

SAN JUAN WATER DISTRICT

San Juan Suburban Water District Financing Corporation
Annual Meeting Minutes and
Board of Director's Meeting Minutes
December 13, 2017 – 6:00 p.m.

BOARD OF DIRECTORS

Ken Miller	President
Dan Rich	Vice President
Ted Costa	Director
Marty Hanneman	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Rob Watson	Engineering Services Manager
Greg Zlotnick	Water Resources Specialist
Teri Grant	Board Secretary/Administrative Assistant
Joshua Horowitz	Legal Counsel

OTHER ATTENDEES

Tom Gray	Fair Oaks Water District
Misha Sarkovich	Fair Oaks Water District
Kim Silvers	Silvers HR, LLC

FINANCING CORPORATION AGENDA ITEMS

- I. **Call to Order**
- II. **Public Comment**
- III. **Action Items**
- IV. **Future Meeting Date**
- V. **Adjourn**

SAN JUAN SUBURBAN WATER DISTRICT FINANCING CORPORATION MINUTES

I. CALL TO ORDER

President Miller called the meeting of the San Juan Suburban Water District Financing Corporation to order at 6:00 p.m.

The annual meeting of the Board of Directors of the San Juan Suburban Water District Financing Corporation was duly noticed as provided by law to be held at 6:00 p.m. on December 13, 2017, at the office of the San Juan Water District, 9935 Auburn Folsom Road, Granite Bay, California.

II. PUBLIC COMMENT

There were no public comments.

III. ACTION ITEMS

1. Approve minutes of San Juan Suburban Water District Financing Corporation Meeting of December 14, 2016

Director Costa moved to approve the minutes of the San Juan Suburban Water District Financing Corporation Meeting of December 14, 2016. Director Tobin seconded the motion and it carried with 4 Aye votes and with Director Hanneman abstaining from the vote.

In response to Director Costa's question, the Board Secretary confirmed that the meeting minutes of the San Juan Suburban Water District Financing Corporation are complete and kept in the board meeting minute book which is located in her office.

2. Other Business

There were no other matters discussed.

IV. FUTURE MEETING DATE

The Board did not discuss the next meeting date.

V. ADJOURN

There being no further business to come before the Financing Corporation, the meeting was adjourned at 6:03 p.m.

MARTIN HANNEMAN, President
Board of Directors
San Juan Water District

ATTEST:

TERI GRANT, Board Secretary

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Tom Gray	Fair Oaks Water District
Misha Sarkovich	Fair Oaks Water District
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BOARD AGENDA ITEMS

- VI. Public Forum**
- VII. Consent Calendar**
- VIII. Old Business**
- IX. New Business**
- X. Information Items**
- XI. Directors' Reports**
- XII. Committee Meetings**
- XIII. Upcoming Events**
- XIV. Adjourn**

SAN JUAN WATER DISTRICT MINUTES

President Miller called the meeting to order at 6:03 p.m.

I. PUBLIC FORUM

There were no public comments.

II. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, November 8, 2017 (W & R)

Recommendation: Approve draft minutes

2. Water Resources Specialist Job Title & Description (W & R)

Recommendation: Change the title of Water Resources Specialist to Water Resources Manager, change the job description, and change the salary range to \$100,000 - \$124,000

At the request of Mr. Helliker, President Miller removed Consent Calendar item 2 and moved it to New Business item 4.

Director Hanneman moved to approve Consent Calendar Item 1. Vice President Rich seconded the motion and it carried with 5 Aye votes.

III. NEW BUSINESS

1. Pension Update (W & R)

Ms. Silva provided the Board with a brief update on pensions. A copy of the presentation will be attached to the meeting minutes. She reviewed the unfunded liability over time, salary increases over time and discussed issues regarding exiting the PERS system. She explained that the unfunded liability is calculated based on the cumulative sum of investment gains or losses, non-asset gains or losses, assumption changes on mortality rates, changes to the discount rate, interest charged to the District on the unfunded liability, less payments made by the District.

Ms. Silva explained that the District's unfunded liability as of June 30, 2017 is \$5,180,388; however, this amount does not take into consideration the 2016/17 investment gain, non-asset gain or loss, and the increase that will be coming from the next lowering of the discount rate to 7.25%. She commented that with the CalPERS investment portfolio earning an 11.2% return last year that she expects the unfunded liability to be reduced.

Ms. Silva informed the Board that the average salary increase from FY 2012-13 to FY 2016-17 ranged from 2.36% to 5.35%. In addition, she explained that the average salary increases fell within the CalPERS assumptions and therefore did not contribute to increasing the unfunded liability.

Ms. Silva informed the Board that leaving the CalPERS pension system would be very costly to the District, since approximately \$69 million would have to be paid to CalPERS, according to CalPERS. She explained that CalPERS recalculates the District's liability based on earning 1.5-2% interest on the District's plan assets. In addition, it would be difficult to find equivalent plans at affordable cost and a defined contribution (401k) would be difficult to claim as an equivalent plan.

2. Water Supply Agreements (W)

Mr. Helliker informed the Board that he has spoken with Citrus Heights Water District and Fair Oaks Water District regarding the water supply agreements. He provided the Board with a staff report which will be attached to the meeting minutes. He reported that he was asked by FOWD to form an Ad Hoc Committee to discuss modifications to the wholesale water supply contracts and he would like the Board to consider creating this Ad Hoc Committee. In addition, the committee could be tasked with discussing reimbursement for groundwater supplies. He commented that FOWD would like to discuss the concepts of the modification that they would like to pursue before specific language is drafted in a contract, such as a take or pay contract.

Mr. Misha Sarkovich, FOWD Director, addressed the Board and explained that in June his board met and discussed requesting that a 2x2 ad hoc committee be formed therefore a letter was sent to SJWD. A copy of the letter and the District's response letter was included as an attachment to the staff report. He requested that the Board create an ad hoc committee to discuss the contract principles. He expressed concern regarding the wholesale rate increases and the rate structure, then stated that the surface water charge, at approximately \$220 per acre foot, was not competitive with FOWD's groundwater costs of \$130 per acre foot. He is requesting a take or pay contract similar to the SSWD contract and not just a revision of the existing contract.

The Board discussed the request and asked that Mr. Sarkovich provide a draft take or pay contract for the Board to review. In response to Director Tobin's question, Mr. Helliker informed the Board that Citrus Heights Water District is working on draft language for contract changes, including defining groundwater use. Mr. Sarkovich agreed to provide the Board and General Manager a new draft water supply contract. President Miller deferred forming an ad hoc committee to the incoming 2018 SJWD Board President.

Mr. Sarkovich commented that in a new agreement SJWD would not have the ability to charge FOWD for a Phase II on the FO-40 pipeline. He informed the Board that FOWD does not utilize the FO-40 pipeline and relies on the CTP for surface water needs. He commented that FOWD was charged 92% based on capacity for the rehabilitation of the FO-40 pipeline and now they are not even using it.

President Miller reiterated that Mr. Sarkovich will provide the District with FOWD's proposal for a new contract for water delivery from SJWD and SJWD will review it and respond to the request.

Vice President Rich commented that he would like to see the groundwater reimbursement defined as well. Mr. Sarkovich would like to see that as a separate agreement. Mr. Helliker agreed that the groundwater issue could be completed and brought back to the Board for review in February. In addition, the FOWD proposed take or pay contract will be reviewed once it is received from FOWD, which Mr. Sarkovich stated will be started on in January.

3. Water Use Prohibition Regulations (R)

Mr. Helliker provided the Board with a staff report which will be attached to the meeting minutes. He explained that the State Water Resources Control Board issued a notice of proposed rulemaking which includes a list of water use prohibitions. The Board expressed concern that the Water Board would try to make the District enforce the prohibitions. He explained that the District already includes some of the prohibitions in the water conservation stages. He explained that the prohibitions are directed at the end-user and that the Water Board does not have the authority to enforce the prohibitions; however, the Water Board is asking for such authority in the conservation legislation that is pending (AB 1668/SB 606) and the District will oppose that legislation.

4. Water Resources Specialist Job Title & Description (W & R)

Mr. Helliker provided the Board with a staff report which will be attached to the meeting minutes. He explained that the position has gone through a couple of changes and he would like to revise the job description and title in order to accurately reflect the duties which are being completed by the employee at this time. Mr. Helliker explained that the position covers regional collaboration, representation at high-profile meetings, provides operations improvements, brought the water regulations reporting up to date, manages the water resource planning, and is responsible for managing the grant program and legislative program for the District. In addition, the salary range should be compared to a program manager level and changed appropriately. He reported that the Personnel Committee reviewed and recommends the changes to the job title, job description and salary range.

Vice President Rich moved to change the job the title of Water Resources Specialist to Water Resources Manager, change the job description, and change the salary range to \$100,000 - \$124,000. President Miller seconded the motion.

The Board discussed the motion and would like to review this further at a Board Workshop in January. Director Tobin would like more information on how this affects OPEB and retirement. Director Hanneman would like to see how the position overlaps or precludes the District from having an Assistant General Manager.

President Miller withdrew the second and the motion failed.

IV. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

Mr. Helliker provided the Board with a written report which will be attached to the meeting minutes.

1.2 Miscellaneous District Issues and Correspondence

Mr. Helliker reported that the Sacramento Valley water districts prepared an *Outline for Talking Points re SWRCB Bay-Delta Process* regarding the unimpaired flows proposal from the State Water Board. A copy of the document will be attached to the meeting minutes.

Mr. Helliker reported that a Water Forum letter is also going out regarding the supplemental environmental document proposal from the State Water Board. The letter focuses on the American River issues and the modified flow management standard as an alternative. He will forward the letter to the Board as soon as it is finalized.

Mr. Helliker informed the Board that the hearings for the next phase of the Waterfix will start up in January. The materials were submitted on November 29th for the hearings.

Mr. Helliker provided the Board with a handout regarding a summary of requested amendments to AB 1668/SB 606. A copy of the document will be attached to the meeting minutes. A couple of the issues are the outdoor water use standard and developing the budget data for each individual household.

Mr. Helliker reported that staff is working with Legal Counsel to put together a plan for water transfers. This will be discussed at the January Board meeting. In addition, he mentioned that staff is working with RWA to get the aquifer storage and recovery program going, which will require an environmental document and acknowledgement of the groundwater bank by the Bureau of Reclamation.

Mr. Helliker informed the Board that Mr. Greg Zlotnick and Mr. Josh Horowitz have been participating in meetings with DWR regarding water transfers. Mr. Horowitz reported that DWR's Legal Counsel is not willing to discuss the legal issues involved in transfers. The legal opinion which DWR's Legal Counsel was going to provide at their December meeting was not prepared and, therefore, the meeting was cancelled. DWR's Legal Counsel agreed to provide the legal opinion in January. Mr. Horowitz reported that the State Water Board's Legal Counsel agrees with San Juan's and EID's legal position on conserved water transfers. Mr. Horowitz

informed the Board that they will wait until the January meeting before taking further actions. Mr. Helliker reported that they are working with Tully & Young and El Dorado Irrigation District to define the mechanism for determining the amount of water available for transfers. In response to Director Costa's comments, Mr. Helliker informed the Board that a detailed report will be sent to the Board for their review at the January Board meeting regarding water transfers.

Mr. Helliker reported that there has been discussion of placing water taxes and public goods charges for infrastructure charges into the California Water Plan. Funds would be collected then distributed back to water agencies throughout the state for various infrastructure needs.

Mr. Helliker reported that the Public Information Committee is meeting December 15, 2017, and will be discussing the wholesale communications plan and a customer satisfaction survey. In addition, the Engineering Committee will be meeting in January to review the Facilities Plan, and then the Finance Committee will also review the information. He explained that the plan covers the entire district facilities including compliance with the Americans Disabilities Act, and electric and HVAC requirements. He also informed the Board that the Water Supply & Reliability Committee will be meeting in January to review the water transfers information prior to the Board meeting.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

Ms. Silva reminded the Board that Vice President Rich had inquired if a nexus study was ever completed on the Capital Facility Fees. She explained that she found that the District did complete a study which was included in the September 5, 2006, Retail Financial Plan & Water Rate Study and the August 20, 2007, Wholesale Financial Plan & Water Rate Study. She informed the Board that she will add an update to that study for the next financial plan.

Mr. Greg Zlotnick informed the Board that he attended a webinar on WIFIA (Water Infrastructure Finance and Innovation Act) and provided the Board with a handout which will be attached to the meeting minutes. He explained that the program runs annually and for 2017 there was a \$25 million appropriation fund which resulted in the possibility of \$2.3 billion in loans. The appropriation for 2018 has not been set yet, but it is expected to be the same amount. He believes that the announcement for letters of interest will come out in January with an April deadline for application submissions.

Mr. Zlotnick informed the Board that there is a two and a half year timeframe for the loan process and projects receiving a WIFIA loan must comply with all relevant federal laws and regulations. He explained that there is a \$100,000 application fee which is not due until the project is

invited to apply for the funding. In addition, there are other fees such as a \$250,000-\$500,000 credit processing fee which is assessed at financial close to reimburse the EPA for the cost of hiring engineering, financial, and legal experts. Ms. Silva commented that at a lower level interest rate, the financing costs associated with a WIFIA loan would be less than the financing costs on a typical revenue bond. She also mentioned that a WIFIA loan would only cover up to 49% of the funding for the project.

Ms. Silva informed the Board that staff is also looking at SRF (State Revolving Fund) Program financing as well. She explained that staff is just starting to look at all the options available for funding the future Hinkle Reservoir project.

3. OPERATION MANAGER'S REPORT

3.1 Miscellaneous District Issues and Correspondence

Mr. Barela informed the Board that Sacramento Suburban Water District discovered a leak on the 48" pipeline at C Bar C and Oak Avenue on December 9th. He explained that SSWD was unable to close their valve so District staff closed the CTP valve which serves SSWD's pipeline at that location. He explained that SSWD will be repairing their leak and their valve which will take approximately two months. Mr. Helliker commented that SSWD assured him that they will still be taking delivery of their full PCWA water supply.

4. LEGAL COUNSEL'S REPORT

4.1 Legal Matters

No report.

V. DIRECTORS' REPORTS

1. SGA

Director Tobin reported that SGA meets December 14, 2017.

2. RWA

Director Tobin reported that RWA Executive Committee met on December 6, 2017. She informed the Board that the Executive Committee will recommend acceptance of the financial audit report to the RWA Board. In addition, there was a strategic plan update and the 2018 board meeting schedule was reviewed. She informed the Board that the Executive Committee elections will be held in January.

3. ACWA

3.1 Local/Federal Government/Region 4 - Pam Tobin

Director Tobin provided written reports which will be attached to the meeting minutes. She reported that the Local Government Committee was provided an update on SCA 4 Hertzberg Issue, SB 623

Disadvantaged Communities Water Subsidy Tax, Little Hoover Special District Study and the 13 legislative bills that the committee is following.

Director Tobin reported that Federal Affairs Committee received an update from Tim Quinn on the Delta, Storage, and Groundwater Initiative, and an update from Cindy Tuck on state legislative issues. More information was included in Director Tobin's written report.

Director Tobin reported that she attended the November 17th ACWA Board meeting. She provided a written report which will be attached to the meeting minutes.

3.2 JPIA - Pam Tobin

Director Tobin informed the Board that she attended the JPIA meeting. She provided a written report which will be attached to the meeting minutes. She reported that they discussed membership numbers, the Actuary Reports, the Operating Budget, and the Pooled Programs. In addition, she reported that San Juan Water District received the President's Special Recognition Award for Liability, Property, and Workers' Compensation Programs. She reported that SJWD employee, Kendall Smith, received the H.R. LaBounty Safety Award.

3.3 Energy Committee - Ted Costa

Director Costa reported that the Energy Committee met at the ACWA Fall Conference. He informed the Board that there is new technology being used when banking water. He explained that if there is enough distance from the top of the ground and where the water level is, then turbines can be installed to generate energy from the water flows.

4. CVP WATER USERS ASSOCIATION

No report.

5. OTHER REPORTS, CORRESPONDENCE AND COMMENTS

5.1 2018 Board Officers

President Miller opened the floor for nominations for President and Vice President.

President Miller moved to elect Vice President Dan Rich for President. There was no second and the motion failed.

President Miller opened the floor for any other nominations.

President Miller opened the floor for nominations for Vice President.

In response to Vice President Rich's inquiry, Mr. Horowitz explained that the 2017 officers would remain in office until the Board takes action to replace the 2017 officers.

Director Costa moved to elect Director Marty Hanneman for President and Director Dan Rich for Vice President. Director Tobin seconded the motion.

Director Tobin commented that she feels that having Director Hanneman serve as President this year is a good idea since the Board has been divided and this will help unify the Board.

President Miller commented that the process that the Board has used over the past 30 years which covers the succession of Vice President to President and rotation of officers would no longer be applicable since this action would change that process. He commented that the current Vice President is fully capable to fulfill the President duties, and he feels this is a disservice to him and to the constituents that he represents.

In response to President Miller's question regarding the division of the Board, Director Tobin explained that the Board has been divided on the process of the hiring of the General Manager and the newly appointed Board member.

The motion carried with 4 Aye votes (Costa, Hanneman, Rich, Tobin) and President Miller abstained.

Vice President Rich commended President Miller for his year as Board President which included numerous changes which occurred under his direction.

5.2 2018 Board Meeting Schedule

Mr. Helliker provided the Board with a 2018 SJWD Meeting Calendar which will be attached to the meeting minutes. He reminded the Board that they voted to hold one meeting per month on the 4th Wednesday of each month. In addition, he mentioned that the November and December meetings would be held on the second Wednesday of the month in order to not conflict with the holidays.

Mr. Horowitz informed the Board that a resolution will need to be adopted in order to adjust the meeting schedule and amend the Board Rules. This will be placed on the January Board meeting.

Director Costa moved to cancel the January 10, 2018 Board meeting. Director Tobin seconded the motion and it carried unanimously.

VI. COMMITTEE MEETINGS

1. Personnel Committee – November 17, 2017

The committee meeting minutes will be attached to the original board minutes.

2. Finance Committee – December 11, 2017

The committee meeting minutes will be attached to the original board minutes.

VII. UPCOMING EVENTS

1. 2018 ACWA DC Conference
February 27 - March 1, 2018
Washington, DC
2. 2018 ACWA Legislative Symposium
March 14, 2018
Sacramento, CA
3. 2018 Cap To Cap – Metro Chamber
April 14-18, 2018
Washington DC

President Miller called for Closed Session at 8:23 pm.

CLOSED SESSION

1. Public employee performance evaluation involving the General Manager;
Government Code sections 54954.5(e) and 54957.

President Miller returned to Open Session at 8:48 pm.

OPEN SESSION

There was no reported action during Closed Session.

VIII. ADJOURN

The meeting was adjourned at 8:48 p.m.

ATTEST:

MARTIN HANNEMAN, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

AGENDA ITEM III-1

Pension Update

November 7, 2017

1. Unfunded Liability Over Time
2. Salary Increases Over Time
3. Can we exit the PERS system?

Components of the Unfunded Liability

2013- to present

Original Unfunded Liability 6/30/2013	\$3,324,843
Investment Losses	3,643,722
Interest Charges	1,796,368
Change in Mortality Rate Assumption	1,312,862
Lowering of Discount Rate to 7.375%	528,593
Non-Asset Gains	-497,559
Payments Made	-4,928,441
Balance Unfunded Liability 6/30/2017*	\$5,180,388

* Ending balance excludes 16/17 investment gain, non-asset gain or loss and the increase that will be coming from the next lowering of the discount rate to 7.25%.

Salaries Over Time

	COLA	Average Merit Raise	Average Total Increase*
FY 2012-13	1.00%	1.45%	2.36%
FY 2013-14	2.00%	1.69%	3.52%
FY 2014-15	1.40%	2.37%	3.66%
FY 2015-16	1.00%	3.34%	5.35%
FY 2016-17	2.50%	2.97%	5.33%

* Does not sum across due to number of employees on board at time of each award.

Can We Exit CalPERS?

Yes. But.....

