

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**April 26, 2023  
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:

**Teri Grant  
(916) 791-6905  
tgrant@sjwd.org**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/245724141>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code: 245-724-141**

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time.**

**\*\*\*Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## I. ROLL CALL

## II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

## III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, March 22, 2023 (W & R)  
**Recommendation: Approve draft minutes**
2. Minutes of the Board of Directors Special Meeting, April 11, 2023 (W & R)  
**Recommendation: Approve draft minutes**

## IV. OLD BUSINESS

1. ACWA JPIA Executive Committee Elections (W & R)  
**Action: Consider a motion to direct the ACWA JPIA representative to cast a ballot for up to four candidates**
2. General Manager Employment Agreement (W & R)  
**Action: Approve an amendment to the General Manager employment agreement**
3. FY 2022-23 Operations Plan Report Card (W & R)  
*Review 3<sup>rd</sup> Quarter Progress*
4. Conjunctive Use and Groundwater Banking Activities Update (W & R)  
*Discussion*
5. 2023 Hydrology and Operations Update (W & R)  
*Discussion*

## V. NEW BUSINESS

1. Legislation (W & R)  
*Discussion of various bills*
2. FY 2023-24 Budget Assumptions (W & R)  
*Discussion*

## VI. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
  - 3.1 Miscellaneous District Issues and Correspondence

4. Director of Engineering Services' Report
  - 4.1 Hinkle Reservoir Replacement Project Update (W)
  - 4.2 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
  - 5.1 Legal Matters

## **VII. DIRECTORS' REPORTS**

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
  - 3.1 ACWA – P. Tobin
  - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
  - 3.3 Energy Committee – T. Costa
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

## **VIII. COMMITTEE MEETINGS**

1. Finance Committee – April 18, 2023  
<https://www.sjwd.org/2023-04-18-committees-meeting-finance>

## **IX. UPCOMING EVENTS**

1. 2023 ACWA Spring Conference  
May 9-11, 2023  
Monterey, CA

## **X. ADJOURN**

### **UPCOMING MEETING DATES**

May 24, 2023  
June 28, 2023

I declare under penalty of perjury that the foregoing agenda for the April 26, 2023, regular meeting of the Board of Directors of San Juan Water District was posted by April 21, 2023, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet was also posted on the District's website at sjwd.org.

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Teri Grant, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Board Meeting Minutes  
March 22, 2023 – 6:00 p.m.

### **BOARD OF DIRECTORS**

|                 |                |
|-----------------|----------------|
| Dan Rich        | President      |
| Manuel Zamorano | Vice President |
| Ted Costa       | Director       |
| Ken Miller      | Director       |
| Pam Tobin       | Director       |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|                |  |
|----------------|--|
| Paul Helliker  | General Manager                          |
| Donna Silva    | Director of Finance                      |
| Tony Barela    | Director of Operations                   |
| Andrew Pierson | Director of Engineering                  |
| Devon Barrett  | Customer Service Manager                 |
| Adam Larsen    | Field Services Manager                   |
| Greg Turner    | Water Treatment Plant Manager            |
| Greg Zlotnick  | Water Resources Manager                  |
| Teri Grant     | Board Secretary/Administrative Assistant |
| Ryan Jones     | General Counsel                          |

### **OTHER ATTENDEES**

|               |                                    |
|---------------|------------------------------------|
| Attendee      |                                    |
| Kevin         |                                    |
| Tom Gray      | Fair Oaks Water District           |
| Craig Locke   | Sacramento Suburban Water District |
| Jeff Lawrence | Water Systems Consulting           |

### **AGENDA ITEMS**

- I. Roll Call**
- II. Public Forum and Comments**
- III. Consent Calendar**
- IV. Old Business**
- V. New Business**
- VI. Information Items**
- VII. Directors' Reports**
- VIII. Committee Meetings**
- IX. Upcoming Events**
- X. Closed Session**
- XI. Open Session**
- XII. Adjourn**

President Rich called the meeting to order at 6:00 p.m.

## I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present: Ted Costa, Ken Miller, Dan Rich, Pam Tobin and Manuel Zamorano.

## II. PUBLIC FORUM

There were no public comments.

## III. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

### 1. Minutes of the Board of Directors Meeting, February 22, 2023 (W & R)

*Recommendation: Approve draft minutes*

***Vice President Zamorano moved to approve the Consent Calendar. Director Costa seconded the motion and it carried unanimously.***

## IV. OLD BUSINESS

### 1. Conjunctive Use and Groundwater Banking Activities Update (W & R)

GM Helliker informed the Board that this item was discussed at the Engineering Committee meeting and provided a staff report that will be attached to the meeting minutes. He explained that San Juan and Sacramento Suburban Water District (SSWD) are now exploring additional partnerships to increase their ability to conjunctively use surface and groundwater supplies, thereby increasing water supply reliability and their joint ability to transfer water supplies to other parties, to meet various needs. He reviewed the three alternatives that the agencies are discussing.

Director Costa commented that the District has plans for using all water supplies and the term “excess water” should not be used in any documentation regarding the District’s water supplies. Director Miller commented that the treatment plant capacity was expanded over the years but the District should still have due diligence in providing reliable water supplies. GM Helliker informed the Board that the next steps are for SSWD to dedicate more time to exploring the options.

### 2. 2023 Hydrology and Operations Update (W & R)

GM Helliker reviewed data on Folsom Reservoir, which included the current storage level at 110% of historical average, data on releases, temperature and precipitation outlooks, storage levels and projections, and current reservoir conditions across the state.

GM Helliker reported that precipitation levels are still above normal and the snow levels are at 225% of the April 1<sup>st</sup> average for the American River watershed (Central). He reviewed the short-term Drought Monitor Better Maps which showed that California has more than enough water. In addition, he reviewed the projected

run-off as compared to the amount of remaining storage available in various reservoirs.

GM Helliker informed the Board that the District plans to purchase some CVP water this year to help build historic use. Mr. Zlotnick agreed and stated that this will cost the District a little more but this will be very valuable during dry years when the District can access CVP water based on the average of the last three unconstrained years.

### **3. Mid-Year Budget Review (W & R)**

Ms. Silva reviewed her staff report which will be attached to the meeting minutes. She reported that Wholesale Operations revenue is tracking greater than the budget while expenses are tracking slightly below budget. This should result in an anticipated transfer to Wholesale Capital reserves of around \$3.1 million. She reported that the Wholesale Capital revenue is tracking 1.1% above the budget while expenses are tracking about 2% below the budget.

Ms. Silva reported that Retail Operations revenue is tracking 1.2% above the budget while expenses are tracking about 1% below the budget Ms. Silva explained that this should result in an anticipated transfer to Retail Capital reserves of around \$2.6 million.

Ms. Silva reported that Retail Capital revenues are anticipated to come in 40% higher than the budget due to an increase in capital facility fees. She explained that the Retail Capital expenditure budget anticipated expenses of \$13.7 million to fund 37 projects: 6 are already complete, 17 more are expected to be completed by the end of the year, 6 have either already started, or are expected to start, but not finish by years' end, and 8 will be pushed to next fiscal year. The mid-year estimated expenses are \$8,049,700. In response to Director Tobin's question, Ms. Silva reviewed a list of the projects to be completed with the capital facility fees.

## **V. NEW BUSINESS**

### **1. Wholesale Master Plan Update (W)**

Mr. Pierson informed the Board that the last Wholesale Master Plan update was completed in 2001 with a minor update in 2007. He reported that comments were received from SSWD, and he expects comments from Citrus Heights Water District (CHWD). He introduced Mr. Jeff Lawrence, Water Systems Consulting, who conducted a presentation (the presentation can be found under the Engineering Committee March meeting minutes).

Mr. Lawrence reviewed the Master Plan Objectives, Supply & Demand data, Water Treatment Plan Assessment, the Capital Improvement Program (CIP) Summary, Supply Reliability Options, Cost Summaries, and Groundwater Supply Well Options. Director Costa suggested that the water for any future water banking should be included in the plan in order to show full beneficial use of the District's water supplies.

Ms. Silva commented that, at this time, she does not anticipate debt financing for the 10-year CIP projects. In addition, she mentioned that the \$20 million item in the master plan for Supply Reliability Projects will not be included in the Wholesale Financial Plan being updated this year since it will start after ten years; however, the Board may want to include that item in the Wholesale Financial Plan to begin saving towards it.

Mr. Tom Gray, FOWD General Manager, thanked the District for allowing the wholesale customer agencies to review and comment on the plan and informed the Board that FOWD will be submitting comments as well. He inquired who is responsible for water supply reliability for Fair Oaks Water District customers since water supply reliability is in the District's Wholesale Master Plan. GM Helliker responded that the District needs to provide water as indicated in the water supply agreement with FOWD and the shortage policy, and therefore, water supply reliability needs to be included in the plan. Mr. Gray stated that he explains to his customers that San Juan is responsible for supplying surface water to FOWD and if that water is not available then it is incumbent upon FOWD to find another supply source. GM Helliker explained that the District looks at all the scenarios to make sure that we can meet the demands.

## **2. ACWA JPIA Executive Committee Concurring Nomination (W & R)**

GM Helliker informed the Board that requests for nominations for the ACWA JPIA Executive Committee for Oliver Smith and David Wheaton need to be considered. He explained that there are four seats on the ballot with two incumbents running. Director Tobin commented that the other agencies with incumbents running for a seat are not providing concurring nominations since that would be like vetting against their own candidate. She suggested that the Board not entertain any other nominations since the Board nominated her for a seat. In response to President Rich's question, GM Helliker informed the Board that the District will get four votes on the Executive Committee election ballot which Director Tobin disagreed with and stated that the District only gets one vote. The Board discussed providing concurring nominations to the two potential candidates.

***Director Costa moved to adopt Resolution 23-04 concurring in nominating Oliver Smith to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority, and to adopt Resolution 23-05 concurring in nominating David Wheaton to the Executive Committee of the Association of California Water Agencies Joint Powers Insurance Authority. Director Miller seconded the motion and it carried with 4 Aye votes and 1 No vote (Tobin).***

## **3. ACWA 2023 Elections (W & R)**

GM Helliker informed the Board that one voting representative needs to be designated by the Board to cast the ballot during the 2023 elections for the ACWA Board President and Vice President, and for the Region Board of Directors. He explained that the ballots will be cast electronically. In addition, he informed the Board that when the slate of candidates is released, then the Board will direct the representative on whom to vote for.

***Director Costa moved to designate Pam Tobin as the voting representative for the ACWA 2023 Election of Board President and Vice President and for the Region Board Election. President Rich seconded the motion and it carried unanimously.***

**4. Amendment to the 2023/2024 Water Transfer Agreement Between San Juan Water District and Sacramento Suburban Water District (SSWD) and Authorization for the General Manager to enter into transfer agreements with SSWD for up to 6,000 AF/year (W)**

***Director Pam Tobin moved to (1) Approve proposed amendment to the 2023/2024 Water Transfer Agreement Between San Juan Water District and Sacramento Suburban Water District (SSWD) to Provide Surface Water Supplies to Enhance Groundwater Stabilization; (2) Authorize the General Manager to enter into water transfer agreements with SSWD for up to 6,000 AF/year when specified criteria are satisfied. Vice President Zamorano seconded the motion.***

Mr. Tom Gray provided and read written comments which were handed out to the Board and will be attached to the meeting minutes.

GM Helliker explained that the action being requested by staff, under item 1, is to make an amendment to the agreement with SSWD that clarifies that SSWD does not have an obligation to purchase water. He explained that the agreement is not a long-term agreement. In addition, he explained, that under item 2, if there is an opportunity to transfer water in the future, as long as it is done with the same agreement and abides by the criteria in the staff report, which legal counsel has reviewed, then the General Manager can enter that agreement. He reviewed his written staff report which will be attached to the meeting minutes.

Mr. Gray stated that a main concern regarding the water transfers is that water right water is being transferred outside the place of use, which is allowed for a short-term agreement, but these are being completed year after year and which seems to work around the intent of the law. GM Helliker stated that item 2 is only to give him the authority to enter into future temporary agreements with SSWD.

Mr. Zlotnick explained that one of the criteria to enter into future agreements with SSWD is that if any wholesale customer agency protests, then the agreement will need to be brought to the Board for approval.

***The motion carried unanimously.***

**5. Legislation (W & R)**

GM Helliker reviewed his written staff report which will be attached to the meeting minutes. He stated that he planned to take the following positions on the various bills, and asked if there were any objections from the Board:



AB 460 – Oppose  
AB 1337 – Oppose  
SB 389 – Oppose  
AB 1527 – Oppose Unless Amended  
SB 366 – Support

There were no objections from the Board regarding taking these positions.

**6. Potential Rebate to Retail Customer Accounts (R)**

GM Helliker provided a staff report which will be attached to the meeting minutes. He reported that some of the revenue from the water transfer could be used to provide a rebate to customer accounts. He stated that staff doesn't necessarily recommend a rebate since the District's goal is to be pay as you go. Ms. Silva reviewed some data that the Finance Committee requested regarding projects and funding. She commented that a refund might be confusing to customers since there are rate increases scheduled per the Retail Financial Plan along with debt financing for projects.

The Board discussed the topic and provided various opinions on whether or not to provide a refund. There were comments that a rebate could be viewed as an act of good faith, and there was also concern that a rebate could set a precedent that savings from projects or extra revenue would generate a customer rebate each time. In addition, it was brought up that the initial source for the customer rebate was the savings generated from not providing employees with the full COLA. Ms. Silva pointed out that there is not a surplus of funds since there are still projects to fund with debt and rate increases are still needed. She explained that providing approximately \$100,000 in rebates would ultimately cost the rate payers more since those funds would then need to be replaced with debt financing.

***Vice President Zamorano moved to provide a retail customer rebate of \$10 per account. Director Costa seconded the motion and it carried with 3 Aye votes and 2 No votes (Miller and Tobin).***

**7. ACWA President Resolution of Support - Cathy Green (W & R)**

President Rich asked for a motion to adopt a resolution of support for the nomination of Cathy Green for ACWA President.

***Director Tobin moved to adopt Resolution 23-06 to Support of Cathy Green as a Candidate for the Office of ACWA President. Director Zamorano seconded the motion and it carried unanimously.***

At 8:34 pm, Director Tobin announced that she was leaving since she wasn't feeling well.

## **VI. INFORMATION ITEMS**

### **1. GENERAL MANAGER'S REPORT**

#### **1.1 General Manager's Monthly Report (W & R)**

GM Helliker provided the Board with a written report for February which will be attached to the meeting minutes.

#### **1.2 Miscellaneous District Issues and Correspondence**

GM Helliker reported that the State Water Board held a workshop today regarding "Making Conservation a Way of Life" regulations. In addition, he reported that the Regional Water Authority is leading an effort to get federal acknowledgement of the water bank so that CVP water can be banked outside of the service areas of regional CVP contractors.

### **2. DIRECTOR OF FINANCE'S REPORT**

#### **2.1 Miscellaneous District Issues and Correspondence**

Ms. Silva informed the Board that the District did not have any investments in the banks that recently failed. In addition, she reported that the District will be moving to a new payment processor for customer payments which will allow the District to offer payments via Discover, American Express, Venmo and Apple Pay.

Ms. Silva reported that the Ad Hoc Benefits Review Committee's work is progressing with the recent execution of a contract to review and examine the healthcare plans that are offered by JPIA and Prism. The consultant will then compare the plans against the CalPERS plans that the District offers.

### **3. DIRECTOR OF OPERATIONS' REPORT**

#### **3.1 Miscellaneous District Issues and Correspondence**

Mr. Barela reported that on March 15<sup>th</sup> the Water Treatment Plant transitioned from receiving water via the Bureau's pump station to being served via gravity feed. He explained that this is a huge relief to staff as this was a primary failure point to be concerned about during the Hinkle Project.

### **4. DIRECTOR OF ENGINEERING SERVICES' REPORT**

#### **4.1 Hinkle Reservoir Replacement Project Update (W)**

Mr. Pierson provided an update on the progress of the Hinkle Reservoir Replacement Project. He informed the Board that the project is on schedule.

#### **4.2 Miscellaneous District Issues and Correspondence**

There were no other items discussed.

### **5. LEGAL COUNSEL'S REPORT**

#### **5.1 Legal Matters**

No report.

## **VII. DIRECTORS' REPORTS**

### **1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)**

No report.

### **2. REGIONAL WATER AUTHORITY (RWA)**

Director Costa reported that RWA is moving their headquarters to South Natomas. Mr. Zlotnick reported that the RWA Board adopted a Strategic Priorities plan and the Executive Director's evaluation is underway.

### **3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)**

#### **3.1 ACWA - Pam Tobin**

Director Tobin submitted her written report that was included in the Board packet.

#### **3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin**

Director Tobin submitted her written report that was included in the Board packet.

#### **3.3 Energy Committee - Ted Costa**

No report.

### **4. CVP WATER USERS ASSOCIATION**

No report.

### **5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS**

Director Costa reported that he attended the PCWA workshop and they discussed their plan to construct a water treatment plant to help serve the North Natomas area. GM Helliker explained that the project is called the River Arc Project, which will take a current agricultural diversion and turn it into a screened municipal diversion with a treatment plant to supply West Placer County with water.

Director Costa reported that Sacramento Suburban Water District and Carmichael Water District met and voted to proceed with the study for a possible merger.

Director Miller commented that the 2x2 committee with Fair Oaks Water District meets tomorrow and he would like his comments (which are written on the printed FOWD comments document) to be discussed. Director Costa commented that tomorrow's meeting is to discuss groundwater banking but the committee can still discuss this.

## VIII. COMMITTEE MEETINGS

### 1. Engineering Committee – March 13, 2023

The committee meeting minutes will be attached to the original board minutes.

### 2. Finance Committee – March 14, 2023

The committee meeting minutes will be attached to the original board minutes.

## IX. UPCOMING EVENTS

### 1. 2023 ACWA Legislative Symposium

March 23, 2023  
Sacramento

### 2. 2023 ACWA Spring Conference

May 9-11, 2023  
Monterey, CA

At 8:56 p.m., President Rich announced that the Board was adjourning to Closed Session.

## X. CLOSED SESSION

### 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code § 54957  
Title: General Manager

### 2. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code § 54957.6  
Agency designated representatives: Dan Rich and Manuel Zamorano  
Employee group: Unrepresented employee (General Manager)

## XI. OPEN SESSION

### 1. Report from Closed Session

There was no reportable action.

## XII. ADJOURN

The meeting was adjourned at 9:15 p.m.

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DAN RICH, President  
Board of Directors  
San Juan Water District

ATTEST: \_\_\_\_\_  
TERI GRANT, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Special Board Meeting Minutes

April 11, 2023 – 3:30 p.m.

Conducted via Videoconference & In-Person

### **BOARD OF DIRECTORS**

|                 |                               |
|-----------------|-------------------------------|
| Dan Rich        | President via videoconference |
| Manuel Zamorano | Vice President                |
| Ted Costa       | Director                      |
| Ken Miller      | Director                      |
| Pam Tobin       | Director via videoconference  |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|               |  |
|---------------|--|
| Paul Helliker | General Manager                          |
| Tony Barela   | Director of Operations                   |
| Teri Grant    | Board Secretary/Administrative Assistant |

### **AGENDA ITEMS**

- I. Roll Call**
- II. New Business**
- III. Adjourn**

President Rich called the meeting to order at 3:30 p.m.

#### **I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present in-person: Ted Costa, Ken Miller and Manuel Zamorano. The following directors were present via teleconference: Dan Rich and Pam Tobin.

#### **II. NEW BUSINESS**

##### **1. Regional Water Authority Board Members (W & R)**

GM Helliker recommended that the Board consider appointing a second alternate representative to the Regional Water Authority Board. President Rich mentioned that he will not be able to attend the RWA meeting tomorrow. Director Tobin voiced concern regarding appointing GM Helliker since the District was removed from the Common Interest Agreement and this would not be a step in the right direction. She commented that relationships needed to be repaired and stressed that the Board is headed in the wrong direction.

The Board discussed the possibility of appointing all Board members to the RWA Board, similar to Sacramento Suburban Water District. Director Costa commented that the issues being discussed at tomorrow's RWA meeting are best for GM Helliker and Mr. Zlotnick to address.

***Director Miller moved to appoint General Manager Paul Helliker as an alternate member of the Regional Water Authority Board of Directors. Vice President Zamorano seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Miller, Rich and Zamorano***

***Noes: Director Tobin***

***Absent: None***

### **III. ADJOURN**

**The meeting was adjourned at 3:43 p.m.**

ATTEST:

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DAN RICH, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary

The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

# AGENDA ITEM IV-1

## **ACWA JPIA Executive Committee Candidates**

2023-25 Term

Four open seats

### North of the Tehachapi Mountains

John H. Weed – Alameda County Water District

Scott Ratterman – Calaveras County Water District

David Wheaton – Citrus Heights Water District

Bruce Rupp – Humboldt Bay Municipal Water District (incumbent)

Jack Burgett – North Coast County Water District

Pamela Tobin – San Juan Water District

John Pang – Tahoe City Public Utilities District

### South of the Tehachapi Mountains

Andy Morris – Elsinore Valley Municipal Water District

Fred Bockmiller – Mesa Water District (incumbent)

Szu Pei Lu-Yang – Rowland Water District

June Hayes – San Bernardino Valley Municipal Water District

Oliver Smith – Valley Center Municipal Water District

Lenet Pacheco – Valley County Water District



# AGENDA ITEM IV-2

**AMENDMENT NO. 7  
TO AGREEMENT WITH GENERAL MANAGER BETWEEN  
SAN JUAN WATER DISTRICT  
AND PAUL HELLIKER**

This Amendment No. 7 to the January 11, 2017, agreement between the San Juan Water District (“District”) and Paul Helliker (“Mr. Helliker”) concerning Mr. Helliker’s employment as General Manager of the District is made effective as of April 26, 2023, in Granite Bay, California.

**RECITALS:**

- A. On January 11, 2017, District and Mr. Helliker entered into an agreement for the District’s employment of Mr. Helliker as General Manager of the District (“Agreement”); and
- B. The District and Mr. Helliker have negotiated and agreed to amend the Agreement to increase Mr. Helliker’s salary as approved by the Board of Directors in an open session of a noticed public meeting on April 26, 2023, and as set forth in this Amendment No. 7.

**AGREEMENT:**

- 1. Amendment of Section 6 of the Agreement. Subdivision (a) of Section 6 of the Agreement concerning Mr. Helliker’s salary is amended and replaced in full as follows:
  - a. During the term of this Agreement, Mr. Helliker will be paid a salary in the amount of \$232,000 per year (“Base Salary”). The District will pay Mr. Helliker his Base Salary in accordance with the pay periods established for all District employees. This Base Salary becomes effective as of March 6, 2023.
- 2. Effect on Agreement. Except as specifically provided herein, the Agreement, and each of its terms and conditions, shall remain in full force and effect and are incorporated in full herein by this reference.

SAN JUAN WATER DISTRICT

By: \_\_\_\_\_  
Dan Rich  
President, Board of Directors

MR. HELLIKER:

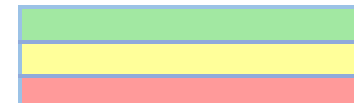
By: \_\_\_\_\_  
Paul Helliker

# Operations Plan Report Card FY 2022-23

On Track

Delayed

Issues



## ADMINISTRATION/WATER RESOURCES/IT

| Task - Strategic Plan Goal & Objective  | Original Target Date  | Updated Target Date | Completion Date | Comments |
|---|---|---------------------|-----------------|----------|
| Update the District's Strategic Plan - All/All  | 6/2023  |                     |                 |          |
| Water Quality Control Plan – represent District interests and collaborate with regional and statewide partners to ensure the WQCP is reasonable and achievable - A/5  | Ongoing   |                     | Ongoing         |          |
| Delta conveyance – engage as necessary to protect District interests as new project developed, permits sought - A/5   | Ongoing   |                     | Ongoing         |          |
| Represent the District's interests in the implementation of groundwater banking and in the expansion of the regional groundwater bank - A/1,2,4   | Ongoing   |                     | Ongoing         |          |
| Monitor and respond to regulatory proposals from the SWRCB and DWR in the "Making Conservation a Way of Life" program (water loss regulations, indoor and outdoor efficiency standards, reporting, etc.); collaborate with ACWA, RWA and others around the state to ensure regulations are reasonable - A/1,5; C/2; D/5 | Ongoing   |                     | Ongoing         |          |
| Develop an agreement with PCWA to provide treatment and conveyance capacity for their West County water supply needs - A/5  | Subject to PCWA timeline                                    |                     | Subj to PCWA    |          |
| If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer - A/5   | 6/2023  |                     |                 |          |
| Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation - A/All  | Post-14 > 2/2023<br>Pre-14 > 2/2023<br>Reclamation > 3/2023 |                     |                 |          |
| Prepare environmental review documents for Warren Act Contract Renewal - A/5  | 6/2023  |                     |                 |          |
| Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD's PCWA deliveries - A/All  | The 10 <sup>th</sup> of the following month                 |                     | Ongoing         |          |
| Plan 2 <sup>nd</sup> Annual SJWD Employee Kids Day - E/3  | 7/2023  |                     |                 |          |
| Complete Board Ordinance Updates - C/1  | 6/2023  |                     |                 |          |
| Facilitate Records Inventory Process - C/1  | 6/2023  |                     |                 |          |

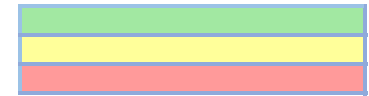
## CUSTOMER SERVICE

| Task - Strategic Plan Goal & Objective   | Target Date | Updated Target Date | Completion Date | Comments   |
|--|-------------|---------------------|-----------------|------------|
| Cross train customer service staff to be proficient in customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover - C/3 | Ongoing     |                     | Ongoing         |            |
| Work with Field Service and Water Efficiency staff to diagnose customer meter problems and repair promptly - C/2,3   | Ongoing     |                     | Ongoing         |            |
| Work with Field Service staff to update utility billing databases for the meter replacement rollout to ensure accurate customer billing - C3                               | 6/2023      |                     |                 | In Process |
| Improve customer messaging with better utilization of our email communication software and more timely updates on the District website - C/1,5,7                           | 12/2022     |                     | 10/2022         |            |
| Improve billing process for hydrant meter rentals. Explore adding the process to Tyler UB for better billing and tracking and collecting options - C/3,4                   | 6/2023      |                     |                 |            |

AGENDA ITEM IV-3

# Operations Plan Report Card FY 2022-23

On Track  
Delayed  
Issues



## DISTRIBUTION (Field Services)

| Task - Strategic Plan Goal & Objective                                 | Target Date | Updated Target Date | Completion Date | Comments |
|--|-------------|---------------------|-----------------|----------|
| Complete the 2023 CO-OP Maintenance Program - B/2                      | 6/2023      |                     |                 |          |
| Complete the 2022 Cross Connection Control Program - B/2               | 12/2022     |                     | 12/14/2022      |          |
| Complete the 2023 Leak Detection Program - B/2                         | 6/2023      |                     |                 |          |
| Complete the 2022 Air/Vacuum Relief Valve Program - B/2                | 12/2022     |                     | 12/30/2022      |          |
| Complete the 2023 Dead End Flushing Program - B/2                      | 6/2023      |                     |                 |          |
| Complete the 2023 Valve Exercise Program - B/2                         | 6/2023      |                     |                 |          |
| Complete the 2023 Hydrant Maintenance Program - B/2                    | 6/2023      |                     |                 |          |
| Implement the new District Meter Replacement and Testing Program - B/2 | 6/2023      |                     |                 |          |

## ENGINEERING SERVICES

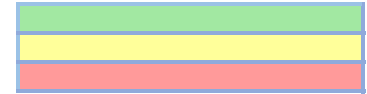
| Task - Strategic Plan Goal & Objective   | Target Date | Updated Target Date | Completion Date | Comments  |
|--|-------------|---------------------|-----------------|---|
| Complete construction of the Hinkle Reservoir Liner and Cover Replacement Project - B/1,3                    | 5/2023      |                     | 4/2023          |   |
| Complete construction of the Eureka Road Pipeline Replacement Project - B/3                                  | 1/2023      | 6/2023              |                 | Material procurement has delayed Contractor's original schedule |
| Complete the design and construction of the Administration Building Electrical Service Upgrade Project - B/3 | 6/2023      | 12/2023             |                 | Material procurement could take approximately 50 weeks          |
| Complete design and construction of the Service Lines and Air Release Valves Replacement Programs - B/3      | 6/2023      | 8/2023              |                 | Design complete. Construction to be completed summer 2023       |
| Complete design and construction of the Lime Tower Improvements Project - B/3                                | 6/2023      |                     |                 |   |

# Operations Plan Report Card FY 2022-23

On Track

Delayed

Issues



## FINANCE and HUMAN RESOURCES

| Task - Strategic Plan Goal & Objective   | Target Date | Updated Target Date | Completion Date | Comments   |
|--|-------------|---------------------|-----------------|--|
| Complete a Cost Allocation Study - D/1   | 12/2022     | 02/28/2023          | 4/2023          | Completed  |
| Complete funding agreement for State Revolving Loan Funds for Kokila Reservoir Project - D/3a                              | 6/2023      |                     |                 | In progress  |
| Complete funding agreement for State Revolving Loan Funds for Eureka Road Transmission Pipeline Replacement Project - D/3a | 12/2022     | 02/28/2023          |                 | In progress  |
| Complete Wholesale Financial Plan and Rate Study - D/1   | 12/2022     | 06/30/2023          |                 | Delayed by the delay in completion of the Wholesale Master Plan. |
| Update Personnel Manual - E/3  | 12/2022     | 09/30/2023          |                 | Proposed changes will require board approval.                    |
| Complete improvements to the Administration Building back deck to improve outdoor meeting space - E/3                      | 12/2022     | 06/30/2023          |                 | Delayed due to fallen tree                                       |
| Fill any open positions within six months - E/5  | 6/2023      |                     |                 |  |
| Complete annual performance evaluations by the end of February - E/6   | 2/2023      |                     | 2/2023          |  |
| Complete revisions to Treatment Plant Shift Operators MOU - E/6  | 6/2023      |                     |                 |  |
| Review and improve Accounts Receivable billing and collection processes - D/4  | 6/2023      |                     |                 |  |

## WATER EFFICIENCY

| Task - Strategic Plan Goal & Objective  | Target Date | Updated Target Date | Completion Date | Comments                                     |
|---|-------------|---------------------|-----------------|--|
| Provide 6 educational customer workshops (wholesale) - C/2,7  | 6/2023      |                     |                 | In Process                                   |
| Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements - C/1,2,5 | 6/2023      |                     |                 | In Process                                   |
| Conduct a student art calendar contest to be distributed to all wholesale agencies - C/2,7  | 5/2023      |                     |                 | In Process                                   |
| Test and replace inoperable meter reading equipment upon failure and send failed meter information to Field Services for replacement - C/3,5              | 6/2023      | Ongoing             |                 | This is an ongoing process with no end date. |
| Engage retail and wholesale customers to increase participation in the usage reductions needed for the Hinkle replacement project - C/1,5,7               | 4/2023      |                     | 4/2023          |  |

## WATER TREATMENT

| Task - Strategic Plan Goal & Objective                    | Target Date | Updated Target Date | Completion Date | Comments   |
|---|-------------|---------------------|-----------------|------------|
| Complete Hinkle Reservoir Liner Replacement - B/2         | 5/2023      |                     |                 | In Process |
| Purchase and Add 34 Tons of Anthracite Filter Media - B/2 | 6/2023      |                     |                 | In Process |
| Complete Chlorine Maintenance Training - B/2              | 11/2022     |                     | 10/2022         |            |
| Replace 28 Online Water Turbidity Meters - B/2            | 12/2022     |                     | 12/2022         |            |

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker  
General Manager  
Date: April 26, 2023  
Subject: Status of Selected State Legislation

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### Information

Below is a brief summary and status of selected bills of concern moving through the Legislature for the Board's information.

Here too, is a link to the Regional Water Authority's 4/17/23 summary of all bills it has positions on or is tracking, if of interest to the Board:

<https://rwah2o.org/wp-content/uploads/2022/09/Legislative-Summary.pdf>

**AB 249** (Holden D-Pasadena): Would require a community water system that serves a schoolsite with a building constructed before January 1, 2010, to test for lead in the potable water system of the schoolsite before January 1, 2027. The larger water industry has taken a position that federal action must be taken before advancing additional lead testing requirements in California that may be out of step with pending federal requirements.

RWA: OUA ACWA: Not Favor Unless Amended Status: 4/26 Assembly  
Appropriations Cmte.

**AB 755** (Papan D-San Mateo): Would require an agency when conducting a cost-of-service analysis to identify the incremental costs incurred by the major water users, defined as the highest 10 percent of users, in the single-family residential class and the incremental costs, as defined, that would be avoided if major water users met the standards in the urban water use efficiency objective. The bill would also require the incremental costs incurred by the major water users to be made publicly available by posting the information on the public entity's internet website. The hypothetical information this bill would demand of water agencies is not useful to the cost-of-service analysis and could lead to liability for agencies.

RWA: No Position ACWA: Oppose Status: 4/24 Assembly WP&W Cmte.

**AB 838** (Connolly D-San Rafael): Would require, on January 1, 2025, and annually thereafter, public water systems to provide specified information and data related to customer water bills and efforts to replace aging infrastructure to the state board. This bill is sponsored by the California Water Association. Public water systems would be required to provide the State Water Board with information and data related to the average water bill paid by customers, including:

- 1) The median dollar amount billed to customer accounts in the prior calendar year;
- 2) The total dollar amount billed to customer accounts in the prior calendar year;  
and
- 3) If the public water system differentiates between customer classifications,  
separate information and data may be provided for each customer classification.

Public water systems would be required to provide the State Water Board with information and data related to the public water system's completed and planned efforts to replace aging infrastructure, including:

- 1) The total cost of all infrastructure improvements completed in the prior calendar year;
- 2) The percentage of water main replaced in the prior calendar year.

RWA: No Position ACWA: Oppose Status: Heard in Assm Approps 4/19, likely to suspense

**AB 1072** (Wicks D-Oakland): Would require on and after January 1, 2025, urban wholesale water suppliers and urban water suppliers to offer technical assistance and financial incentives to low-income residential customers to install efficient water conservation devices and climate resilient landscaping. Would require suppliers to allocate a minimum of 40 percent of program funds to low-income households and disadvantaged communities within their service areas. Makes urban wholesaler water suppliers and urban water suppliers ineligible for state funds if they are not in compliance with the above.

RWA: No Position. ACWA: Not Favor Unless Amended Status: 4/24 Assembly WP&W Cmte.

**SB 57** (Gonzalez D-Long Beach): Would prohibit utility shutoffs when temperatures are projected to be 95 or above or 32 or below over a 24-hour period. This bill is extreme in that it creates a logistical nightmare. ACWA has taken an oppose. Some entities are looking at potential amendments that would limit shut offs to only when the governor declares an emergency.

RWA: No Position ACWA: Oppose Status: 2 year bill.

## STAFF REPORT

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To: Board of Directors  
From: Donna Silva, Director of Finance  
Date: April 26, 2023  
Subject: Preliminary Assumptions for Creation of Fiscal Year 2023-24 Budget

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### RECOMMENDED ACTION

Receive and comment on report.

### BACKGROUND

The District's annual budget process begins with a discussion between staff and the Board of Directors at the April board meeting each year. These assumptions inform the calculations and final numbers used for the proposed budget, which is presented to the Board in May. The feedback received from the Board and the public at the May meeting, is used to create the final proposed budget, which is presented at a public hearing in June, followed by adoption of the budget by the Board, assuming no additional changes are requested. These budget adoption milestones are not set in stone, but are the general schedule followed by the District. The District is legally required to adopt a final budget by September 1<sup>st</sup> of each year.

Staff suggests and recommends the following assumptions for the Fiscal year 2023-24 Proposed Budget:

### Revenues:

#### Wholesale Water Sales:

- Demand from Wholesale Customer Agencies: Staff recommends assuming water demand will be generally the same as it was in the current fiscal year. There are two opposing conditions leading to this conclusion. First, with the abundance of rainfall and snowpack received this winter and spring the District will not be engaging in drought messaging, nor do we anticipate region drought messaging. This should result in increased water demand. However, historical data suggests that years with wet springs, generally have lower water usage, as people do not need to irrigate much during the Spring. Given these opposing conditions, staff recommends holding water demand constant.
- Demand from Sacramento Suburban Water District (SSWD): SSWD has provided a schedule that anticipates their taking 8,200 acre feet of their PCWA water between July and June. To be conservative, staff recommends budgeting for 75% of this schedule, or 6,150 acre feet at the current treat and wheel rate.
- Rates: Staff recommends using existing rates through December 2022 and proposed rates from Wholesale Financial Plan for January – June 2024. Normally staff would not recommend using rates that have not yet been approved in the budget. However, utilizing the already approved Hinkle Debt Charge would result in an over-estimation of revenues, since the actual debt charge calculated in the

financial plan is lower than the currently approved charge. Furthermore, absent the Hinkle Debt Charge, the wholesale financial plan recommends a rate reduction, so using the current variable and fixed rates would also result in an overestimation of revenues.

#### Retail Water Sales:

- Demand: Staff recommends assuming water demand will be generally the same as it was in the current fiscal year, for the same reasons outlined above for wholesale water demand. This assumption is supported by analysis performed by the Customer Service Manager who looked at the 5-year historical average consumption, reduced by 5% due to the historical usage trend of reduced usage in months following a wet spring. Reduction due to the wet spring was limited to 5% due to:
  - No shortage in Folsom Lake
  - No drought messaging
  - End of Hinkle Reservoir project conservation messaging
  - Record rainfall giving the impression that reductions aren't necessary
- Rates: utilizing board approved rates, which increase by approximately 8% on January 1, 2024. This is the final rate increase currently approved by the Board.

Property Tax Revenues – 2% increase

#### **Expenses:**

##### Salaries and Benefits:

- Salaries prepared in accordance with Board Compensation Policy, utilizing CalPERS estimated wage growth
- 5% increase in health care costs
- No increase in worker's compensation insurance rates
- Resumption of supplemental payment towards unfunded pension liability in anticipation of a return to a small unfunded pension liability - \$200,000

##### Insurance Costs – Per correspondence with David DeBernardi of ACWA-JPIA:

- Property Insurance premium increase of 25%
- Liability Insurance premium increase of 26%
- No increase for cyber insurance

##### Cost Allocation Plan:

- Implementation of minor changes to cost allocations as recommended in recent cost allocation study

#### **Reserves:**

- Creation of debt service reserve equal to one years' debt service for Hinkle Reservoir Replacement project SRF loan, as required by loan agreement
- Creation of debt service reserve equal to one years' debt service for Eureka Road Pipeline Replacement project SRF loan, as required by loan agreement



# STAFF REPORT

# AGENDA ITEM VI-1.1

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: April 26, 2023  
Subject: General Manager's Monthly Report (March)

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## RECOMMENDED ACTION

For information only, no action requested.

## TREATMENT PLANT OPERATIONS

### *Water Production*

| Item                  | 2023     | 2022     | Difference |
|-----------------------|----------|----------|------------|
| Monthly Production AF | 1,252.21 | 2,691.64 | -53.5%     |
| Daily Average MG      | 13.16    | 28.29    | -53.5%     |
| Annual Production AF  | 3,860.98 | 6,681.52 | -42.2%     |

### *Water Turbidity*

| Item                                   | March 2023 | February 2023 | Difference |
|--|------------|---------------|------------|
| Raw Water Turbidity NTU                | 8.65       | 5.06          | 71%        |
| Treated Water Turbidity NTU            | 0.017      | 0.017         | 0%         |
| Monthly Turbidity Percentage Reduction | 99.81%     | 99.66%        |            |

### *Folsom Lake Reservoir Storage Level AF\**

| Item           | 2023    | 2022    | Difference |
|----------------|---------|---------|------------|
| Lake Volume AF | 666,424 | 587,442 | 13%        |

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

\* Total Reservoir Capacity: 977,000 AF

### *Other Items of Interest:*

- None to report

**SYSTEM OPERATIONS**

*Distribution Operations:*

| Item                   | March 2023 | February 2023 | Difference |
|------------------------|------------|---------------|------------|
| Leaks and Repairs      | 1          | 4             | -3         |
| Mains Flushed          | 90         | 77            | +13        |
| Valves Exercised       | 0          | 0             | 0          |
| Hydrants Maintenance   | 0          | 0             | 0          |
| Back Flows Tested      | 0          | 234           | -234       |
| Customer Service Calls | 35         | 26            | -9         |

*Distribution System Water Quality:*

| Water Quality Samples Taken | # Failed Samples | Supporting Information   |
|-----------------------------|------------------|--|
| 40 Lab<br>20 In-House       | 0<br>1           | Procedures were followed and additional samples were taken. All additional samples came back negative. |

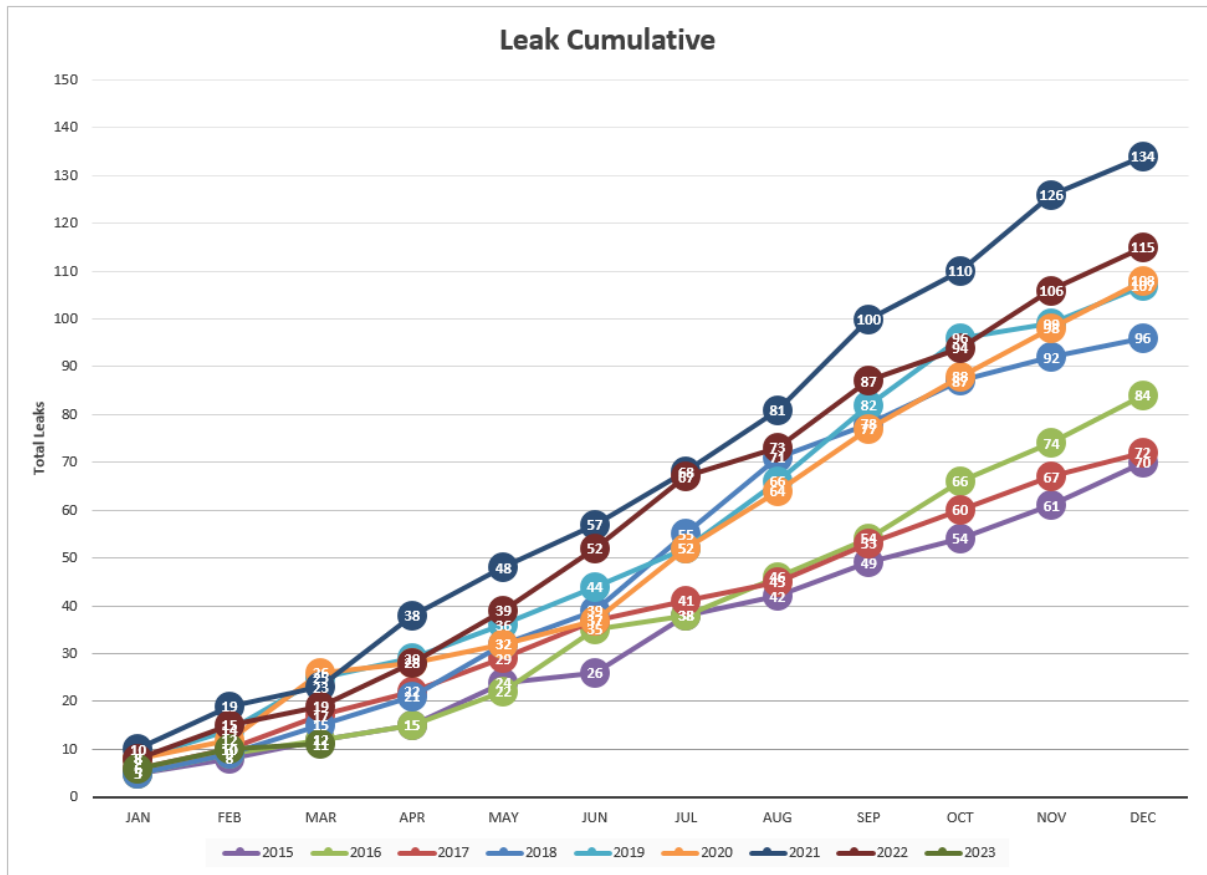


Figure 1: Annual Distribution System Leaks

*Other Items of Interest:*

- None

**CUSTOMER SERVICE ACTIVITIES**

*Billing Information for Month of March*

| Total Number of Bills Issued | Total Number of Reminders Mailed | Total Number of Shut-off Notices Delivered | Total Number of Disconnections |
|------------------------------|----------------------------------|--|--------------------------------|
| 5407                         | 510                              | 154  | 17                             |

*Water Efficiency Activities for March*

| Water Waste Complaints Received | Number of Customers Contacted for High Usage (potential leaks) | Number of Rebates Processed | Number of Meters Tested/Repaired (non-reads) |
|---------------------------------|--|-----------------------------|--|
| 3                               | 148  | 4                           | 68   |

