

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes

April 15, 2026 – 6:00 p.m.

BOARD OF DIRECTORS

Ted Costa	President
Pam Tobin	Vice President
George Machado	Director
Mike McRae	Director
Manuel Zamorano	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Adam Larsen	General Manager
Donna Silva	Director of Finance
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering & Retail Operations
Greg Zlotnick	Director of Water Resources & Strategic Affairs
Devon Barrett	Customer Service Manager
Teri Grant	Clerk of the Board/Executive Assistant
Ryan Jones	General Counsel
Kristen Castanos	Water Counsel

OTHER ATTENDEES

Bill Stroppe	
Elizabeth	
Michael	
User 1	
Craig Locke	Sacramento Suburban Water District
Entela Fallstead	SJWD Employee
Jed Thorne	SJWD Employee
Mark Hargrove	SJWD Employee
Rachael Paulson	SJWD Employee

AGENDA ITEMS

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Forum and Comments
- V. Consent Calendar
- VI. Discussion and Action Items
- VII. Information Items
- VIII. Directors' Reports
- IX. Future Agenda Items
- X. Committee Meetings
- XI. Upcoming Events
- XII. Closed Session
- XIII. Open Session
- XIV. Adjourn

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, George Machado, Mike McRae, Pam Tobin, and Manuel Zamorano.

IV. PUBLIC FORUM

Mr. Tony Barela, Director of Operations, addressed the Board and expressed appreciation to the Board and District staff for their support and confidence throughout his tenure, in advance of his retirement on April 24th. The Board expressed its gratitude to Mr. Barela for his service and contributions over the past 17 years.

V. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and are approved by one motion. There was no separate discussion of these items unless a member of the Board or staff requested a specific item be removed. Consent Calendar item documents are available for review in the Board packet.

1. Minutes of the Board of Directors Meeting, March 18, 2026 (W & R)

Recommendation: Approve draft minutes

2. Investment Policy (W & R)

Recommendation: Approval of amendments to FIN5.6 Investment Policy and retroactive delegation of investment authority for specified periods, both through adoption of Resolution 26-06

3. Payment to Reduce Unfunded Actuarial Pension Liability (W & R)

Recommendation: Approval to remit a discretionary and supplemental payment of \$200,000 to CalPERS to further reduce the unfunded pension liability

Vice President Tobin moved to approve the Consent Calendar. Director Zamorano seconded the motion, and it carried unanimously.

VI. DISCUSSION AND ACTION ITEMS

1. FY 2026-27 Budget Assumptions (W & R)

Ms. Silva reviewed the written staff report which was included in the Board packet. She shared the proposed assumptions for the FY 2026-27 budget. She informed the Board that the budget workshop will be conducted at the May Board meeting and then a public hearing should be held in June with possible adoption of the budget at that time. She reviewed the assumptions that were provided in the staff report. The Board did not request any changes to the assumptions for the budget.

2. WTP & Hinkle to Baldwin Valve Replacement Project (W)

Mr. Pierson reviewed the written staff report which was included in the Board packet. He explained that the contract is for design work only and the construction contract will be brought back to the Board for approval at a later date.

Director McRae moved to authorize the Director of Engineering & Retail Operations to sign a Professional Services Contract with Bennett Engineering Services, Inc. for design services for the WTP & Hinkle to Baldwin Replacement Project. Vice President Tobin seconded the motion, and it carried unanimously.

3. Calling for General District Election on November 3, 2026 (W & R)

President Costa informed the Board that a resolution is needed for the 2026 election. The Clerk of the Board informed the Board that the resolution contains a limit of 200 words in the Candidate Statement with the candidate paying for the Candidate Statement. The candidate filing opens July 13, 2026, and closes August 7, 2026, for Divisions 1, 3 and 5.

Vice President Tobin moved to approve Resolution No. 26-07 Calling for General District Election (Sacramento County) and to approve Resolution No. 26-08 Notice of Governing Board Member Election (Placer County). President Costa seconded the motion, and it carried unanimously.