1. Have to offer an equivalent benefit
 - Difficult to find equivalent plans at affordable cost
 - Defined contribution (401k) would be difficult to claim as an equivalent plan
 - VERY costly. Termination cost is currently apx. \$69 million



The "Unfunded" Pension Liability

	Tier 1	Tier 2	Tier 3	Total
6/30/2013 Our share of Pre-2013 Unfunded Liability	3,287,837	93,788	(216)	3,381,409
6/30/2013 Investment Loss	2,537,231	-	-	2,537,231
6/30/2013 Non-Asset (Gain)/Loss	(161,908)	-	-	(161,908)
Unfunded Liability at 6/30/2013	5,663,160	93,788	(216)	5,756,732
6/30/2014 Interest on Prior Year Unfunded Liability	419,973	5,710	(16)	425,667
6/30/2014 Investment Gain	(2,114,624)	(57,934)	(2,430)	(2,174,988)
6/30/2014 Non-Asset (Gain)/Loss	2,329	56	2	2,387
6/30/2014 Assumption Change - Mortality Rate	1,311,665	31,560	1,197	1,344,422
6/30/2014 Payments Made by SJWD	(129,361)	(35,958)	-	(165,319)
Unfunded Liability at 6/30/2014	5,153,142	37,222	(1,463)	5,188,901
6/30/2015 Interest on Prior Year Unfunded Liability	380,364	1,129	(51)	381,442
6/30/2015 Investment Loss	1,339,179	56,057	4,963	1,400,199
6/30/2015 Non-Asset (Gain)/Loss	(109,837)	(3,781)	(337)	(113,955)
6/30/2015 Payments Made by SJWD	(166,228)	(45,129)	1,596	(209,761)
Unfunded Liability at 6/30/2015	6,596,620	45,498	4,708	6,646,826
6/30/2016 Interest on Prior Year Unfunded Liability	484,423	3,535	414	488,372
6/30/2016 Investment Loss	1,712,256	99,118	11,972	1,823,346
6/30/2016 Non-Asset (Gain)/Loss	(212,692)	(10,111)	(1,224)	(224,027)
Assumption Change - Discount Rate				
6/30/2016 from 7.5% to 7.375%	501,849	23,856	2,888	528,593
6/30/2016 Payments Made by SJWD	(280,362)	3,282	1,644	(275,436)
Unfunded Liability at 6/30/2016	8,802,094	165,178	20,402	8,987,674
6/30/2017 Interest on Prior Year Unfunded Liability	492,586	12,406	1,605	506,597
6/30/2017 Investment Gain - \$ amount unknown	-	-	-	-
6/30/2017 Non-Asset (Gain)/Loss - unknown	-	-	-	-
Assumption Change - Discount Rate				
6/30/2017 from 7.375% to 7.25%	-	-	-	-
6/30/2017 Payments Made by SJWD	(4,322,835)	6,171	2,781	(4,313,883)
	<u>\$ 4,971,845.00</u>	<u>\$ 183,755.00</u>	<u>\$ 24,788.00</u>	<u>\$ 5,180,388.00</u>

Original Unfunded Liability	\$ 3,381,409
Net Investment Loss	3,585,788
Net Non-Asset Gain	(497,503)
Interest on Unfunded Liability	1,802,078
Assumption Changes	1,873,015
Payments Made	<u>(4,964,399)</u>
Total	<u><u>\$ 5,180,388</u></u>

Original Unfunded Liability	\$ 3,381,409
Investment Losses	3,585,788
Assumption Changes	1,873,015
Interest	1,802,078
Non-Asset Gains	(497,503)
Payments Made	<u>(4,964,399)</u>
Balance Unfunded Liability	<u><u>\$ 5,180,388</u></u>

**San Juan Water District
Historical COLA and Merit Increase Data**

(does not include temp. employees)

(excludes promotions)

Employee Name	Dept	Hire Date	Separation Date	FY 12 - 13			FY 13 - 14			FY 14 - 15			FY 15 - 16			FY 16 - 17			FY 17-18	6 Year Merit Average	
				1% COLA	Merit Increase	Total Pay Increase FY 12-13	2% COLA	Merit Increase	Total Increase FY 13-14	1.4% COLA	Merit Increase	Total Increase FY 14-15	1% COLA	Rate Study Adjustment	Merit Increase	Total Increase FY 15-16	2.5% COLA	Merit Increase	Other Adj.		Total Increase FY 16-17
Executive Department:																					
Lorance, Shauna	020	3/15/1996	12/14/2016	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	5.00%	6.40%	1.00%	0.00%	0.00%	1.00%	2.50%			2.50%	
Durkin, Keith B	020	3/15/2004	5/12/2017	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	4.60%	6.00%	1.00%	0.00%	4.60%	5.60%	2.50%	4.00%		6.50%	
Grant, Teri L (Hart)	020	6/15/2009		1.00%	6.72%	7.72%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	4.01%	5.01%	2.50%	3.99%	0.00%	6.49%	2.50%
Sacksteder, Victoria L	020	6/29/2009	5/2/2016	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	0.00%	1.00%					
Zlotnick, Gregory A	020	9/12/2016															0.00%	0.00%	0.00%	0.00%	2.50%
Helliker, Paul	020	3/6/2017																0.00%	0.00%	0.00%	0.00%
Average				1.00%	1.68%	2.68%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	2.15%	3.15%	2.50%	2.66%	0.00%	3.10%	2.50%
Finance/HR/IT/Purchasing:																					
Bullock, Gretchen	040	4/7/1997	4/11/2013	1.00%	0.00%	1.00%															
Morris, Mary	040	7/1/2002	2/7/2014	1.00%	0.00%	1.00%	2.00%														
Darr, Toni L	040	4/12/2005		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.99%	2.99%	2.50%	0.00%	0.00%	2.50%	2.50%
Amentler, Susan	040	7/3/2006	10/8/2014	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%									
Max, Jennifer	040	4/8/2013	1/2/2014				0.00%	0.00%	0.00%												
Stemple, Michael A	040	6/10/2013			0.00%	0.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	8.42%	0.06%	9.49%	2.50%	0.00%	0.00%	2.50%	2.50%
Naatz, April A	040	12/16/2013					0.00%	0.00%	0.00%	1.40%	11.77%	13.17%	1.00%	0.00%	5.00%	6.00%	2.50%	5.00%	0.00%	7.50%	2.50%
Motonaga, Kathryn	040	3/17/2014	10/2/2015				0.00%	0.00%	0.00%	1.40%	10.00%	11.40%	0.00%	0.00%	29.62%	29.62%					
Paulson, Rachael M	040	7/6/2015											1.00%	4.16%	0.00%	5.16%	2.50%	5.01%	0.00%	7.51%	2.50%
Silva, Donna B	040	8/10/2015											0.00%	0.00%	2.99%	2.99%	2.50%	2.16%	0.00%	4.66%	2.50%
Von Collenberg, Chris M	070	6/18/2007		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	4.99%	5.99%	2.50%	4.00%	0.00%	6.50%	2.50%
Average				1.00%	0.00%	1.00%	2.00%	0.00%	1.60%	1.40%	3.63%	5.03%	1.00%	1.80%	6.38%	8.89%	2.50%	2.31%	0.00%	4.45%	2.14%
Operations Manager:																					
Hydrick, Rick	200	8/8/2005	12/30/2013	1.00%	0.00%	1.00%	2.00%														
Barela, Tony D	200	5/29/2009		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	6.99%	8.39%	1.00%	0.00%	4.00%	5.00%	2.50%	4.36%	0.00%	6.86%	2.50%
Average				1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	6.99%	8.39%	1.00%	0.00%	4.00%	5.00%	2.50%	4.36%	0.00%	6.86%	2.50%
Field Services:																					
Martinez, Michael J	210	3/1/1982	12/30/2016	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.03%	2.03%	2.50%			2.50%	
McClure, George T	210	1/1/1986	6/3/2016	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	0.00%	1.00%					
Calafiore, Joseph	210	1/1/1988	8/26/2014	1.00%	2.18%	3.18%															
Mayer, Christopher R	210	1/16/1992		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	5.01%	6.41%	1.00%	0.00%	1.80%	2.80%	2.50%	0.00%	0.00%	2.50%	2.50%
Machado, George C	210	7/1/1994		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	3.00%	4.00%	2.50%	3.50%	0.00%	6.00%	2.50%
Nush, Robert J	210	4/1/1996		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.56%	2.56%	2.50%	0.00%	0.00%	2.50%	2.50%
Orr, Shay M	210	10/28/1998		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	0.00%	1.00%	2.50%	0.00%	0.00%	2.50%	2.50%
Mayorga, Jason R	210	6/26/1999		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.56%	2.56%	2.50%	0.00%	0.00%	2.50%	2.50%
Potter, Randall L	210	11/30/2002		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	3.01%	4.01%	2.50%	3.49%	0.00%	5.99%	2.50%
Desjardin, Scott A	210	11/17/2003		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.56%	2.56%	2.50%	0.00%	0.00%	2.50%	2.50%
Griego, Daniel J	210	10/19/2005		1.00%	3.00%	4.00%	2.00%	3.70%	5.70%	1.40%	0.00%	1.40%	1.00%	0.00%	4.00%	5.00%	2.50%	3.99%	0.00%	6.49%	2.50%
Larsen, Adam W	210	1/17/2006		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	4.10%	5.10%	2.50%	2.41%	0.00%	4.91%	2.50%
Clark, Thomas M	210	8/25/2008		1.00%	4.07%	5.07%	2.00%	5.00%	7.00%	1.40%	4.75%	6.15%	1.00%	0.00%	1.56%	2.56%	2.48%	0.00%	0.00%	2.48%	2.50%
Heasley, Michael A	210	11/7/2011		1.00%	3.85%	4.85%	2.00%	4.99%	6.99%	1.40%	4.81%	6.21%	1.00%	0.00%	3.00%	4.00%	2.50%	4.00%	0.00%	6.50%	2.50%
Cater, Justen D	210	12/1/2014								0.00%	0.00%	0.00%	1.00%	3.62%	2.00%	6.62%	2.50%	0.00%	0.00%	2.50%	2.50%
Smith, Kendall H	210	8/8/2016															0.00%	4.01%	0.00%	4.01%	2.50%
Morgan, Robert J	210	5/15/2017																	0.00%	0.00%	2.50%
Average				1.00%	0.94%	1.94%	2.00%	1.05%	3.05%	1.40%	1.04%	2.34%	1.00%	0.26%	2.01%	3.27%	2.50%	1.65%	0.00%	3.43%	2.50%

Employee Name	Dept	Hire Date	Separation Date	1% COLA	Merit Increase	Total Pay Increase FY 12-13	2% COLA	Merit Increase	Total Increase FY 13-14	1.4% COLA	Merit Increase	Total Increase FY 14-15	1% COLA	Rate Study Adjustment	Merit Increase	Total Increase FY 15-16	2.5% COLA	Merit Increase	Other Adj.	Total Increase FY 16-17	2.5% COLA	6 Year Merit Average
Treatment Plant:																						
Johnson, Gayne	220	1/16/1992	9/19/2014	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%										
Turner, Gregory P	220	5/26/1998		1.00%	0.00%	1.00%	2.00%	6.99%	8.99%	1.40%	5.01%	6.41%	1.00%	0.00%	5.00%	6.00%	2.50%	4.00%	0.00%	6.50%	2.50%	
Davis, Kevin	220	10/30/2000	6/30/2015	1.00%	0.00%	0.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%										
Spencer, Michael C	220	2/21/2009		1.00%	10.00%	11.00%	2.00%	6.14%	8.14%	1.40%	7.34%	8.74%	1.00%	0.00%	5.01%	6.01%	2.50%	5.00%	0.00%	7.50%	2.50%	
Cosens, Eric B	220	4/30/2012		1.00%	9.99%	10.99%	2.00%	5.00%	7.00%	1.40%	3.89%	5.29%	1.00%	0.00%	5.01%	6.01%	2.50%	3.27%	0.00%	5.77%	2.50%	
Mills, Ronald	220	4/30/2012	10/9/2014	1.00%	10.02%	11.02%	2.00%	10.02%	12.02%	1.40%		1.40%										
Benson, Mark	220	7/9/2012	3/4/2016	1.00%	8.71%	9.71%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	0.00%	1.00%						
Thorne, Jedediah L	220	2/11/2013			0.00%	0.00%	2.00%	15.46%	17.46%	1.40%	0.00%	1.40%	1.00%	0.00%	2.51%	3.51%	2.50%	3.50%	3.20%	9.20%	2.50%	
Sinnock, Cody Michael	220	7/15/2013					0.00%	7.92%	7.92%	1.40%	20.05%	21.45%	1.00%	8.95%	3.99%	13.94%	2.50%	3.51%	0.00%	6.01%	2.50%	
Hoffman, Jason	220	2/10/2014	12/30/2016					0.00%	0.00%		4.99%	6.39%	1.00%	8.32%	2.00%	11.33%	2.50%					
Davis, Aaron N	220	12/15/2014								0.00%	0.00%	0.00%	1.00%	0.00%	5.00%	6.00%	2.50%	4.99%	3.21%	10.70%	2.50%	
Foley, Jacqueline M	220	3/9/2015								0.00%	0.00%	0.00%	1.00%	10.62%	3.98%	15.60%	2.50%	2.99%	3.46%	8.95%	2.50%	
Lefohn, Joel M	220	9/21/2015											0.00%	0.00%	2.00%	2.00%	2.50%	4.00%	3.21%	9.71%	2.50%	
Cessna, Christopher E	220	2/29/2016													0.00%	0.00%	2.50%	8.00%	0.00%	10.50%	2.50%	
Johnson, Jeff A	220	4/24/2017																	0.00%	0.00%	2.50%	
Phillips, Nicholas L	220	8/7/2017																	0.00%	0.00%	2.50%	
Average				1.00%	4.84%	5.59%	2.00%	5.72%	7.50%	1.40%	4.13%	4.61%	1.00%	2.79%	3.45%	6.54%	2.50%	4.36%	3.27%	8.32%	2.50%	4.50%
Customer Service:																						
Johnson, Judy	230	10/1/1990	12/11/2015	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%									
Spencer, Geraldine A	230	6/11/1999	9/30/2016	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	4.99%	5.99%	2.50%					
Paul, Scott D	230	3/8/2007		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	3.00%	4.00%	2.50%	2.52%	0.00%	5.02%	2.50%	
Mentesh, Aylin	230	8/1/2011	6/18/2014	1.00%	2.50%	3.50%	2.00%	4.62%	6.62%													
Brown, Lisa M	230	6/15/2015											0.00%	0.00%	2.01%	2.01%	2.50%	1.40%	0.00%	3.90%	2.50%	
Sorensen, Elishia R	230	7/27/2015												0.00%	2.12%	2.12%	2.50%	3.02%	0.00%	5.52%	2.50%	
Barrett, Devon M	230	5/31/2016													0.00%	0.00%	2.50%	3.02%	0.00%	5.52%	2.50%	
Average				1.00%	0.62%	1.62%	2.00%	1.16%	3.16%	1.40%	0.00%	1.40%	1.00%	0.00%	3.03%	3.53%	2.50%	2.49%	0.00%	4.99%	2.50%	1.46%
Conservation:																						
Leathan, Barbara	240	2/16/1996	5/27/2014	1.00%	0.00%	1.00%	2.00%	0.00%	2.00%													
Strohmaier, Rosemary	240	10/21/2002		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	3.51%	4.51%	2.50%	0.84%	0.00%	3.34%	2.50%	
Kirkland, Kenneth S	240	1/27/2003		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	3.01%	4.41%	1.00%	0.00%	3.01%	4.01%	2.50%	1.06%	0.00%	3.56%	2.50%	
Van Dusen, Darren C	240	9/2/2014								0.00%	0.00%	0.00%	1.00%	0.00%	3.01%	4.01%	2.50%	3.99%	0.00%	6.49%	2.50%	
Average				1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	1.00%	1.94%	1.00%	0.00%	3.18%	4.18%	2.50%	1.96%	0.00%	4.46%	2.50%	1.23%
Engineering:																						
Watson, Rob	300	3/13/2006		1.00%	0.00%	1.00%	2.00%	0.00%	2.00%	1.40%	0.00%	1.40%	1.00%	0.00%	1.99%	2.99%	2.50%	0.00%	0.00%	2.50%	2.50%	
Ehnat, Stephen T	300	5/14/2013			0.00%	0.00%	2.00%	1.98%	3.98%	1.40%	5.01%	6.41%	1.00%	7.55%	2.99%	11.54%	2.50%	4.00%	0.00%	6.50%	2.50%	
Fulton, Jonathan	300	9/9/2013						0.00%	0.00%	1.40%	5.00%	6.40%	1.00%	0.00%	3.50%	4.50%	2.50%	4.50%	0.00%	7.00%	2.50%	
Pierson, Andrew C	300	8/4/2014								0.00%	2.84%	2.84%	1.00%	0.00%	3.00%	4.00%	2.50%	4.00%	0.00%	6.50%	2.50%	
Average				1.00%	0.00%	1.00%	2.00%	0.66%	1.99%	1.40%	3.21%	4.26%	1.00%	1.89%	2.87%	5.76%	2.50%	3.12%	0.00%	5.62%	2.50%	1.97%
All Departments Yearly Average				1.00%	1.45%	2.4%	2.00%	1.69%	3.52%	1.40%	2.37%	3.66%	1.00%	1.06%	3.34%	5.35%	2.50%	2.66%	0.31%	5.41%	2.50%	

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: December 13, 2017
Subject: Wholesale Water Supply Agreements

RECOMMENDED ACTION

Appoint an ad hoc committee of the Board to address policy issues associated with potential revisions of Wholesale Water Supply Agreements.

BACKGROUND

Fair Oaks Water District and Citrus Heights Water District have both expressed an interest in revising the Wholesale Water Supply Agreement. This agreement (which is generally the same for each of the wholesale customer agencies) was last revised in 2008, although the agreement with FOWD was amended in 2011, to specify a payment mechanism for costs associated with renovating the Fair Oaks 40" pipeline.

One issue that was not explicitly covered in the agreement is the process for FOWD and CHWD to provide water supplies from their groundwater wells to their customers and potentially other customers in San Juan's wholesale service area, and the mechanism for compensating them for these supplies. This issue is addressed to some extent in the Surface Water Supply and Water Shortage Management Plan, which was prepared in 2008, and was included in the 2008 agreements. This plan is referenced in the agreements, and itself should be reviewed and revised as appropriate.

Another topic that relates to the agreement, and which need to be addressed, are the provisions of water transfers in which San Juan and its member agencies would participate. For FOWD and CHWD, these would primarily be groundwater substitution or banked groundwater transfers.

Attached are the June, 2017 letter from FOWD that describes some issues that they would like to address in these deliberations, and our response. We also understand that CHWD is working on some specific suggestions for changes to the agreement, although they do not expect to provide us with any documentation until early 2018.

FOWD has requested that a "2x2" committee be formed, composed of two members from the FOWD and two from the San Juan Boards of Directors. As we conduct the process of defining and negotiating changes to the agreements with the member agencies, it would be beneficial to have one or two Board members from each organization develop detailed understanding of the agreement and the proposed changes, and address any policy issues that arise in the discussions. We anticipate that this deliberation should be able to be conducted in less than a year, and that 2-3 meetings of this ad hoc committee might be necessary during that time.



June 29, 2017

Mr. Paul Helliker, General Manager
San Juan Water District
P.O. Box 2157
Granite Bay, CA 95746

Re: Concepts for Consideration and Possible Action

Dear Mr. Helliker:

It is my understanding that San Juan Water District (SJWD) took action on approving the 2017-18 Wholesale Budget last night. The Fair Oaks Water District (FOWD) Board of Directors continues to have concerns relative to wholesale rates included in the recently adopted five year financial plan and related policies that the 2017-18 Wholesale Budget was based on. FOWD staff does not believe that SJWD and FOWD can effectively work together without clear communication however, and therefore would like to list some of the FOWD Board's concerns:

1. The FOWD Board is opposed to the SJWD financial plan requiring wholesale rate increases every year for the next five years.
 - a. Please consider not having a rate increase, or reducing the rate increase, when year-end net cash projections are above financial plan projections; such as 2017-18.
2. The FOWD Board requests that SJWD consider the impacts that the wholesale rate structure has on Member Agencies incentive to pump groundwater.
 - a. Placing a majority of the rate into the fixed cost places a financial disincentive on the pumping of groundwater by Member Agencies; thereby placing future investment in this existing groundwater supply, that benefits both SJWD and FOWD, at risk.
3. The FOWD Board requests that SJWD consider the fact that the current SJWD service area is only projected to use 37,230 AF of water in the 2017-2018 budget year and only complete future wholesale improvements that are required for existing service area water demands;

unless others contribute financially or a business plan is provided that indicates positive return on the investment.

Ultimately the goal of the FOWD Board of Directors is to let go of all past issues and work together on policy and projects that provide positive opportunities for both SJWD and FOWD. In an effort to move forward towards achievement of this goal, the FOWD Board has directed me to work on the following items with you; some of which may have an impact on the current SJWD budget or future SJWD budgets.

1. Work to develop and execute a written agreement for the future payment and use of the FO-40 pipeline that addresses the needs of SJWD, OVWC and FOWD.
 - a. SJWD has done this with the CTP and Pump Back projects.
2. Work on an agreement for SJWD Member Agencies to collaborate on a surface water banking program within the existing SJWD-W service area. This agreement would be consistent with established goals included in the SGA Groundwater Management Plan dated December 2014 and adopted by all SGA Member Agencies. Intended outcome of this agreement would be the ability to bank surface water by collaborating with existing SJWD Member Agencies.
3. Work on completing an analysis of combining all SJWD Member Agencies water supply relative to regional water reliability opportunities that have mutual benefit for SJWD Member Agencies.
4. Work on immediately updating all Wholesale Water Supply Agreements between SJWD and Member Agencies; the FOWD Board requests that SJWD Board make this a top priority of SJWD.
 - a. SJWD and FOWD are Parties to a Wholesale Water Supply Agreement (originally entered into May 14, 2008 and amended January 1, 2011). As a condition of a lawsuit settlement agreement dated October 24, 2012, the Parties agreed to accelerate the five-year review process called for in that agreement and begin discussions regarding potential amendments promptly. It is now June 29, 2017 and both SJWD and FOWD have yet to “promptly” act on updating the agreement.

- b. In an attempt to immediately begin the process of updating of the existing Wholesale Water Supply Agreements, I have attached a document titled "FOWD Recommended Updates to the Current Wholesale Water Supply Agreement Entered Into In 2008".
- c. Understanding the need for SJWD to have revenue certainty, in addition to the need for Member Agencies to recover groundwater investment costs, amend all Wholesale Water Supply Agreements to "take or pay".
 - i. This would clearly define water supply under control of SJWD that may be available to others.
 - ii. This would allow SJWD to utilize its uncommitted water supplies, or diversion and treatment plant capacity, to generate financial benefits that could offset future costs of the wholesale agencies water supplies.
 - iii. Provides Member Agencies financial incentive to use surface water purchased; thereby aiding in the protection of SJWD-W surface water rights.

Please respond with comments and a list of projects you agree that we should immediately work on to the benefit of both SJWD and FOWD. I am looking forward to future positive and dynamic discussions, with real world results, that benefit both SJWD and the Member Agencies.

Sincerely,



Tom R. Gray
General Manager
Fair Oaks Water District

c: FOWD Board of Directors

Attachments: "FOWD Recommended Updates to the Current Wholesale Water Supply Agreement Entered Into In 2008"

FOWD Recommended Updates to the Current Wholesale Water Supply Agreement Entered Into In 2008

June 27, 2017

1. Defined responsibility of SJWD as a wholesale water supplier
2. Defined responsibility of Wholesale Customer Agencies (WCA's) relative to water supply
3. Requirement for separate individual agreements between benefiting agencies, that include cost allocations, for all SJWD capital projects "downstream of Hinkle Reservoir"; with additional requirement that agreements be in place prior to the start of project design
4. Legally assured priority to existing pre-1914 water rights for existing SJWD customers over any new customers in an expanded wholesale service area
5. Defined and predictable annual surface water allocations and cost assurances for existing WCA's; thereby allowing for proper planning and investments in supplemental water assets by the existing WCA's
6. Protection from rate increases for SJWD water supplies attributable expansion of the wholesale service area; legal assurance that any and all debt from a wholesale service area expansion will never be paid by existing WCA's
7. Defined "buy-in" requirements for customers of any expansion of wholesale service area - to obtain access to treated surface water supplies through rights, contracts, facilities and infrastructure that have been invested in over decades by the existing SJWD wholesale customers
8. Define normal, shortage and emergency water supply conditions and the related allocation of available surface water supply from SJWD.

FOWD Recommended Updates to the Current Wholesale Water Supply Agreement Entered Into In 2008

June 27, 2017

9. Incorporate language that addresses water transfers and conjunctive use between the WCA's and others outside of the existing SJWD service area.
10. Incorporate language stating that agreement will remain in effect and override any and all mergers, service area amendments, water transfers or agreements with others unless required by law.



Directors

Edward J. "Ted" Costa
Kenneth H. Miller
Dan Rich
Pamela Tobin
Bob Walters

General Manager
Paul Helliker

August 3, 2017

Mr. Tom Gray
General Manager
Fair Oaks Water District
10326 Fair Oaks Blvd.
Fair Oaks, CA 95628

Dear Mr. Gray:

Thank you for your letter of June 29, 2017. I appreciate the detailed comments from you and your Board of Directors about various topics of mutual interest, and the recommendations you offer for actions by San Juan Water District (SJWD) and its Wholesale Customer Agencies (WCAs.)

In response, let me first note our goals at SJWD, which I believe that we share with the Fair Oaks Water District (FOWD.) Our top priorities are to provide reliable, high-quality drinking water to our customers, at the most reasonable and equitable price possible. In fact, these goals form the core of our mission statement. We also strive to optimize the use of our infrastructure and water supply resources. In carrying out this mission, we are committed to working cooperatively with FOWD, our other WCAs, and with the population that we all jointly serve.

