

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
August 23, 2017
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Please silence cell phones and refrain from side conversations during the meeting.

I. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

II. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Special Meeting, August 9, 2017 (W & R)
2. Minutes of the Board of Directors Meeting, August 9, 2017 (W & R)

Recommendation: Approve draft minutes

III. PUBLIC HEARING

1. Adoption of Ordinance 2100 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinance No. 2000 of the District Code of Ordinances

Action: Consider second reading of Ordinance No. 2100 or waiving second reading

Action: Consider adoption of Ordinance 2100 which removes General Manager purchasing and contract authority from the ordinance and directs the reader to the "Procurement

Policy” which will be approved by separate Resolution of the Board of Directors.

2. Adoption of Ordinance 4100 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinance No. 4000 of the District Code of Ordinances

Action: Consider second reading of Ordinance No. 4100 or waiving second reading

Action: Consider adoption of Ordinance 4100 which revises the purchasing and payment provisions contained in the District’s Code of Ordinances (Ordinance No. 4000) to reference the District’s updated procurement policy and clarifies existing provisions concerning the payment of invoices and petty cash purchases. Specifically, this ordinance will eliminate the need for Board approval prior to the District’s payment of invoices, require the General Manager to provide the Board with a listing of all payments made on a monthly basis; and allow the District Board of Directors to amend its Procurement Policy by resolution.

IV. NEW BUSINESS

1. District Procurement Policy

Action: Adopt Resolution No. 17-19, Amending Purchasing Regulations

2. Water Supply Sources & Contracts

Action: Consider a motion to direct staff to seek an amendment to reduce the PCWA contract’s take or pay entitlement to 12,500 acre-feet (from the current 25,000 acre-feet), while retaining 12,500 acre-feet to be available “on-call”

3. Vice President Appointment

Action: Consider a motion to appoint a Vice President to the Board

4. SJWD Committee Assignments

Appointment of Directors to fill committee member vacancies

5. ACWA Committee Assignments

Discuss recommendations for the 2018 ACWA Committee Consideration Form

V. OLD BUSINESS

1. Recruitment of HR and Safety Positions (W & R)

Action: Consider a motion to create the Human Resources and Safety/Regulatory positions and authorize the General Manager to begin recruitment

VI. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Water Management and Reliability Study Update (W)
 - 1.3 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Operations Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Legal Counsel's Report
 - 4.1 Legal Matters

VII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

VIII. COMMITTEE MEETINGS

1. Water Supply & Reliability Committee – August 14, 2017

IX. UPCOMING EVENTS

1. CSDA's Legislative Round-Up
August 31, 2017
Webinar

X. ADJOURN

UPCOMING MEETING DATES

September 13, 2017

September 27, 2017

I declare under penalty of perjury that the foregoing agenda for the August 23, 2017 regular meeting of the Board of Directors of San Juan Water District was posted by August 18, 2017, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary