

Ordinance Type	District Operations	Date Adopted	June 28, 2006
Ordinance Number & Title	13000 - Procedure for Water Service for Single Connections and/or Meter Installation	Date Amended	June 25, 2008

13000.01 Requirements of Application for Single-Service Connections

Applying for regular water service from existing District water mains is a two-part process (“Application”). An Application shall be made by the owner of the property, or his or her designee, to be served using the following forms provided by the District:

- A. An “Application for Single Service - Initial Review” shall be completed by the Applicant to enable the District to determine appropriate meter size.
- B. An “Application for Single-Service - Connection” shall be completed by the Applicant to enable the District to establish a water account and document fees paid.

By signing the Application, it shall signify the Applicant's willingness and agreement to comply with this Code and other codes, rules and regulations relating to regular water service and to make payment for water service as required. Water service shall not be provided until after the District has approved the Application. Water meters shall be required on all new service connections.

In order for an Application to be approved for service, the Applicant and proposed service must comply with the following:

- A. The Applicant's real property must be within the District. If applicable, annexation proceedings must be complete and annexation fees paid before the Application will be approved.
- B. An Application shall not be approved unless payment in full has been made for any service previously rendered to the Applicant by the District on any active, closed or discontinued account in the Applicant’s name within the District Service Area, as well as payment of all current applicable deposits, fees and charges. If after one year from the date of application the Applicant has not connected to the District water system, the Application shall become void and all fees paid by the Applicant will be refunded to the Applicant.
- C. The Applicant's real property or easement for receiving District water fronts or abuts an existing water main with adequate capacity and pressure to provide safe and reliable water service, as determined by the District.
- D. The District possesses an adequate treated water supply, as determined by the District and evidenced by a Will-Serve Letter for a Single Service Connection.
- E. All applicable provisions of this Code and other District rules, regulations and policies, and federal and state law.

In determining the adequacy of the existing facilities and supplies, the District will consider all factors such as the water requirements of the proposed new service, anticipated future land uses, flows and pressures required for regular service and fire protection, cross connection, desirability of looping water mains to

increase reliability and adequacy of service, the District's long-range plans for capital improvements to the system, and whether the proposed new service may significantly impair service to existing Customers.

If the District determines that the existing District facilities are inadequate to serve the new connection, then new service or services shall not be allowed to connect into the system until the Applicant makes arrangements with the District for a main line extension or for water facilities improvements in accordance with Section 13000.01.4.

13000.01.1 Two or More Parties on One Application

Two or more parties who join in one Application shall be jointly and severally liable for payment of bills, and shall be billed by means of one periodic bill per connection.

13000.01.2 Notification of Changes in Water Use

An Applicant making a material change in the size, character or extent of operations or equipment used on the Premises, for which the District has accepted an Application must notify the District of the extent and nature of the change in advance so that a determination can be made on whether the requested service size remains adequate. If inadequate, additional capital facilities fees at the rate applicable at the time of the requested change shall be due before the District will accept any facilities and commence water service.

13000.01.3 Failure to File an Application for Water Service

Failure by any Person requesting or receiving water service to file an Application shall constitute a violation of this Code. Connection fees at the rate applicable at the time of discovery will become due and payable by the current owner of the property upon which water service has been connected without authorization.

13000.01.4 Applications Requiring Conveyance Agreement

This Section applies to an Application for a single-service connection that requires a District main line extension or water facilities improvement. This Section does not apply, however, to subdivisions and parcel map developments addressed in Section 26000. All costs and expenses for a main line extension or water facilities improvement shall be paid by the Applicant, including design, plan checking, materials, construction and inspection costs, and reimbursement of District administrative, inspection, testing, legal and engineering services relating to the main line extension or water facilities improvements.

Unless otherwise determined by the District, the main extension and related work shall be constructed and installed by a state-licensed contractor acceptable to the District. The main line extension or water facilities improvement must provide a main at least eight inches in

diameter and of adequate capacity, as determined by the District. The main line extension or water facilities improvement and related work shall be designed and constructed in accordance with the District's standards, specifications, and requirements, as the same may be amended from time to time.

The Applicant required to construct the main line extension or water facilities improvement shall enter into a Conveyance Agreement with the District setting forth the obligations regarding extension of water facilities and service to serve the project, including the following agreement provisions: design, financing and construction of the necessary water system improvements; preparation of plans and specifications and District plan checking; payment or reimbursement for District services and consultants; dedication and transfer of completed work, land and rights-of-way to the District; performance and maintenance guarantees; District inspection, testing and acceptance of improvements; and other terms and conditions as the District finds necessary or appropriate in the public interest. The Conveyance Agreement shall be in a form acceptable to the District and executed by the Applicant before the District's acceptance of the water facilities and commencement of water service. In the event construction is not complete, and a time extension has not been approved, the Conveyance Agreement shall expire after one year. The then-prevailing amount of capital facilities fees and other charges must be paid at the time of future connection to the District facilities,

13000.01.5 Penalty for Unauthorized Connection

Any property found to be connected to District water mains contrary to or in violation of any of the provisions of this Code of Ordinances shall be subject to immediate disconnection without notice. If a service is so disconnected, before service is restored, an unauthorized connection fee (as set forth in the District's current Schedule of Rates, Fees, Charges, and Deposits), plus the actual cost of the appropriate service installation and repair of any damage to District property, mains or other facilities and all other applicable capital facilities fees or other required fees, shall be paid to the District by the property owner of record.