In developing our plans to manage, repair and renovate our water collection, treatment and distribution system, and the financial plans and budgets that support these activities, we do our best to include FOWD and the other WCAs in these efforts, to ensure that we all make the best decisions possible. Input such as you provided in your June 29 letter is essential to this process.

I can assure you that we will regularly evaluate our revenues and expenses, to verify that the information that formed the basis of the SJWD wholesale and retail financial plans that were developed in 2016 continues to be accurate. Consistent with your first recommendation, the SJWD Board of Directors has committed to review SJWD's wholesale and retail water rates on an annual basis, and determine what changes, if any, would be appropriate. If revenues and expenses during any fiscal year result in a balance that is above that projected in the financial plans, the Board will consider not only potential reductions in water rates, but also potential reductions in future expenditures, such as reducing planned debt issuances for capital projects or paying off a portion of unfunded pension liabilities.

Your other recommendations about providing incentives for making use of groundwater resources when needed, ensuring that infrastructure repair and replacement is optimized, and collaboration on water banking and conjunctive use are all timely and useful. We would like to work with you and the other WCAs to pursue these recommendations, and to consider changes to the Wholesale Water Supply Agreements that would improve our joint operations. I know that my predecessors worked with you

and other WCA representatives in 2015 and 2016 to discuss and develop changes to the Agreements, and we should build on that foundation.

Thanks again, and I look forward to working with you on the topics you suggest.

Sincerely,

A handwritten signature in blue ink that reads "Paul Helliker". The signature is written in a cursive, slightly slanted style.

Paul Helliker
General Manager

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: December 13, 2017
Subject: Water Use Prohibitions Regulations

RECOMMENDED ACTION

Discussion

BACKGROUND

On November 1, the State Water Resources Control Board issued a notice of proposed rulemaking, to begin the process of establishing regulations that would prohibit certain water uses in California. The notice, which includes a summary of the regulations, as well as the hydrologic and economic impact analysis, is located at this link:

https://www.waterboards.ca.gov/water_issues/programs/conservation_portal/regs/docs/revised_oal_notice_proposed_reg_action_water_conservation.pdf

This proposal results from a directive in Governor Brown's April 7, 2017 Executive Order to develop permanent regulations implementing these prohibitions. The Water Board is citing as authority for this action Section 1058 of the Water Code (which states that they can adopt regulations to implement authority provided to them via legislation) and the "waste and unreasonable use" provisions of Article X, Section 2 of the California constitution. We and other water agencies do not agree that the Board has the ability to adopt these regulations under this authority, but because they are not imposing the burden on local water agencies to enforce these regulations, we are not proposing to challenge them on this issue at this time.

The regulations propose to include the following prohibitions:

1. Apply water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures.
2. Use a hose that dispenses water to wash a motor vehicle, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use.
3. Apply potable water directly to driveways and sidewalks.
4. Use potable water in an ornamental fountain or other decorative water feature, except where the water is part of a recirculating system.

5. Apply water to irrigate turf and ornamental landscapes during and within 48 hours after measurable rainfall of at least one-tenth of one inch of rain.
6. Serve drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased.
7. Irrigate turf on public street medians or publicly owned or maintained landscaped areas between the street and sidewalk, except where the turf serves a community or neighborhood function.

Our water conservation regulations include items 1, 2, and 4 in stage 1 rules, and item 6 in stage 3. Item 3 is included in stage 1, with the caveat that water can be used in this manner as necessary to meet health, esthetic or sanitary purposes. Items 5 and 7 are not included in our rules.

Item 3 has generated comments from a number of water agencies that it fails to address the need to wash such surfaces with water for reasons included in our caveats. Item 7 has also generated a lot of comments about the impact that this rule had in 2015 on trees and other vegetation (which provide not only esthetic benefit, but also cooling and carbon capture benefits.) There have also been comments about the general minimal water savings that would accrue from these regulations.

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: December 13, 2017
Subject: Water Resources Specialist Position

RECOMMENDED ACTION

Staff recommends that the job description and salary range for the Water Resources Specialist be updated. The Personnel Committee considered this item on November 17 and voted unanimously for the Board to consider approval.

BACKGROUND

The position description for the Water Resources Specialist was revised in 2013, to reduce the level of the responsibilities that the position had had when it was defined previously as the Water Resources Analyst. Since then, the previous incumbent in the position left the District and Greg Zlotnick was hired. Greg has brought greater skills and experience to the position than the District had had prior to his arrival, and he has been successful in many projects that have benefited the District, such as securing agreement on revisions to water supply contracts to save the District money, bringing the District into compliance with water rights regulatory reporting, finding potential buyers of transferred water and developing a plan for transfers generally, and more.

To reflect this new higher level of activity and responsibility that Greg has brought to the job, we are proposing to revise the job description accordingly. The proposed revision is attached in both marked-up and in clean formats, for review and approval by the Committee and the Board.

With respect to salary, the position was most recently reviewed in the 2015 compensation survey. The job description that was compared was the Water Resources Specialist version, and it was compared to water conservation coordinator and water management coordinator types of positions. The salary level range that was adopted at the time had a top salary of \$100,308, which, with subsequent COLAs is now the current range that became effective on July 1, which is \$88,701 - \$106,446.

The new job description adds a higher level of responsibility, including managing the District's water resources portfolio and regulatory compliance, managing water resources planning and reporting (Urban Water Management Plans and other plans) and managing the District's legislative and lobbying work. The position's responsibilities also include representing the District in Regional, State and National organizations. These new responsibilities will need to be analyzed in the compensation study planned for 2019, but in the meantime, they clearly merit a salary range higher than that associated with the Specialist job description. The proposed salary range of \$100,000 - \$124,000 is bracketed by the salary ranges of the Information Technology Administrator and the Customer Services Manager, and is the level recommended for this position.



San Juan Water District
9935 Auburn-Folsom Road
Granite Bay, California 95746
(916) 791-0115
www.sjwd.org

Manager, Water Resources Policy Specialist Position Description

Status: Exempt
Supervisor: General Manager
Effective Date: ~~May 11, 2016~~ December 13, 2017

Supervision Received and Exercised

Receives general direction from the General Manager.

Primary Function

~~To~~ Coordinate, organize and implement a variety of water resources related functions including: engaging in and shaping external coalition and organizational relationships (e.g., CVP, SWP, ACWA, RWA, NWRA, etc.) to enhance, promote and secure District interests; monitoring state and federal water policy and regulatory developments pertinent to the District; overseeing state and federal legislative review, engagement and advocacy; water rights administration; supporting managing water resources planning efforts (including UWMP, and CVP WMP preparation); managing maintaining awareness of grant opportunities; ~~in conjunction with RWA~~ legislation review and the recommendation of modifications and/or District position, grant applications and administration; and to provide highly responsible and complex administrative and policy support to the Assistant General Manager and General Manager.

Essential Duties - *Duties may include, but are not limited to, the following:*

- Represents the District in collaborating with local, statewide and national partners and advises and makes recommendations to the General Manager and the Board on a variety of critical issues which could have an impact on the District's water supply and its customers.
- ~~At the direction of and in collaboration with the General Manager, undertakes strategic engagement and develops solutions related to various District water supply and supply reliability issues involving highly visible interagency and coalition coordination.~~
- Provide leadership within the water resource management industry at the local, statewide and national levels through active participation in the committees, management, or conferences of coalitions and associations of which the District is a member or engages with to support and promote the District's interests.
- Engagement in the state and federal legislative processes; maintaining awareness of pertinent legislation; undertaking review and providing input to the process through Reviews and develops District positions on pertinent state and federal legislation, policy and regulations. Manages the District's lobbyists or association forums, e.g. ACWA, NWRA. Work with General Manager and, when appropriate, the management team to develop position and/or amendment recommendations; and, advocates for/defend the District's

positions as required.

~~Researches and reviews approved and pending legislation; determines impact on District functions and programs; prepares findings and recommendations to the Assistant General Manager and General Manager; defend the District's position as required.~~

- ~~• Manages water resources rights administration for the District, including the timely submittal of required annual reports to the State and Federal agencies SWRCB, including urban water management plans and water management plans. Develops and implements a water transfer program. Collects, compiles, and analyzes operational data; prepares and submits a variety of technical reports including those submitted to State and Federal agencies.~~
- ~~• Applies for and administers grants from various programs relevant to assigned duties, including budgets and reports. Works with federal lobbyist to identify potential opportunities for the District to secure grants, and collaborates with RWA on regional grant opportunities. Applies for and administers grants associated with assigned functions and programs; submits reimbursement requests; prepares required reports; and monitors and tracks program budgets.~~
- ~~• Works with the management team to develop an annual water use strategy to protect water rights while optimizing District water supply reliability and, when appropriate, water transfer capability. Reviews water sources and recommends use; coordinates with legal counsel as needed.~~
- ~~• Proactively establishes, coordinates, delegates, and maintains working relationships and communication processes to ensure effective outreach and coordination with other departments, water industry groups, and public agencies engaged in efforts to promote water rights, and related issues; participates in and sponsors research, workshops and other activities to increase community awareness and program support;~~

~~Actively participates on regional and state wide water committees; provides technical assistance.~~

- ~~• Working with the management team, coordinates preparation of internal and externally mandated water supply planning documents, e.g. UWMP and CVP WMP.~~

- ~~• As necessary, mMakes presentations to community groups and other interested audiences to promote and explain District programs and goals; may respond to inquiries from the news media, other agencies, and community groups on water resources issues when requested.~~
- ~~• Organizes, prepares and presents reports to the General Manager and the Board of Directors regarding significant and complex water resources issue, pending legislation and related program activities; prepares, ~~or~~ oversees or provides input to the publication of educational and promotional materials ~~about~~ related to water resources management.~~
- ~~• Manages the preparation and makes presentations of study reports, relevant studies, recommendations, and other materials for consideration at Board of Directors' meetings regarding the District's water supplies; leads, coordinates, or participates in the development and evaluation of alternative policy recommendations on a broad range of issues with other staff.~~
- ~~• Leads diverse, interdisciplinary work teams from multiple departments in completing sensitive projects involving broad public and community group interests; advises the~~

~~General Manager and the Board on a variety of critical issues which could have an impact on the District water supply and its customers; negotiates strategies and solutions on water rights, public affairs and other District issues involving highly visible interagency and community coordination.~~

- ~~• Manages the District's program to provide leadership within the water resource management industry at both a statewide and national level by sponsoring changes in California and federal law, policy, and practices in these areas.~~

~~Manages the review and analysis of proposed legislation affecting District operations and policies; advises the General Manager, Board, and department managers of the probable impact; recommends strategies to ensure protection of District interests; advocates for the District position at local, state and federal levels.~~

- Performs administrative duties including budget formulation and invoice sign-off, as appropriate.
- ~~• Coordinates the development, communication, implementation, and monitoring of new programs and processes with other department managers.~~
- ~~Must be willing to periodically~~ Periodic travel to represent the District at meetings, workshops, conferences and other events.
- Other duties as assigned

Minimum Qualifications

Knowledge of:

- Principles and practices of water resource management and conservation;
- Principles and practices of program management and administration;
- Pertinent local, State and Federal laws, ordinances and rules;
- Roles of public agency representatives and government officials associated water planning and water rights;
- Practices of water rights analysis and legislative reform;
- Technical report Policy report and Board agenda memo writing;
- ~~• Practices of grant administration;~~
- Principles and practices of budget administration.

Ability to:

- Plan, organize, implement and coordinate water resource and related programs involving coordination with multiple stakeholders;
- Exercise independent judgment in administering and interpreting policies and regulations;
- Communicate effectively orally in a variety of situations including outreach presentations, Board presentations, advisory committee meetings, workshops and conferences;
- Interpret and explain District policies and procedures;
- Research, analyze and interpret State and Federal legislation and the impacts on District operations and programs;
- Compile, analyze and evaluate technical data and complex regulations relating to assigned programs.
- Analyzinge complex administrative, management, and organizational effectiveness issues; planning, organizing and conducting complex studies to improve policies, processes,

productivity, communications, and teamwork; persuading and negotiating with individuals and groups; making verbal presentations and preparing clear, complete and concise reports, correspondence, and technical documents.

- Coordinate diverse interests and talents of interdisciplinary teams assigned to a particular program or project; work cooperatively with, and successfully influence, the media, general public, community groups, representatives of local and regional governments, and state and federal legislators to enhance and protect District interests.

Experience and Education:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Completion of four years of college resulting in graduation with major course work in business or public administration, engineering or related field and five years of professional experience, preferably in water resource management.

License or Certificate:

Possession of, or the ability to obtain and maintain, a California Driver’s License with a satisfactory driving record. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.

Physical Capabilities:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform functions.

<i>Physical Requirements</i>	<i>Rarely (0-12%)</i>	<i>Occasionally (12-33%)</i>	<i>Frequently (34-66%)</i>	<i>Regularly (67-100%)</i>
Seeing				√
Hearing				√
Standing/Walking			√	
Climbing/Stooping/Kneeling	√			
Lifting/Pulling/Pushing	√			
Approximate Maximum Weight to Lift		20 Pounds		
Fingering/Grasping/Feeling				√
Describe Working Conditions	90 Percent Indoors and 10 Percent Outdoors			



San Juan Water District

9935 Auburn-Folsom Road
Granite Bay, California 95746
(916) 791-0115
www.sjwd.org

Manager, Water Resources

Position Description

Status: Exempt
Supervisor: General Manager
Effective Date: December 13, 2017

Supervision Received and Exercised

Receives general direction from the General Manager.

Primary Function

Coordinate, organize and implement a variety of water resources related functions including: engaging in and shaping external coalition and organizational relationships (e.g., CVP, SWP, ACWA, RWA, NWRA, etc.) to enhance, promote and secure District interests; monitoring state and federal water policy and regulatory developments pertinent to the District; overseeing state and federal legislative review, engagement and advocacy; water rights administration; managing water resources planning efforts (including UWMP, and CVP WMP preparation); managing grant opportunities; and providing highly responsible and complex administrative and policy support to the General Manager.

Essential Duties - *Duties may include, but are not limited to, the following:*

- Represents the District in collaborating with local, statewide and national partners and advises and makes recommendations to the General Manager and the Board on a variety of critical issues which could have an impact on the District's water supply and its customers.
- Provide leadership within the water resource management industry at the local, statewide and national levels through active participation in the committees, management, or conferences of coalitions and associations of which the District is a member or engages with to support and promote the District's interests.
- Reviews and develops District positions on pertinent state and federal legislation, policy and regulations. Manages the District's lobbyists and advocates for the District's positions as required.
- Manages water resources administration for the District, including the timely submittal of reports to the State and Federal agencies, including urban water management plans and water management plans. Develops and implements a water transfer program. Applies for and administers grants from various programs relevant to assigned duties, including budgets and reports. Works with federal lobbyist to identify potential opportunities for the District to secure grants, and collaborates with RWA on regional grant opportunities.

- As necessary, makes presentations to community groups and other interested audiences to promote and explain District programs and goals; may respond to inquiries from the news media, other agencies, and community groups on water resources issues when requested.
- Organizes, prepares and presents reports to the General Manager and the Board of Directors regarding significant and complex water resources issue, pending legislation and related program activities; prepares, oversees or provides input to the publication of educational and promotional materials related to water resources management.
- Manages the preparation and makes presentations of relevant studies, recommendations, and other materials for consideration at Board of Directors' meetings regarding the District's water supplies; leads, coordinates, or participates in the development and evaluation of alternative policy recommendations on a broad range of issues with other staff.
- Performs administrative duties including budget formulation and invoice sign-off, as appropriate.
- Periodic travel to represent the District at meetings, workshops, conferences and other events.
- Other duties as assigned

Minimum Qualifications

Knowledge of:

- Principles and practices of water resource management and conservation;
- Principles and practices of program management and administration;
- Pertinent local, State and Federal laws, ordinances and rules;
- Roles of public agency representatives and government officials associated water planning and water rights;
- Practices of water rights analysis and legislative reform;
- Policy report and Board agenda memo writing;
- Principles and practices of budget administration.

Ability to:

- Plan, organize, implement and coordinate water resource and related programs involving coordination with multiple stakeholders;
- Exercise independent judgment in administering and interpreting policies and regulations;
- Communicate effectively orally in a variety of situations including outreach presentations, Board presentations, advisory committee meetings, workshops and conferences;
- Interpret and explain District policies and procedures;
- Research, analyze and interpret State and Federal legislation and the impacts on District operations and programs;
- Compile, analyze and evaluate technical data and complex regulations relating to assigned programs.
- Analyze complex administrative, management, and organizational effectiveness issues; planning, organizing and conducting complex studies to improve policies, processes, productivity, communications, and teamwork; persuading and negotiating with individuals and groups; making verbal presentations and preparing clear, complete and concise reports, correspondence, and technical documents.

- Coordinate diverse interests and talents of interdisciplinary teams assigned to a particular program or project; work cooperatively with, and successfully influence, the media, general public, community groups, representatives of local and regional governments, and state and federal legislators to enhance and protect District interests.

Experience and Education:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Completion of four years of college resulting in graduation with major course work in business or public administration, engineering or related field and five years of professional experience, preferably in water resource management.

License or Certificate:

Possession of, or the ability to obtain and maintain, a California Driver’s License with a satisfactory driving record. Individuals who do not meet this requirement due to a physical disability will be considered on a case-by-case basis.

Physical Capabilities:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform functions.

<i>Physical Requirements</i>	<i>Rarely (0-12%)</i>	<i>Occasionally (12-33%)</i>	<i>Frequently (34-66%)</i>	<i>Regularly (67-100%)</i>
Seeing				√
Hearing				√
Standing/Walking			√	
Climbing/Stooping/Kneeling	√			
Lifting/Pulling/Pushing	√			
Approximate Maximum Weight to Lift		20 Pounds		
Fingering/Grasping/Feeling				√
Describe Working Conditions	90 Percent Indoors and 10 Percent Outdoors			

STAFF REPORT

To: Board of Directors
 From: Paul Helliker, General Manager
 Date: December 13, 2017
 Subject: General Manager's Monthly Report

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production for October

Item	2017	2016	Difference
Monthly Production AF	4,806.28	3,056.87	57.2%
Daily Average MG	50.52	32.13	57.2%
Annual Production AF	42,903.53	40,497.32	5.9%

Water Turbidity

Item	October 2017	September 2017	Difference
Raw Water Turbidity NTU	2.50	1.32	89%
Treated Water Turbidity NTU	0.022	0.020	10%
Monthly Turbidity Percentage Reduction	99.13%	98.48%	

*Folsom Lake Reservoir Storage Level AF**

Item	2017	2016	Difference
Lake Volume AF	659,165	353,554	86%

AF – Acre Feet
 MG – Million Gallons
 NTU – Nephelometric Turbidity Unit
 * Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- In-house maintenance project completions
 - Turbidimeter Controls Replacement (6 in all) – start replacement schedule to update controls and displays to unsupported out dated electronics
 - Hinkle Underdrain Pumps – replacement of end of life pumps and electrical equipment, panels and controls
 - Installation of Sample Pump Cords Disconnects – conversion of all sample pump cords from hard wired connections to plug in disconnects for safer and rapid replacement of pumps
- Confined Space Equipment Recertification (Annual)

SYSTEM OPERATIONS

Distribution Operations:

Item	October 2017	September 2017	Difference
Leaks and Repairs	7	8	-1
Mains Flushed	27	63	-36
Valves Exercised	43	58	-15
Back Flows Tested	6	27	-21
Customer Service Calls	43	55	-12

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
40 Lab	0	No additional information at this time.
11 In-House	0	

Other Items of Interest:

- None to report

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of October

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
4978	803	211	14

Conservation Activities

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
4	49	5	32/18

Other Activities

- 5 participants attended the tree health workshop held on Saturday, October 21st.
- Preparation has begun for the customer information system conversion that begins November 1st. Current policies and practices are being evaluated and some may change.

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues
Ali Minor Subdivision	3-Lot Subdivision	Approved for Construction	
Barton Ranch	10-Lot Subdivision	In Design Review	
Chula Acres	4-Lot Minor Subdivision	In Design Review	
Colina Estates	10-Lot Subdivision	In Design Review	

Project Title	Description	Status	Issues
Eureka at GB	28 Condominium Units	In Design Review	
GB Memory Care	Commercial Business	In Design Review	
Granite Rock Estates	16-Lot Subdivision	In Design Review	Annexation from PCWA in Progress
Greyhawk III	44 high-density, and 28 single family Lots	In Design Review	
Ovation Senior Living	Commercial Business (114-Unit 2-story Assisted Living Facility)	In Design Review	
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility)	In Design Review	
Pond View	Commercial Business	Approved for Construction	
Quarry Ridge Prof. Office Park	Commercial Business (4 parcels to develop four general/medical office buildings)	In Design Review	
Rancho Del Oro	89 Lot Subdivision	Approved for Construction	On hold pending County Approvals
Rolling Greens	9 Lot Subdivision	Construction is complete	
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (Laura Lane, off Allison Dr.)	In Construction	Waiting for contract and submittals.
The Park at Granite Bay	56 lot Subdivision	In Design Review	West side distribution system tie-in needed
The Residences at GB	4-Lot Minor Subdivision	In Design Review	
Ventura of GB	33-Lot Subdivision	In Design Review	
Whitehawk I	24-Lot Subdivision	In Design Review	
Whitehawk II	56-Lot Subdivision	In Design Review	

ENGINEERING - CAPITAL PROJECTS

Current Retail Projects

Project Title	Description	Status	Issues
Douglas Blvd Main Replacement	Replacement of ±4,125-LF of old steel main with new 16-in and 12-in pipeline between Auburn Folsom Rd and Hidden Lakes Dr.	In Design	None
Dambacher Drive Services Replacement	Replacement of ±19 aged, corroded steel service taps with new bronze saddle taps to reduce potential for failures and leaks.	In Design	None
Main Ave Main Replacement	Replacement of ±900-LF and on Main Ave between Lake Natoma Dr and Twin Lakes Ave. The new 12-in pipe will be sliplined into the old existing 20-in and 16-in pipe.	In Construction (nearly complete)	None
Oak Ave Main Replacement	Replacement of ±1,465-LF of aged steel pipeline with new 12-in C900 pipeline between Filbert Ave and address 9219 Oak Ave. The new 12-in pipe will be sliplined into the old existing 24-in pipe.	Construction complete	None
ARC North/South PRS	Construction of a new Pressure Reducing Station (PRV) located at the intersection of American River Canyon Dr. and Oak Ave.	In Construction (nearly complete)	None
Cavitt Stallman PRS	Construction of a new Pressure Reducing Station (PRV) located, on Cavitt Stallman Rd west of Hidden Valley Place.	In Construction	None
Olive Ranch PRS	Construction of a new Pressure Reducing Station (PRV) located near the intersection of Ramsgate Dr. and Olive Ranch Rd.	In Construction	None

Retail CIP - Project Specifics

- None to Report

Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues
WTP Improvements	Replacement of aged mechanical flocculators and sludge collection equipment, construction of a new settled water channel and a new overflow weir structure, electrical and piping improvements, and other miscellaneous work.	Construction is Complete	Performance of the Flocculation equipment remains to be proof tested prior to SJWD acceptance.
FO-40 T-Main Relining	Relining of the existing ±11,000 foot long steel pipeline.	In design phase	Project postponed to next year.
Hinkle Res. Cleaning & Repairs	Cleaning, maintenance, and repairs of the covers on the Hinkle and Kokila Reservoirs.	Contractor is under contract. Work to begin in Dec 2017.	None.
Alum Feed Pumps Replacement	Replace the alum feed system pumping equipment and install VFD's on the pumps to enhance control.	In Design	None
Lime System Improvements	Improvements for the WTP's lime system control and feeder system.	In Design	None
Hinkle Res. Monitoring Level Probes	Installation of level probes into the monitoring wells to provide consistent monitoring data for DSOD reporting.	In Design	None

Wholesale CIP - Project Specifics

- None to Report

SAFETY & REGULATORY TRAINING – OCTOBER 2017

Training Course	Staff
Silica Exposure Prevention Control Plan	Field/Maint./Conservation/WTP
Respiratory Protection Plan	Field/Maint./Conservation/WTP
CPR Training	10 Staff

FINANCE/BUDGET

See attached.



San Juan Water District, CA

Wholesale Operating Income Statement

Group Summary

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	10,385,100.00	10,385,100.00	1,310,995.98	4,622,893.56	5,762,206.44
43000 - Rebate	1,100.00	1,100.00	0.00	249.87	850.13
45000 - Other Operating Revenue	0.00	0.00	1,589.48	4,398.51	-4,398.51
49000 - Other Non-Operating Revenue	149,400.00	149,400.00	673.20	12,937.45	136,462.55
Revenue Total:	10,535,600.00	10,535,600.00	1,313,258.66	4,640,479.39	5,895,120.61
Expense					
51000 - Salaries and Benefits	4,615,900.00	4,615,900.00	235,634.88	936,727.12	3,679,172.88
52000 - Debt Service Expense	939,800.00	939,800.00	0.00	84,898.84	854,901.16
53000 - Source of Supply	1,296,300.00	1,296,300.00	252,642.98	612,883.50	683,416.50
54000 - Professional Services	638,400.00	638,400.00	25,245.59	194,924.36	443,475.64
55000 - Maintenance	508,500.00	508,500.00	18,869.33	121,039.01	387,460.99
56000 - Utilities	79,400.00	79,400.00	74,107.14	80,077.09	-677.09
57000 - Materials and Supplies	569,500.00	569,500.00	37,706.47	186,691.28	382,808.72
58000 - Public Outreach	38,900.00	38,900.00	1,905.00	3,525.04	35,374.96
59000 - Other Operating Expenses	385,000.00	385,000.00	70,038.52	159,313.15	225,686.85
69000 - Other Non-Operating Expenses	2,800.00	2,800.00	0.00	387.20	2,412.80
69900 - Transfers Out	169,300.00	169,300.00	0.00	0.00	169,300.00
Expense Total:	9,243,800.00	9,243,800.00	716,149.91	2,380,466.59	6,863,333.41
Fund: 010 - WHOLESALE Surplus (Deficit):	1,291,800.00	1,291,800.00	597,108.75	2,260,012.80	-968,212.80
Total Surplus (Deficit):	1,291,800.00	1,291,800.00	597,108.75	2,260,012.80	-968,212.80

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESALE	1,291,800.00	1,291,800.00	597,108.75	2,260,012.80	-968,212.80
Total Surplus (Deficit):	1,291,800.00	1,291,800.00	597,108.75	2,260,012.80	-822,524.52



San Juan Water District, CA

Wholesale Capital Income Statement

Group Summary

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,090,000.00	1,090,000.00	0.00	146.14	1,089,853.86
44000 - Connection Fees	35,000.00	35,000.00	81,309.29	114,562.29	-79,562.29
44500 - Capital Contributions - Revenue	2,172,400.00	2,172,400.00	179,426.00	358,852.00	1,813,548.00
49000 - Other Non-Operating Revenue	60,000.00	60,000.00	0.00	6,148.12	53,851.88
49990 - Transfer In	169,300.00	169,300.00	0.00	0.00	169,300.00
Revenue Total:	3,526,700.00	3,526,700.00	260,735.29	479,708.55	3,046,991.45
Expense					
55000 - Maintenance	2,253,500.00	2,253,500.00	0.00	62,294.56	2,191,205.44
61000 - Capital Outlay	1,018,600.00	1,018,600.00	21,063.64	44,046.07	974,553.93
Expense Total:	3,272,100.00	3,272,100.00	21,063.64	106,340.63	3,165,759.37
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	254,600.00	254,600.00	239,671.65	373,367.92	-118,767.92
Total Surplus (Deficit):	254,600.00	254,600.00	239,671.65	373,367.92	-118,767.92

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
011 - Wholesale Capital Outlay	254,600.00	254,600.00	239,671.65	373,367.92	-118,767.92
Total Surplus (Deficit):	254,600.00	254,600.00	239,671.65	373,367.92	207,579.63



San Juan Water District, CA

Project Activity Report

By Project Number

Report Dates: 07/01/2017 - 10/31/2017

Project Number	Project Name	Group	Type	Status
161100	Floc-Sed Basins & Settle Water Ch...	CIP - Asset	Administration	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1611004000	Capital	Capital 4000	4,354.00	
	GL Account Number	GL Account Name	Activity	
	011-700-61145	Capital Outlay - WTP & Improvements	4,354.00	
		Total Expenses:	4,354.00	
		161100 Total:	4,354.00	
161502	ARC Flash Assessment and Improv...	CIP - Expense	Engineering	Complete
Expenses				
Account Key	Account Name	Category	Total Activity	
1615025500	Services/Supplies	Services and Supplies - Non Capital 5500	126.00	
	GL Account Number	GL Account Name	Activity	
	011-700-57120	Maintenance - Facility	126.00	
		Total Expenses:	126.00	
		161502 Total:	126.00	
171101	In-Plant Pump Station Improve...	CIP - Expense	Water Treatment Pl...	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1711014000	Capital	Capital 4000	232.98	
	GL Account Number	GL Account Name	Activity	
	011-700-57120	Maintenance - Facility	456.72	
	011-700-61145	Capital Outlay - WTP & Improvements	-223.74	
		Total Expenses:	232.98	
		171101 Total:	232.98	
171105	Baldwin Reservoir Raw Water Sup...	Unplanned CIP	Water Treatment Pl...	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1711054000	Capital	Capital 4000	7,222.16	
	GL Account Number	GL Account Name	Activity	
	011-700-61150	Capital Outlay - Mains/Pipelines & Improve	7,222.16	
		Total Expenses:	7,222.16	
		171105 Total:	7,222.16	
171107	FO 40 Transmission Pipeline Re-Lin..	CIP - Expense	Water Treatment Pl...	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1711074000	Capital	Capital 4000	37,326.25	
	GL Account Number	GL Account Name	Activity	
	011-700-57120	Maintenance - Facility	37,326.25	
		Total Expenses:	37,326.25	
		171107 Total:	37,326.25	
181105	Lime System Control & Feeder Sys...	CIP - Asset	Water Treatment Pl...	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1811054000	Capital	Capital 4000	89.51	
	GL Account Number	GL Account Name	Activity	

Project Activity Report

Report Dates: 07/01/2017 - 10/31/2017

Project Number	Project Name	Group	Type	Status
		011-700-61145	Capital Outlay - WTP & Improvements	89.51
			Total Expenses:	89.51
			181105 Total:	89.51
181110	Alum Feed Pumps Replacement	CIP - Asset	Water Treatment Pl...	Active
	Expenses			
	Account Key	Account Name	Category	Total Activity
	1811104000	Capital	Capital 4000	15,059.88
		GL Account Number	GL Account Name	Activity
		011-700-61145	Capital Outlay - WTP & Improvements	15,059.88
			Total Expenses:	15,059.88
			181110 Total:	15,059.88
181115	Flocculator Mix Motor Disconnect	CIP - Asset	Water Treatment Pl...	Active
	Expenses			
	Account Key	Account Name	Category	Total Activity
	1811154000	Capital	Capital 4000	7,248.74
		GL Account Number	GL Account Name	Activity
		011-700-61145	Capital Outlay - WTP & Improvements	7,248.74
			Total Expenses:	7,248.74
			181115 Total:	7,248.74
181120	Lime Grit Containment - Curbing ...	CIP - Asset	Water Treatment Pl...	Active
	Expenses			
	Account Key	Account Name	Category	Total Activity
	1811204000	Capital	Capital 4000	1,936.02
		GL Account Number	GL Account Name	Activity
		011-700-61145	Capital Outlay - WTP & Improvements	1,936.02
			Total Expenses:	1,936.02
			181120 Total:	1,936.02

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
161100	Floc-Sed Basins & Settle Water Chann	0.00	4,354.00	-4,354.00
161502	ARC Flash Assessment and Improveme	0.00	126.00	-126.00
171101	In-Plant Pump Station Improvements	0.00	232.98	-232.98
171105	Baldwin Reservoir Raw Water Supply f	0.00	7,222.16	-7,222.16
171107	FO 40 Transmission Pipeline Re-Lining	0.00	37,326.25	-37,326.25
181105	Lime System Control & Feeder System	0.00	89.51	-89.51
181110	Alum Feed Pumps Replacement	0.00	15,059.88	-15,059.88
181115	Flocculator Mix Motor Disconnect	0.00	7,248.74	-7,248.74
181120	Lime Grit Containment - Curbing and C	0.00	1,936.02	-1,936.02
Project Totals:		0.00	73,595.54	-73,595.54

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	28,688.15	-28,688.15
CIP - Expense	0.00	37,685.23	-37,685.23
Unplanned CIP	0.00	7,222.16	-7,222.16
Group Totals:	0.00	73,595.54	-73,595.54

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Administration	0.00	4,354.00	-4,354.00
Engineering	0.00	126.00	-126.00
Water Treatment Plant	0.00	69,115.54	-69,115.54
Type Totals:	0.00	73,595.54	-73,595.54

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-700-57120	Maintenance - Facility	0.00	37,908.97	37,908.97
011-700-61145	Capital Outlay - WTP & Improv...	0.00	28,464.41	28,464.41
011-700-61150	Capital Outlay - Mains/Pipeline...	0.00	7,222.16	7,222.16
GL Account Totals:		0.00	73,595.54	73,595.54



San Juan Water District, CA

Project Activity Report

By Project Number

Report Dates: 07/01/2017 - 10/31/2017

Project Number 171109	Project Name GIS Assessment and Implementati...	Group CIP - Asset	Type Engineering	Status Active	
	Expenses				
	Account Key 1711094000	Account Name Capital	Category Capital 4000		Total Activity 5,330.00
		GL Account Number 011-700-61180	GL Account Name Capital Outlay - Software		Activity 2,132.00
		055-700-61180	Capital Outlay - Software		3,198.00
				Total Expenses:	5,330.00
				171109 Total:	5,330.00

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
171109	GIS Assessment and Implementation	0.00	5,330.00	-5,330.00
Project Totals:		0.00	5,330.00	-5,330.00

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	5,330.00	-5,330.00
Group Totals:	0.00	5,330.00	-5,330.00

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	0.00	5,330.00	-5,330.00
Type Totals:	0.00	5,330.00	-5,330.00

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-700-61180	Capital Outlay - Software	0.00	2,132.00	2,132.00
055-700-61180	Capital Outlay - Software	0.00	3,198.00	3,198.00
GL Account Totals:		0.00	5,330.00	5,330.00



San Juan Water District, CA

Retail Operating Income Statement

Group Summary

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	10,716,800.00	10,716,800.00	231.84	1,368,298.56	9,348,501.44
44000 - Connection Fees	0.00	0.00	0.00	12,512.00	-12,512.00
45000 - Other Operating Revenue	427,100.00	427,100.00	30,023.65	73,637.17	353,462.83
49000 - Other Non-Operating Revenue	112,300.00	112,300.00	22,111.20	44,825.65	67,474.35
49990 - Transfer In	1,394,700.00	1,394,700.00	0.00	0.00	1,394,700.00
Revenue Total:	12,650,900.00	12,650,900.00	52,366.69	1,499,273.38	11,151,626.62
Expense					
51000 - Salaries and Benefits	6,021,200.00	6,021,200.00	337,965.72	1,286,436.40	4,734,763.60
52000 - Debt Service Expense	522,300.00	522,300.00	0.00	47,219.82	475,080.18
53000 - Source of Supply	3,080,600.00	3,080,600.00	538,764.00	1,508,006.53	1,572,593.47
54000 - Professional Services	717,800.00	717,800.00	32,861.81	194,814.70	522,985.30
55000 - Maintenance	255,100.00	255,100.00	5,477.94	48,041.22	207,058.78
56000 - Utilities	254,200.00	254,200.00	35,781.40	133,807.49	120,392.51
57000 - Materials and Supplies	279,300.00	279,300.00	14,972.59	79,313.54	199,986.46
58000 - Public Outreach	163,100.00	163,100.00	3,317.50	19,139.52	143,960.48
59000 - Other Operating Expenses	535,800.00	535,800.00	85,269.66	183,511.41	352,288.59
69000 - Other Non-Operating Expenses	3,400.00	3,400.00	0.00	217.80	3,182.20
Expense Total:	11,832,800.00	11,832,800.00	1,054,410.62	3,500,508.43	8,332,291.57
Fund: 050 - RETAIL Surplus (Deficit):	818,100.00	818,100.00	-1,002,043.93	-2,001,235.05	2,819,335.05
Total Surplus (Deficit):	818,100.00	818,100.00	-1,002,043.93	-2,001,235.05	2,819,335.05

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	818,100.00	818,100.00	-1,002,043.93	-2,001,235.05	2,819,335.05
Total Surplus (Deficit):	818,100.00	818,100.00	-1,002,043.93	-2,001,235.05	3,090,822.52



San Juan Water District, CA

Retail Capital Income Statement

Group Summary

For Fiscal: 2017-2018 Period Ending: 10/31/2017

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,090,000.00	1,090,000.00	0.00	146.14	1,089,853.86
44000 - Connection Fees	450,000.00	450,000.00	19,222.00	80,234.00	369,766.00
44500 - Capital Contributions - Revenue	0.00	0.00	0.00	-3,750.00	3,750.00
49000 - Other Non-Operating Revenue	60,000.00	60,000.00	0.00	21,319.31	38,680.69
Revenue Total:	1,600,000.00	1,600,000.00	19,222.00	97,949.45	1,502,050.55
Expense					
54000 - Professional Services	66,000.00	66,000.00	0.00	0.00	66,000.00
55000 - Maintenance	155,000.00	155,000.00	0.00	9,875.54	145,124.46
61000 - Capital Outlay	5,428,000.00	5,428,000.00	7,412.61	430,183.62	4,997,816.38
69900 - Transfers Out	1,394,700.00	1,394,700.00	0.00	0.00	1,394,700.00
Expense Total:	7,043,700.00	7,043,700.00	7,412.61	440,059.16	6,603,640.84
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-5,443,700.00	-5,443,700.00	11,809.39	-342,109.71	-5,101,590.29
Total Surplus (Deficit):	-5,443,700.00	-5,443,700.00	11,809.39	-342,109.71	-5,101,590.29

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-5,443,700.00	-5,443,700.00	11,809.39	-342,109.71	-5,101,590.29
Total Surplus (Deficit):	-5,443,700.00	-5,443,700.00	11,809.39	-342,109.71	-5,438,992.13



San Juan Water District, CA

Project Activity Report

By Project Number

Report Dates: 07/01/2017 - 10/31/2017

Project Number	Project Name	Group	Type	Status
165508	Los Lagos Tank Recoating	CIP - Asset	Engineering	Complete
Expenses				
Account Key	Account Name	Category	Total Activity	
1655086000	Retention - CAP	Retention - Capital 6000	17,811.40	
	GL Account Number	GL Account Name	Activity	
	055-20030	Retentions Payable	17,811.40	
		Total Expenses:	17,811.40	
		165508 Total:	17,811.40	
175107	5700-5708 & 5640-5682 Main Av...	CIP - Asset	Engineering	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1751074000	Capital	Capital 4000	66,669.90	
	GL Account Number	GL Account Name	Activity	
	055-700-61150	Capital Outlay - Mains/Pipelines & Improveme	66,669.90	
1751076000	Retention - CAP	Retention - Capital 6000	-3,233.04	
	GL Account Number	GL Account Name	Activity	
	055-20030	Retentions Payable	-3,233.04	
		Total Expenses:	63,436.86	
		175107 Total:	63,436.86	
175109	9151-9219 Oak Avenue Main Repl...	CIP - Asset	Engineering	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1751094000	Capital	Capital 4000	286,350.71	
	GL Account Number	GL Account Name	Activity	
	055-700-61150	Capital Outlay - Mains/Pipelines & Improveme	286,350.71	
1751096000	Retention - CAP	Retention - Capital 6000	-14,227.15	
	GL Account Number	GL Account Name	Activity	
	055-20030	Retentions Payable	-14,227.15	
		Total Expenses:	272,123.56	
		175109 Total:	272,123.56	
175111	Orangevale Avenue Bridge	CIP - Asset	Engineering	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1751114000	Capital	Capital 4000	-45,400.00	
	GL Account Number	GL Account Name	Activity	
	055-700-61150	Capital Outlay - Mains/Pipelines & Improveme	-45,400.00	
		Total Expenses:	-45,400.00	
		175111 Total:	-45,400.00	
175115	Bacon Pump Station Intrusion Ala...	CIP - Asset	Field Services	Active
Expenses				
Account Key	Account Name	Category	Total Activity	
1751154000	Capital	Capital 4000	208.14	
	GL Account Number	GL Account Name	Activity	
	055-700-61135	Capital Outlay - Pump Stations & Improvemen	208.14	
		Total Expenses:	208.14	
		175115 Total:	208.14	

Project Activity Report

Report Dates: 07/01/2017 - 10/31/2017

Project Number

[185150](#)

Project Name

Utility Billing Software Replaceme... CIP - Asset

Group

Expenses

Account Key

[1851504000](#)

Account Name

Capital

GL Account Number

[055-700-61180](#)

Type

Information Techno... Active

Status

Category

Capital 4000

GL Account Name

Capital Outlay - Software

Total Activity

36,020.75

Activity

36,020.75

Total Expenses:

36,020.75

185150 Total:

36,020.75

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
165508	Los Lagos Tank Recoating	0.00	17,811.40	-17,811.40
175107	5700-5708 & 5640-5682 Main Avenue	0.00	63,436.86	-63,436.86
175109	9151-9219 Oak Avenue Main Replacer	0.00	272,123.56	-272,123.56
175111	Orangevale Avenue Bridge	0.00	-45,400.00	45,400.00
175115	Bacon Pump Station Intrusion Alarm	0.00	208.14	-208.14
185150	Utility Billing Software Replacement	0.00	36,020.75	-36,020.75
Project Totals:		0.00	344,200.71	-344,200.71

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	344,200.71	-344,200.71
Group Totals:	0.00	344,200.71	-344,200.71

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	0.00	307,971.82	-307,971.82
Field Services	0.00	208.14	-208.14
Information Technology	0.00	36,020.75	-36,020.75
Type Totals:	0.00	344,200.71	-344,200.71

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
055-20030	Retentions Payable	0.00	351.21	351.21
055-700-61135	Capital Outlay - Pump Stations...	0.00	208.14	208.14
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	307,620.61	307,620.61
055-700-61180	Capital Outlay - Software	0.00	36,020.75	36,020.75
GL Account Totals:		0.00	344,200.71	344,200.71



San Juan Water District, CA

Project Activity Report

By Project Number

Report Dates: 07/01/2017 - 10/31/2017

Project Number
[171109](#)

Project Name
GIS Assessment and Implementati... **Group**
CIP - Asset

Type
Engineering **Status**
Active

Expenses

Account Key
[1711094000](#)

Account Name
Capital
GL Account Number
[011-700-61180](#)
[055-700-61180](#)

Category
Capital 4000
GL Account Name
Capital Outlay - Software
Capital Outlay - Software

Total Activity
5,330.00
Activity
2,132.00
3,198.00

Total Expenses: 5,330.00
171109 Total: **5,330.00**

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
171109	GIS Assessment and Implementation	0.00	5,330.00	-5,330.00
Project Totals:		0.00	5,330.00	-5,330.00

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	5,330.00	-5,330.00
Group Totals:	0.00	5,330.00	-5,330.00

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	0.00	5,330.00	-5,330.00
Type Totals:	0.00	5,330.00	-5,330.00

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-700-61180	Capital Outlay - Software	0.00	2,132.00	2,132.00
055-700-61180	Capital Outlay - Software	0.00	3,198.00	3,198.00
GL Account Totals:		0.00	5,330.00	5,330.00



San Juan Water District, CA

Balance Sheet

Account Summary

As Of 10/31/2017

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	3,122,394.64	7,326,193.77	2,833,779.03	6,134,278.30	19,416,645.74
10510 - Accounts Receivable	3,532,612.18	72,761.85	-830,734.77	0.05	2,774,639.31
11000 - Inventory	0.00	0.00	116,174.48	0.00	116,174.48
12000 - Prepaid Expense	29,920.00	0.00	29,920.00	0.00	59,840.00
14010 - Deferred Outflows	4,044,162.53	0.00	4,695,891.96	0.00	8,740,054.49
17010 - Capital Assets - Work in Progress	7,215,473.32	0.00	180,843.87	0.00	7,396,317.19
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	814,105.59	0.00	75,884.80	0.00	889,990.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	5,527,475.04	0.00	12,574,653.04
17300 - Capital Assets - Buildings & Improvements	1,296,460.92	0.00	55,440.68	0.00	1,351,901.60
17350 - Capital Assets - Water Treatment Plant & Imp	28,346,992.84	0.00	16,000.00	0.00	28,362,992.84
17400 - Capital Assets - Mains/Pipelines & Improvements	29,233,857.10	0.00	42,354,004.73	0.00	71,587,861.83
17500 - Capital Assets - Reservoirs & Improvements	2,862,601.39	0.00	2,492,421.90	0.00	5,355,023.29
17700 - Capital Assets - Equipment & Furniture	13,612,154.78	0.00	1,041,601.61	0.00	14,653,756.39
17750 - Capital Assets - Vehicles	331,446.00	0.00	461,103.88	0.00	792,549.88
17800 - Capital Assets - Software	434,195.88	0.00	549,200.37	0.00	983,396.25
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-33,510,353.32	0.00	-26,750,260.74	0.00	-60,260,614.06
19015 - 2012 Premiums on Refunding Bonds	-617,056.22	0.00	-335,044.10	0.00	-952,100.32
Total Type 1000 - Assets:	68,560,553.63	7,398,955.62	32,679,974.74	6,134,278.35	114,773,762.34
Total Asset:	68,560,553.63	7,398,955.62	32,679,974.74	6,134,278.35	114,773,762.34
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	1,302,489.44	0.00	0.00	0.00	1,302,489.44
Total Type 1000 - Assets:	1,302,489.44	0.00	0.00	0.00	1,302,489.44
Type: 2000 - Liabilities					
20010 - Accounts Payable	67,328.94	16,058.63	91,966.36	10,777.50	186,131.43
20100 - Retentions Payable	0.00	301,175.75	0.00	21,358.30	322,534.05
21200 - Salaries & Benefits Payable	28,694.99	0.00	47,894.84	0.00	76,589.83
21300 - Compensated Absences	261,729.13	0.00	418,831.09	0.00	680,560.22
21500 - Premium on Issuance of Bonds Series 2017	1,450,091.81	0.00	815,676.64	0.00	2,265,768.45
21600 - OPEB Liability	100,396.44	0.00	127,509.04	0.00	227,905.48
21700 - Pension Liability	3,285,971.73	0.00	4,682,055.27	0.00	7,968,027.00

