

**SAN JUAN WATER DISTRICT  
SPECIAL BOARD MEETING AGENDA  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

**May 24, 2023  
6:00 p.m.**

**This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:**

**Teri Grant  
(916) 791-6905  
tgrant@sjwd.org**

**To attend via videoconference, please use the following link:**

**Please join the meeting from your computer, tablet or smartphone.**

<https://meet.goto.com/245724141>

**You can also dial in using your phone.**

United States: [+1 \(872\) 240-3212](tel:+18722403212)

**Access Code: 245-724-141**

**Please mute your line.**

**Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time.**

**\*\*\*Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

**II. NEW BUSINESS**

1. Contract for Environmental Documentation for New Long-Term Warren Act Contract (W)  
***Action: Consider a motion to authorize the General Manager to sign a Professional Services Agreement with ECORP Consulting, Inc., for a not to exceed amount of \$180,000, plus authorizing an additional contingency fund of \$20,000 should it be necessary***

**III. ADJOURN**

**UPCOMING MEETING DATES**

May 24, 2023

June 28, 2023

I declare under penalty of perjury that the foregoing agenda for the May 24, 2023, special meeting of the Board of Directors of San Juan Water District was posted by May 23, 2023, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet was also posted on the District's website at sjwd.org.

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Teri Grant, Board Secretary

## STAFF REPORT

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To: Board of Directors

From: Greg Zlotnick, Water Resources Manager

Date: May 24, 2023

Subject: Consultant Agreement for Preparation of Environmental Documentation Required by Reclamation to Support Decision to Enter into New Long-Term Warren Act Contract with the District

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### RECOMMENDED ACTION

Authorize General Manager to sign Professional Services Agreement with ECORP Consulting, Inc., for a not to exceed amount of \$180,000, plus authorizing an additional contingency fund of \$20,000 should it be necessary.

### BACKGROUND

The District's current short-term Warren Act Contract, which allows Reclamation to deliver entitlement water from Placer County Water Agency to the District, expires at the end of February 2026.

To provide adequate time for the development of necessary environmental documentation and for the lengthy administrative processes Reclamation requires to make its determination to approve a new Long-Term Warren Act Contract, the District issued a Request for Proposals (RFP) earlier this year and selected ECORP Consulting, Inc. (ECORP) to undertake the work.

The District received two responses to the RFP. ECORP's technical and fee proposals were determined by staff to be the superior between the two. ECORP was the firm Sacramento Suburban Water District utilized when it secured its current Warren Act Contract, so it has a successful track record. Moreover, the total fee proposal was less than half that of the other proposal received.

As there are inherent uncertainties related to the undertaking and completion of environmental documentation with regard to water diversion activities, staff followed up with ECORP to ask specific questions and raise pertinent concerns regarding such issues, including many raised by Reclamation staff in their collaboration with the District during the RFP process. ECORP provided additional assurances and expressed confidence that their cost estimates accounted for the uncertainties and stated categorically that they felt there was little chance of not being able to accomplish the necessary work consistent with their submittal.

The consultant is to complete its work by June 30, 2024. Reclamation advised that would provide enough time, prior to the expiration of the District's current Warren Act Contract, to complete its administrative processes to secure approval of a new contract.