*Other Activities*

- None

**ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)**

| Project Title  | Description   | Status                    | Issues / Notes   |
|--|---|---------------------------|--|
| Chula Acres  | 4-Lot Minor Subdivision (8149 Excelsior Ave)  | In Construction           | Water main installed. Construction in process.   |
| GB Memory Care                                       | Commercial Business (6400 Douglas Blvd)   | In Design Review          | Planning to begin construction in 2022   |
| Premier Soleil (formerly Granite Bay Townhomes)      | 52-Lot Subdivision (Douglas, east of Auburn Folsom)                                     | Construction complete     | In project close-out   |
| Greenside Parcel Split (5640 Macargo)                | Minor parcel split of 2.0-Ac parcel into 3 lots   | Approved for Construction | Design approved  |
| Placer County Retirement Residence (3905 Old Auburn) | Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd) | In Construction           | Construction started October 2021  |
| Pond View  | Commercial Business (5620 5630 5640 Douglas Blvd)                                       | Approved for Construction | Planning to begin construction in 2022   |
| The Park at Granite Bay                              | 56 lot Subdivision (SCB south of Annabelle)   | In Construction           | Construction started June 2022   |
| The Residences at GB                                 | 4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)                                  | In Design Review          | Project on hold  |
| Ventura of GB  | 33-Lot High Density Subdivision (6832 Eureka Rd)  | In Construction           | Initially will only have one source of supply connection, planning for a future 2 <sup>nd</sup> connection |
| Whitehawk II   | 56-Lot Subdivision (Douglas, west of Barton)  | Construction complete     | In project close-out   |

| <b>Project Title</b>                                   | <b>Description</b>  | <b>Status</b>         | <b>Issues / Notes</b>              |
|--|---|-----------------------|------------------------------------|
| Rancho Del Oro Estates                                 | 89-Lot Subdivision (Olive Ranch Rd, east of Cavitt Stallman)  | Construction complete | In project close-out               |
| Canyon Terrace Apartments                              | Apartment Complex (7 new buildings; 1600 Canyon Terrace Lane) | In Construction       | Construction started November 2022 |
| Sierra College Self Storage (8455 Sierra College Blvd) | New 4-building self-storage facility                          | In Construction       | Construction started August 2022   |

**ENGINEERING - CAPITAL PROJECTS**

*Status Update for Current Retail Projects*

| <b>Project Title</b>                                       | <b>Description</b>   | <b>Status</b>  | <b>Issues / Notes</b>   |
|--|--|--|---|
| Eureka Rd Transmission Main Replacement                    | Replace approximately 3,925 LF of aged steel transmission pipeline   | In Construction                                      | Construction started February 2023  |
| Spahn Ranch Rd. Main Extension                             | Install new pipeline; provides looped distribution network   | In Design  | Construction in FY 24/25  |
| Kokila Reservoir Replacement                               | Replace existing hypalon lined and covered reservoir with a new concrete tank  | In Design  | Applying for SRF funding. Construction in FY 23/24  |
| Canyon Falls Village PRS Replacement                       | Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave. | East PRS is now completed, doing design for West PRS | Construction in FY 23/24  |
| Bacon Pump Station Generator Replacement                   | Replacing generators at Bacon Pump Station   | In Construction                                      | Project delayed due to material lead time. Anticipate to start construction in December 2023. |
| Field Services 3-sided Parts Shelter                       | Construction of a 3-sided material storage shelter   | On hold  | Planning to rebid project in FY23/24  |
| Service Line Replacement Projects (85/year)                | Yearly program to replace 85 services per year as identified in the 2020 Retail Master Plan  | In Design  | Hidden Oaks (referred to as Shelborne) identified for replacement in FY22/23                  |
| Air Release Valve Replacements (45/year for next 20 years) | Replacement of 45 Air Release Valves per year for the next 20 years as identified in the 2020 Retail Master Plan                         | In Design  | Construction in FY22/23   |
| Administration Building Electrical Panel Upgrade           | Replacement of the electrical service at the Administration Building (50/50 split W/R)   | In Design  | Construction in FY22/23   |

*Status Update for Current Wholesale Projects*

| <b>Project Title</b>  | <b>Description</b>   | <b>Status<br/>(% Complete)</b> | <b>Issues/ Notes</b>   |
|---|--|--------------------------------|--|
| Hinkle Liner & Cover Repl'mt                                    | Replace both the hypalon cover and liner   | In Construction                | Applying for SRF funding.<br>Construction in FY 22/23  |
| Lime System Improvements  | Improvements for the WTP's lime system control and feeder system   | In Design                      |  |
| Backwash Hood Rehabilitation and Rail Track Improvements        | Rehabilitate or replace the two oldest Filter Backwash Hoods in the North and South basins, and replacement of the Rail Track.   | In Design                      |  |
| Baldwin Chnl Lining and Solar Field Culvert Replacement Project | Lining the Baldwin Ditch on the main campus to minimize costs for maintenance within the ditch and the replacement of the Solar Field Culvert to provide emergency discharge capacity to Baldwin Reservoir | In Construction                | Construction of Solar Field Culvert underway.<br>Construction of lining postponed until after Hinkle Reservoir is completed. |
| Wholesale Master Plan   | Update of the 2005/07 Wholesale Master Plan  | In Design                      | Final draft sent to WCAs for review.   |
| Administration Building Electrical Panel Upgrade                | Replacement of the electrical service at the Administration Building (50/50 split W/R)   | In Design                      | Construction in FY22/23  |

**SAFETY & REGULATORY TRAINING – March 2023**

| <b>Training Course</b>            | <b>Staff</b>             |
|-----------------------------------|--------------------------|
| Fire Extinguisher Online Training | All Staff                |
| Fire Prevention Plan              | All Staff                |
| Hot Works                         | Field Service; Treatment |

**FINANCE/BUDGET**

*See attached*



San Juan Water District, CA

# Wholesale Operating Income Statement

## Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity        | Budget<br>Remaining  |
|---|--------------------------|-------------------------|--------------------|---------------------|----------------------|
| <b>Fund: 010 - WHOLESALE</b>                    |                          |                         |                    |                     |                      |
| <b>Revenue</b>                                  |                          |                         |                    |                     |                      |
| 41000 - Water Sales                             | 11,003,900.00            | 11,003,900.00           | 0.00               | 7,469,908.52        | 3,533,991.48         |
| 43000 - Rebate                                  | 1,000.00                 | 1,000.00                | 526.09             | 1,427.78            | -427.78              |
| 45000 - Other Operating Revenue                 | 0.00                     | 0.00                    | 2.20               | 271.06              | -271.06              |
| 49000 - Other Non-Operating Revenue             | 112,100.00               | 112,100.00              | 29,223.72          | 112,272.21          | -172.21              |
| 49900 - Investments in Fixed Assets             | 0.00                     | 0.00                    | 0.00               | 5,128.56            | -5,128.56            |
| <b>Revenue Total:</b>                           | <b>11,117,000.00</b>     | <b>11,117,000.00</b>    | <b>29,752.01</b>   | <b>7,589,008.13</b> | <b>3,527,991.87</b>  |
| <b>Expense</b>                                  |                          |                         |                    |                     |                      |
| 51000 - Salaries and Benefits                   | 3,959,700.00             | 3,959,700.00            | 393,101.52         | 2,738,387.24        | 1,221,312.76         |
| 52000 - Debt Service Expense                    | 686,300.00               | 686,300.00              | 0.00               | 364,716.24          | 321,583.76           |
| 53000 - Source of Supply                        | 816,700.00               | 816,700.00              | 8,396.89           | 469,063.33          | 347,636.67           |
| 54000 - Professional Services                   | 1,782,100.00             | 1,782,100.00            | 45,441.53          | 306,473.46          | 1,475,626.54         |
| 55000 - Maintenance                             | 525,600.00               | 525,600.00              | 14,841.48          | 351,115.76          | 174,484.24           |
| 56000 - Utilities                               | 205,000.00               | 205,000.00              | 0.00               | 154,500.37          | 50,499.63            |
| 57000 - Materials and Supplies                  | 788,500.00               | 788,500.00              | 43,389.46          | 523,896.07          | 264,603.93           |
| 58000 - Public Outreach                         | 56,500.00                | 56,500.00               | 1,000.00           | 31,019.29           | 25,480.71            |
| 59000 - Other Operating Expenses                | 596,600.00               | 596,600.00              | 11,935.26          | 420,095.03          | 176,504.97           |
| 69000 - Other Non-Operating Expenses            | 1,500.00                 | 1,500.00                | 0.00               | 1,622.00            | -122.00              |
| 69900 - Transfers Out                           | 573,200.00               | 573,200.00              | 0.00               | 0.00                | 573,200.00           |
| <b>Expense Total:</b>                           | <b>9,991,700.00</b>      | <b>9,991,700.00</b>     | <b>518,106.14</b>  | <b>5,360,888.79</b> | <b>4,630,811.21</b>  |
| <b>Fund: 010 - WHOLESALE Surplus (Deficit):</b> | <b>1,125,300.00</b>      | <b>1,125,300.00</b>     | <b>-488,354.13</b> | <b>2,228,119.34</b> | <b>-1,102,819.34</b> |
| <b>Total Surplus (Deficit):</b>                 | <b>1,125,300.00</b>      | <b>1,125,300.00</b>     | <b>-488,354.13</b> | <b>2,228,119.34</b> |                      |

**Fund Summary**

| Fund                            | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity        | Budget<br>Remaining |
|---------------------------------|--------------------------|-------------------------|--------------------|---------------------|---------------------|
| 010 - WHOLESALE                 | 1,125,300.00             | 1,125,300.00            | -488,354.13        | 2,228,119.34        | -1,102,819.34       |
| <b>Total Surplus (Deficit):</b> | <b>1,125,300.00</b>      | <b>1,125,300.00</b>     | <b>-488,354.13</b> | <b>2,228,119.34</b> |                     |



San Juan Water District, CA

# Wholesale Capital Income Statement

## Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

| Account  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity    | YTD Activity          | Budget<br>Remaining  |
|--|--------------------------|-------------------------|-----------------|-----------------------|----------------------|
| <b>Fund: 011 - Wholesale Capital Outlay</b>                    |                          |                         |                 |                       |                      |
| <b>Revenue</b>   |                          |                         |                 |                       |                      |
| 42000 - Taxes & Assessments                                    | 1,273,000.00             | 1,273,000.00            | 0.00            | 758,975.00            | 514,025.00           |
| 44000 - Connection Fees  | 200,000.00               | 200,000.00              | 6,320.00        | 223,082.55            | -23,082.55           |
| 49000 - Other Non-Operating Revenue                            | 126,000.00               | 126,000.00              | 0.00            | 263,834.00            | -137,834.00          |
| 49792 - Proceeds from Issuance of Debt                         | 23,120,600.00            | 23,120,600.00           | 0.00            | 0.00                  | 23,120,600.00        |
| 49990 - Transfer In  | 573,200.00               | 573,200.00              | 0.00            | 0.00                  | 573,200.00           |
| <b>Revenue Total:</b>  | <b>25,292,800.00</b>     | <b>25,292,800.00</b>    | <b>6,320.00</b> | <b>1,245,891.55</b>   | <b>24,046,908.45</b> |
| <b>Expense</b>   |                          |                         |                 |                       |                      |
| 55000 - Maintenance  | 70,000.00                | 70,000.00               | 0.00            | 47,555.36             | 22,444.64            |
| 61000 - Capital Outlay   | 25,361,900.00            | 25,361,900.00           | 1,989.50        | 12,289,825.41         | 13,072,074.59        |
| <b>Expense Total:</b>  | <b>25,431,900.00</b>     | <b>25,431,900.00</b>    | <b>1,989.50</b> | <b>12,337,380.77</b>  | <b>13,094,519.23</b> |
| <b>Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):</b> | <b>-139,100.00</b>       | <b>-139,100.00</b>      | <b>4,330.50</b> | <b>-11,091,489.22</b> | <b>10,952,389.22</b> |
| <b>Total Surplus (Deficit):</b>                                | <b>-139,100.00</b>       | <b>-139,100.00</b>      | <b>4,330.50</b> | <b>-11,091,489.22</b> |                      |



**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b>   | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|-----------------------|-----------------------------|
| 011 - Wholesale Capital Outlay  | -139,100.00                      | -139,100.00                     | 4,330.50            | -11,091,489.22        | 10,952,389.22               |
| <b>Total Surplus (Deficit):</b> | <b>-139,100.00</b>               | <b>-139,100.00</b>              | <b>4,330.50</b>     | <b>-11,091,489.22</b> |                             |



San Juan Water District, CA

# Retail Operating Income Statement

## Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

| Account                                      | Original<br>Total Budget | Current<br>Total Budget | MTD Activity        | YTD Activity        | Budget<br>Remaining |
|--|--------------------------|-------------------------|---------------------|---------------------|---------------------|
| <b>Fund: 050 - RETAIL</b>                    |                          |                         |                     |                     |                     |
| <b>Revenue</b>                               |                          |                         |                     |                     |                     |
| 41000 - Water Sales                          | 15,114,200.00            | 15,114,200.00           | 1,083,370.71        | 8,890,125.66        | 6,224,074.34        |
| 45000 - Other Operating Revenue              | 631,500.00               | 631,500.00              | 51,792.66           | 356,857.77          | 274,642.23          |
| 49000 - Other Non-Operating Revenue          | 149,000.00               | 149,000.00              | 7,932.03            | 153,007.94          | -4,007.94           |
| <b>Revenue Total:</b>                        | <b>15,894,700.00</b>     | <b>15,894,700.00</b>    | <b>1,143,095.40</b> | <b>9,399,991.37</b> | <b>6,494,708.63</b> |
| <b>Expense</b>                               |                          |                         |                     |                     |                     |
| 41000 - Water Sales                          | 0.00                     | 0.00                    | 10,714.29           | 13,659.51           | -13,659.51          |
| 51000 - Salaries and Benefits                | 5,730,600.00             | 5,730,600.00            | 580,414.05          | 3,947,704.65        | 1,782,895.35        |
| 52000 - Debt Service Expense                 | 406,500.00               | 406,500.00              | 0.00                | 249,817.55          | 156,682.45          |
| 53000 - Source of Supply                     | 3,134,800.00             | 3,134,800.00            | 0.00                | 2,306,225.32        | 828,574.68          |
| 54000 - Professional Services                | 1,514,600.00             | 1,514,600.00            | 30,003.46           | 467,764.73          | 1,046,835.27        |
| 55000 - Maintenance                          | 376,500.00               | 376,500.00              | 9,015.63            | 224,343.13          | 152,156.87          |
| 56000 - Utilities                            | 412,500.00               | 412,500.00              | 0.00                | 349,495.48          | 63,004.52           |
| 57000 - Materials and Supplies               | 640,400.00               | 640,400.00              | 51,301.09           | 416,086.61          | 224,313.39          |
| 58000 - Public Outreach                      | 80,000.00                | 80,000.00               | 0.00                | 29,810.00           | 50,190.00           |
| 59000 - Other Operating Expenses             | 781,400.00               | 781,400.00              | 42,859.21           | 590,734.67          | 190,665.33          |
| 69000 - Other Non-Operating Expenses         | 1,500.00                 | 1,500.00                | 25,000.00           | 26,622.00           | -25,122.00          |
| 69900 - Transfers Out                        | 2,111,800.00             | 2,111,800.00            | 0.00                | 0.00                | 2,111,800.00        |
| <b>Expense Total:</b>                        | <b>15,190,600.00</b>     | <b>15,190,600.00</b>    | <b>749,307.73</b>   | <b>8,622,263.65</b> | <b>6,568,336.35</b> |
| <b>Fund: 050 - RETAIL Surplus (Deficit):</b> | <b>704,100.00</b>        | <b>704,100.00</b>       | <b>393,787.67</b>   | <b>777,727.72</b>   | <b>-73,627.72</b>   |
| <b>Total Surplus (Deficit):</b>              | <b>704,100.00</b>        | <b>704,100.00</b>       | <b>393,787.67</b>   | <b>777,727.72</b>   |                     |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 050 - RETAIL                    | 704,100.00                       | 704,100.00                      | 393,787.67          | 777,727.72          | -73,627.72                  |
| <b>Total Surplus (Deficit):</b> | <b>704,100.00</b>                | <b>704,100.00</b>               | <b>393,787.67</b>   | <b>777,727.72</b>   |                             |



San Juan Water District, CA

# Retail Capital Income Statement

## Group Summary

For Fiscal: 2022-2023 Period Ending: 03/31/2023

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity        | Budget<br>Remaining  |
|---|--------------------------|-------------------------|--------------------|---------------------|----------------------|
| <b>Fund: 055 - Retail Capital Outlay</b>                    |                          |                         |                    |                     |                      |
| <b>Revenue</b>  |                          |                         |                    |                     |                      |
| 42000 - Taxes & Assessments                                 | 1,273,000.00             | 1,273,000.00            | 0.00               | 758,975.00          | 514,025.00           |
| 44000 - Connection Fees                                     | 500,000.00               | 500,000.00              | 32,504.00          | 2,696,691.70        | -2,196,691.70        |
| 49000 - Other Non-Operating Revenue                         | 148,800.00               | 148,800.00              | 0.00               | 237,374.86          | -88,574.86           |
| 49792 - Proceeds from Issuance of Debt                      | 4,000,000.00             | 4,000,000.00            | 0.00               | 0.00                | 4,000,000.00         |
| 49990 - Transfer In   | 2,111,800.00             | 2,111,800.00            | 0.00               | 0.00                | 2,111,800.00         |
| <b>Revenue Total:</b>                                       | <b>8,033,600.00</b>      | <b>8,033,600.00</b>     | <b>32,504.00</b>   | <b>3,693,041.56</b> | <b>4,340,558.44</b>  |
| <b>Expense</b>  |                          |                         |                    |                     |                      |
| 54000 - Professional Services                               | 210,000.00               | 210,000.00              | 0.00               | 0.00                | 210,000.00           |
| 61000 - Capital Outlay                                      | 13,472,100.00            | 13,472,100.00           | 584,631.16         | 2,928,463.76        | 10,543,636.24        |
| <b>Expense Total:</b>                                       | <b>13,682,100.00</b>     | <b>13,682,100.00</b>    | <b>584,631.16</b>  | <b>2,928,463.76</b> | <b>10,753,636.24</b> |
| <b>Fund: 055 - Retail Capital Outlay Surplus (Deficit):</b> | <b>-5,648,500.00</b>     | <b>-5,648,500.00</b>    | <b>-552,127.16</b> | <b>764,577.80</b>   | <b>-6,413,077.80</b> |
| <b>Total Surplus (Deficit):</b>                             | <b>-5,648,500.00</b>     | <b>-5,648,500.00</b>    | <b>-552,127.16</b> | <b>764,577.80</b>   |                      |

**Fund Summary**

| Fund                            | Original             | Current              | MTD Activity       | YTD Activity      | Budget        |
|---------------------------------|----------------------|----------------------|--------------------|-------------------|---------------|
|                                 | Total Budget         | Total Budget         |                    |                   | Remaining     |
| 055 - Retail Capital Outlay     | -5,648,500.00        | -5,648,500.00        | -552,127.16        | 764,577.80        | -6,413,077.80 |
| <b>Total Surplus (Deficit):</b> | <b>-5,648,500.00</b> | <b>-5,648,500.00</b> | <b>-552,127.16</b> | <b>764,577.80</b> |               |

Summary

Project Summary

| Project Number         | Project Name                           | Total Revenue     | Total Expense        | Revenue Over/<br>(Under) Expenses |
|------------------------|--|-------------------|----------------------|-----------------------------------|
| <a href="#">191235</a> | Solar Site Access Culvert Replacement  | 17,675.00         | 394,704.31           | -377,029.31                       |
| <a href="#">191255</a> | WTP Filter Basins Rehab Project        | -28,605.18        | 31,451.99            | -60,057.17                        |
| <a href="#">191280</a> | Hinkle Reservoir Cover                 | 690,656.56        | 11,801,040.05        | -11,110,383.49                    |
| <a href="#">195265</a> | Douglas Booster Pump Station Electric  | 0.00              | 7,126.23             | -7,126.23                         |
| <a href="#">201111</a> | Hinkle Reservoir Overflow Channel Lin  | 0.00              | 2,221.57             | -2,221.57                         |
| <a href="#">201144</a> | Hinkle Reservoir Temporary Tanks anc   | 0.00              | 30,749.14            | -30,749.14                        |
| <a href="#">205156</a> | Field Services Sewer Lift Station      | 0.00              | 14,066.43            | -14,066.43                        |
| <a href="#">211148</a> | Admin Building Electrical Improvemen   | 0.00              | 12,215.00            | -12,215.00                        |
| <a href="#">215105</a> | Eureka Road 18" T-main Design          | 73,691.71         | 1,656,689.24         | -1,582,997.53                     |
| <a href="#">215114</a> | Bacon Pump Station Generator Repla     | 0.00              | 47,151.00            | -47,151.00                        |
| <a href="#">215117</a> | Upper Granite Bay Pump Station Gene    | -4,812.23         | 185,922.72           | -190,734.95                       |
| <a href="#">215120</a> | Kokila Reservoir (Replace Hypalon wtl  | 0.00              | 19,235.39            | -19,235.39                        |
| <a href="#">221125</a> | Admin PG&E Building Electrical Service | 0.00              | 2,500.00             | -2,500.00                         |
| <a href="#">225166</a> | Meter Replacement Program Route 6      | 0.00              | 21,660.21            | -21,660.21                        |
| <a href="#">225170</a> | Meter Replacement Program Route 7      | 0.00              | 45,016.53            | -45,016.53                        |
| <a href="#">225174</a> | Meter Replacement Program Route 8      | 0.00              | 55,377.24            | -55,377.24                        |
| <a href="#">235100</a> | Bacon PBS #5 - New VFD/Components      | 0.00              | 11,942.18            | -11,942.18                        |
| <a href="#">235104</a> | FY 2022-23 Air/Vacuum Relief Valve I   | 0.00              | 17,989.00            | -17,989.00                        |
| <a href="#">235106</a> | FY 2022-23 Service Lateral Replaceme   | 0.00              | 142,106.99           | -142,106.99                       |
| <a href="#">235116</a> | Hydrant Replacements FY 2022-2023      | 0.00              | 147,854.53           | -147,854.53                       |
| <a href="#">235118</a> | Twin Rocks/Vogel Valley Probe Meter    | 0.00              | 4,718.49             | -4,718.49                         |
| <a href="#">235120</a> | FY 2022-23 Annual Blow Off Valve Rep   | 0.00              | 6,008.04             | -6,008.04                         |
| <b>Project Totals:</b> |  | <b>748,605.86</b> | <b>14,657,746.28</b> | <b>-13,909,140.42</b>             |

Group Summary

| Group                 | Total Revenue     | Total Expense        | Revenue Over/<br>(Under) Expenses |
|-----------------------|-------------------|----------------------|-----------------------------------|
| CIP - Asset           | 748,605.86        | 14,631,464.85        | -13,882,858.99                    |
| CIP - Asset Unplanned | 0.00              | 26,281.43            | -26,281.43                        |
| <b>Group Totals:</b>  | <b>748,605.86</b> | <b>14,657,746.28</b> | <b>-13,909,140.42</b>             |

Type Summary

| Type                  | Total Revenue     | Total Expense        | Revenue Over/<br>(Under) Expenses |
|-----------------------|-------------------|----------------------|-----------------------------------|
| Administration        | 0.00              | 14,715.00            | -14,715.00                        |
| Engineering           | 68,879.48         | 2,115,199.32         | -2,046,319.84                     |
| Field Services        | 0.00              | 300,635.61           | -300,635.61                       |
| Water Treatment Plant | 679,726.38        | 12,227,196.35        | -11,547,469.97                    |
| <b>Type Totals:</b>   | <b>748,605.86</b> | <b>14,657,746.28</b> | <b>-13,909,140.42</b>             |

GL Account Summary

| GL Account Number | GL Account Name                    | Total Revenue | Total Expense | Revenue Over/<br>(Under) Expenses |
|-------------------|------------------------------------|---------------|---------------|-----------------------------------|
| 011-20030         | Retentions Payable                 | -679,726.38   | 0.00          | -679,726.38                       |
| 011-700-61120     | Capital Outlay - Improvements...   | 0.00          | 394,704.31    | 394,704.31                        |
| 011-700-61140     | Capital Outlay - Buildings & Im... | 0.00          | 7,357.50      | 7,357.50                          |
| 011-700-61145     | Capital Outlay - WTP & Improv...   | 0.00          | 31,451.99     | 31,451.99                         |
| 011-700-61155     | Capital Outlay - Reservoirs & I... | 0.00          | 11,834,010.76 | 11,834,010.76                     |
| 055-20030         | Retentions Payable                 | -68,879.48    | 0.00          | -68,879.48                        |
| 055-700-61135     | Capital Outlay - Pump Stations...  | 0.00          | 252,142.13    | 252,142.13                        |
| 055-700-61140     | Capital Outlay - Buildings & Im... | 0.00          | 7,357.50      | 7,357.50                          |
| 055-700-61150     | Capital Outlay - Mains/Pipeline... | 0.00          | 1,970,647.80  | 1,970,647.80                      |
| 055-700-61153     | Capital Outlay - Meters and En...  | 0.00          | 122,053.98    | 122,053.98                        |
| 055-700-61155     | Capital Outlay - Reservoirs & I... | 0.00          | 19,235.39     | 19,235.39                         |
| 055-700-61160     | Capital Outlay - Equipment and..   | 0.00          | 18,784.92     | 18,784.92                         |

**GL Account Summary**

| <b>GL Account Number</b> | <b>GL Account Name</b>           | <b>Total Revenue</b> | <b>Total Expense</b> | <b>Revenue Over/<br/>(Under) Expenses</b> |
|--------------------------|----------------------------------|----------------------|----------------------|---|
| 055-700-61160            | Capital Outlay - Equipment and.. |                      |                      |   |
|                          | <b>GL Account Totals:</b>        | <b>-748,605.86</b>   | <b>14,657,746.28</b> | <b>13,909,140.42</b>                      |



San Juan Water District, CA

# Balance Sheet

## Account Summary

As Of 03/31/2023

| Account  | 010 - WHOLESALE      | 011 - Wholesale Capital Outlay | 050 - RETAIL         | 055 - Retail Capital Outlay | Total                 |
|--|----------------------|--------------------------------|----------------------|-----------------------------|-----------------------|
| <b>Asset</b>   |                      |                                |                      |                             |                       |
| <b>Type: 1000 - Assets</b>                                 |                      |                                |                      |                             |                       |
| 10010 - Cash and Investments                               | 4,138,024.12         | 8,435,370.97                   | 3,669,798.73         | 17,113,540.48               | 33,356,734.30         |
| 10510 - Accounts Receivable                                | 307,550.86           | 0.01                           | 402,098.24           | -0.01                       | 709,649.10            |
| 11000 - Inventory  | 4,483.74             | 0.00                           | 297,668.34           | 188,304.74                  | 490,456.82            |
| 12000 - Prepaid Expense                                    | 58,904.35            | 0.00                           | 6,270.94             | 0.00                        | 65,175.29             |
| 12850 - Lease Receivable                                   | 266,068.85           | 0.00                           | 216,725.65           | 0.00                        | 482,794.50            |
| 14010 - Deferred Outflows                                  | 2,490,432.85         | 0.00                           | 2,576,156.97         | 0.00                        | 5,066,589.82          |
| 17010 - Capital Assets - Work in Progress                  | 1,503,075.24         | 0.00                           | 1,107,805.35         | 0.00                        | 2,610,880.59          |
| 17150 - Capital Assets - Land Non-depreciable              | 120,712.00           | 0.00                           | 166,272.00           | 0.00                        | 286,984.00            |
| 17160 - Capital Assets - Improvements Other Than Buildings | 831,038.09           | 0.00                           | 100,903.30           | 0.00                        | 931,941.39            |
| 17200 - Capital Assets - Pump Stations & Improvements      | 7,047,178.00         | 0.00                           | 6,817,987.72         | 0.00                        | 13,865,165.72         |
| 17300 - Capital Assets - Buildings & Improvements          | 1,279,892.05         | 0.00                           | 275,982.16           | 0.00                        | 1,555,874.21          |
| 17350 - Capital Assets - Water Treatment Plant & Imp       | 41,943,155.93        | 0.00                           | 16,000.00            | 0.00                        | 41,959,155.93         |
| 17400 - Capital Assets - Mains/Pipelines & Improvements    | 28,130,034.95        | 0.00                           | 49,102,548.79        | 0.00                        | 77,232,583.74         |
| 17500 - Capital Assets - Reservoirs & Improvements         | 4,808,912.39         | 0.00                           | 2,492,421.90         | 0.00                        | 7,301,334.29          |
| 17700 - Capital Assets - Equipment & Furniture             | 13,757,726.59        | 0.00                           | 1,153,254.13         | 0.00                        | 14,910,980.72         |
| 17750 - Capital Assets - Vehicles                          | 325,255.84           | 0.00                           | 847,640.30           | 0.00                        | 1,172,896.14          |
| 17800 - Capital Assets - Software                          | 265,814.52           | 0.00                           | 593,375.80           | 0.00                        | 859,190.32            |
| 17850 - Capital Assets - Intangible                        | 666,196.00           | 0.00                           | 0.00                 | 0.00                        | 666,196.00            |
| 17900 - Less Accumulated Depreciation                      | -43,723,660.79       | 0.00                           | -31,677,772.98       | 0.00                        | -75,401,433.77        |
| <b>Total Type 1000 - Assets:</b>                           | <b>64,220,795.58</b> | <b>8,435,370.98</b>            | <b>38,165,137.34</b> | <b>17,301,845.21</b>        | <b>128,123,149.11</b> |
| <b>Total Asset:</b>  | <b>64,220,795.58</b> | <b>8,435,370.98</b>            | <b>38,165,137.34</b> | <b>17,301,845.21</b>        | <b>128,123,149.11</b> |
| <b>Liability</b>   |                      |                                |                      |                             |                       |
| <b>Type: 1000 - Assets</b>                                 |                      |                                |                      |                             |                       |
| 10510 - Accounts Receivable                                | 0.00                 | 0.00                           | 124,125.50           | 0.00                        | 124,125.50            |
| <b>Total Type 1000 - Assets:</b>                           | <b>0.00</b>          | <b>0.00</b>                    | <b>124,125.50</b>    | <b>0.00</b>                 | <b>124,125.50</b>     |
| <b>Type: 2000 - Liabilities</b>                            |                      |                                |                      |                             |                       |
| 20010 - Accounts Payable                                   | 66,008.70            | 159,850.00                     | 75,880.26            | 553,192.51                  | 854,931.47            |
| 20100 - Retentions Payable                                 | 0.00                 | 945,232.19                     | 0.00                 | 77,641.68                   | 1,022,873.87          |
| 20150 - Customer Deposits                                  | 3,848.65             | 0.00                           | 0.00                 | 0.00                        | 3,848.65              |
| 21200 - Salaries & Benefits Payable                        | 33,005.76            | 0.00                           | 63,078.62            | 0.00                        | 96,084.38             |
| 21250 - Payroll Taxes Payable                              | 0.01                 | 0.00                           | -0.01                | 0.00                        | 0.00                  |
| 21300 - Compensated Absences                               | 425,156.74           | 0.00                           | 514,876.55           | 0.00                        | 940,033.29            |
| 21373 - Deferred Inflows of Resources - Leases             | 257,037.09           | 0.00                           | 0.00                 | 0.00                        | 257,037.09            |