Balance Sheet

As Of 10/31/2017

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
22010 - Deferred Income	0.00	0.00	62,294.14	0.00	62,294.14
22050 - Deferred Inflows	500,903.00	0.00	723,000.00	0.00	1,223,903.00
24000 - Current Bonds Payables	301,366.50	0.00	163,633.50	0.00	465,000.00
24200 - 2012 Bonds Payable	6,397,287.73	0.00	3,473,546.61	0.00	9,870,834.34
24250 - Bonds Payable 2017 Refunding	16,720,000.00	0.00	9,405,000.00	0.00	26,125,000.00
Total Type 2000 - Liabilities:	29,113,770.27	317,234.38	20,011,407.49	32,135.80	49,474,547.94
Total Liability:	30,416,259.71	317,234.38	20,011,407.49	32,135.80	50,777,037.38
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	34,085,186.41	0.00	12,608,477.99	0.00	46,693,664.40
30500 - Designated Reserves	1,799,094.71	6,708,353.32	2,061,324.31	6,444,252.26	17,013,024.60
Total Type 3000 - Equity:	35,884,281.12	6,708,353.32	14,669,802.30	6,444,252.26	63,706,689.00
Total Total Beginning Equity:	35,884,281.12	6,708,353.32	14,669,802.30	6,444,252.26	63,706,689.00
Total Revenue	4,640,479.39	479,708.55	1,499,273.38	97,949.45	6,717,410.77
Total Expense	2,380,466.59	106,340.63	3,500,508.43	440,059.16	6,427,374.81
Revenues Over/Under Expenses	2,260,012.80	373,367.92	-2,001,235.05	-342,109.71	290,035.96
Total Equity and Current Surplus (Deficit):	38,144,293.92	7,081,721.24	12,668,567.25	6,102,142.55	63,996,724.96
Total Liabilities, Equity and Current Surplus (Deficit):	68,560,553.63	7,398,955.62	32,679,974.74	6,134,278.35	114,773,762.34



San Juan Water District, CA

Check Report

By Check Number

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03531	Rangel Janitorial, Inc.	10/03/2017	Regular	0.00	1,731.00	51789
01112	ACS (US), Inc.	10/03/2017	Regular	0.00	7,251.00	51790
01073	Amarjeet Singh Garcha	10/03/2017	Regular	0.00	960.00	51791
01138	AT&T Mobility II LLC	10/03/2017	Regular	0.00	62.01	51792
01165	Backflow Technologies	10/03/2017	Regular	0.00	6,240.00	51793
01437	California Utilities Emergency Association	10/03/2017	Regular	0.00	500.00	51794
03104	Capital Datacorp	10/03/2017	Regular	0.00	419.95	51795
03226	Capitol Sand and Gravel Co.	10/03/2017	Regular	0.00	746.46	51796
01375	City of Sacramento	10/03/2017	Regular	0.00	3,623.50	51797
02613	Clark, Tom	10/03/2017	Regular	0.00	243.46	51798
01423	County of Sacramento	10/03/2017	Regular	0.00	982.50	51799
03505	Daly, John R.	10/03/2017	Regular	0.00	1,631.20	51800
03548	Digital Deployment, Inc.	10/03/2017	Regular	0.00	400.00	51801
03576	EJ Ventures LLC	10/03/2017	Regular	0.00	45.38	51802
01068	Glenn C. Walker	10/03/2017	Regular	0.00	993.00	51803
03091	Granite Bay Ace Hardware	10/03/2017	Regular	0.00	58.42	51804
03577	Kaye, Janet	10/03/2017	Regular	0.00	62.98	51805
03533	M&C Bliss Enterprises Inc	10/03/2017	Regular	0.00	82.34	51806
03578	Maldonado, Ray	10/03/2017	Regular	0.00	64.60	51807
02131	Office Depot, Inc.	10/03/2017	Regular	0.00	776.32	51808
02150	Pace Supply Corp	10/03/2017	Regular	0.00	1,327.76	51809
03026	PFM Asset Management	10/03/2017	Regular	0.00	923.36	51810
02219	Placer County Tax Collector	10/03/2017	Regular	0.00	100.84	51811
02210	Placer County Water Agency	10/03/2017	Regular	0.00	3,750.00	51812
03532	Quincy Engineering Inc	10/03/2017	Regular	0.00	36,936.25	51813
02281	Ray A Morgan Company Inc	10/03/2017	Regular	0.00	235.03	51814
02223	Rexel Inc (Platt - Rancho Cordova)	10/03/2017	Regular	0.00	440.76	51815
02293	RFI Enterprises, Inc	10/03/2017	Regular	0.00	34,261.13	51816
	Void	10/03/2017	Regular	0.00	0.00	51817
02452	Sierra National Construction, Inc.	10/03/2017	Regular	0.00	38,911.15	51818
03579	Smith, Michael A	10/03/2017	Regular	0.00	14.27	51819
03554	Strategy Driver, Inc.	10/03/2017	Regular	0.00	6,777.50	51820
02497	SWC Incorporated	10/03/2017	Regular	0.00	750.00	51821
02651	United Parcel Service Inc	10/03/2017	Regular	0.00	285.38	51822
02700	Viking Shred LLC	10/03/2017	Regular	0.00	50.00	51823
01687	W. W. Grainger, Inc.	10/03/2017	Regular	0.00	182.01	51824
01112	ACS (US), Inc.	10/10/2017	Regular	0.00	940.00	51825
01041	Afman, Todd R	10/10/2017	Regular	0.00	278.21	51826
01073	Amarjeet Singh Garcha	10/10/2017	Regular	0.00	1,500.00	51827
01373	City of Roseville	10/10/2017	Regular	0.00	3,020.94	51828
01634	Folsom Lake Ford, Inc.	10/10/2017	Regular	0.00	1,855.38	51829
01681	Golden State Flow Measurements, Inc.	10/10/2017	Regular	0.00	747.26	51830
03091	Granite Bay Ace Hardware	10/10/2017	Regular	0.00	170.26	51831
03581	Granite Estates Professional Center, LLC	10/10/2017	Regular	0.00	4,224.97	51832
01706	Graymont Western US Inc.	10/10/2017	Regular	0.00	6,159.60	51833
01733	Harris Industrial Gases	10/10/2017	Regular	0.00	2,181.48	51834
01763	Holt of California	10/10/2017	Regular	0.00	3,244.36	51835
02093	NDS Solutions, Inc	10/10/2017	Regular	0.00	2,083.13	51836
02131	Office Depot, Inc.	10/10/2017	Regular	0.00	484.00	51837
03567	Osborn, Susan	10/10/2017	Regular	0.00	270.00	51838
02150	Pace Supply Corp	10/10/2017	Regular	0.00	259.97	51839
02146	PG&E	10/10/2017	Regular	0.00	2,764.05	51840
02223	Rexel Inc (Platt - Rancho Cordova)	10/10/2017	Regular	0.00	8,848.35	51841
02328	Rocklin Windustrial Co	10/10/2017	Regular	0.00	714.60	51842

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Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03554	Strategy Driver, Inc.	10/10/2017	Regular	0.00	5,551.25	51843
01411	SureWest Telephone	10/10/2017	Regular	0.00	1,608.31	51844
02580	The Eidam Corporation	10/10/2017	Regular	0.00	10,456.10	51845
03079	Van Dusen, Darren	10/10/2017	Regular	0.00	199.80	51846
01687	W. W. Grainger, Inc.	10/10/2017	Regular	0.00	972.84	51847
03445	Zlotnick, Greg	10/10/2017	Regular	0.00	178.16	51848
03582	Alcott, Graham J	10/17/2017	Regular	0.00	-147.00	51849
03582	Alcott, Graham J	10/17/2017	Regular	0.00	147.00	51849
01090	American Water Works Association	10/17/2017	Regular	0.00	767.00	51850
01182	Bartkiewicz, Kronick & Shanahan	10/17/2017	Regular	0.00	17,867.28	51851
03513	Bockrath, Paul J.	10/17/2017	Regular	0.00	4,000.00	51852
01372	City of Folsom	10/17/2017	Regular	0.00	29.12	51853
01373	City of Roseville	10/17/2017	Regular	0.00	3,030.00	51854
01494	Dewey Services Inc.	10/17/2017	Regular	0.00	85.00	51855
03549	Foothill Fire Protection, Inc.	10/17/2017	Regular	0.00	410.00	51856
01681	Golden State Flow Measurements, Inc.	10/17/2017	Regular	0.00	1,542.61	51857
03091	Granite Bay Ace Hardware	10/17/2017	Regular	0.00	68.38	51858
01706	Graymont Western US Inc.	10/17/2017	Regular	0.00	6,225.68	51859
01763	Holt of California	10/17/2017	Regular	0.00	3,311.16	51860
03555	Instrument Technology Corporation	10/17/2017	Regular	0.00	3,661.14	51861
03533	M&C Bliss Enterprises Inc	10/17/2017	Regular	0.00	428.99	51862
02024	MCI WORLDCOM	10/17/2017	Regular	0.00	96.42	51863
02150	Pace Supply Corp	10/17/2017	Regular	0.00	1,837.90	51864
02210	Placer County Water Agency	10/17/2017	Regular	0.00	124,625.00	51865
02283	Recology Auburn Placer	10/17/2017	Regular	0.00	640.70	51866
02293	RFI Enterprises, Inc	10/17/2017	Regular	0.00	48.40	51867
02302	Riebes Auto Parts, LLC	10/17/2017	Regular	0.00	48.96	51868
02308	River City Staffing, Inc.	10/17/2017	Regular	0.00	342.30	51869
02357	Sacramento Municipal Utility District (SMUD)	10/17/2017	Regular	0.00	28,077.78	51870
02446	Sierra Chemical Co	10/17/2017	Regular	0.00	12,520.00	51871
03086	Sierra Saw Power Equipment Center	10/17/2017	Regular	0.00	41.92	51872
02540	Sutter Medical Foundation	10/17/2017	Regular	0.00	1,080.00	51873
02690	Verizon Wireless	10/17/2017	Regular	0.00	723.55	51874
01687	W. W. Grainger, Inc.	10/17/2017	Regular	0.00	73.41	51875
01112	ACS (US), Inc.	10/20/2017	Regular	0.00	10,457.50	51876
01039	AFLAC	10/20/2017	Regular	0.00	970.54	51877
01041	Afman, Todd R	10/20/2017	Regular	0.00	282.31	51878
03571	Bearing Engineering Company	10/20/2017	Regular	0.00	2,303.55	51879
01219	Borges & Mahoney Inc	10/20/2017	Regular	0.00	9,462.94	51880
	Void	10/20/2017	Regular	0.00	0.00	51881
01378	Clark Pest Control of Stockton	10/20/2017	Regular	0.00	150.00	51882
03585	Cox, Gregory OR Bridget	10/20/2017	Regular	0.00	244.60	51883
01433	Crusader Fence Co., Inc.	10/20/2017	Regular	0.00	3,865.25	51884
03376	Del Paso Pipe & Steel Inc.	10/20/2017	Regular	0.00	89.51	51885
03389	Georgia Western, Inc.	10/20/2017	Regular	0.00	6,053.21	51886
03091	Granite Bay Ace Hardware	10/20/2017	Regular	0.00	103.48	51887
01733	Harris Industrial Gases	10/20/2017	Regular	0.00	583.36	51888
01796	Insomniac Productions Inc.	10/20/2017	Regular	0.00	32.18	51889
03588	L&H Construction Inc	10/20/2017	Regular	0.00	1,341.20	51890
02131	Office Depot, Inc.	10/20/2017	Regular	0.00	772.18	51891
02223	Rexel Inc (Platt - Rancho Cordova)	10/20/2017	Regular	0.00	3,223.39	51892
02292	Rexel, Inc.	10/20/2017	Regular	0.00	415.46	51893
02580	The Eidam Corporation	10/20/2017	Regular	0.00	6,398.92	51894
02463	The New AnswerNet	10/20/2017	Regular	0.00	260.00	51895
03586	Thomas/Suni Varghese, Alice	10/20/2017	Regular	0.00	5.00	51896
03587	Tse, Glenn OR Andrea	10/20/2017	Regular	0.00	140.90	51897
02638	Tyler Technologies, Inc.	10/20/2017	Regular	0.00	26,897.00	51898
02651	United Parcel Service Inc	10/20/2017	Regular	0.00	40.83	51899
01687	W. W. Grainger, Inc.	10/20/2017	Regular	0.00	255.91	51900
	Void	10/30/2017	Regular	0.00	0.00	51901
01026	American River Ace Hardware, Inc.	10/30/2017	Regular	0.00	71.72	51902

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Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01090	American Water Works Association	10/30/2017	Regular	0.00	420.00	51903
01111	Applied Best Practices, LLC	10/30/2017	Regular	0.00	1,419.50	51904
01027	Association of California Water Agencies	10/30/2017	Regular	0.00	20,558.60	51905
01219	Borges & Mahoney Inc	10/30/2017	Regular	0.00	5,477.34	51906
	Void	10/30/2017	Regular	0.00	0.00	51907
03226	Capitol Sand and Gravel Co.	10/30/2017	Regular	0.00	1,775.83	51908
01337	Central Valley Project Water Association	10/30/2017	Regular	0.00	198.70	51909
01378	Clark Pest Control of Stockton	10/30/2017	Regular	0.00	150.00	51910
02410	Desjardin, Scott	10/30/2017	Regular	0.00	219.97	51911
03548	Digital Deployment, Inc.	10/30/2017	Regular	0.00	400.00	51912
	Void	10/30/2017	Regular	0.00	0.00	51913
	Void	10/30/2017	Regular	0.00	0.00	51914
	Void	10/30/2017	Regular	0.00	0.00	51915
	Void	10/30/2017	Regular	0.00	0.00	51916
	Void	10/30/2017	Regular	0.00	0.00	51917
	Void	10/30/2017	Regular	0.00	0.00	51918
	Void	10/30/2017	Regular	0.00	0.00	51919
	Void	10/30/2017	Regular	0.00	0.00	51920
	Void	10/30/2017	Regular	0.00	0.00	51921
	Void	10/30/2017	Regular	0.00	0.00	51922
	Void	10/30/2017	Regular	0.00	0.00	51923
	Void	10/30/2017	Regular	0.00	0.00	51924
	Void	10/30/2017	Regular	0.00	0.00	51925
	Void	10/30/2017	Regular	0.00	0.00	51926
	Void	10/30/2017	Regular	0.00	0.00	51927
	Void	10/30/2017	Regular	0.00	0.00	51928
	Void	10/30/2017	Regular	0.00	0.00	51929
	Void	10/30/2017	Regular	0.00	0.00	51930
	Void	10/30/2017	Regular	0.00	0.00	51931
	Void	10/30/2017	Regular	0.00	0.00	51932
	Void	10/30/2017	Regular	0.00	0.00	51933
	Void	10/30/2017	Regular	0.00	0.00	51934
	Void	10/30/2017	Regular	0.00	0.00	51935
	Void	10/30/2017	Regular	0.00	0.00	51936
	Void	10/30/2017	Regular	0.00	0.00	51937
	Void	10/30/2017	Regular	0.00	0.00	51938
	Void	10/30/2017	Regular	0.00	0.00	51939
	Void	10/30/2017	Regular	0.00	0.00	51940
	Void	10/30/2017	Regular	0.00	0.00	51941
	Void	10/30/2017	Regular	0.00	0.00	51942
01073	Amarjeet Singh Garcha	10/30/2017	Regular	0.00	180.00	51943
03091	Granite Bay Ace Hardware	10/30/2017	Regular	0.00	21.37	51944
01733	Harris Industrial Gases	10/30/2017	Regular	0.00	567.86	51945
02047	Heasley, Mike	10/30/2017	Regular	0.00	232.48	51946
03072	HUNT & SONS INC.	10/30/2017	Regular	0.00	798.59	51947
03347	Kensington Homes, Inc.	10/30/2017	Regular	0.00	1,243.94	51948
02022	Morgan, Daren P.	10/30/2017	Regular	0.00	403.58	51949
02121	Northern Tool & Equipment Co. Inc.	10/30/2017	Regular	0.00	67.77	51950
02131	Office Depot, Inc.	10/30/2017	Regular	0.00	159.33	51951
02150	Pace Supply Corp	10/30/2017	Regular	0.00	1,029.35	51952
02158	Pacific Storage Company	10/30/2017	Regular	0.00	324.75	51953
02146	PG&E	10/30/2017	Regular	0.00	10.00	51954
03150	Professional Id Cards Inc	10/30/2017	Regular	0.00	18.40	51955
02223	Rexel Inc (Platt - Rancho Cordova)	10/30/2017	Regular	0.00	2,449.96	51956
02302	Riebes Auto Parts, LLC	10/30/2017	Regular	0.00	140.44	51957
02369	Sacramento County	10/30/2017	Regular	0.00	12.22	51958
02381	Sacramento Metropolitan Air Quality Managemer	10/30/2017	Regular	0.00	5,916.00	51959
02667	US Bank Corporate Payments Sys (CalCard)	10/30/2017	Regular	0.00	23,364.06	51960
	Void	10/30/2017	Regular	0.00	0.00	51961
	Void	10/30/2017	Regular	0.00	0.00	51962
	Void	10/30/2017	Regular	0.00	0.00	51963

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Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	Void	10/30/2017	Regular	0.00	0.00	51964
	Void	10/30/2017	Regular	0.00	0.00	51965
	Void	10/30/2017	Regular	0.00	0.00	51966
	Void	10/30/2017	Regular	0.00	0.00	51967
	Void	10/30/2017	Regular	0.00	0.00	51968
	Void	10/30/2017	Regular	0.00	0.00	51969
03284	Vavrinek, Trine, Day & Co, LLP	10/30/2017	Regular	0.00	5,035.00	51970
02700	Viking Shred LLC	10/30/2017	Regular	0.00	50.00	51971
01687	W. W. Grainger, Inc.	10/30/2017	Regular	0.00	113.16	51972
03529	Werner, Evelyn	10/30/2017	Regular	0.00	65.36	51973
01232	Brower Mechanical, Inc.	10/03/2017	EFT	0.00	1,016.00	405086
01486	Department of Energy	10/03/2017	EFT	0.00	1,164.88	405087
03523	Eckersall, Scott V.	10/03/2017	EFT	0.00	1,765.00	405088
01589	Eurofins Eaton Analytical, Inc	10/03/2017	EFT	0.00	195.00	405089
01611	Ferguson Enterprises, Inc	10/03/2017	EFT	0.00	237.81	405090
03237	GM Construction & Developers, Inc	10/03/2017	EFT	0.00	14,617.50	405091
02367	McClatchy Newspapers, Inc.	10/03/2017	EFT	0.00	1,777.45	405092
02091	Navajo Pipelines, Inc.	10/03/2017	EFT	0.00	130,881.03	405093
02504	Starr Consulting	10/03/2017	EFT	0.00	1,680.00	405094
01898	Association of California Water Agencies / JPIA	10/10/2017	EFT	0.00	106,407.00	405095
03523	Eckersall, Scott V.	10/10/2017	EFT	0.00	705.00	405096
01589	Eurofins Eaton Analytical, Inc	10/10/2017	EFT	0.00	231.00	405097
01604	Fastenal Company	10/10/2017	EFT	0.00	147.90	405098
01721	Hach Company	10/10/2017	EFT	0.00	8,209.48	405099
01917	Kennedy/Jenks Consultants, Inc.	10/10/2017	EFT	0.00	484.00	405100
02027	Mcmaster-Carr Supply Company	10/10/2017	EFT	0.00	258.84	405101
02365	Sacramento Tree Foundation	10/10/2017	EFT	0.00	150.00	405102
03220	Solenis LLP	10/10/2017	EFT	0.00	2,340.73	405103
03387	WageWorks, Inc	10/10/2017	EFT	0.00	290.00	405104
03133	Applied Industrial Technologies - CA, LLC	10/17/2017	EFT	0.00	2,332.75	405105
01898	Association of California Water Agencies / JPIA	10/17/2017	EFT	0.00	20,582.83	405106
	Void	10/17/2017	EFT	0.00	0.00	405107
03221	Chemtrade Chemicals Corporation	10/17/2017	EFT	0.00	12,009.47	405108
01521	DataProse, LLC	10/17/2017	EFT	0.00	10,166.93	405109
01486	Department of Energy	10/17/2017	EFT	0.00	9,892.29	405110
01589	Eurofins Eaton Analytical, Inc	10/17/2017	EFT	0.00	402.00	405111
03543	Mailroom Finance, Inc.	10/17/2017	EFT	0.00	2,000.00	405112
02367	McClatchy Newspapers, Inc.	10/17/2017	EFT	0.00	302.56	405113
01472	Mel Dawson, Inc.	10/17/2017	EFT	0.00	3,540.17	405114
02091	Navajo Pipelines, Inc.	10/17/2017	EFT	0.00	56,192.50	405115
03220	Solenis LLP	10/17/2017	EFT	0.00	1,404.44	405116
01328	Association of California Water Agencies / Joint Pr	10/20/2017	EFT	0.00	7,276.78	405117
01290	California Surveying & Drafting Supply Inc	10/20/2017	EFT	0.00	219.91	405118
01589	Eurofins Eaton Analytical, Inc	10/20/2017	EFT	0.00	167.00	405119
01604	Fastenal Company	10/20/2017	EFT	0.00	546.91	405120
01935	Konecranes, Inc	10/20/2017	EFT	0.00	8,154.01	405121
02027	Mcmaster-Carr Supply Company	10/20/2017	EFT	0.00	598.04	405122
02308	River City Staffing, Inc.	10/20/2017	EFT	0.00	855.75	405123
02564	Telstar Instruments	10/20/2017	EFT	0.00	8,378.03	405124
02162	Tobin, Pamela	10/20/2017	EFT	0.00	100.55	405125
03387	WageWorks, Inc	10/20/2017	EFT	0.00	290.00	405126
03221	Chemtrade Chemicals Corporation	10/30/2017	EFT	0.00	8,159.54	405127
01589	Eurofins Eaton Analytical, Inc	10/30/2017	EFT	0.00	195.00	405128
01611	Ferguson Enterprises, Inc	10/30/2017	EFT	0.00	291.31	405129
03237	GM Construction & Developers, Inc	10/30/2017	EFT	0.00	4,571.50	405130
01938	Kyle Yates, Inc.	10/30/2017	EFT	0.00	200.00	405131
03188	Pacific Material Handling Systems	10/30/2017	EFT	0.00	630.12	405132
02308	River City Staffing, Inc.	10/30/2017	EFT	0.00	684.60	405133
03220	Solenis LLP	10/30/2017	EFT	0.00	3,745.17	405134
02730	Western Area Power Admin	10/30/2017	EFT	0.00	3,003.10	405135
03077	VALIC	10/03/2017	Bank Draft	0.00	125.00	0007234125