13000.02 Type and Size of Water Service Connection and Meter

The minimum size of the service connection and meter required for water service shall be one-inch as provided in this Section. The District shall render the final decision on service size and quantity for any connection(s) and the Applicant's acceptance of the District's final decision will be a condition of receiving District water service.

13000.02.1 Service for Residential Units

- A. Single residential dwelling units: A minimum one-inch water meter is required for all single-family residential dwelling units for domestic

use; a larger service size, or multiple services, may be required to accommodate larger homes, fire suppression systems, and/or for irrigation of large parcels.

- B. Multiple residential dwelling units: The minimum size of water meter required for this service shall be as follows:

<u>No. of Dwelling Units</u>	<u>Service Size</u>
1 – 6	1"
7 – 12	1-1/2"
13 – 25	2"
26 – 40	3"
41 or more	To be determined by District Engineer

Separate irrigation meters are required for all multiple residential units with more than 6 units.

13000.02.2 Service for Commercial or Industrial Purposes

- A. A minimum one-inch water meter is required for all commercial or industrial purposes. The size of water meter required for commercial or industrial purposes shall be determined by the Project Engineer and approved by the District Engineer.
- B. If an Applicant makes a request for a meter less than the size determined by the Project Engineer, the Applicant shall provide information satisfactory to the District that the commercial or industrial service can be adequately furnished with a smaller meter. In no case shall the District approve a meter smaller than one inch.

As a condition for use of a smaller meter, the Applicant shall make the request in writing, which shall be a part of the Applicant’s permanent application for service. In such application the Applicant shall acknowledge that the smaller size meter is authorized for the service requested. If, after authorization for use of a smaller meter, it is determined by the District that the size is insufficient due to higher water use than submitted by the Applicant or for any other reason, the Applicant shall pay the current cost of the new meter plus any other applicable fees for improvements required for the new service. An Applicant who has been authorized to use a smaller meter pursuant to this paragraph shall be obligated to notify any purchaser of the property, or subsequent water user, of the above conditions imposed for use of the smaller meter.

13000.02.3 All Other Types of Service

The size of meter required for all services other than those listed above shall be determined by the District Engineer.

13000.03 Limited Charges for Subsequent Customers

After a meter has been installed for an Applicant, and Applicant-constructed facilities have been conveyed to the District, and all fees and charges have been paid pursuant to Sections 14000 and 15000, the Applicant will be deemed a Customer of the District and will be entitled to receive water service. The District may furnish water service through an established connection to a subsequent Customer through the meter installed without payment of further connection charges, except for payment of delinquent charges for service, additional capital facilities fees, and annexation fees (if applicable) that may be due as a result of increased water use on a parcel subject to an Acreage Agreement under Section 14000.04, additional capital facilities fees due if a larger service is required or requested and approved, or other fees or charges that may be required by this Code.

13000.04 Water Meters for Condominium Units

For condominium units, or for apartment buildings being converted to condominium units, the owner or Customer may determine whether the water service for such condominium units will be furnished through a master meter or through individual meters; provided the individual service lines are connected to district main lines.

13000.05 Resale or Distribution of Water

Customers shall not resell or distribute water served by the District outside of the boundaries of their existing parcel without prior written approval from the General Manager.

13000.06 Water Service for Lot Splits

In the event that a subdivision of land occurs, the existing service connection may be considered by the District as being the service connection for the lot on which it fronts. For the remaining parcels in a new subdivision subject to this section, new service connections must be arranged and paid for in accordance with the applicable portions of this Code.

13000.07 Separate Service Connections for Individual Premises

Except as otherwise permitted in this Code, each Premises must have an individual service connection in accordance with this Code. No service connection to a Premises shall be used to provide water service to another Premises.

13000.08 Separate Premises Under Single Control or Management

Adjoining lots, pieces or parcels of land, under a single control or management shall each be furnished water through individual service connections, each billed as a single service.

13000.09 Service Connections for Detached Buildings on a Single Premises

Detached buildings on a single Premises under a single ownership may receive water service from a single existing metered service or from a separate metered service upon the Customer’s Application for a separate service and payment of all applicable fees and charges. In either case, the metered connection shall be adequately sized as approved by the District in accordance with section 13000.02 of this Code.

13000.10 Requirement for Meter Installations on New Connections

All new connections to the retail service area distribution pipeline system shall be required to install a water meter to District specifications.

13000.11 Metering Mandate

Public Law 101- Section 3404 of Title 34 of the CVPIA, enacted on October 30, 1992 requires metering of all water service connections as a condition of the District’s receiving a water supply under the Central Valley Project water service contract between the United States and the District.

Revision History:

Revision Date	Description of Changes	Requested By
6/25/08	Ord. 08-001 repealed all prior ordinances	