

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
June 27, 2018  
6:00 p.m.  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

***Please silence cell phones and refrain from side conversations during the meeting.***

**I. ROLL CALL**

**II. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**III. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Special Meeting, May 24, 2018 (W & R)  
*Recommendation: Approve draft minutes*
2. Maintenance Building Roof Replacement Project (W & R)  
*Recommendation: Award a construction contract to MCM Roofing Company, Inc. for construction of a new roof for the amount of \$106,142.00 and authorizing a total construction budget of \$116,800.*
3. Maintenance Building HVAC Replacement Project (W & R)  
*Recommendation: Award a construction contract to AirCo Mechanical, Inc. for construction of the HVAC system for the amount of \$56,060 and authorizing a total construction budget of \$61,700.*
4. 3rd year Contract Renewal with GM Construction & Development Inc. for Construction Services (R)  
*Recommendation: Authorization and approval to exercise the 3rd year contract renewal with GM Construction & Development Inc. (Contract #15-53) for construction services agreement in the amount of \$208,332.*

5. 1st year Extension with Sierra National Asphalt Inc. for Annual Paving Services (R)  
*Recommendation: Authorization and approval to exercise the first year contract renewal with Sierra National Asphalt for the annual paving services agreement for the 1st year extension in the amount of \$100,373.*
6. Proposed Update to District Procurement Policy for Federal Funds (W & R)  
*Recommendation: Approve a proposed amendment to the Procurement Policy to include requirements specific to the expenditure of Federal Funds.*

#### IV. PUBLIC HEARING

1. FY 2018-2019 Budget (W & R)  
*Presentation and discussion*  
**Action: Consider motion to adopt Resolution No. 18-08 adopting the FY 2018-2019 Budget**

#### V. OLD BUSINESS

1. Fair Oaks 40-Inch Pipeline Relining Project (W & R)  
**Action: Consider a motion to award a construction contract to J. Fletcher Creamer & Son, Inc. for the amount of \$2,598,842.00 and authorizing a total construction budget for the Fair Oaks 40" Pipeline Relining Project of \$2,807,000.00 (includes an 8% contingency).**
2. SJWD/SSWD Water Management/Re-organization Update (W & R)  
*Discussion*
3. GM Contract (W & R)  
**Action: Consider motion to approve amendments to GM Contract**

#### VI. NEW BUSINESS

1. Approve Accrual of GM Vacation Time (W & R)  
**Action: Consider a motion to approve accrual of GM vacation time**

#### VII. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
  - 4.1 Legal Matters

**VIII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
  - 3.2 JPIA – Pam Tobin
  - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

**IX. COMMITTEE MEETINGS**

1. Engineering Committee – June 20, 2018
2. Finance Committee – June 26, 2018

**X. UPCOMING EVENTS**

1. Water Education Foundation – 2018 Water Summit  
September 20, 2018  
Sacramento, CA

**President Hanneman to call for Closed Session**

**XI. CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving state and federal administrative proceedings and programs affecting District water rights

**XII. OPEN SESSION**

Report from closed session

**XIII. ADJOURN**

**UPCOMING MEETING DATES**

July 25, 2018  
August 22, 2018

I declare under penalty of perjury that the foregoing agenda for the June 27, 2018 regular meeting of the Board of Directors of San Juan Water District was posted by June 22, 2018, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary