

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
January 23, 2019  
6:00 p.m.  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

Revised  
1/18/19

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

**II. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, December 12, 2018 (W & R)

*Recommendation: Approve draft minutes*

2. SCADA Master Plan Project (W & R)

*Recommendation: To award a services contract to Westin Technology Solutions in the amount of \$250,909 for the development of a SCADA (Supervisory Control and Data Acquisition) Master Plan*

**IV. OLD BUSINESS**

1. FY 2018-19 Operations Plan Report Card (W & R)

*Review 2<sup>nd</sup> Quarter Progress*

2. Collaboration/Integration Studies Summaries (W & R)

*Presentation*

## **V. NEW BUSINESS**

1. 2019 Conferences and Events (W & R)  
*Discussion*
2. 2019 Committee Assignments (W & R)  
*Discussion*
3. Low Income Water Rate Assistance Draft Report (W & R)  
*Discussion*
4. RWA Executive Director Position (W & R)  
*Discussion and potential action*

## **VI. INFORMATION ITEMS**

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 2019 Fees, Charges and Deposits
  - 2.2 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
  - 4.1 Legal Matters

## **VII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
  - 3.2 JPIA – Pam Tobin
  - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

## **VIII. COMMITTEE MEETINGS**

1. Public Information Committee – December 14, 2018
2. Engineering Committee – January 15, 2019
3. Finance Committee – January 22, 2019

**IX. UPCOMING EVENTS**

1. JPIA Board Training Webinar – Robert’s Rules Made Simple  
February 19, 2019 @ 10:00 am
2. 2019 ACWA DC Conference  
February 26-28, 2019  
Washington, DC
3. 2019 ACWA Legislative Symposium  
March 6, 2019  
Sacramento, CA
4. 2019 ACWA Spring Conference  
May 7-10, 2019  
Monterey, CA
5. 2019 Cap To Cap – Metro Chamber  
May 4-8, 2019  
Washington DC

**President Rich to call for Closed Session**

**X. CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(4); potential for litigation involving the State Water Resources Control Board’s proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.

**XI. OPEN SESSION**

Report from Closed Session

**XII. ADJOURN**

**UPCOMING MEETING DATES**

February 27, 2019

March 27, 2019

I declare under penalty of perjury that the foregoing agenda for the January 23, 2019 regular meeting of the Board of Directors of San Juan Water District was posted by January 18, 2019, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary