

SAN JUAN WATER DISTRICT

Board of Director's Special Minutes

August 22, 2025 – 10:00 a.m.

BOARD OF DIRECTORS

Ted Costa	President
Mike McRae	Vice President (teleconference)
Pam Tobin	Director
Manuel Zamorano	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Adam Larsen	General Manager
Donna Silva	Director of Finance
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	Legal Counsel

OTHER ATTENDEES

George Machado	
James McCabe	
Craig Locke	Sacramento Suburban Water District

AGENDA ITEMS

- I. Roll Call**
- II. Vacant Position - Board of Directors**
- III. Closed Session**
- IV. Open Session**
- V. Adjourn**

President Costa called the meeting to order at 10:12 a.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Pam Tobin and Manuel Zamorano. Director Mike McRae was present via teleconference.

II. VACANT POSITION - BOARD OF DIRECTORS

GM Larsen provided the Board with a staff report which was included in the Board packet. In response to President Costa's question, Legal Counsel Jones explained that the Board can do one of three things to fill the vacancy as written in the staff report; however, the notice of vacancy would need to be posted at least 15 days prior to any appointment. The Board discussed the process of filling the Board vacancy for Division 1 which was created when Director Rich resigned.

Director Tobin moved to appoint George Machado to fill the vacant seat of the Board.

Legal Counsel Jones explained that an appointment could not be made at this meeting and only a decision on the process to use to fill the vacancy could be made at this time.

He explained that the appointment could be made at the September Board meeting. Vice President McRae suggested that the Board put out a Notice of Vacancy, for the 15 days, then the Board could either make a direct appointment or conduct interviews at their discretion.

Director Tobin moved to amend her motion to post the Notice of Vacancy for 15 days or more prior to the September 17th Board meeting and open the vacancy to interested parties and the Board will decide at the September Board meeting whether to appoint a candidate at that time or conduct interviews. Vice President McRae seconded the motion, and it carried with the following roll call vote:

Ayes: Directors Costa, McRae, Tobin and Zamorano

Noes: None

Absent: None

Directors Zamorano and Costa requested that the September Board meeting agenda include an item to consider increasing Ms. Donna Silva and Ms. Teri Grant's compensation. President Costa requested that the September Board meeting agenda under the standing groundwater item include an item to discuss the practicality of having a standard water contract for banking. Director Tobin requested that the September Board meeting agenda include an item regarding Small Agencies, Big Dollars and she will provide information to GM Larsen for the agenda.

President Costa announced that there will be an online discussion that the Sacramento Groundwater Authority is conducting on August 28th regarding water banking and that information will be sent to the Board.

At 10:26 a.m., President Costa announced that the Board was adjourning to Closed Session and there were no public comments.

III. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) (one case)

IV. OPEN SESSION

There was no reportable action.

V. ADJOURN

The meeting was adjourned at 10:47 a.m.

ATTEST:

EDWARD J. "TED" COSTA, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary