

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
March 11, 2015
7:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager. Times on the agenda are estimates, and items may be discussed at a different time than listed.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

ESTIMATED TIMES

7:00 p.m.

I. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

7:05 p.m.

II. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

- 1. Minutes of the Board of Directors Meeting February 11, 2015**
- 2. Minutes of the Board of Directors Meeting February 25, 2015**

7:10 p.m.

III. PRESENTATIONS

- 1. Recommendations on Conservation Stages – Drought Committee**
- 2. Finance Systems Process Update – Shauna Lorange**

ACTION AND INFORMATIONAL ITEMS

7:50 p.m.

IV. COMMITTEE REPORTS

1. 2x2 Water Management Ad Hoc Committee (2/5/15)

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Public Comment
- 1.4 Items for Discussion and Action
 - 1.4.1 Approve Notes of December 18, 2014 Committee Meeting
 - 1.4.2 Discuss Policy Items
 - 1.4.3 Discuss Meetings Held to Date and Results
 - 1.4.4 Financial Summary of Phase 2A Project to Date
 - 1.4.5 Discuss Upcoming Tasks & Meetings

2. Water Supply & Reliability Committee (2/19/15)

- 2.1 Water Supply Status (W & R)
- 2.2 SJWD-W Statement of Responsibility (W)
- 2.3 Water Allowances (W)
- 2.4 Revised Conservation Stages 3-5 (R)
- 2.5 Triggers for Changing Conservation Stage Declarations (R)
- 2.6 Other Matters
- 2.7 Public Comment

3. Personnel Committee (2/27/15)

- 3.1 Public Comment
- 3.2 Other Personnel Matters
- 3.3 Next Meeting Date
- 3.4 Closed Session
- 3.5 Open Session

4. Engineering Committee (3/4/15)

- 4.1 WTP Improvements Proposal for Engineering Services (W)
Action: Consider a motion to approve entering into an agreement with Kennedy/Jenks Consultants for design of the improvements for a not-to-exceed amount of \$452,000 with a total authorized design budget of \$498,000 which includes a 10% contingency.
- 4.2 Antelope Pump-Back Booster Pump Station Draft Operations Plan (W)
- 4.3 FO-40 Pipeline Phase II Rehabilitation Project (W/R)
- 4.4 Engineering Matters (W & R)
- 4.5 Public Comment (W & R)

5. Legal Affairs Committee (3/5/15)

- 5.1 Legislation to permit increase to number of members of SJWD Board of Directors (W)
- 5.2 SJWD-W Responsibilities (W)
- 5.3 Water Connections During Drought (R)
- 5.4 Agreement Between SSWD and SJWD for the Ownership, Operation, and Maintenance of the Antelope Pump-Back Booster Pump Station (W & R)
- 5.5 Naming of new Lower Granite Bay Booster Pump Station (R)
- 5.6 Other Legal Affairs Matters
- 5.7 Public Comment

6. Finance Committee (3/10/15)

- 6.1 Review and Pay Bills (W & R)
Action: Consider a motion to adopt Resolution No. 15-03
- 6.2 2015 Mains and Services Improvements Project (R)
Action: Consider a motion to award a construction contract to West Valley Construction for \$1,028,389 with an authorized construction budget of \$1,131,300 which includes a 10% contingency
- 6.3 Groundwater Pumping Reimbursement (W)
- 6.4 Fiscal Year 2016 Budget Assumptions and Timeline (W & R)
Action: Review budget assumptions and timeline and provide feedback and direction to staff
- 6.5 Finance Department Process Update (W & R)
- 6.6 Other Financial Matters
- 6.7 Public Comment

9:00 p.m.

V. INFORMATION AND ACTION ITEMS

1. General Manager's Report

- 1.1 Water Supply Update
Verbal Update
For information, no action requested
- 1.2 Water Forum
Verbal report on selection of SJWD representative
Action: Consider appointing Marty Hanneman as SJWD representative to the Water Forum plenary sessions and authorize a \$75 stipend to cover expenses
- 1.3 Report Back Item
- 1.4 Miscellaneous District Issues and Correspondence

2. Assistant General Manager's Report

- 2.1 Report Back Items
- 2.2 Miscellaneous District Issues and Correspondence

3. Finance and Administrative Services Manager's Report

- 3.1 Report Back Items
- 3.2 Miscellaneous District Issues and Correspondence

4. Legal Counsel's Report

- 4.1 Legal Matters

5. Directors' Reports

- 5.1 SGA
- 5.2 RWA
- 5.3 ACWA
 - 5.3.1 Local/Federal Government/Region 4 - Pam Tobin
 - 5.3.2 Energy Committee - Ted Costa
 - 5.3.3 JPIA - Bob Walters
- 5.4 CVP Water Users Association
- 5.5 Other Reports and Comments

9:20 p.m.

VI. UPCOMING EVENTS

- 1. 2015 Water Education Foundation – Executive Briefing
March 25, 2015
Sacramento, CA
- 2. 2015 ACWA Spring Conference
May 5-8, 2015
Sacramento, CA
- 3. 2015 AWWA Annual Conference & Exposition
June 7-10, 2015
Anaheim, CA

President Costa to call for Closed Session

VII. CLOSED SESSION

- 1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving state and federal administrative proceedings and programs affecting District water rights
- 2. General Manager's performance evaluation, and conference with negotiating committee involving compensation of General Manager, under Government Code sections 54954.5(e) and 54954.5(f), 64947 and 54957.6.

VIII. OPEN SESSION

1. Report from Closed Session

IX. ADJOURN

UPCOMING MEETING DATES

March 25, 2015

April 8, 2015

I declare under penalty of perjury that the foregoing agenda for the March 11, 2015 regular meeting of the Board of Directors of San Juan Water District was posted March 6, 2015, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Hart
Board Secretary