**Balance Sheet**

**As Of 03/31/2023**

| <b>Account</b>  | <b>010 - WHOLESALE</b> | <b>011 - Wholesale<br/>Capital Outlay</b> | <b>050 - RETAIL</b>  | <b>055 - Retail<br/>Capital Outlay</b> | <b>Total</b>          |
|---|------------------------|---|----------------------|--|-----------------------|
| 21500 - Premium on Issuance of Bonds Series 2017                | 1,114,154.56           | 0.00                                      | 626,711.94           | 0.00                                   | 1,740,866.50          |
| 21600 - OPEB Liability  | 1,473,961.49           | 0.00                                      | 1,875,297.61         | 0.00                                   | 3,349,259.10          |
| 21700 - Pension Liability                                       | -1,149,020.76          | 0.00                                      | -1,462,390.71        | 0.00                                   | -2,611,411.47         |
| 22010 - Deferred Income   | 0.00                   | 0.00                                      | 165,759.65           | 0.00                                   | 165,759.65            |
| 22050 - Deferred Inflows  | 3,188,589.36           | 0.00                                      | 4,107,615.00         | 0.00                                   | 7,296,204.36          |
| 23000 - Loans Payable   | 470,345.35             | 0.00                                      | 248,868.59           | 0.00                                   | 719,213.94            |
| 24250 - Bonds Payable 2017 Refunding                            | 14,195,800.00          | 0.00                                      | 7,944,200.00         | 0.00                                   | 22,140,000.00         |
| 24300 - Loan - Refunding  | 4,825,313.63           | 0.00                                      | 2,620,009.05         | 0.00                                   | 7,445,322.68          |
| <b>Total Type 2000 - Liabilities:</b>                           | <b>24,904,200.58</b>   | <b>1,105,082.19</b>                       | <b>16,779,906.55</b> | <b>630,834.19</b>                      | <b>43,420,023.51</b>  |
| <b>Total Liability:</b>   | <b>24,904,200.58</b>   | <b>1,105,082.19</b>                       | <b>16,904,032.05</b> | <b>630,834.19</b>                      | <b>43,544,149.01</b>  |
| <b>Equity</b>   |                        |   |                      |  |                       |
| <b>Type: 3000 - Equity</b>                                      |                        |   |                      |  |                       |
| 30100 - Investment in Capital Assets                            | 36,581,914.76          | 0.00                                      | 19,647,206.02        | 0.00                                   | 56,229,120.78         |
| 30500 - Designated Reserves                                     | 506,560.90             | 18,421,778.01                             | 836,171.55           | 14,880,183.22                          | 34,644,693.68         |
| 30600 - Restricted Fund Balance                                 | 0.00                   | 0.00                                      | 0.00                 | 1,026,250.00                           | 1,026,250.00          |
| <b>Total Type 3000 - Equity:</b>                                | <b>37,088,475.66</b>   | <b>18,421,778.01</b>                      | <b>20,483,377.57</b> | <b>15,906,433.22</b>                   | <b>91,900,064.46</b>  |
| <b>Total Total Beginning Equity:</b>                            | <b>37,088,475.66</b>   | <b>18,421,778.01</b>                      | <b>20,483,377.57</b> | <b>15,906,433.22</b>                   | <b>91,900,064.46</b>  |
| Total Revenue   | 7,589,008.13           | 1,245,891.55                              | 9,399,991.37         | 3,693,041.56                           | 21,927,932.61         |
| Total Expense   | 5,360,888.79           | 12,337,380.77                             | 8,622,263.65         | 2,928,463.76                           | 29,248,996.97         |
| <b>Revenues Over/Under Expenses</b>                             | <b>2,228,119.34</b>    | <b>-11,091,489.22</b>                     | <b>777,727.72</b>    | <b>764,577.80</b>                      | <b>-7,321,064.36</b>  |
| <b>Total Equity and Current Surplus (Deficit):</b>              | <b>39,316,595.00</b>   | <b>7,330,288.79</b>                       | <b>21,261,105.29</b> | <b>16,671,011.02</b>                   | <b>84,579,000.10</b>  |
| <b>Total Liabilities, Equity and Current Surplus (Deficit):</b> | <b>64,220,795.58</b>   | <b>8,435,370.98</b>                       | <b>38,165,137.34</b> | <b>17,301,845.21</b>                   | <b>128,123,149.11</b> |



San Juan Water District, CA

# Check Report

By Vendor Name

Date Range: 03/01/2023 - 03/31/2023

| Vendor Number                 | Vendor Name  | Payment Date | Payment Type | Discount Amount | Payment Amount | Number         |
|-------------------------------|--|--------------|--------------|-----------------|----------------|----------------|
| <b>Bank Code: APBNK-APBNK</b> |  |              |              |                 |                |                |
|                               | **Void**   | 03/14/2023   | Regular      | 0.00            | 0.00           | 58795          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58806          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58807          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58808          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58809          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58810          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58811          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58812          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58813          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58814          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58815          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58816          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58817          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58818          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58819          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58820          |
|                               | **Void**   | 03/21/2023   | Regular      | 0.00            | 0.00           | 58821          |
|                               | **Void**   | 03/28/2023   | Regular      | 0.00            | 0.00           | 58857          |
|                               | **Void**   | 03/28/2023   | Regular      | 0.00            | 0.00           | 58859          |
| 03845                         | All Pro Backflow, Inc.                             | 03/07/2023   | Regular      | 0.00            | 6,150.00       | 58768          |
| 03845                         | All Pro Backflow, Inc.                             | 03/28/2023   | Regular      | 0.00            | 950.00         | 58839          |
| 03406                         | Alpha Analytical Laboratories Inc.                 | 03/07/2023   | Regular      | 0.00            | 900.00         | 58769          |
| 03406                         | Alpha Analytical Laboratories Inc.                 | 03/14/2023   | Regular      | 0.00            | 1,334.00       | 58786          |
| 03406                         | Alpha Analytical Laboratories Inc.                 | 03/21/2023   | Regular      | 0.00            | 343.00         | 58823          |
| 03406                         | Alpha Analytical Laboratories Inc.                 | 03/28/2023   | Regular      | 0.00            | 450.00         | 58840          |
| 01073                         | Amarjeet Singh Garcha                              | 03/14/2023   | Regular      | 0.00            | 1,800.00       | 58787          |
| 01039                         | American Family Life Assurance Company of Colu     | 03/24/2023   | Bank Draft   | 0.00            | 298.71         | Q386903-24-20. |
| 01039                         | American Family Life Assurance Company of Colu     | 03/24/2023   | Bank Draft   | 0.00            | 298.71         | Q386903-24-20. |
| 03683                         | Apex Underground Supply LLC                        | 03/28/2023   | Regular      | 0.00            | 8,223.13       | 58841          |
| 03838                         | Aria Service Group                                 | 03/28/2023   | EFT          | 0.00            | 1,564.00       | 408528         |
| 01328                         | Association of California Water Agencies / Joint P | 03/21/2023   | EFT          | 0.00            | 7,547.22       | 408514         |
| 01027                         | Association of California Water Agencies           | 03/28/2023   | Regular      | 0.00            | 495.00         | 58842          |
| 01164                         | Backflow Distributors Inc                          | 03/07/2023   | Regular      | 0.00            | 155.01         | 58770          |
| 01167                         | Badger Meter, Inc.                                 | 03/21/2023   | EFT          | 0.00            | 10,494.41      | 408515         |
| 03789                         | Banner Bank  | 03/28/2023   | Regular      | 0.00            | 267,953.37     | 58843          |
| 03899                         | Bennett Engineering Services Inc                   | 03/07/2023   | EFT          | 0.00            | 1,730.00       | 408489         |
| 03929                         | Boden Construction                                 | 03/28/2023   | Regular      | 0.00            | 81.15          | 58844          |
| 03853                         | Brower Mechanical CA LLC                           | 03/14/2023   | EFT          | 0.00            | 1,926.50       | 408503         |
| 01235                         | BSK Associates                                     | 03/14/2023   | EFT          | 0.00            | 40.00          | 408504         |
| 01242                         | Bureau of Reclamation-MPR                          | 03/21/2023   | EFT          | 0.00            | 25,109.93      | 408516         |
| 03925                         | California Municipal Utilities Association         | 03/21/2023   | Regular      | 0.00            | 20,000.00      | 58824          |
| 03080                         | California State Disbursement Unit                 | 03/17/2023   | Bank Draft   | 0.00            | 1.50           | PAY0000000004  |
| 03080                         | California State Disbursement Unit                 | 03/03/2023   | Bank Draft   | 0.00            | 1.50           | PAY0000000004  |
| 03080                         | California State Disbursement Unit                 | 03/03/2023   | Bank Draft   | 0.00            | 1,741.26       | PAY0000000004  |
| 03080                         | California State Disbursement Unit                 | 03/17/2023   | Bank Draft   | 0.00            | 1,741.26       | PAY0000000004  |
| 03080                         | California State Disbursement Unit                 | 03/31/2023   | Bank Draft   | 0.00            | 1,741.26       | PAY0000000004  |
| 03080                         | California State Disbursement Unit                 | 03/31/2023   | Bank Draft   | 0.00            | 1.50           | PAY0000000004  |
| 03078                         | CalPERS Health                                     | 03/08/2023   | Bank Draft   | 0.00            | 43,637.96      | 1002320589     |
| 03078                         | CalPERS Health                                     | 03/08/2023   | Bank Draft   | 0.00            | 48,693.57      | 1002320589     |
| 03078                         | CalPERS Health                                     | 03/08/2023   | Bank Draft   | 0.00            | 48,693.57      | 1002320589     |
| 03130                         | CalPERS Retirement                                 | 03/03/2023   | Bank Draft   | 0.00            | 39,115.19      | 1002317218     |
| 03130                         | CalPERS Retirement                                 | 03/03/2023   | Bank Draft   | 0.00            | 4,003.31       | 1002317222     |
| 03130                         | CalPERS Retirement                                 | 03/17/2023   | Bank Draft   | 0.00            | 38,967.77      | 1002326456     |
| 03130                         | CalPERS Retirement                                 | 03/30/2023   | Bank Draft   | 0.00            | 39,014.89      | 1002334430     |

Check Report

Date Range: 03/01/2023 - 03/31/2023

| Vendor Number | Vendor Name                                   | Payment Date | Payment Type | Discount Amount | Payment Amount | Number        |
|---------------|---|--------------|--------------|-----------------|----------------|---------------|
| 03861         | Calton, John C                                | 03/21/2023   | Regular      | 0.00            | 1,050.00       | 58825         |
| 03861         | Calton, John C                                | 03/28/2023   | Regular      | 0.00            | 5,330.00       | 58845         |
| 01310         | Capital Rubber Co., Ltd                       | 03/14/2023   | Regular      | 0.00            | 247.19         | 58788         |
| 03226         | Capitol Sand & Gravel Co.                     | 03/28/2023   | Regular      | 0.00            | 2,121.60       | 58846         |
| 03059         | Center For Hearing Health Inc                 | 03/21/2023   | Regular      | 0.00            | 1,044.00       | 58826         |
| 03221         | Chemtrade Chemicals Corporation               | 03/21/2023   | EFT          | 0.00            | 17,616.22      | 408517        |
| 01366         | Citistreet/CalPERS 457                        | 03/03/2023   | Bank Draft   | 0.00            | 7,109.36       | 1002317221    |
| 01366         | Citistreet/CalPERS 457                        | 03/03/2023   | Bank Draft   | 0.00            | 169.21         | 1002317221    |
| 01366         | Citistreet/CalPERS 457                        | 03/17/2023   | Bank Draft   | 0.00            | 7,104.57       | 1002326458    |
| 01366         | Citistreet/CalPERS 457                        | 03/30/2023   | Bank Draft   | 0.00            | 7,093.59       | 1002334433    |
| 01372         | City of Folsom                                | 03/28/2023   | Regular      | 0.00            | 38.12          | 58847         |
| 01378         | Clark Pest Control of Stockton                | 03/07/2023   | Regular      | 0.00            | 2,202.00       | 58771         |
| 03836         | Clyde G. Steagall, Inc.                       | 03/14/2023   | EFT          | 0.00            | 13,668.66      | 408505        |
| 03235         | Construction Supply Holdings II, LLC          | 03/21/2023   | Regular      | 0.00            | 1,219.53       | 58827         |
| 02214         | County of Placer Engineering & Surveying      | 03/21/2023   | Regular      | 0.00            | 142.67         | 58828         |
| 01423         | County of Sacramento                          | 03/07/2023   | Regular      | 0.00            | 117.00         | 58772         |
| 03890         | Datalink Networks, Inc.                       | 03/14/2023   | EFT          | 0.00            | 1,400.00       | 408506        |
| 03890         | Datalink Networks, Inc.                       | 03/21/2023   | EFT          | 0.00            | 402.00         | 408518        |
| 01521         | DataProse, LLC                                | 03/14/2023   | EFT          | 0.00            | 10,225.67      | 408507        |
| 03865         | Davis Farr LLP                                | 03/21/2023   | EFT          | 0.00            | 2,580.00       | 408519        |
| 01509         | Domenichelli & Associates, Inc.               | 03/07/2023   | EFT          | 0.00            | 1,320.00       | 408490        |
| 03163         | Economic Development Department               | 03/31/2023   | Bank Draft   | 0.00            | 212.38         | 0-195-150-304 |
| 03163         | Economic Development Department               | 03/31/2023   | Bank Draft   | 0.00            | 9,734.86       | 0-195-150-304 |
| 03163         | Economic Development Department               | 03/03/2023   | Bank Draft   | 0.00            | 1,228.71       | 0-213-954-272 |
| 03163         | Economic Development Department               | 03/03/2023   | Bank Draft   | 0.00            | 9,922.29       | 0-213-954-272 |
| 03163         | Economic Development Department               | 03/03/2023   | Bank Draft   | 0.00            | 43.27          | 0-213-954-272 |
| 03163         | Economic Development Department               | 03/17/2023   | Bank Draft   | 0.00            | 9,700.10       | 1-485-946-592 |
| 03775         | ECORP Consulting, Inc.                        | 03/28/2023   | Regular      | 0.00            | 160.00         | 58848         |
| 03776         | EETS Inc.                                     | 03/07/2023   | EFT          | 0.00            | 1,050.00       | 408491        |
| 01554         | Electrical Equipment Co                       | 03/28/2023   | Regular      | 0.00            | 545.24         | 58849         |
| 01569         | Employee Relations, Inc.                      | 03/07/2023   | EFT          | 0.00            | 262.62         | 408492        |
| 01571         | EN2 Resources, Inc.                           | 03/28/2023   | Regular      | 0.00            | 1,729.08       | 58850         |
| 03702         | Flowline Contractors, Inc.                    | 03/07/2023   | EFT          | 0.00            | 14,463.00      | 408493        |
| 03702         | Flowline Contractors, Inc.                    | 03/14/2023   | EFT          | 0.00            | 194,753.32     | 408508        |
| 03702         | Flowline Contractors, Inc.                    | 03/21/2023   | EFT          | 0.00            | 18,393.00      | 408520        |
| 03702         | Flowline Contractors, Inc.                    | 03/28/2023   | EFT          | 0.00            | 2,020.00       | 408529        |
| 01634         | Folsom Lake Ford, Inc.                        | 03/07/2023   | Regular      | 0.00            | 180.71         | 58773         |
| 03870         | Genuine Parts Company                         | 03/07/2023   | Regular      | 0.00            | 997.69         | 58774         |
| 03091         | Granite Bay Ace Hardware                      | 03/07/2023   | Regular      | 0.00            | 314.77         | 58775         |
| 03091         | Granite Bay Ace Hardware                      | 03/21/2023   | Regular      | 0.00            | 8.68           | 58829         |
| 03091         | Granite Bay Ace Hardware                      | 03/28/2023   | Regular      | 0.00            | 155.32         | 58851         |
| 01706         | Graymont Western US Inc.                      | 03/21/2023   | EFT          | 0.00            | 7,270.74       | 408521        |
| 01721         | Hach Company                                  | 03/14/2023   | EFT          | 0.00            | 345.83         | 408509        |
| 01721         | Hach Company                                  | 03/21/2023   | EFT          | 0.00            | 528.69         | 408522        |
| 01721         | Hach Company                                  | 03/28/2023   | EFT          | 0.00            | 692.37         | 408530        |
| 01741         | HDR Engineering, Inc.                         | 03/07/2023   | EFT          | 0.00            | 22,140.02      | 408494        |
| 01741         | HDR Engineering, Inc.                         | 03/21/2023   | EFT          | 0.00            | 13,073.58      | 408523        |
| 01741         | HDR Engineering, Inc.                         | 03/28/2023   | EFT          | 0.00            | 3,254.98       | 408531        |
| 03810         | Hildebrand Consulting, LLC                    | 03/14/2023   | Regular      | 0.00            | 2,300.00       | 58789         |
| 01763         | Holt of California                            | 03/07/2023   | Regular      | 0.00            | 2,778.88       | 58776         |
| 03910         | Howard E. Hutching Co Inc.                    | 03/07/2023   | Regular      | 0.00            | 93.54          | 58777         |
| 03072         | HUNT & SONS INC.                              | 03/07/2023   | Regular      | 0.00            | 19.99          | 58778         |
| 01416         | ICONIX Waterworks (US) Inc.                   | 03/14/2023   | EFT          | 0.00            | 3,665.81       | 408510        |
| 03383         | Inferrera Construction Management Group, Inc. | 03/14/2023   | Regular      | 0.00            | 2,617.13       | 58790         |
| 03164         | Internal Revenue Service                      | 03/31/2023   | Bank Draft   | 0.00            | 1,065.75       | 0-195-150-304 |
| 03164         | Internal Revenue Service                      | 03/03/2023   | Bank Draft   | 0.00            | 4,212.62       | 2703462114277 |
| 03164         | Internal Revenue Service                      | 03/03/2023   | Bank Draft   | 0.00            | 5,250.60       | 2703462114277 |
| 03164         | Internal Revenue Service                      | 03/03/2023   | Bank Draft   | 0.00            | 56,172.59      | 2703462114277 |
| 03164         | Internal Revenue Service                      | 03/17/2023   | Bank Draft   | 0.00            | 56,058.21      | 2703476323229 |
| 03164         | Internal Revenue Service                      | 03/31/2023   | Bank Draft   | 0.00            | 55,114.91      | 2703490518369 |
| 01857         | Jifco, Inc.                                   | 03/21/2023   | Regular      | 0.00            | 10,362.50      | 58830         |