Check Report

Date Range: 10/01/2017 - 10/31/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03077	VALIC	10/06/2017	Bank Draft	0.00	4,233.60	0007236814
03077	VALIC	10/20/2017	Bank Draft	0.00	4,233.96	0007250484
01641	Assurant Employee Benefits	10/04/2017	Bank Draft	0.00	9,659.22	100424325
03077	VALIC	10/08/2017	Bank Draft	0.00	41.51	0007234125 A
01366	Citistreet/CalPERS 457	10/06/2017	Bank Draft	0.00	2,793.30	1000941465
03078	CalPERS Health	10/06/2017	Bank Draft	0.00	38,830.67	1000941800
03078	CalPERS Health	10/06/2017	Bank Draft	0.00	38,592.18	1000941800
03078	CalPERS Health	10/06/2017	Bank Draft	0.00	38,830.67	1000941800
01366	Citistreet/CalPERS 457	10/20/2017	Bank Draft	0.00	2,368.56	1000949458
03080	California State Disbursement Unit	10/05/2017	Bank Draft	0.00	750.92	9JJ1NCY6660
03080	California State Disbursement Unit	10/19/2017	Bank Draft	0.00	750.92	AIK73H96658
03130	CalPERS Retirement	10/06/2017	Bank Draft	0.00	30,597.21	1000941467 A
03130	CalPERS Retirement	10/06/2017	Bank Draft	0.00	93.97	1000941467 B
03130	CalPERS Retirement	10/20/2017	Bank Draft	0.00	30,531.65	1000949454 A
03130	CalPERS Retirement	10/20/2017	Bank Draft	0.00	8.63	1000949454 B
03163	Economic Development Department	10/16/2017	Bank Draft	0.00	4.33	0-118-358-080
03163	Economic Development Department	10/20/2017	Bank Draft	0.00	7,519.98	0-146-874-432
03163	Economic Development Department	10/06/2017	Bank Draft	0.00	314.05	0-827-662-208
03163	Economic Development Department	10/06/2017	Bank Draft	0.00	7,802.13	0-827-662-208
03163	Economic Development Department	10/05/2017	Bank Draft	0.00	2,760.37	1-801-035-648
03164	Internal Revenue Service	10/04/2017	Bank Draft	0.00	11,813.24	2707677613789
03164	Internal Revenue Service	10/04/2017	Bank Draft	0.00	73.36	2707677613789
03164	Internal Revenue Service	10/06/2017	Bank Draft	0.00	46,987.99	2707679813705
03164	Internal Revenue Service	10/06/2017	Bank Draft	0.00	1,297.23	2707679813705
03164	Internal Revenue Service	10/16/2017	Bank Draft	0.00	26.56	2707689043470
03164	Internal Revenue Service	10/20/2017	Bank Draft	0.00	45,875.91	2707693055630

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	231	142	0.00	569,506.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	44	0.00	-147.00
Bank Drafts	27	27	0.00	326,917.12
EFT's	85	50	0.00	439,451.88
	343	263	0.00	1,335,728.78

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	10/2017	1,335,728.78
			<u>1,335,728.78</u>



Detail vs Budget Report

Account Detail

Date Range: 07/01/2017 - 10/31/2017

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
010 - WHOLESALE								
Expense								
010-010-50310	Payroll Taxes - Government and Deductions	0.00	2,400.00	0.00	399.29	399.29	2,000.71	83.36 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - MC Payrol...			-4.99	
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - SS Payroll...			-21.32	
07/14/2017	PYPKT00565	PYPKT00565 - 2017-07-14...		PYPKT00565 - 2017-07-07 Payroll Process - ...			52.61	
07/28/2017	PYPKT00573	PYPKT00573 - 2017-07-28...		PYPKT00573 - 2017-07-21 Payroll Process - ...			52.60	
08/11/2017	PYPKT00582	PYPKT00582 - 2017-08-11...		PYPKT00582 - 2017-08-04 Payroll Process - ...			43.04	
08/25/2017	PYPKT00586	PYPKT00586 - 2017-08-25...		PYPKT00586 - 2017-08-18 Payroll Process - ...			23.91	
09/08/2017	PYPKT00594	PYPKT00594 - 2017-09-08...		PYPKT00594 - 2017-09-01 Payroll Process - ...			71.73	
09/22/2017	PYPKT00599	PYPKT00599 - 2017-09-22...		PYPKT00599 - 2017-09-15 Payroll Process - ...			23.91	
10/20/2017	PYPKT00614	PYPKT00614 - 2017-10-20...		PYPKT00614 - 2017-10-13 Payroll Process - ...			157.80	
010-010-50440	Workers Compensation	0.00	200.00	0.00	21.28	21.28	178.72	89.36 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/30/2017	APPKT01673	07-01-17 to 09-30-17	405106	Workers Comp Program 07-01-17 to 09-30-17	01898 - Association of California Water Agencies..		21.28	
010-010-52050	Materials and Supplies - Office and Printing	0.00	200.00	0.00	10.02	10.02	189.98	94.99 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/22/2017	APPKT01667	09-22-2017	51960	Calendar- K.Miller-Acco Brands Direct - 4563...	02667 - US Bank Corporate Payments Sys (CalCa...		10.02	
010-010-52110	Training - Meetings, Education & Training	0.00	12,300.00	0.00	871.19	871.19	11,428.81	92.92 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/17/2017	APPKT01567	Exp Reimb 07-2017	51593	Exp Reimb 07-2017-Supplies for P. Tobin B-D...	03303 - Paulson, Rachael		10.09	
07/31/2017	APPKT01626	Mileage & Parking 07-2017	405072	Mileage&Prkng07-2017-CapitolHearingRubi...	02162 - Tobin, Pamela		20.66	
08/22/2017	APPKT01627	08-22-2017	51747	Refund B.Walters-Southwest - Grant 4563	02667 - US Bank Corporate Payments Sys (CalCa...		-140.98	
08/22/2017	APPKT01627	08-22-2017	51747	Region 3&4 Mtng P. Tobin-AssocOfCalif-Gran...	02667 - US Bank Corporate Payments Sys (CalCa...		30.00	
08/23/2017	GLPKT03411	JN03375		Clear Dave Peterson Vendor #01466 EFT Pa...			-9.80	
08/23/2017	GLPKT03514	JN03461		Clear Dave Peterson Vendor #01466 EFT Pa...			9.80	
08/31/2017	APPKT01626	Exp Reimb 08-2017	405072	Exp Reimb 08-2017-Lunch w/M. Hanneman ...	02162 - Tobin, Pamela		27.52	
09/13/2017	CLPKT00302	R160635		Ted Costa Payment for P. Tobin birthday cak...			-10.00	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Conf.-K. Miller-Assoc Of Calif-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		349.50	
09/22/2017	APPKT01667	09-22-2017	51960	Refreshments-Board Wrksp-Raley's-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		8.62	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Air Fare&EarlyChk -D.RichSouthwest-...	02667 - US Bank Corporate Payments Sys (CalCa...		148.98	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Conf.-P. Tobin-Assoc Of Calif-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		349.50	

Detail vs Budget Report

Date Range: 07/01/2017 - 10/31/2017

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining	
010-010-52110	Training - Meetings, Education & Training - Continued	0.00	12,300.00	0.00	871.19	871.19	11,428.81	92.92 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
09/30/2017	APPKT01679	Exp Reimb 09-2017	405125	Mileage&Meal Reimbursement 09-2017	02162 - Tobin, Pamela		50.28		
10/30/2017	APPKT01694	Mileage Reimb 10-2017	405144	Mileage-M. Emerson Mtng& RWA	02162 - Tobin, Pamela		22.74		
10/31/2017	APPKT01707	Exp Reimb 10-2017	405151	Mileage-RWA Meeting	03593 - Hanneman, Martin W		4.28		
010-010-53210	Public Notices	0.00	0.00	0.00	834.92	834.92	-834.92	0.00 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
08/27/2017	APPKT01650	339375 08-27-17	405092	Notice of Vacancy-Board Application Req 8/...	02367 - McClatchy Newspapers, Inc.		683.64		
08/29/2017	APPKT01674	339375 08-29-17	405113	Public Notice-Ordinance No2100&4100 Purc...	02367 - McClatchy Newspapers, Inc.		151.28		
010-010-54120	Professional Services - Other	1,335.62	12,500.00	0.00	6,164.38	6,164.38	5,000.00	40.00 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
08/31/2017	POPKT01936	414	51820	Strategic Planning for District August	03554 - Strategy Driver, Inc.		3,388.75		
09/30/2017	POPKT01948	418	51843	Strategic Planning for District-September	03554 - Strategy Driver, Inc.		2,775.63		
010-010-58110	Director - Stipend	0.00	31,300.00	0.00	4,658.25	4,658.25	26,641.75	85.12 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - PYEXP Sal...			-343.75		
07/14/2017	PYPKT00565	PYPKT00565 - 2017-07-14...		PYPKT00565 - 2017-07-07 Payroll Process - ...			687.50		
07/28/2017	PYPKT00573	PYPKT00573 - 2017-07-28...		PYPKT00573 - 2017-07-21 Payroll Process - ...			687.50		
08/11/2017	PYPKT00582	PYPKT00582 - 2017-08-11...		PYPKT00582 - 2017-08-04 Payroll Process - ...			562.50		
08/23/2017	GLPKT03411	JN03375		Clear Dave Peterson Vendor #01466 EFT Pa...			-560.50		
08/23/2017	GLPKT03514	JN03461		Clear Dave Peterson Vendor #01466 EFT Pa...			560.50		
08/23/2017	GLPKT03514	JN03462		Clear Dave Peterson Vendor #01466 EFT Pa...			-560.50		
08/25/2017	PYPKT00586	PYPKT00586 - 2017-08-25...		PYPKT00586 - 2017-08-18 Payroll Process - ...			312.50		
09/08/2017	PYPKT00594	PYPKT00594 - 2017-09-08...		PYPKT00594 - 2017-09-01 Payroll Process - ...			937.50		
09/22/2017	PYPKT00599	PYPKT00599 - 2017-09-22...		PYPKT00599 - 2017-09-15 Payroll Process - ...			312.50		
10/20/2017	PYPKT00614	PYPKT00614 - 2017-10-20...		PYPKT00614 - 2017-10-13 Payroll Process - ...			2,062.50		
		Expense Totals:	1,335.62	58,900.00	0.00	12,959.33	12,959.33	44,605.05	75.73 %
		010 - WHOLESALE Totals:	1,335.62	58,900.00	0.00	12,959.33	12,959.33	44,605.05	75.73 %
050 - RETAIL									
Expense									
050-010-50310	Payroll Taxes - Government and Deductions	0.00	2,400.00	0.00	399.18	399.18	2,000.82	83.37 %	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount		
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - SS Payroll...			-21.31		
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - MC Payrol...			-4.98		
07/14/2017	PYPKT00565	PYPKT00565 - 2017-07-14...		PYPKT00565 - 2017-07-07 Payroll Process - ...			52.58		
07/28/2017	PYPKT00573	PYPKT00573 - 2017-07-28...		PYPKT00573 - 2017-07-21 Payroll Process - ...			52.59		
08/11/2017	PYPKT00582	PYPKT00582 - 2017-08-11...		PYPKT00582 - 2017-08-04 Payroll Process - ...			43.02		

Detail vs Budget Report

Date Range: 07/01/2017 - 10/31/2017

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
050-010-50310	Payroll Taxes - Government and Deductions - Contin...	0.00	2,400.00	0.00	399.18	399.18	2,000.82	83.37 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/25/2017	PYPKT00586	PYPKT00586 - 2017-08-25...		PYPKT00586 - 2017-08-18 Payroll Process - ...			23.90	
09/08/2017	PYPKT00594	PYPKT00594 - 2017-09-08...		PYPKT00594 - 2017-09-01 Payroll Process - ...			71.71	
09/22/2017	PYPKT00599	PYPKT00599 - 2017-09-22...		PYPKT00599 - 2017-09-15 Payroll Process - ...			23.90	
10/20/2017	PYPKT00614	PYPKT00614 - 2017-10-20...		PYPKT00614 - 2017-10-13 Payroll Process - ...			157.77	
050-010-50440	Workers Compensation	0.00	200.00	0.00	21.28	21.28	178.72	89.36 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/30/2017	APPKT01673	07-01-17 to 09-30-17	405106	Workers Comp Program 07-01-17 to 09-30-17	01898 - Association of California Water Agencies..		21.28	
050-010-52050	Materials and Supplies - Office and Printing	0.00	200.00	0.00	10.01	10.01	189.99	95.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/22/2017	APPKT01667	09-22-2017	51960	Calendar- K.Miller-Acco Brands Direct - 4563...	02667 - US Bank Corporate Payments Sys (CalCa...		10.01	
050-010-52110	Training - Meetings, Education & Training	0.00	12,300.00	0.00	871.17	871.17	11,428.83	92.92 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/17/2017	APPKT01567	Exp Reimb 07-2017	51593	Exp Reimb 07-2017-Supplies for P. Tobin B-D...	03303 - Paulson, Rachael		10.09	
07/31/2017	APPKT01626	Mileage & Parking 07-2017	405072	Mileage&Prkng07-2017-CapitolHearingRubi...	02162 - Tobin, Pamela		20.65	
08/22/2017	APPKT01627	08-22-2017	51747	Refund B.Walters-Southwest - Grant 4563	02667 - US Bank Corporate Payments Sys (CalCa...		-140.98	
08/22/2017	APPKT01627	08-22-2017	51747	Region 3&4 Mtng P. Tobin-AssocOfCalif-Gran..	02667 - US Bank Corporate Payments Sys (CalCa...		30.00	
08/23/2017	GLPKT03411	JN03375		Clear Dave Peterson Vendor #01466 EFT Pa...			-9.80	
08/23/2017	GLPKT03514	JN03461		Clear Dave Peterson Vendor #01466 EFT Pa...			9.80	
08/31/2017	APPKT01626	Exp Reimb 08-2017	405072	Exp Reimb 08-2017-Lunch w/M. Hanneman ...	02162 - Tobin, Pamela		27.52	
09/13/2017	CLPKT00302	R160635		Ted Costa Payment for P. Tobin birthday cak...			-10.00	
09/22/2017	APPKT01667	09-22-2017	51960	Refreshments-Board Wrksp-Raley's-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		8.63	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Conf.-K. Miller-Assoc Of Calif-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		349.50	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Conf.-P. Tobin-Assoc Of Calif-4563 Gr...	02667 - US Bank Corporate Payments Sys (CalCa...		349.50	
09/22/2017	APPKT01667	09-22-2017	51960	ACWA Air Fare&EarlyChk -D.RichSouthwest-...	02667 - US Bank Corporate Payments Sys (CalCa...		148.97	
09/30/2017	APPKT01679	Exp Reimb 09-2017	405125	Mileage&Meal Reimbursement 09-2017	02162 - Tobin, Pamela		50.27	
10/30/2017	APPKT01694	Mileage Reimb 10-2017	405144	Mileage-M. Emerson Mtng& RWA	02162 - Tobin, Pamela		22.74	
10/31/2017	APPKT01707	Exp Reimb 10-2017	405151	Mileage-RWA Meeting	03593 - Hanneman, Martin W		4.28	
050-010-53210	Public Notices	0.00	0.00	0.00	834.92	834.92	-834.92	0.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/27/2017	APPKT01650	339375 08-27-17	405092	Notice of Vacancy-Board Application Req 8/...	02367 - McClatchy Newspapers, Inc.		683.64	
08/29/2017	APPKT01674	339375 08-29-17	405113	Public Notice-Ordinance No2100&4100 Purc...	02367 - McClatchy Newspapers, Inc.		151.28	
050-010-54120	Professional Services - Other	1,335.63	12,500.00	0.00	6,164.37	6,164.37	5,000.00	40.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
08/31/2017	POPKT01936	414	51820	Strategic Planning for District August	03554 - Strategy Driver, Inc.		3,388.75	

Detail vs Budget Report

Date Range: 07/01/2017 - 10/31/2017

Account	Name	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
050-010-54120	Professional Services - Other - Continued	1,335.63	12,500.00	0.00	6,164.37	6,164.37	5,000.00	40.00 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
09/30/2017	POPKT01948	418	51843	Strategic Planning for District-September	03554 - Strategy Driver, Inc.		2,775.62	
050-010-58110	Director - Stipend	0.00	31,300.00	0.00	4,658.25	4,658.25	26,641.75	85.12 %
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	
07/01/2017	GLPKT03351	JN03326		Accrue 06-30-17 Payroll Expense - PYEXP Sal...			-343.75	
07/14/2017	PYPKT00565	PYPKT00565 - 2017-07-14...		PYPKT00565 - 2017-07-07 Payroll Process - ...			687.50	
07/28/2017	PYPKT00573	PYPKT00573 - 2017-07-28...		PYPKT00573 - 2017-07-21 Payroll Process - ...			687.50	
08/11/2017	PYPKT00582	PYPKT00582 - 2017-08-11...		PYPKT00582 - 2017-08-04 Payroll Process - ...			562.50	
08/23/2017	GLPKT03411	JN03375		Clear Dave Peterson Vendor #01466 EFT Pa...			-560.50	
08/23/2017	GLPKT03514	JN03461		Clear Dave Peterson Vendor #01466 EFT Pa...			560.50	
08/23/2017	GLPKT03514	JN03462		Clear Dave Peterson Vendor #01466 EFT Pa...			-560.50	
08/25/2017	PYPKT00586	PYPKT00586 - 2017-08-25...		PYPKT00586 - 2017-08-18 Payroll Process - ...			312.50	
09/08/2017	PYPKT00594	PYPKT00594 - 2017-09-08...		PYPKT00594 - 2017-09-01 Payroll Process - ...			937.50	
09/22/2017	PYPKT00599	PYPKT00599 - 2017-09-22...		PYPKT00599 - 2017-09-15 Payroll Process - ...			312.50	
10/20/2017	PYPKT00614	PYPKT00614 - 2017-10-20...		PYPKT00614 - 2017-10-13 Payroll Process - ...			2,062.50	
Expense Totals:		1,335.63	58,900.00	0.00	12,959.18	12,959.18	44,605.19	75.73 %
050 - RETAIL Totals:		1,335.63	58,900.00	0.00	12,959.18	12,959.18	44,605.19	75.73 %
Report Total:		2,671.25	117,800.00	0.00	25,918.51	25,918.51	89,210.24	75.73 %

Fund Summary

Fund	Encumbrances	Fiscal Budget	Beginning Balance	Total Activity	Ending Balance	Budget Remaining	% Remaining
010 - WHOLESALE	1,335.62	58,900.00	0.00	12,959.33	12,959.33	44,605.05	75.73 %
050 - RETAIL	1,335.63	58,900.00	0.00	12,959.18	12,959.18	44,605.19	75.73 %
Report Total:	2,671.25	117,800.00	0.00	25,918.51	25,918.51	89,210.24	75.73 %



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2017 - 10/31/2017

Payment Date Range -

Payable Number	Description	Post Date	1099	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description	Units	Price	Amount	Account Number	Account Name	Dist Amount						
Vendor Set: 01 - Vendor Set 01												
02162 - Tobin, Pamela												
Exp Reimb 08-2017	Exp Reimb 08-2017-Lunch w/M. Hanneman	8/31/2017		405072	9/14/2017	55.04	0.00	0.00	0.00	55.04	55.04	
Exp Reimb 08-2017-Lunch	0.00	0.00	55.04	010-010-52110	Training - Meetings, Education & Trai	27.52						
				050-010-52110	Training - Meetings, Education & Trai	27.52						
Exp Reimb 09-2017	Mileage&Meal Reimbursement 09-2017	9/30/2017		405125	10/20/2017	100.55	0.00	0.00	0.00	100.55	100.55	
Mileage&Meal Reimburs	0.00	0.00	100.55	010-010-52110	Training - Meetings, Education & Trai	50.28						
				050-010-52110	Training - Meetings, Education & Trai	50.27						
Mileage & Parking 07-2017	Mileage&Prkng07-2017-CapitolHearingRubio	7/31/2017		405072	9/14/2017	41.31	0.00	0.00	0.00	41.31	41.31	
Mileage&Prkng07-2017-C	0.00	0.00	41.31	010-010-52110	Training - Meetings, Education & Trai	20.66						
				050-010-52110	Training - Meetings, Education & Trai	20.65						
Mileage Reimb 10-2017	Mileage Reimbursement 10-2017	10/30/2017		405144	11/6/2017	45.48	0.00	0.00	0.00	45.48	45.48	
Mileage-M. Emerson Mtr	0.00	0.00	45.48	010-010-52110	Training - Meetings, Education & Trai	22.74						
				050-010-52110	Training - Meetings, Education & Trai	22.74						
Vendors: (1)						Total 01 - Vendor Set 01:	242.38	0.00	0.00	0.00	242.38	242.38
Vendors: (1)						Report Total:	242.38	0.00	0.00	0.00	242.38	242.38



Payroll Set: 01-San Juan Water District

<u>Employee Number</u>	<u>Employee Name</u>	<u>Pay Code</u>	<u># of Payments</u>	<u>Units</u>	<u>Pay Amount</u>
0690	Costa,Ted	Reg - Regular Hours	4	21.00	2,625.00
			0690 - Costa Total:	21.00	2,625.00
0670	Miller,Ken	Reg - Regular Hours	4	24.00	3,000.00
			0670 - Miller Total:	24.00	3,000.00
1003	Rich,Daniel T	Reg - Regular Hours	2	14.00	1,750.00
			1003 - Rich Total:	14.00	1,750.00
0650	Tobin,Pamela	Reg - Regular Hours	4	30.00	3,750.00
			0650 - Tobin Total:	30.00	3,750.00
			Report Total:	89.00	11,125.00



