

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**February 24, 2021  
6:00 p.m.**

**This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum of 10 members of the public at one time. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:**

**Teri Grant  
(916) 791-6905  
tgrant@sjwd.org**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://global.gotomeeting.com/join/451111413>

**This meeting is locked with a password: SJWD2021**

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code: 451-111-413**

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.**

**\*\*\*Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

**II. PUBLIC FORUM AND COMMENTS**

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, January 27, 2021 (W & R)  
*Recommendation: Approve draft minutes*
2. New Warren Act Contract (W)  
*Recommendation: Approve adoption of Resolution 21-01*
3. Reservoir Outage Temporary Tanks Project – Construction Management/Inspection Services (W)  
*Recommendation: Consider approval of a contract amendment to Inferrera Construction Management Group, Inc. for Construction Management & Inspection Services during Construction of the Hinkle Reservoir Outage Temporary Tank Project*
4. Professional Services Agreement with Human Resources Consultant to Assist with Board's Review of General Manager (W & R)  
*Recommendation: Consider approval of a professional services contract with Silvers HR LLC to assist the Board in conducting the General Manager's evaluation*
5. Professional Services Agreement with Consultant to Facilitate Relationships Between and Among Board and Executive Management Staff (W & R)  
*Recommendation: Consider approval of a professional services contract with Strategy Driver, Inc., to facilitate Relationships Between and Among Board and Executive Management Staff*
6. Treasurers Report – Quarter Ending December 31, 2020 (W & R)  
*Recommendation: Receive and File*
7. Vehicle # 24 Replacement (R)  
*Recommendation: Authorize the purchase of a replacement vehicle for vehicle #24*

**IV. NEW BUSINESS**

1. General Manager 2020-21 Performance Review (W & R) – P. Tobin  
***Action: Discuss the review form and consider proposed changes***

## V. OLD BUSINESS

1. 2x2x1 Temporary Advisory Committee (with FOWD, CHWD, and interested members of the public) for the limited purpose of identifying means of improving relations between SJWD and its customers (W & R) – P. Tobin  
*Information and Potential Action to engage neutral facilitator as suggested by Citrus Heights Water District*
2. RWA/SGA Subscription Program Agreement for Groundwater Bank (W & R) – G. Zlotnick/D. Rich  
**Action: Consider Approval**
3. 2021 Hydrology and Operations Update (W & R) – P. Helliker  
*Information*
4. Water Transfer with Sacramento Suburban Water District (W & R) – G. Zlotnick  
**Action: Consider a motion to make a finding that the water proposed to be sold to Sacramento Suburban Water District is excess to that necessary to meet the Wholesale Customer Agencies' demands**  
**Action: Consider a motion to adopt the CEQA Notice of Exemption**  
**Action: Consider a motion to authorize the General Manager to sign the Proposed Agreement Between San Juan Water District and Sacramento Suburban Water District to Provide Surface Water Supplies to Enhance Groundwater Stabilization**

## VI. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

## VII. DIRECTORS' REPORTS

1. SGA – T. Costa
2. RWA – D. Rich
3. ACWA
  - 3.1 ACWA – P. Tobin
  - 3.2 JPIA – P. Tobin
  - 3.3 Energy Committee – T. Costa
4. CVP Water Association – T. Costa

5. Other Reports, Correspondence, Comments, Ideas and Suggestions

**VIII. COMMITTEE MEETINGS**

1. Engineering Committee – February 10, 2021
2. Finance Committee – February 23, 2021

**IX. UPCOMING EVENTS**

1. 2021 ACWA Legislative Symposium  
March 11, 2021  
Virtual
2. 2021 ACWA Spring Conference  
May 12-13, 2021  
Virtual

**X. ADJOURN**

**UPCOMING MEETING DATES**

March 24, 2021

April 28, 2021

I declare under penalty of perjury that the foregoing agenda for the February 24, 2021 regular meeting of the Board of Directors of San Juan Water District was posted by February 19, 2021, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

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Teri Grant, Board Secretary