

AGENDA ITEM VIII-1

DRAFT

**Finance Committee Meeting Minutes
San Juan Water District
December 5, 2023
4:00 p.m.**

Committee Members: Ted Costa, Director (Chair)
Ken Miller, Director (Member)

District Staff: Paul Helliker, General Manager
Donna Silva, Director of Finance
Teri Grant, Board Secretary/Administrative Assistant

Members of the Public: Attendee
Michael Spencer, SJWD Employee

1. Review General Manager Reimbursements (W & R)

The committee reviewed the November credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.

2. Review Check Register from October 2023 (W & R)

The committee reviewed the November 2023 check register and found them to be in order.

3. Other Finance Matters (W & R)

Ms. Silva reported that she received notice that the State Water Resources Control Board approved the final budget for the Eureka Road Project. With the final budget approval, the District can now request loan proceeds for construction costs incurred. In addition, she received notice that the draw on the Hinkle Project SRF loan was approved, and payment is expected in 3-6 weeks.

Ms. Silva informed the committee that the audit is wrapping up and the auditors will provide the committee with their findings at the January committee meeting. In addition, she informed the committee that she will be providing the Board with the FY 2022-23 financial budget to actual information at the December Board meeting.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:07 p.m.