Payroll Set: 01-San Juan Water District

<u>Account</u>	<u>Account Description</u>	<u>Units</u>	<u>Pay Amount</u>
010-010-58110	Director - Stipend	44.50	5,562.50
	010 - WHOLESALE Total:	44.50	5,562.50
050-010-58110	Director - Stipend	44.50	5,562.50
	050 - RETAIL Total:	44.50	5,562.50
	Report Total:	89.00	11,125.00



Pay Code Report

Pay Code Summary

7/1/2017 - 10/31/2017

Payroll Set: 01-San Juan Water District

<u>Pay Code</u>	<u>Description</u>	<u># of Payments</u>	<u>Units</u>	<u>Pay Amount</u>
Reg	Regular Hours	14	89.00	11,125.00
		Report Total:	89.00	11,125.00

2017/18 Actual Deliveries and Revenue - By Wholesale Customer Agency

July - October 2017								
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	6,942.68	1,139,461	6,485.43	\$ 1,102,360	(457.25)	-6.6%	\$ (37,102)	-3.3%
Citrus Heights Water District	5,323.36	\$ 1,036,962	5,625.10	\$ 1,061,445	301.74	5.7%	\$ 24,483	2.4%
Fair Oaks Water District	4,709.88	\$ 815,251	3,134.49	\$ 687,425	(1,575.39)	-33.4%	\$ (127,827)	-15.7%
Orange Vale Water Co.	2,157.40	\$ 370,451	2,071.37	\$ 363,471	(86.03)	-4.0%	\$ (6,980)	-1.9%
City of Folsom	535.77	\$ 100,162	594.36	\$ 104,916	58.59	10.9%	\$ 4,754	4.7%
Granite Bay Golf Course	214.06	\$ 8,423	215.55	\$ 8,482	1.49	0.7%	\$ 59	0.7%
Sac Suburban Water District	4,850.00	\$ 863,785	5,795.35	\$ 938,383	945.35	19.5%	\$ 74,598	8.6%
TOTAL	24,733.16	\$ 4,334,496	23,921.65	\$ 4,266,481	(811.51)	-3.3%	\$ (68,015)	-1.6%

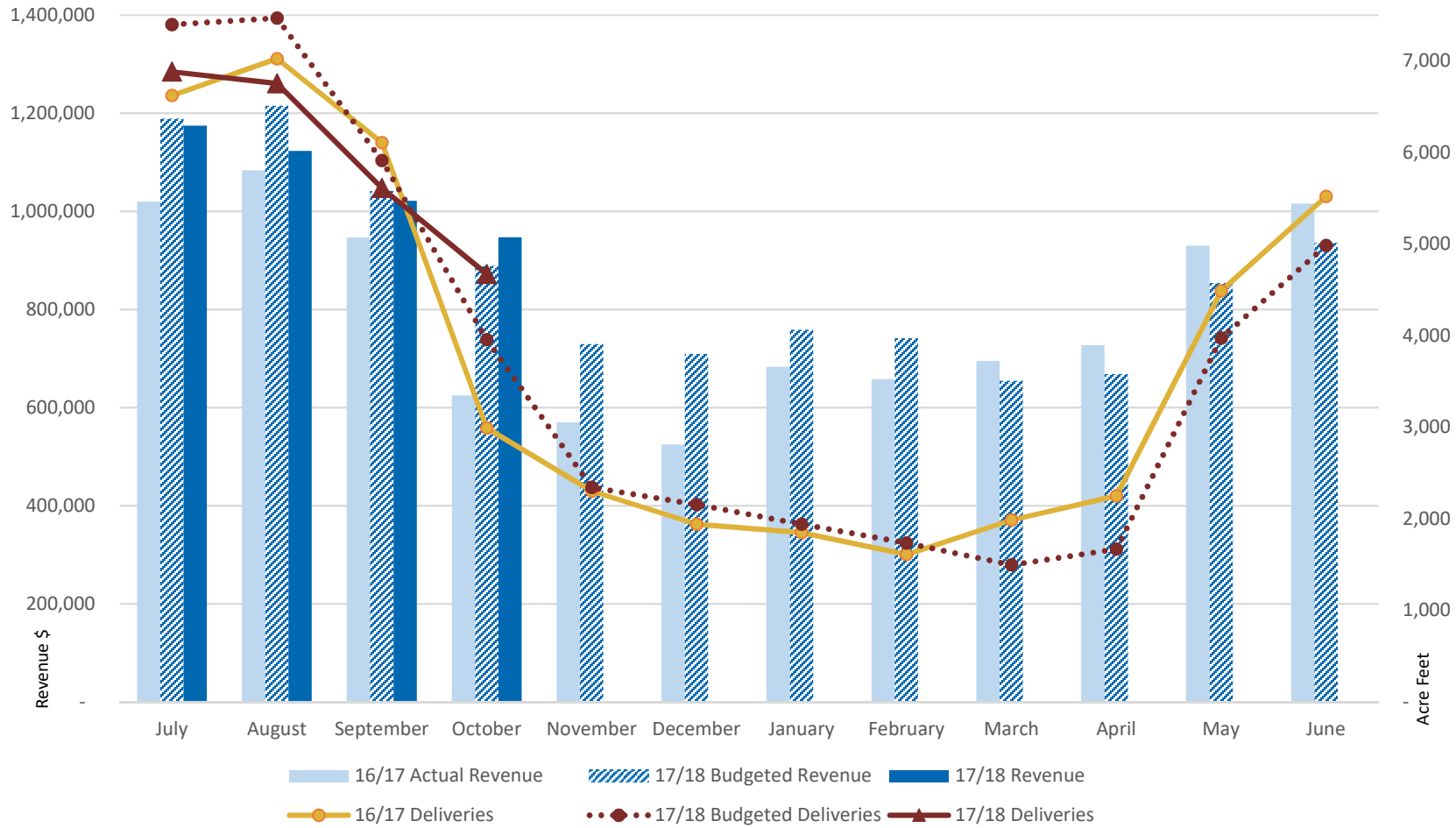
Budgeted Deliveries	24,733.16
Actual Deliveries	23,921.65
Difference	(811.51)
	-3.3%

Budgeted Water Sale Revenue	\$4,334,496
Actual Water Sale Revenue	\$4,266,481
Difference	\$ (68,015)
	-1.6%

Conclusion:

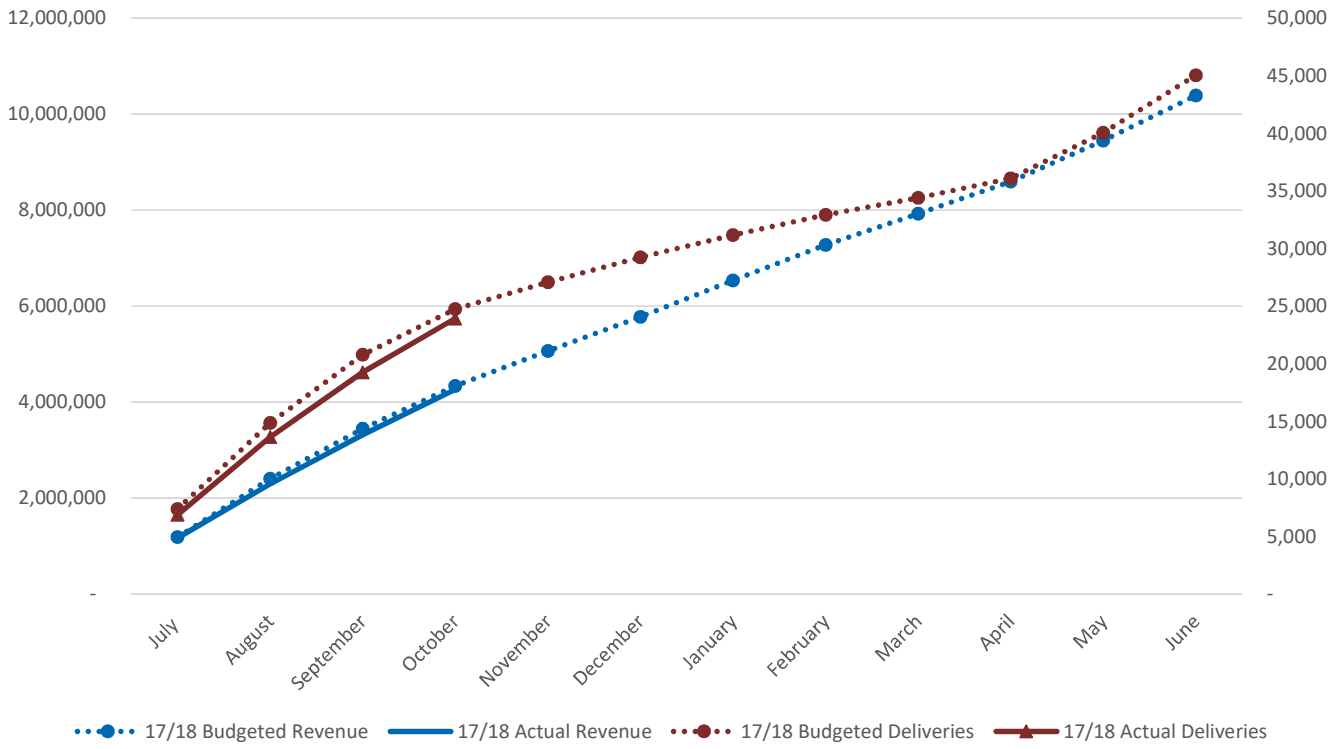
Total deliveries over the first four months of the fiscal year were below expectations by 811.51 acre feet, or -3.3%, resulting in a revenue shortfall of \$68,015. The variance is due to lower than budgeted deliveries for the Retail Service Area and The Fair Oaks Water District. Due to the change in the rate structure, the 3.3% decline in deliveries produces revenues that are just 1.6% lower than the budget for the period. While these numbers are discouraging, gains were made in September and October. The July-August deliveries were 8.3% below budget. September deliveries improved this to 7.4% below budget and October deliveries improved this to 3.3% below budget.

Comparison of Fiscal Year 2016/2017 Actual to 2017/2018 Projections of Deliveries and Revenue



	Deliveries		Revenues	
FY 17-18 Budget	45,030		\$ 10,384,580	
FY 16/17	44,697		\$ 9,477,538	
Difference	333	0.7%	\$ 907,042	10%

Cumulative Water Deliveries and Revenues FY 2017-18



San Juan Water District

Wholesale Water Management and Reliability Study

Combined Options Table and Status Report

December 13, 2017

Options	Status
Full Utilization of Water Supplies	
<ul style="list-style-type: none">• Allocate CVP water to another agency• Allocate Middle Fork Project water (PCWA contract water) to another agency within its place of use in Sacramento County• Allocate water rights to another agency	<ul style="list-style-type: none">• Zlotnick prepared a water transfers options paper, which Horowitz is now reviewing, targeted for delivery to the SJWD Board in December for discussion in January.• Helliker, Zlotnick and Horowitz have met multiple times with DWR and Reclamation program and legal staff to define conserved water transfer process, and are now seeking a meeting with DWR executives to resolve impasse. SWRCB supports SJWD/EID position on legality of such transfers.• Helliker and Zlotnick are working with EID and Tully and Young to develop a conserved water transfer calculation methodology, for negotiation with DWR in January.• Helliker and Zlotnick have kept Santa Clara Valley Water District, San Geronio Pass Water Agency and New Current Land and Water apprised of status of conserved water transfer negotiations with DWR.• Helliker and Zlotnick are developing a joint scope of work with Carmichael Water District for Tully and Young to investigate options for conserved water and groundwater substitution transfers to Golden State Water Company.• Zlotnick has initiated process for Reclamation renewal of our Warren Act contract (for delivery of

	<p>PCWA water), which expires in 2021, including the potential expansion of the area in which non-CVP supplies can be delivered.</p>
In-Lieu Banking Program	
<ul style="list-style-type: none"> • In-lieu banking program within SJWD wholesale area • In-lieu banking program with an agency other than the WCAs 	<ul style="list-style-type: none"> • Helliker and Zlotnick are developing concepts and language for possible revision of wholesale water supply agreements to facilitate mutually beneficial implementation of groundwater substitution transfers. • FOWD and CHWD are demonstrating GW pumping capacity, data from which will be used for transfers in 2018, if transfers are possible.
Aquifer Storage and Recovery Program	
<ul style="list-style-type: none"> • Build new groundwater injection/extraction wells in SJWD wholesale area • Build new groundwater injection/extraction wells along CTP • Retrofit existing wells within SJWD wholesale area for injection/extraction use • Purchase water supply wells in SJWD wholesale area 	<ul style="list-style-type: none"> • Barela, Watson, and Zlotnick are participating in RWA Regional Reliability and Drought Studies which are contributing to environmental documentation required to secure Reclamation acknowledgement of regional groundwater bank. • Helliker and Zlotnick discussing with SSWD, FOWD and CHWD how to pump and deliver stored groundwater to the American River.
SJWD and PCWA Coordination	
<ul style="list-style-type: none"> • Coordinate between SJWD and PCWA water treatment plants to optimize operational flexibility 	<ul style="list-style-type: none"> • San Juan currently has two emergency interties with PCWA, which can provide approximately 3 MGD. • PCWA is in the process of planning an extension of their system to the south and west. SJWD staff met and determined that the 24" pipeline extension will not extend far

	<p>enough south to provide an intertie opportunity.</p> <ul style="list-style-type: none"> • SJWD and PCWA Staff disused a potential 12" intertie at the new Kokila Tank site which is scheduled for construction in FY 20/21.
<p>Merger with another agency</p>	
<ul style="list-style-type: none"> • Merger with another agency 	<ul style="list-style-type: none"> • Currently on hold – Helliker has initiated discussions with Roscoe to restart merger deliberations. SJWD and SSWD management and staff are collaborating on activities (such as water transfers, operations, staffing, etc.) to achieve integration where possible.

Outline for Talking Points re SWRCB Bay-Delta Process

November 15, 2017

Message: California Needs a Fresh and Modern 21st Century Approach to Water Management for the Bay-Delta and its Watershed.

We urge the State Water Board to embrace a fresh and scientifically defensible approach to update the Bay-Delta Plan to provide reasonable protection for all beneficial uses of water, while empowering 21st century water management. This approach is consistent with the California Water Action Plan and will create positive, transformative change in the management of California's water resources. {See August 13, 2017 Statement}

Water suppliers in the Sacramento Valley have similar objectives as the State Water Board—to protect the various beneficial uses of water in the Sacramento River Basin (cities and rural communities, farms, fish, birds). We should be working together to best utilize the existing water system for these beneficial uses.

This document has two sections: the problems with the Phase II Scientific Basis Report and the approach the State Water Board should embrace. The order in which these sections are discussed will vary depending upon the audience and the setting.

I. Problems with the Phase II Scientific Basis Report (SBR).

- The SBR improperly refers only to scientific evidence that is consistent with the report's conclusions, and it ignores reliable scientific reports submitted by NCWA/SVWU and others—including peer-reviewed scientific reports that have been published in independent scientific journals—that do not support the report's conclusions. This selective consideration and discussion of only certain evidence while ignoring contrary evidence raises fundamental questions regarding the objectivity and scientific rigor of the entire Phase II process.
- The unimpaired-flow water quality objectives are not likely to benefit fish in the Delta. This is evidenced by the fact that the re-directions of 1.3 million acre-feet per year of water for Delta outflows, by State Water Board Decision 1641 and the federal Endangered Species Act biological opinions for Delta smelt and Central Valley salmonids, have not improved the populations of these fish species.
- An unimpaired-flow approach would have significant impacts on nearly every type of beneficial use of water in Northern California, including: (a) significant impacts on coldwater pools in upstream reservoirs that are needed to provide coldwater releases for salmon spawning and rearing habitats; (b) significant impacts on water supplies needed for birds along the Pacific Flyway; (c) significant impacts on water supplies needed for fish habitat preservation and enhancement projects; (d) significant impacts on water supplies for cities, rural communities, and farms; (e) significant impacts on carryover surface water supplies needed for drought conditions; (f) significant impacts on the ability to generate clean, renewable hydropower; (g) significant impacts on recreational facilities and opportunities; and (h) significant impacts on groundwater supplies, contrary to the policies of the Sustainable Groundwater Management Act.

- More specifically, shifting the pattern of releases to meet Delta outflow from the current summer/fall peak to a spring peak (the unimpaired flow pattern) would:
 - Increase average Delta outflow by 1.1 maf/yr for the 50% unimpaired flow model run, and 480 TAF/yr for the 40% model run.
 - Reduce Sacramento Basin carryover storage (including the cold-water pool) by 2.2 maf/yr for the 50% unimpaired flow model run, and 1 maf/yr for the 40% model run.
 - Increase groundwater extractions in the Sacramento Valley by an average of 250 TAF/yr for the 50% unimpaired flow model run (with extractions increasing by 1 maf/yr during critical years), and an average of 100 TAF/yr for the 40% model run (with extractions increasing by 400 TAF during critical years).
 - Cause a failure to meet existing minimum temperature/flow requirements.
- The unimpaired flow approach would severely undermine California’s ability to cope with droughts with respect to all beneficial uses. Current regulatory requirements have been designed to optimize the existing system by reserving water for release during the fall and/or carryover storage to protect against an extended drought. The unimpaired flows pattern of releases would require water to be released during the spring, so there would be much less water available for release during the fall.
- The SBR incorrectly assumes that correlations between higher flows and higher fish abundance indices mean that higher flows caused the higher abundance indices. However, the SBR acknowledges that “the specific mechanisms underlying the flow-abundance relationships are generally not resolved,” and that other conditions like floodplain inundation and increased turbidity that occur during natural storm events may have beneficial effects on Delta fish. (Final SBR, pp. 3-8 to 3-9.) Moreover, many of the correlations between higher Delta outflows and higher fish abundance indices that are shown in graphs in the Final SBR are driven largely by very high Delta outflows (greater than 50,000 cubic-feet per second) that cannot be implemented through controlled water project operations, and instead occur only during large storms.
- The SBR does not account for known and significant scientific uncertainty with current fish abundance indices. Failing to account for that uncertainty significantly detracts from the value of any analysis based on those indices or used for any resultant policymaking.
- The SBR is severely deficient in not providing any meaningful details on non-flow measures that could be implemented to benefit salmonids. In particular, the section of the SBR concerning effects of other stressors on anadromous salmonids is severely deficient, and does not discuss additional management actions that could be implemented to benefit salmonids.
- The SBR does not provide any meaningful discussion of the redirected impacts on other species and life stages that would result from the flow recommendations – e.g., major reductions in water storage in the major reservoirs (i.e., Shasta, Oroville, Folsom, New Bullards Bar).

{See August 9, 2017 Letter to SWRCB}

II. The Approach the State Water Board Should Embrace: The New Way Forward.

Fish Improvements. We share the current interest to improve fisheries. Our water agencies, in partnership with state and federal agencies, have made substantial investments and advanced programs for the benefit of fish. Since the State Water Board's last major water quality control plan update in 2000, there has been a serious and concerted effort to implement the following types of programs and projects to improve salmon recovery in the Sacramento River Basin:

- flow arrangements on every system;
- habitat enhancements;
- fish passage improvements;
- fish-food production projects; and
- studies to advance the science that informs management decisions.

[Hand "Since 2000" document and give specific examples from your area]

Flows. We acknowledge flow is an important component of habitat, and encourage a new and fresh approach where every drop of water serves a specific and targeted beneficial use or multiple uses.

- What does not work..... a flow-only approach (the past 17 years under D-1641) that fails to take steps to incorporate flow with habitat and other important species functions. The proposal in the Scientific Basis Report would continue this flawed, flow-only approach. Continuing on the path set by the Scientific Basis Report (and the San Joaquin SED) will not help: 1) the environment, 2) water supplies throughout the State, and 3) successful implementation of sustainable groundwater management. It could lead to an adjudication of the entire Bay-Delta watershed (20 years of acrimony), which would threaten progress on ecosystem restoration and other priority water issues in the California Water Action Plan. Evacuating water from storage and quickly conveying it through a sterile, inhospitable channel through the Delta cannot produce the type of ecosystem functions necessary to meet co-equal goals. This approach, in combination with other factors, has led to fish declines and makes California more vulnerable for the next drought.
- What can work..... a fresh path linking water and habitat. We support California's co-equal goals of protecting, restoring and enhancing the Delta ecosystem and providing more reliable water supplies for California. We believe these goals can be achieved by holistically planning for ecosystem functions, and using the interaction of flow with other habitat aspects to ensure the most efficient use of water for all beneficial uses. This requires us to take into account the altered physical landscape in California and our highly managed water system, which must be addressed in combination with appropriate hydrology, to protect and balance all beneficial uses of water. Cannot do both...

- Examples.....look at Natural Resources Agency's Programs. The Resiliency Strategies, for both smelt and salmon, are prime examples of a progressive new and innovative path to improve conditions for fish using scientifically based conceptual models to advance habitat and nourishment by connecting water and land with the volume, rate, and timing of flows. Several examples include:
 - The use of flows in the Yolo Bypass to export food to the Delta demonstrated that the right amount of flow at the right place and the right time can provide the ecosystem functions key to species success. Importantly, these programs can be achieved without negatively affecting other beneficial uses.
 - Advance the landscape scale ecosystem improvements that are being implemented in many parts of the Central Valley to restore ecological functions to California's highly-altered landscape. These programs include: (i) the numerous actions underway and planned for Eco-Restore, (ii) the Yolo and Sutter Bypasses, (iii) the San Francisco Estuary Institute's (SFEI) Delta Renewed, and (iv) the various Fish-Food Programs in the bypasses, ricelands and other managed wetlands in the traditional floodplain. The modern, scientific approach in all of these programs--to spread water out and slow it down--is the approach recommended by the leading scientists at the Delta Science Program and the University of California, and better matches the ecosystem functions in which the Bay-Delta species evolved.
 - Fully evaluate the nearly 1.3 million acre-feet (maf) of water that has been redirected annually to Delta outflow over the past two decades, largely through the 2008 and 2009 OCAP Biological Opinions and State Water Board Decision 1641 (MBK Retrospective). With the current flow-only regime not working for fish and wildlife and water supply reliability, an adaptive management approach suggests that the state and federal agencies evaluate and then re-purpose this water to more effectively and efficiently to benefit fish and wildlife beneficial uses, and other beneficial uses of water. This should be done in the context of co-equal goals and directing water for more functional and targeted flows connected to land as part of Delta Renewed and the other landscape scale ecosystem programs.

III. Background Issues for Discussion

1) Unimpaired Flows v. Functional Flows

See MBK Discussion

2) Inflow v. Outflow

See MBK Discussion

3) Fish Projects/Programs Since 2000

See attached document.



We appreciate the opportunity provided by the authors of AB 1668 and SB 606 to discuss various technical issues required for successful implementation of these bills. This document identifies a number of technical issues with the legislation, which must be addressed for successful implementation, and details the requested amendments to resolve each issue. This document also identifies remaining policy concerns related to the bills and outlines requested amendments that are required to address those concerns.

