

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
March 25, 2020  
6:00 p.m.**

**Via Teleconference:**

**Join the meeting from a computer, tablet or smartphone:**  
<https://global.gotomeeting.com/join/128873757>

**You can also dial in using your phone: [+1 \(312\) 757-3121](tel:+13127573121)**

**Access Code: 128-873-757**

(Use your assigned Audio PIN when you dial in so that it consolidates your profiles)

**Please mute your line.**

For more information on how to use GoToMeeting, go to:

<https://www.gotomeeting.com/meeting/resources/gotomeeting-quick-and-helpful-guide-for-attendees>

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***The Board President will call for public comment on each agenda at the appropriate time and all votes will be taken by roll call.***

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

**II. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

**1. Minutes of the Board of Directors Meeting, February 26, 2020 (W & R)**

***Recommendation: Approve draft minutes***

#### IV. PRESENTATION

1. ACWA JPIA Refund Presentation – Pam Tobin, JPIA Executive Committee

#### V. OLD BUSINESS

1. RWA Board Representative (W & R)  
*Discussion and possible Board action*
2. FY 2019-20 Mid-Year Budget Review (W & R)  
*Discussion*

#### VI. NEW BUSINESS

1. Antelope Pump-Back Booster Pump Station Operations Agreement (W)  
**Action: Approve amendment to Antelope Pump-Back Booster Pump Station Ownership, Operation and Maintenance Agreement**
2. Temporary Suspension of Water Shutoffs and Late Payment Fees and Interest (R)  
**Action: Potential Temporary Revision of Board Policy**
3. Assembly Bill 2093 (Gloria) – Email Retention (W & R)  
**Action: Approve position on AB 2093**

#### VII. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

#### VIII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
  - 3.1 ACWA – Pam Tobin
  - 3.2 JPIA – Pam Tobin
  - 3.3 Energy Committee – Ted Costa
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

**IX. COMMITTEE MEETINGS**

1. Finance Committee – March 24, 2020

**X. UPCOMING EVENTS**

- ~~1. 2020 Cap To Cap Metro Chamber RESCHEDULED TO SEPTEMBER 8-12, 2020  
April 25-29, 2020  
Washington DC~~
- ~~2. 2020 ACWA Spring Conference RESCHEDULED TO JULY 28-31, 2020  
May 5-8, 2020  
Monterey, CA~~

**President Costa to call for Closed Session**

The President will appoint the District’s labor negotiators prior to adjourning the public meeting for closed session.

**XI. CLOSED SESSION**

1. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957.
2. Conference to provide District’s labor negotiators with direction concerning changes to General Manager’s compensation and benefits; Government Code sections 54954.5(f) and 54957.6.

**XII. OPEN SESSION**

Report from Closed Session

**XIII. ADJOURN**

**UPCOMING MEETING DATES**

April 22, 2020  
May 27, 2020

I declare under penalty of perjury that the foregoing agenda for the March 25, 2020 regular meeting of the Board of Directors of San Juan Water District was posted by March 20, 2020, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

---

Teri Grant, Board Secretary