

Electronic Funds



Transfer

Bill Payment

Please continue paying your water bill until you receive a bill showing BANK WILL PAY ON (date and amount). You will continue receiving your water statement, but your bank will automatically pay it. From the time you sign up, it will take one billing cycle to enroll you in the program.

Customers who move will be mailed a closing water bill for payment. Closing water bills cannot be paid electronically.

For more information regarding the Electronic Funds Transfer service, please call San Juan Water District at (916) 791-0115.



**San Juan
Water District**

9935 Auburn-Folsom Road
P.O. Box 2157
Granite Bay, CA 95746
(916) 791-0115
www.sjwd.org

Electronic Funds Transfer Service Authorization Agreement

To apply for electronic funds transfer service, please complete the following information.

Last Name	First Name	Middle Initial	San Juan Water District Account Number	
Service Address	Apartment No.	City	State	Zip
Mailing Address	Apartment No.	City	State	Zip
Daytime Telephone Number (include area code)		Evening Telephone Number (include area code)		
Name of Financial Institution		Financial Institution Branch		
Checking Account Number		Savings Account Number		
ABA Number				
Your name as shown on financial institution records		Your signature as shown on financial institution records		

I hereby authorize San Juan Water District to deduct funds from my account at the above-indicated financial institution to pay my water bill on the due date shown on my bill. I understand that I may stop electronic funds transfer services by notifying San Juan Water District and my financial institution in writing. If necessary, my financial institution may also discontinue my participation. I further understand that if two payments are returned because of insufficient funds within a twelve-month period, my participation in the electronic funds transfer program may be automatically cancelled.

By authorizing San Juan Water District to deduct funds from my account, I acknowledge that payment of my service bill remains my

responsibility. I agree and understand that San Juan Water District cannot be responsible for any failures of my financial institution to transfer funds, failure of mine to maintain sufficient funds in the paying account, or for any failures of transfer due to problems arising from any problems in the electronic transfer system.

It is San Juan Water District's policy to protect the integrity of its customer's financial information and records at all times. By signing below and authorizing the San Juan Water District to deduct funds from my account, however, I agree and understand that San Juan Water District has no control over the electronic funds transfer process and, therefore, cannot guarantee the security of my financial information.

Signature

Date

* Please Note: from the time you sign up it will take one billing cycle to enroll you in this program.

Sign up for San Juan Water District's Electronic Funds Transfer Service

San Juan Water District water bill payments can be made from your checking or savings account. The service is a free, easy and convenient way to pay your water bill, which allows you to:

- get rid of the monthly check writing chore;
- make payments on time even when you are away from home; and
- save postage and the cost of checks.

To sign up...

- 1. A completed and signed application.** Enclose the form in an envelope marked **EFT**.
- 2. A voided check** for your checking account or the savings account number and the American Banker Association (ABA) number.
- 3. Please do not include payment** in the specially marked EFT envelope. This may cause delays in posting your payment.