Check Report

Date Range: 03/01/2023 - 03/31/2023

| Vendor Number | Vendor Name                                  | Payment Date | Payment Type | Discount Amount | Payment Amount | Number        |
|---------------|--|--------------|--------------|-----------------|----------------|---------------|
| 03884         | JLR Environmental Consulting, LLC            | 03/07/2023   | EFT          | 0.00            | 5,760.00       | 408495        |
| 03874         | Jones Hall, APLC                             | 03/14/2023   | EFT          | 0.00            | 25,000.00      | 408511        |
| 01959         | Les Schwab Tire Centers of California Inc    | 03/07/2023   | Regular      | 0.00            | 2,111.43       | 58779         |
| 03914         | Long, David D                                | 03/14/2023   | Regular      | 0.00            | 103.22         | 58791         |
| 02024         | MCI WORLDCOM                                 | 03/28/2023   | Regular      | 0.00            | 55.18          | 58852         |
| 02027         | Mcmaster-Carr Supply Company                 | 03/07/2023   | EFT          | 0.00            | 358.05         | 408496        |
| 01472         | Mel Dawson, Inc.                             | 03/14/2023   | EFT          | 0.00            | 8,254.97       | 408512        |
| 01472         | Mel Dawson, Inc.                             | 03/28/2023   | EFT          | 0.00            | 2,896.84       | 408532        |
| 02069         | Motion Industries                            | 03/07/2023   | EFT          | 0.00            | 47.33          | 408497        |
| 02119         | Northern California Water Association        | 03/14/2023   | Regular      | 0.00            | 1,500.00       | 58792         |
| 02131         | ODP Business Solutions, LLC                  | 03/07/2023   | Regular      | 0.00            | 866.54         | 58780         |
| 02131         | ODP Business Solutions, LLC                  | 03/14/2023   | Regular      | 0.00            | 302.29         | 58793         |
| 02131         | ODP Business Solutions, LLC                  | 03/21/2023   | Regular      | 0.00            | 134.14         | 58831         |
| 02131         | ODP Business Solutions, LLC                  | 03/28/2023   | Regular      | 0.00            | 415.38         | 58853         |
| 02150         | Pace Supply Corp                             | 03/14/2023   | Regular      | 0.00            | 17,294.17      | 58794         |
| 02150         | Pace Supply Corp                             | 03/21/2023   | Regular      | 0.00            | 4,021.11       | 58832         |
| 02150         | Pace Supply Corp                             | 03/28/2023   | Regular      | 0.00            | 5,638.79       | 58854         |
| 02158         | Pacific Storage Company                      | 03/21/2023   | EFT          | 0.00            | 202.29         | 408524        |
| 03303         | Paulson, Rachael                             | 03/28/2023   | Regular      | 0.00            | 99.79          | 58855         |
| 02146         | PG&E   | 03/07/2023   | Regular      | 0.00            | 10.00          | 58781         |
| 02146         | PG&E   | 03/28/2023   | Regular      | 0.00            | 10,681.34      | 58856         |
| 01736         | Quadient Leasing USA, Inc. - Lease           | 03/07/2023   | EFT          | 0.00            | 462.81         | 408498        |
| 02283         | Recology Auburn Placer                       | 03/14/2023   | Regular      | 0.00            | 721.59         | 58796         |
| 02223         | Rexel Inc (Platt - Rancho Cordova)           | 03/07/2023   | Regular      | 0.00            | 47.77          | 58782         |
| 02223         | Rexel Inc (Platt - Rancho Cordova)           | 03/14/2023   | Regular      | 0.00            | 8,768.36       | 58797         |
| 02223         | Rexel Inc (Platt - Rancho Cordova)           | 03/28/2023   | Regular      | 0.00            | 17,135.19      | 58858         |
| 03782         | RGM Kramer Inc                               | 03/21/2023   | Regular      | 0.00            | 2,837.00       | 58833         |
| 03782         | RGM Kramer Inc                               | 03/28/2023   | Regular      | 0.00            | 440.00         | 58860         |
| 02328         | Rocklin Windustrial Co                       | 03/28/2023   | Regular      | 0.00            | 64.31          | 58861         |
| 03385         | S J Electro Systems Inc                      | 03/28/2023   | EFT          | 0.00            | 5,141.50       | 408533        |
| 02379         | Sacramento Metropolitan Chamber of Commerce  | 03/07/2023   | Regular      | 0.00            | 1,000.00       | 58783         |
| 02357         | Sacramento Municipal Utility District (SMUD) | 03/21/2023   | Regular      | 0.00            | 11,475.63      | 58834         |
| 02517         | Steve P Rados, Inc.                          | 03/28/2023   | EFT          | 0.00            | 4,836,558.35   | 408534        |
| 01641         | Sun Life Assurance Company of Canada         | 03/18/2023   | Bank Draft   | 0.00            | 10,406.69      | 954076        |
| 01411         | SureWest Telephone                           | 03/28/2023   | Regular      | 0.00            | 3,409.89       | 58862         |
| 02572         | Thatcher Company of California, Inc.         | 03/21/2023   | EFT          | 0.00            | 14,400.00      | 408525        |
| 02580         | The Eidam Corporation                        | 03/21/2023   | EFT          | 0.00            | 4,537.50       | 408526        |
| 02581         | The Ferguson Group, LLC                      | 03/14/2023   | EFT          | 0.00            | 6,750.00       | 408513        |
| 02581         | The Ferguson Group, LLC                      | 03/28/2023   | EFT          | 0.00            | 750.00         | 408535        |
| 03799         | Thrikettle Corporation                       | 03/28/2023   | Regular      | 0.00            | 88,609.95      | 58863         |
| 03729         | Tree Pro Tree Services, Inc.                 | 03/14/2023   | Regular      | 0.00            | 21,436.49      | 58798         |
| 03729         | Tree Pro Tree Services, Inc.                 | 03/21/2023   | Regular      | 0.00            | 4,700.00       | 58835         |
| 03763         | Trucksmart                                   | 03/14/2023   | Regular      | 0.00            | 1,998.80       | 58799         |
| 03644         | Tully & Young, Inc.                          | 03/28/2023   | Regular      | 0.00            | 255.00         | 58864         |
| 03922         | Turner Consulting and Actuarial, LLC         | 03/14/2023   | Regular      | 0.00            | 5,000.00       | 58800         |
| 03846         | U.S. Bancorp Asset Management, Inc.          | 03/07/2023   | EFT          | 0.00            | 1,008.53       | 408499        |
| 02651         | United Parcel Service Inc                    | 03/07/2023   | Regular      | 0.00            | 126.00         | 58784         |
| 02651         | United Parcel Service Inc                    | 03/21/2023   | Regular      | 0.00            | 130.47         | 58836         |
| 02651         | United Parcel Service Inc                    | 03/28/2023   | Regular      | 0.00            | 30.00          | 58865         |
| 02667         | US Bank Corporate Payments Sys (CalCard)     | 03/20/2023   | Bank Draft   | 0.00            | 21,093.26      | 474-119305-23 |
| 03077         | VALIC  | 03/06/2023   | Bank Draft   | 0.00            | 17.02          | 261387        |
| 03077         | VALIC  | 03/06/2023   | Bank Draft   | 0.00            | 4,483.14       | 261387        |
| 03077         | VALIC  | 03/20/2023   | Bank Draft   | 0.00            | 4,492.36       | 263047        |
| 03077         | VALIC  | 03/30/2023   | Bank Draft   | 0.00            | 4,506.82       | 264329        |
| 02690         | Verizon Wireless                             | 03/28/2023   | Regular      | 0.00            | 2,828.81       | 58866         |
| 02700         | Viking Shred LLC                             | 03/28/2023   | Regular      | 0.00            | 64.00          | 58867         |
| 01687         | W. W. Grainger, Inc.                         | 03/21/2023   | Regular      | 0.00            | 904.85         | 58837         |
| 01687         | W. W. Grainger, Inc.                         | 03/28/2023   | Regular      | 0.00            | 58.38          | 58868         |
| 02710         | WageWorks, Inc                               | 03/07/2023   | EFT          | 0.00            | 116.00         | 408500        |
| 03387         | WageWorks, Inc                               | 03/07/2023   | EFT          | 0.00            | 349.00         | 408501        |
| 03387         | WageWorks, Inc                               | 03/21/2023   | EFT          | 0.00            | 349.00         | 408527        |

Check Report

Date Range: 03/01/2023 - 03/31/2023

| Vendor Number | Vendor Name                       | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|-----------------------------------|--------------|--------------|-----------------|----------------|--------|
| 01068         | Walker, Glenn C.                  | 03/07/2023   | Regular      | 0.00            | 1,382.36       | 58785  |
| 01486         | WAPA - Department of Energy       | 03/07/2023   | EFT          | 0.00            | 805.89         | 408502 |
| 03926         | Watson, Jeff                      | 03/14/2023   | Regular      | 0.00            | 2,500.00       | 58801  |
| 03927         | West Coast Property Manager       | 03/14/2023   | Regular      | 0.00            | 2,776.07       | 58802  |
| 02730         | Western Area Power Administration | 03/28/2023   | EFT          | 0.00            | 7,581.00       | 408536 |
| 02766         | Youngdahl Consulting Group, Inc.  | 03/28/2023   | Regular      | 0.00            | 5,071.25       | 58869  |
| 03642         | Zenner Performance Meters, Inc.   | 03/14/2023   | Regular      | 0.00            | 149.53         | 58803  |
| 03642         | Zenner Performance Meters, Inc.   | 03/21/2023   | Regular      | 0.00            | 130.79         | 58838  |

Bank Code APBNK Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 154           | 80            | 0.00        | 571,896.17          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 19            | 0.00        | 0.00                |
| Bank Drafts    | 37            | 37            | 0.00        | 543,144.27          |
| EFT's          | 68            | 48            | 0.00        | 5,298,867.63        |
|                | <b>259</b>    | <b>184</b>    | <b>0.00</b> | <b>6,413,908.07</b> |

### All Bank Codes Check Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 154           | 80            | 0.00        | 571,896.17          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 19            | 0.00        | 0.00                |
| Bank Drafts    | 37            | 37            | 0.00        | 543,144.27          |
| EFT's          | 68            | 48            | 0.00        | 5,298,867.63        |
|                | <b>259</b>    | <b>184</b>    | <b>0.00</b> | <b>6,413,908.07</b> |

### Fund Summary

| Fund | Name         | Period | Amount              |
|------|--------------|--------|---------------------|
| 999  | INTERCOMPANY | 3/2023 | 6,413,908.07        |
|      |              |        | <b>6,413,908.07</b> |



San Juan Water District, CA

# Vendor History Report

By Vendor Name

Posting Date Range 07/01/2022 - 03/31/2023

Payment Date Range -

| Payable Number                        | Description  |       | Post Date | 1099           | Payment Number                        | Payment Date | Amount                           | Shipping        | Tax         | Discount    | Net         | Payment         |                 |
|---------------------------------------|--|-------|-----------|----------------|---------------------------------------|--------------|----------------------------------|-----------------|-------------|-------------|-------------|-----------------|-----------------|
| Item Description                      | Units  | Price | Amount    | Account Number | Account Name                          | Dist Amount  |                                  |                 |             |             |             |                 |                 |
| <b>Vendor Set: 01 - Vendor Set 01</b> |  |       |           |                |                                       |              |                                  |                 |             |             |             |                 |                 |
| <b>02556 - Costa, Ted</b>             |  |       |           |                |                                       |              |                                  |                 |             |             |             |                 |                 |
| Exp Reimb 12-2022                     | Mileage Riem ACWA Fall Conf 11/28-12/2/2212/2/2022 |       |           |                | 408330                                | 12/13/2022   | 564.10                           | 0.00            | 0.00        | 0.00        | 564.10      | 564.10          |                 |
| Mileage Riem ACWA Fall                | 0.00   | 0.00  | 564.10    | 010-010-52110  | Training - Meetings, Education & Trai | 282.05       |                                  |                 |             |             |             |                 |                 |
|                                       |  |       |           | 050-010-52110  | Training - Meetings, Education & Trai | 282.05       |                                  |                 |             |             |             |                 |                 |
| <b>03092 - Rich, Dan</b>              |  |       |           |                |                                       |              |                                  |                 |             |             |             |                 |                 |
| Exp Reimb 12-2022                     | Mileage Reimb 11 & 12/2022 , ACWA Conf 1112/1/2022 |       |           |                | 408339                                | 12/13/2022   | 1,408.21                         | 0.00            | 0.00        | 0.00        | 1,408.21    | 1,408.21        |                 |
| Mileage Reimb 11 & 12/2               | 0.00   | 0.00  | 1,408.21  | 010-010-52110  | Training - Meetings, Education & Trai | 704.10       |                                  |                 |             |             |             |                 |                 |
|                                       |  |       |           | 050-010-52110  | Training - Meetings, Education & Trai | 704.11       |                                  |                 |             |             |             |                 |                 |
| <b>Vendors: (2)</b>                   |  |       |           |                |                                       |              | <b>Total 01 - Vendor Set 01:</b> | <b>1,972.31</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1,972.31</b> | <b>1,972.31</b> |
| <b>Vendors: (2)</b>                   |  |       |           |                |                                       |              | <b>Report Total:</b>             | <b>1,972.31</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>1,972.31</b> | <b>1,972.31</b> |



Payroll Set: 01-San Juan Water District

| Employee Number      | Employee Name    | Pay Code            | # of Payments                 | Units         | Pay Amount       |
|----------------------|------------------|---------------------|-------------------------------|---------------|------------------|
| <a href="#">0690</a> | Costa, Ted       | Reg - Regular Hours | 9                             | 52.00         | 6,500.00         |
|                      |                  |                     | <b>0690 - Costa Total:</b>    | <b>52.00</b>  | <b>6,500.00</b>  |
| <a href="#">0670</a> | Miller, Ken      | Reg - Regular Hours | 8                             | 22.00         | 2,750.00         |
|                      |                  |                     | <b>0670 - Miller Total:</b>   | <b>22.00</b>  | <b>2,750.00</b>  |
| <a href="#">1003</a> | Rich, Daniel     | Reg - Regular Hours | 8                             | 22.00         | 2,750.00         |
|                      |                  |                     | <b>1003 - Rich Total:</b>     | <b>22.00</b>  | <b>2,750.00</b>  |
| <a href="#">0650</a> | Tobin, Pamela    | Reg - Regular Hours | 9                             | 87.00         | 10,875.00        |
|                      |                  |                     | <b>0650 - Tobin Total:</b>    | <b>87.00</b>  | <b>10,875.00</b> |
| <a href="#">1039</a> | Zamorano, Manuel | Reg - Regular Hours | 8                             | 21.00         | 2,625.00         |
|                      |                  |                     | <b>1039 - Zamorano Total:</b> | <b>21.00</b>  | <b>2,625.00</b>  |
|                      |                  |                     | <b>Report Total:</b>          | <b>204.00</b> | <b>25,500.00</b> |





Payroll Set: 01-San Juan Water District

| <u>Account</u>                | <u>Account Description</u>    | <u>Units</u>  | <u>Pay Amount</u> |
|-------------------------------|-------------------------------|---------------|-------------------|
| <a href="#">010-010-58110</a> | Director - Stipend            | 102.00        | 12,750.00         |
|                               | <b>010 - WHOLESALE Total:</b> | <b>102.00</b> | <b>12,750.00</b>  |
| <a href="#">050-010-58110</a> | Director - Stipend            | 102.00        | 12,750.00         |
|                               | <b>050 - RETAIL Total:</b>    | <b>102.00</b> | <b>12,750.00</b>  |
|                               | <b>Report Total:</b>          | <b>204.00</b> | <b>25,500.00</b>  |



Payroll Set: 01-San Juan Water District

| <u>Pay Code</u>     | <u>Description</u> | <u># of Payments</u> | <u>Units</u>  | <u>Pay Amount</u> |
|---------------------|--------------------|----------------------|---------------|-------------------|
| Reg - Regular Hours | Regular Hours      | 42                   | 204.00        | 25,500.00         |
|                     |                    | <b>Report Total:</b> | <b>204.00</b> | <b>25,500.00</b>  |

## 2022/23 Actual Deliveries and Revenue - By Wholesale Customer Agency

| July 2022 - March 2023        |                     |                     |                   |                      |                   |              |                   |             |
|-------------------------------|---------------------|---------------------|-------------------|----------------------|-------------------|--------------|-------------------|-------------|
|                               | Budgeted Deliveries | Budgeted Revenue    | Actual Deliveries | Actual Revenue       | Delivery Variance |              | Revenue Variance  |             |
| San Juan Retail               | 7,901               | \$ 2,395,846        | 7,994             | \$ 2,358,836         | 93                | 1.2%         | \$ (37,010)       | -1.5%       |
| Citrus Heights Water District | 5,369               | \$ 2,007,319        | 5,099             | \$ 2,026,646         | (270)             | -5.0%        | \$ 19,327         | 1.0%        |
| Fair Oaks Water District      | 4,806               | \$ 1,497,576        | 3,142             | \$ 1,376,972         | (1,663)           | -34.6%       | \$ (120,603)      | -8.1%       |
| Orange Vale Water Co.         | 2,579               | \$ 781,419          | 2,722             | \$ 783,756           | 142               | 5.5%         | \$ 2,337          | 0.3%        |
| City of Folsom                | 818                 | \$ 235,918          | 737               | \$ 227,490           | (81)              | -9.9%        | \$ (8,428)        | -3.6%       |
| Granite Bay Golf Course       | 206                 | \$ 7,270            | 224               | \$ 7,910             | 18                | 8.8%         | \$ 640            | 8.8%        |
| Sac Suburban Water District   | 2,100               | \$ 462,336          | 3,170             | \$ 975,688           | 1,070             | 51.0%        | \$ 513,352        | 111.0%      |
| Water Transfer                | 3,442               | \$ 2,395,632        | 3,504             | \$ 2,803,182         | 62                | 1.8%         | \$ 407,550        | 17.0%       |
| <b>TOTAL</b>                  | <b>27,220</b>       | <b>\$ 9,783,316</b> | <b>26,592</b>     | <b>\$ 10,560,480</b> | <b>(628)</b>      | <b>-2.3%</b> | <b>\$ 777,165</b> | <b>7.9%</b> |

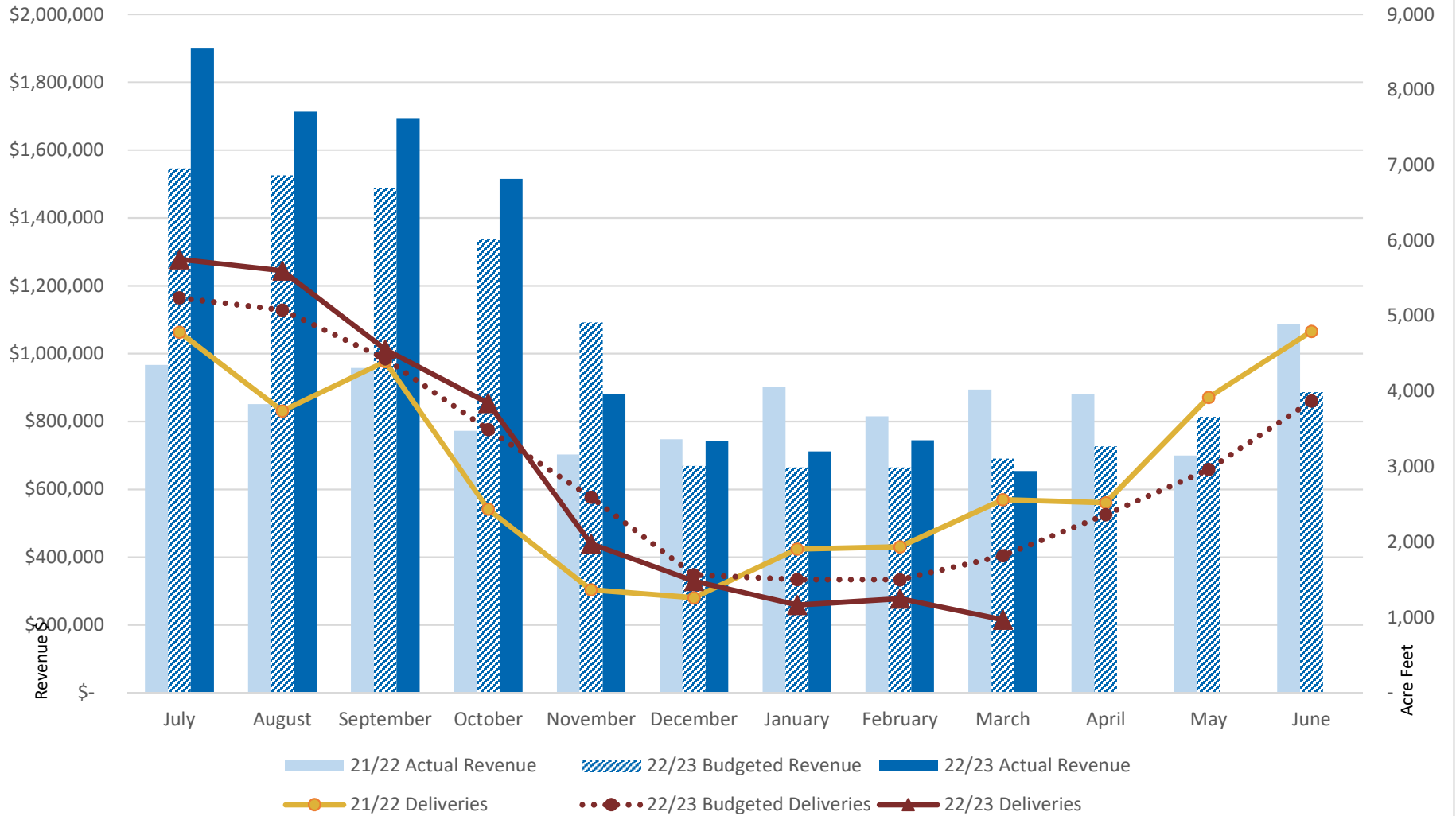
|                             |               |
|-----------------------------|---------------|
| Budgeted Deliveries         | 27,220.24     |
| Actual Deliveries           | 26,591.89     |
| Difference                  | (628.35)      |
|                             | -2.3%         |
| <br>                        |               |
| Budgeted Water Sale Revenue | \$ 9,783,316  |
| Actual Water Sale Revenue   | \$ 10,560,480 |
| Difference                  | \$ 777,165    |
|                             | 7.9%          |

**Conclusion:**

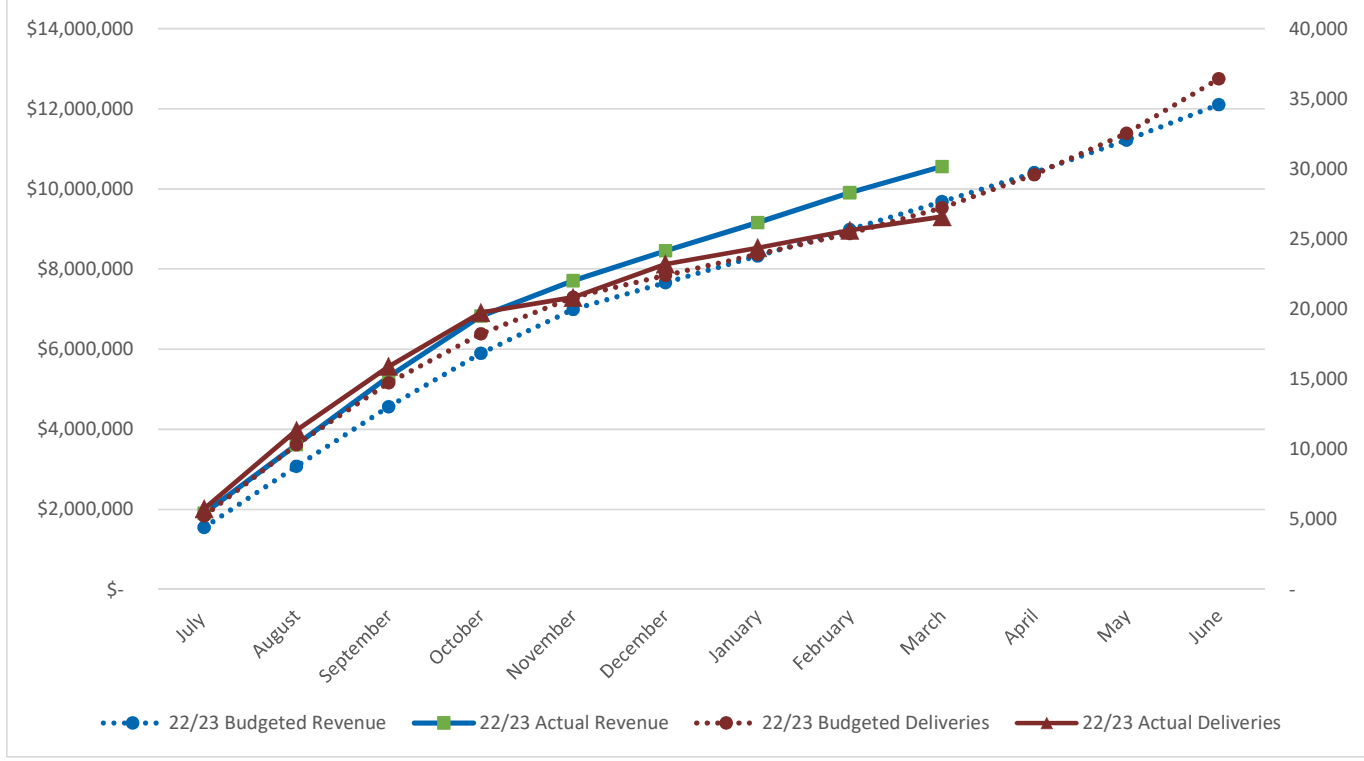
Monthly deliveries continued their trend of being less than anticipated, and have overtaken the gains from the first part of the fiscal year, yielding deliveries that are 2.3% less than anticipated for year to date. The main driver of the negative variance is the Fair Oaks Water District which has taken 34.6% less than anticipated in the budget. In addition, March deliveries were low across the board, compared to prior years, due to the large amount of rainfall received. The lower than anticipated deliveries were almost completely offset by higher than anticipated deliveries to SSWD.

Revenues are 7.9% higher than anticipated, due to the sales to SSWD and the water transfer doing better than expected. Excluding SSWD and the water transfer, deliveries were 2,408 acre feet less than the same time period last year, an 11% decline. The budget anticipated a year over year decline of 7.25%.

## Comparison of Fiscal Year 2021/2022 Actuals to 2022/2023 Projections and Actuals of Deliveries and Revenue



### Cumulative Water Deliveries and Revenues FY 2022-23



# AGENDA ITEM VIII-1

## DRAFT

**Finance Committee Meeting Minutes**  
**San Juan Water District**  
**April 18, 2023**  
**4:00 p.m.**

**Committee Members:** Ted Costa, Director (Chair)  
Ken Miller, Director (Member)

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Finance Director  
Teri Grant, Board Secretary/Administrative Assistant

- 1. Review General Manager Reimbursements (W & R)**  
The committee reviewed the March credit card charges for the General Manager and found them to be in order and there was no reimbursement request from the General Manager.
- 2. Review Check Register from March 2023 (W & R)**  
The committee reviewed the March 2023 check register and found them to be in order. In response to Director Miller's question, GM Helliker informed the committee that there have been no change orders that he has signed on the Hinkle Reservoir Replacement Project or the Eureka Road Pipeline Replacement Project. He mentioned that the Eureka Road project was slightly delayed due to the rain.
- 3. Other Finance Matters (W & R)**  
There were no other matters discussed.
- 4. Public Comment**  
There were no public comments.

The meeting was adjourned at 4:08 p.m.