4. ACWA/JPIA Employee Benefits Committee Support (W & R)

Vice President Tobin informed the Board that ACWA/JPIA reached out to her because they have open positions on the Employee Benefits Committee and she has served on the Board. A Board resolution of support for her position on the ACWA/JPIA Employee Benefits Committee is required.

Director McRae moved to adopt Resolution 26-09 supporting Vice President Pam Tobin for a position on the Employee Benefits Committee of the Association of California Water Agencies Joint Powers Insurance Authority ("JPIA"). President Costa seconded the motion, and it carried unanimously.

5. FY 2025-26 Operations Plan Report Card (W & R)

GM Larsen reviewed the 3rd quarter progress on the FY 2025-26 Operations Plan Report Card. He noted that most projects remain on schedule and that any delays identified are primarily related to timing.

6. Conjunctive Use and Groundwater Banking Activities Update (W & R)

Mr. Pierson reported that he is working with the consultant regarding percolation ponds. President Costa suggested that Mr. Pierson and GM Larsen visit the pond site in Southern California – Mr. Pierson will look into setting up a meeting.

Mr. Zlotnick reported that the Regional Groundwater Bank Program Committee canceled their April meeting.

VII. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

GM Larsen reported that operations are stable with no compliance issues. He reported that water treatment plant production increased 41% over this time last year. A written report for March was included in the Board packet.

1.2 Miscellaneous District Issues and Correspondence

GM Larsen reported that staff coordinated with regional agencies to facilitate District tours. He noted that Water Treatment Plant staff conducted a jar testing demonstration for District personnel. He further reported that the District hosted a tour of the Water Treatment Plant for ACWA/JPIA, followed by a second tour for the American River Montessori School, which included a visit to the Water Efficiency Landscape Garden.

GM Larsen reported that the District website has been enhanced to meet ADA accessibility requirements. He commended the Clerk of the Board for evaluating available options to make District forms ADA compliant. He reported that the District's website provider offers DocAccess for an additional \$300 per month, which brings existing documents into compliance and ensures that all future documents uploaded to the website are accessible. He noted that the estimated cost to bring the website's existing documents into compliance would have been approximately \$7 per page, or about \$200,000, with additional ongoing costs for newly posted documents.

2. DIRECTOR OF WATER RESOURCES & STRATEGIC AFFAIRS' REPORT (W & R)

2.1 Hydrology Report (W & R)

Mr. Zlotnick presented graphs depicting Folsom Reservoir levels and noted that current storage is well above average. The graphs are available in the online Board packet. He further reported that, as of April 1st, there was no snowpack; although the recent storm event produced more than one foot of snow, it is anticipated to melt and not contribute meaningful runoff in the fall. He expects the District's water allocations to be available this year; however, potential supply constraints may arise next year.

Mr. Zlotnick reported that the State Board is expected to adopt the Healthy Rivers program in the fall. Although the program was initially anticipated to begin in January 2027, potential environmental documentation requirements in the Sacramento Valley may delay implementation until late 2027 or January 2028.

2.2 Miscellaneous District Issues and Correspondence

Mr. Zlotnick reported that a wildfire bill, which the District opposed as part of a statewide coalition, did not advance out of committee. In addition, he reported that Sacramento Suburban Water District signed the water transfer agreement, and he believes that water is already being delivered to them.

3. DIRECTOR OF FINANCE'S REPORT

3.1 Miscellaneous District Issues and Correspondence

Ms. Silva reminded the Board that they approved amendments to the records retention policy and had requested that staff maintain a list of employees that have worked here and to retain the list permanently. She reported that the list has been created and includes 316 employees, and 292 employee records have been destroyed in accordance with the policy.

4. DIRECTOR OF OPERATIONS' REPORT

4.1 Miscellaneous District Issues and Correspondence

Mr. Pierson provided an update under the Director of Engineering Services' Report.

