

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
December 11, 2019
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Special Meeting, November 14, 2019 (W & R)
Recommendation: Approve draft minutes
2. 109 Buckner Court – Easement Encroachment Request (R)
Recommendation: Approve an easement encroachment request and direct staff to execute the necessary agreement with the property owner
3. Quarry Ridge Development Project Pipeline Easement Grant to SJWD (R)
Recommendation: Adopt Resolution 19-08 accepting a dedicated easement and right of way for a new pipeline installation to supply the Quarry Ridge Professional Office Park development project, and authorize staff to accept and process the documents from the property owner
4. Fees, Charges and Deposits – Results of User Fee Study and Proposed Fee Schedule (R)
Recommendation: Approve proposed Schedule of Fees Charges and Deposits

5. Wholesale Water Rate Fee Schedule Revision (W)

Recommendation: Approve revisions to the Wholesale Water Rate Fee Schedule, effective January 1, 2020, to change the allocation of the fixed service charge

IV. PUBLIC HEARING

1. Adoption of Ordinance 19-01 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 15000, 17000 and 18000 of the District Code of Ordinances (R)

Action: Consider motion for second reading of Ordinance No. 19-01 or waiving second reading

Action: Consider motion to adopt Ordinance 19-01 which amends Ordinances 15000, 17000 and 18000 to be in compliance with SB 998

V. OLD BUSINESS

1. Adopt Board Policy - Disconnection of Residential Water Service for Nonpayment Policy (R)

New policy recommended to be in compliance with SB 998

Action: Consider motion to adopt Board Policy FIN-5.10 Disconnection of Residential Water Service for Nonpayment Policy

2. Hinkle Reservoir Outage Operations Planning Project – Amendment #1 (W)

Action: Approval of Amendment No. 1 to HDR Engineering, Inc. for engineering design, bidding and construction services related to the Hinkle Reservoir Outage Operations Planning Project

VI. NEW BUSINESS

1. 2020 Board Officers

Action: Elect Board Officers

2. Appointment of a Critically-Needed Position (W & R)

Action: Consider adopting Resolution No. 19-09 approving an agreement to appoint Rob Watson in a critically-needed engineering position as a retired annuitant

VII. INFORMATION ITEMS

1. General Manager's Report

1.1 General Manager's Monthly Report (W & R)

Staff Report on District Operations

1.2 Miscellaneous District Issues and Correspondence

2. Director of Finance's Report

2.1 Miscellaneous District Issues and Correspondence

3. Operation Manager's Report

3.1 Miscellaneous District Issues and Correspondence

4. Engineering Services Manager's Report

4.1 Miscellaneous District Issues and Correspondence

5. Legal Counsel's Report
 - 5.1 Legal Matters

VIII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

IX. COMMITTEE MEETINGS

1. Engineering Committee – November 21, 2019
2. Finance Committee – December 10, 2019

X. UPCOMING EVENTS

1. SJWD Employee Awards
December 12, 2019
Folsom, CA
2. RWA Holiday Social
December 12, 2019
Fair Oaks, CA

XI. ADJOURN

UPCOMING MEETING DATES

January 22, 2020
February 26, 2020

I declare under penalty of perjury that the foregoing agenda for the December 11, 2019 regular meeting of the Board of Directors of San Juan Water District was posted by December 6, 2019, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary