) to replace the large oak tree that fell in the WEL Garden will be planted after the deck is completed.

4. Public Comment

There were no public comments.

The meeting was adjourned at 11:27 a.m.