5. DIRECTOR OF ENGINEERING SERVICES' REPORT

5.1 Miscellaneous District Issues and Correspondence

Mr. Pierson provided a brief update on the Kokila Replacement Project. He reported that the contractor is grading the site to expand the footprint for the new tank and that, despite recent storms, the contractor's Best Management Practices (BMPs) have successfully prevented off-site runoff. He noted that the contractor and construction manager continue to perform well, with no change orders to date.

Mr. Pierson reported that the Hinkle Reservoir Dive Inspection, scheduled for April 15th, was postponed due to recent storms and will be rescheduled. He explained that approximately 4 inches of rain (about 1.3 million gallons) had accumulated on the reservoir cover and that opening the reservoir under these conditions could result in contamination. He further reported that two pumps failed during this period, requiring staff to complete repairs.

6. LEGAL COUNSEL'S REPORT

6.1 Legal Matters

Legal Counsel Jones stated that the ADA compliance requirement for websites applies statewide and that many agencies are concerned about the associated liability exposure and potential litigation. He commended staff for bringing the District into compliance. He also reported that he will provide ethics training for the Board and management staff in May. Finally, he thanked Mr. Barela for his years of collaboration and service.

VIII. DIRECTORS' REPORTS

1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)

President Costa reported that SGA met on April 9th and the budget was discussed.

2. REGIONAL WATER AUTHORITY (RWA)

President Costa reported that he met with Jim Peifer, RWA Executive Director, to discuss obtaining federal grants. President Costa reminded the Board that the signing celebration for the Water Forum 2050 will be held on May 11th.

3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

3.1 ACWA - Pam Tobin

Vice President Tobin reviewed a written report which was added to the Board packet. She reported the search for the ACWA Executive Director has been narrowed to two finalists with a possible decision scheduled for April 30th.

3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin

Vice President Tobin reviewed a written report which was added to the Board packet. She informed the Board that the WTP tour was very well received and ACWA JPIA highlighted SJWD leadership on their LinkedIn page.

4. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS

President Costa reported that, following the SGA meeting, he, Director Zamorano, and GM Larsen met with Representative Kevin Kiley. He also noted that earlier in April, he and GM Larsen met with Tom Philp of *The Sacramento Bee*. In addition, President Costa stated that he plans to meet with assignment editors from local television stations and newspapers to help build relationships, and he encouraged Board members to connect with local contacts within their respective divisions. In addition, he reported that a meeting with Congressman Tom McClintock will be scheduled to discuss groundwater banking funding.

Vice President Tobin informed the Board that she and GM Larsen have not yet met to discuss the Customer Advisory Committee and that an update will be placed on a future meeting agenda once the discussion has occurred.

In response to President Costa's comments regarding property easements, Mr. Pierson informed the Board that a consultant for the Roseville treatment plant project contacted him regarding planned perimeter fencing. The consultant noted that San Juan Water District owns a portion of the southern area of the property that is currently enclosed within the project fencing. President Costa commented that, when the North Fork Ditch Company constructed the ditches, the company may not have obtained deeds for the underlying property, and the District may therefore own parcels throughout the area. Mr. Pierson noted that the District's Engineering Technician is highly skilled in property research and that he would assign the matter for further review.

IX. FUTURE AGENDA ITEMS

1. Requests by Board Members for Agenda Items

Vice President Tobin requested that an update on the Customer Advisory Committee and on the property be added to the May agenda.

2. Meeting Date Changes and Board Attendance

There were no requests to consider.

X. COMMITTEE MEETINGS

1. Finance Committee – April 7, 2026

The committee meeting minutes were included in the Board packet.

XI. UPCOMING EVENTS

1. 2026 ACWA Spring Conference

May 5-7, 2026
Sacramento, CA

At 7:06 p.m., President Costa announced that the Board was adjourning to Closed Session and there were no public comments.

XII. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)

Citrus Heights Water District, et al. vs. San Juan Water District, Case Number: 23WM000064, Sacramento County Superior Court

XIII. OPEN SESSION

There was no reportable action.

XIV. ADJOURN

The meeting was adjourned at 7:19 p.m.

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

ATTEST: _____
TERI GRANT, Clerk of the Board