Technical/Implementation Issues and Requested Amendments

Issue	Requested Amendment
Indoor Water Use Standard	That the legislation require the evaluation of and report on the impacts of reducing the indoor water use standard below 55 GPCD on water, wastewater and recycling/reuse systems, infrastructure, operations and supplies.
Outdoor Water Use Standard	<p>That the language in the legislation be clarified so that there is no confusion as to what the “principles” of MWELO mean and what factors the SWRCB shall consider when setting the standards for both outdoor residential and outdoor CII water use.</p> <p>Factors that should be considered in setting the standards include, but are not limited to, the amount of water different plant types need to remain healthy; levels of irrigation system efficiency; the composition of existing urban landscapes, including swimming pools, spas and other water features; evapotranspiration; the unique water needs of special landscapes, including landscapes irrigated with recycled water; and the impacts of soil and water quality on water needs, etc.</p>
Water Loss	<p>That the legislation exclude water loss from the urban retail water use objective as existing law already addresses this issue. Under SB 555, the SWRCB is required to adopt rules requiring urban retail water suppliers to meet performance standards for the volume of water losses.</p> <p>Also, that water use and loss cause by a disaster (e.g. fire or earthquake) be expressly excluded from the compliance calculation.</p>
Variances	That the legislation include language requiring the SWRCB to adopt variances/processes for calculating variances for a variety of anomalous situations, including irrigation with recycled water in areas having high levels of total dissolved solids, seasonal populations, environmental uses, etc. Whether a specific variance is applicable to an urban retail water supplier will be a factual determination.
Data	To make retail-level water budgets effective and implementable, that the legislation require DWR to provide the data urban retail water suppliers need to calculate an urban water use objective at regular intervals, and that the data provided be reasonably accurate.
Reporting Compliance	To ease the annual reporting burden on urban retail water suppliers, as has been done in other bills (e.g. SB 555), that the legislation allow suppliers to report water use on either a fiscal or calendar year basis. To allow for this and, if water losses remain a factor in the compliance calculation, to allow for data from water loss audits to be used in the

	compliance calculation, that the annual reporting deadline be moved to November 1 of each year.
Providing for Unique Situations Affecting Calculation of Urban Water Use Objectives	That the legislation grant DWR or the SWRCB the authority to develop alternative methods for calculating an urban water use objective where unique conditions make it technically, economically, or administratively infeasible to calculate the objective using the standard method developed.
CII Performance Measures	That feasibility and cost-benefit be listed in the legislation as the key factors DWR and the SWRCB must consider in the development of performance measures that urban water suppliers will be asked to implement for the CII sector.
Separation of Mixed CII Meters	That recommendations related to separating mixed CII meters only be applicable where feasible and cost-effective.
Recycled Water Irrigation Sites	That the legislation include a recognition that the outdoor irrigation standard for sites irrigated with recycled water should be set at no less than the standard contained in MWELD.
Drought Planning	That the planning horizons for urban water management plans, water shortage contingency plans, drought risk assessments, and water supply and demand assessments be clearly defined and that vague language, such as “or more,” which leaves the planning horizon opened, be removed from the legislation.

Policy Concerns and Requested Amendments

Issue	Requested Amendment
Enforcement	That the legislation be modified to ensure a “glide path” approach is taken to enforcement and that the enforcement guide path incorporate remedial actions plans, which would be utilized before conservation orders and fines. Conservation orders and fines should result only if a supplier does not take the actions detailed in a SWRCB-approved remedial action plan.
Potable Reuse Credit	That the legislation be amended to include a potable reuse credit cap higher than 10%.
Drought Resilient Water Supplies	That the legislation, in a manner that does not limit the Governor’s power and authority to respond to emergencies, expressly provide that upon proclamation of a drought emergency: <ul style="list-style-type: none"> • The SWRCB shall defer to locally adopted water shortage contingency plans to the extent practicable and allow suppliers to implement their plans based on the level of shortage being experienced locally; and • Recycled water (including potable reuse), emergency, desalination, and other drought resilient supplies identified in an urban water supplier’s water shortage contingency plan not be restricted during a declared drought emergency, but instead used efficiently for beneficial uses.



WIFIA

PROGRAM

WEBINAR SERIES

Overview of the WIFIA Program

December 6, 2017



BACKGROUND

- Passed as part of Water Resources Reform and Development Act (WRRDA) of 2014
- WIFIA is modeled on the Transportation Infrastructure Finance and Innovation Act (TIFIA) of 1998
- Congress appropriated \$25 million for credit subsidy for FY 2017 which allowed EPA to select its first 12 projects to invite to apply for loans



ELIGIBILITY

Eligible borrowers

- Local, state, tribal and federal government entities
- Partnerships and joint ventures
- Corporations and trusts
- Clean Water and Drinking Water State Revolving Fund (SRF) programs

Eligible projects

- Projects that are eligible for the Clean Water SRF, not withstanding the public ownership clause
- Projects that are eligible for the Drinking Water SRF
- Enhanced energy efficiency projects at drinking water and wastewater facilities
- Brackish or seawater desalination, aquifer recharge, alternative water supply and water recycling projects
- Drought prevention, reduction or mitigation projects
- Acquisition of property if it is integral to the project or will mitigate the environmental impact of a project
- A combination of projects secured by a common security pledge or submitted under one application by an SRF program



ELIGIBLE PROJECT SIZE



Minimum project size for large communities



Minimum project size for small communities
(population of 25,000 or less)

LOAN SCOPE

- A project consists of all construction necessary to complete the building or work regardless of the number of contracts or assistance agreements involved
 - All contracts and assistance agreements awarded must be closely related in purpose, time and place
- Generally, must involve new construction or work
- WIFIA can fund a combination of projects through each loan, given the projects:
 - Share a common security pledge
 - Serve a common purpose
 - Have similar construction time frames
- Not applicable to loans to the SRF program



CREDIT TERMS



Interest rate will be equal to or greater than the U.S. Treasury rate of a similar maturity



Maximum final maturity date from substantial completion



Maximum portion of eligible project costs that WIFIA can fund



Projects must be creditworthy



Maximum time that repayment may be deferred after substantial completion of the project



REPAYMENT REQUIREMENTS

WIFIA loan must be repaid using a dedicated source of repayment or security pledge

- Pledge must be the same in all material respects as the security pledge for the project's senior obligations
- Multiple revenue sources must be cross-collateralized into a common security pledge
- WIFIA loan shall include a rate covenant, coverage requirement or similar security feature supporting the project obligations

Potential Repayment Sources:

- Taxes
- Rate revenue
- Debt service income from issued loans
- Transfers pledged from state or local governments
- Dedicated taxes
- General obligation pledge
- Revenues that are pledged for the purpose of retiring debt on the project
- General recourse corporate undertakings



CREDIT TERMS

Deferrals

- May be granted at the sole discretion of the Administrator
- May be contemplated in the credit agreement
- Must be a reasonable assurance of repayment of the WIFIA credit instrument

Prepayment conditions

- May prepay in whole or in part at any time without penalty
- May not use federal funds to prepay



FEDERAL REQUIREMENTS



Projects receiving a WIFIA loan must comply with all relevant federal laws and regulations

- National Environmental Policy Act (NEPA)
- National Historic Preservation Act
- Archeological and Historic Preservation Act
- Environmental Justice
- American Iron and Steel Requirement
- Davis-Bacon Wage Requirement
- Endangered Species Act
- All Civil Rights Acts
- Clean Water Act
- Clean Air Act
- Safe Drinking Water Act
- Coastal Zone Management Act
- Protection of Wetlands
- Farmland Protection Policy Act
- Magnuson-Stevens Fishery Conservation and Management Act
- Wild and Scenic Rivers Act

Non-exhaustive list available at: <https://www.federalregister.gov/documents/2016/12/19/2016-30194/credit-assistance-for-water-infrastructure-projects>



APPLICATION PROCESS

Project Selection

- Notice of Funding Availability
- Letter of Interest (LOI) submission
- LOI evaluation
- Invitation to apply

Project Approval

- Application submission
- Application evaluation
- Term sheet
- Application approval

Negotiation and Closing

- Negotiation activities
- Credit agreement execution



APPLICATION FEES

- Application fee
 - \$25,000 for small communities (not more than 25,000 individuals)
 - \$100,000 for all other projects
- Credit processing fee assessed at financial close to reimburse the EPA for the cost of hiring engineering, financial, and legal experts
 - Estimates \$250,000-\$500,000 for most projects
 - Very risky, complicated projects could have higher fees
- Financing of fees:
 - Borrowers may finance fees
 - Borrowers may not finance expenses solely related to obtaining the WIFIA loan

Final WIFIA Fee Rule, "Fees for Water Infrastructure Project Applications under WIFIA," found at Docket ID No. EPA-HQ-OW-2016-0568 at <http://www.regulations.gov>



ACWA Local Government Committee Meeting

November 28, 2017 10:00-11:45 a.m.

SCA 4 Hertzberg issue update: ACWA sponsored a bill on voluntary life line and conservation rates. Our sponsorship on that bill was approved by Sen. Hertzberg, but we are still working on language and are on our 14th draft. In Aug SB 231, a Prop 218 storm water bill was the Bill that Senator Hertzberg wanted to get across the finish line and did with our help. We now are working to move forward to see what the Senator wants to do. We aren't sure if 2018 being an election year is the time that Senator Hertzberg will decide to move forward or put this on hold for a while. Sen. Hertzberg has agreed that we will be true to the ACWA document language. The bill is about local controls over rates. It's intended to empower and stipulate that the state can't mandate conservation power or raid funds. Committee will circulate the language on the bill to all committee members. SCA 4 will begin again in January and back to legislature in February 2018

SB 623 Disadvantaged Communities Water Subsidy Tax. Is a 2 yr. bill and will come back. ACWA doesn't agree with a water tax. The State board needs are overstated. ACWA feels that the state general fund is appropriate way to fund that. ACWA feels that there are Governance issues on managerial prospectives and needs define what those are before throwing money at these entities.

Little Hoover Special District Study: In 2000 the Executive summary report found that independent special districts were inefficient. The most recent Executive summary has been updated and now says that Special Districts are the work horses of public services as local government. The first main issues on AB 8 after Prop 13 circa 1979., carved up 1% property tax allocation. Didn't reopen this issue. The second issue was the reserve cap. The budget trailer bill created a cap on school district reserves and the school districts are trying to reverse this bill which was based on accusations of inefficiency. They are finding it very difficult to reversing this bill and have not been successful to date with accomplishing that. Therefore, we didn't want the water districts to go down this route. The good news is we've removed the driver that scrutinizes our property tax and reserves. In Aug 2016 The Howard Jarvis Advocates and League of Cities recited terms from the 2000 arguments but were defeated because they were incorrect and ACWA fought very hard to influence success.

ACWA Reserve Policy & Principles Guidelines: 2004 & 2005 recognized that this was a recurring problem and set out to protect property taxes and reserve funds. Reserves were manifested in 2005 policy document. It explains how reserves work for special districts and has examples of best practices to help develop really good reserve policies and educate the public on how agencies did that. Reserve policy principals are posed to be updated periodically on legal, economic and other changes and to review what's current to develop practical policies. Local Government committee and Finance committee is being requested to work together to roll out a new document and updates with transparencies.

California Water Plan Financing Issues. In midst of updating which is done every 5 yrs. Plan update is to align water plan to Gov. Water Action Plan with a focus on sustainability. 2018 CA water plan update is about sustainability and has the State trying to capture benefits of local and regional planning elements. State recognizes this as valuable, but at the same time the Plan has made an effort by DWR to identify the State infrastructure needs for the long term and have identified some massive finance needs for infrastructure. DWR has come up with very large estimate needs for water investments to approx. \$1-3Billion dollars a per year to become sustainable. ACWA is questioning how they will be defining

sustainability, how do they come up with these estimates (hired consulting firms by DWR), etc. but, their plan has gotten traction. There is a proposed chapter on the water plan pre-public discussion plan, but were not published until last week. Dave Bolland from ACWA has written a 5-6 page comment letter on the Water Plan. In the current version of draft identifies closing the gap and identifies why they can't do it with the local funding mechanisms. They want the funding to come from a public goods charge or water tax. We need to pay attention to Chapter 4 & 5 moving forward.

State Legislative of Interest:

13 bills of local government. We're done with 1st year of 2 year program. Will see a lot more bills in 2018. Conservation bills and SCA 4 (Hertzberg).

Federal Affairs Committee

November 28, 2017

ACWA Update by Tim Quinn:

- 1) The Delta. The Governor is still pushing the tunnels. ACWA's policy believes that the Delta needs to be fixed and are putting energy into the flow standards. Position letter was signed by 147 agencies in support of ACWA's position on this issue.
- 2) Storage: Conservation won't get the job done. In 2015 ACWA did a policy statement saying they needed diversity in storage and storage capacities. There are 12 projects that have been submitted for funding. Projects like Sites, Temperance Flats, Vaqueros, etc. are trying to secure some of the \$2.7 billion dollars being allocated to multiple projects designed for water storage. ACWA is also on the verge of solving some of the delta conveyance projects.
- 3) Groundwater initiative: SIGMA's are making investments into groundwater sustainability plan.

Cindy Tuck gave a State Legislative update:

- 1) 2018 is forecast to be another busy year. Nine conservation bills were introduced in 2017. SB 606/AB 1668. SCA 4 (Hertzberg) create a voluntary authority of a lifeline rate. Dodd is planning on carrying a water bill.
- 2) Water Bonds: one will be on June 2018 ballot SB 5. ACWA moved to full support of this bill that has \$4.1 Billion with \$1.6 Billion in it for water. Jerry Merrill's bill, if qualifies will be on Nov ballot.
- 3) AB 401 implementation, bill from 2 yrs ago from Dodd on low income water rate assistance. State Water Board has to come up with a plan for low income subsidization. They propose to fund this with a water tax. They project they'll need to collect \$110 per million per yr from ag and residential and business of the \$600 million per year needed to fund AB 401.

Reclamation on WIN Act and Title XVI (16) water reclamation and reuse program. Presented by Amanda Erath Title XVI Policy Program Coordinator.

WaterSMART is umbrella program for grants, basin studies, reuse, WIIN, desalinations program, corp., watershed and drought. Examples of types of projects include treatment of impaired ground water, reuse of wastewater from agriculture, industrial, environmental, etc.

WIIN: water infrastructure improvements for the national WIIN Act. Section 4009c amendments provide a path for new water reclamation and reuse projects to become eligible to compete for title 16 funding.

Process included: 1) feasibility study for reclamation review 2) feasibility study review in accordance with manual release WTR 11-01 3) transmittal of feasibility study review findings to congress 4) Eligible to apply for funding through the competitive process 5) results of competitive process transmitted to congress for inclusion in enacted appropriations legislation.

A competitive process for funding, invites applicants to submit projects for funding. They are scored and ranked and those rankings are then used to allocate money. Maximum federal cost share -25%. \$20 M per project per feasibility study.

Amanda Erath 303 445-2766 aerath@usbr.gov

NWRA update: Steve Stockton, NWRA Senior Consultant

ACWA and NWRA has been working together. They have been working with \$200 billion dollars over ten yrs collaboratively on public and private contracts. The work has included, policy statements for the next congress, tax exempt bonds, for agriculture and water waste disposal and water agency conservation programs, to name a few. NWRA has sent letters on regulation reform. The Army Corps of Engineers proposed (Water Supply Rule) which is intended to update policies to enhance the Corps. Ability to cooperate with State and local interests in the development of water supplies to include the explanation of the purpose and scope of the Corps authority on storage for water supply, the definition of surplus water and pricing methodologies for surplus water contracts and water supply storage agreements. ACWA, along with NWRA and the Texas Water Conservation Assoc. asked for the rule to be held in abeyance.

Washington update: Dave Reynolds:

- a) The Trump Team Update: Austin Yuell speaking Deputy of Water and Science. Alan Nickelson is active commissioner. Brenda Berman affirmed by senate as commissioner. Dr. Tim Petty serving as Assistant for water science. They are trying to get a DACA fix now with perhaps a continued resolution in January.
- b) On infrastructure, If the WORDA bill falls apart it may be an opportunity to include other things into the WORDA bill.
- c) Senate democrats are working on fire borrowing to fight wildfires. 60% of their budget is spent fighting wildfires. Money for smelts is being discussed as it relates to how much water needs to be released to preserve smelts.

Bill Positions:

Water Supply -Jason Peltier. Two Bills: 1)HR 3916 bill would remove only the ESA from National Services and give it to the Wildlife Services giving one agency the right to decide non opposing positions 2) HR 1991 will have provisions to help out wildfires with by-partisan support.

The Bill HR 4419 hearing is set for sub-committee by Newhouse and Rikers. It deauthorizes projects under title 16 projects and proposes moving it to non water projects and back to Washington. We are opposed to releasing money for water funding projects back to Washington to be spent elsewhere.

Regulatory issues: Abby Schneider

Keeping in place old rules until they come up with new rules in the WOTUS

Drinking water is having discussions on perchlorates. AWWA is providing guidance on the perchlorates standard to study the health rate.

ESA/NESARC coalition update: review of net conservation gain with trump administration.

WESTCAS: Jolene Walsh, Eastern Municipal Water District

Arid Western States priority issues: State that 1) Wotus is priority 2) facility management 3)Lacey act 4) tax parity of energy and water programs.

ACWA Nov 17th, 2017 Board Meeting

Leadership on Bay Delta Solution

Governor working to advance WaterFix. Dave Renolds distributed to delegation and Dave Boland local government and state board. Collaboration between Acwa to the legislature on negotiations on flow requirements. Out reach engagement team to collect 147 resolutions and letters that put power behind the policy with signatures on the letters.

Long term conservation policy

Whitney Wiley worked on issues of conservation and led the effort with 9 bills honed down to 2 bills. SB 606 and AB 1668 are now two-yr bills. Was massive member outreach. The coalition letter was 114 signature. Alerts and advisories are very proactive from members with lots of interest in the media.

Water Storage Investments

New ACWA study shows benefits of integration. 21st Century Water infrastructure briefing paper available on ACWA website. CSC will take preliminary action on \$2.78 Billion for new storage in 2018. Successful projects will add millions of AF on new storage capacity.

Groundwater Replenishment initiative

New initiative explores ways to increase groundwater replenishment. Builds on key findings in ACWA water storage integration study Goal: to identify specific action plan to significantly increase amount of replenishment water and develop a political coalition to implement it.

Headwaters

Manage the system from Peak to Pacific Goal: increase pace and scale of forest treatment

2017: success on funding and policy in Washington D.C. and Sacramento. Extensive communication work with CAFWA.

Sound water Rates Policy

Rate-making flexibility

Possible constitutional Amendments to increase local discretion

AB 401 (Dodd,2015) implementation:

New state program to provide affordable water 34% of households could get subsidies

Public good charge? Get ready for 2018

DACs Drinking Water Solutions

- Acwa strongly support safe drinking water for all Californians
- Acwa strongly opposes a drinking water tax SB 623 Monning
- Led coalition that advocated against bill
- 118 signatures on a collation letter, contacted legislators
- Massive external affairs blitz through social media, ads, op-eds, blogs, video to explain that this was a water tax and clarity on what was a confusing issue.

SB 623 made a two-year bill on Sept 1 work will continue in 2018

Long-Term Financial Sustainability

- Continued implementation of succession plan
- 910 K Street Advisory Group preparing recommendations for Jan 2018
- Business Development Committee approved actions to raise \$125K in non-dues revenue in 2018. Hired a consultant to help with the work with the data and the goal is to increase services to members and identify non-dues revenue.

Recruiting and Engaging the Nest Generation

- Next Gen Toolkit released Spring 2017. This is on ACWA's website.
 - Included videos, PPT template, one pager
 - GenJam Reception at Spring Conference. Brought all generations together to share ideas.
 - Also advanced by separate WPAW effort (Water Professionals Appreciation Week) highlight what employees at different agencies are doing, tours, open houses, profiles on website and to humanize our industry to draw folks into this career path.

Ag Initiative

- Sharpens focus on key priorities: flows, storage, groundwater replenishment.
- 2017 survey identified priorities of Ag members
- Proposed new ACWA Agriculture Committee on General Session agenda at Fall Conference.
- Working on establishing new Ag Committee.

Meet the President

- 2017 efforts focused on reaching less active members
- 86 multi agency events one on one meeting conducted
- 230 member agencies took part

Integrated Marketing Communications Outreach

- ACWA launched completed redesigned website in June
New features include:
- Mobile responsive design
- Member database integration
- Streamlined content
- More visibility for priorities issues
- Showcasing of member

Exec Department Goals

- Work of leaders
- Bylaw amendments
- Managed the nomination process for board officers

External Affairs

- Save our Water
- Clean Water and jobs of CA
- Communications products
- NWRA public affairs committee

Government Relations

- State Leg committee in high hear
- Little Hoover commission
- Legislative symposium
- WOTUS/DC Conference
- Protection of member inters on mind boggling list of regulatory issue

By The Numbers:

- 31 Advisories and 17 alerts, bay delta flows, long term conservation SB 623, AB 401
- 60 meeting with legislators and staff on SB623
- 16 long term conservation work group meetings
- 230 Member agencies reached thru MTP
- 118 signatures of SB 623 coalition letter
- 112 signatures on Lt Conservations coalition letter
- 147 letters of support for ACWA's Bay Delta Flows Policy

2018 Water Bonds

June Bond

California Drought, Wear, Parks, Climate Coastal Protection and Outdoor Access for all Act of 2018.

Legislative G.O. bond measure resulting in page 39 of board packet

Support and amend position

The Author incorporated ACWA amendments

ACWA recommending support on this ballot measure issue.

November bond

Initiative measure developed by Natural Heritage institute with input from diverse stakeholders

\$8.9 Billion for water Projects focused solely on water

Water projects are listed in board report on page 40-41

Staff recommends a support position on the bill

Political considerations

- Follows huge successes of
- Prop 1 water bond statewide 2014 67%
- Measure AA SF Bay Restoration 2016 70%
- Governors position, candidates for Governor
- Strong inter-sector support
- CBIA (CA Building Industry Assoc)
- DUCKS UNLIMITED, ca Waterfowl Assoc.
- Assoc. of Ca. Water Agencies (expected)
- CA Rice Commission, many other commodities
- Friant water Authority
- Solano County Water Agency

Polling June, 2017 54% support water bond

Support and opposition

- Support (expected)

Traditional conservation groups: ducks unlimited, urban streams, land trusts, etc.

- Water agencies
- Environmental just organizations
- Business groups
- Labor

Opposition expected due to friant provisions

- Sierra club
- NRDC
- ACWA endorsement critical to gain local water agency support.

Flows Policy ~ Dave Bolland see page 80

State Regulatory -Dave page 101

Federal Regs – Dave page 112

JPIA ~ November 27, 2017

There are now 370 JPIA members, a majority of which participate in multiple programs. There are 302 in the Liability Program, 268 members in the Property Program and 267 members in the Employees Benefits Program.

Actuary Reports:

The JPIA annually employs an actuary to provide estimates of outstanding losses for Liability, Property and Worker's Compensation Programs. These estimated losses are used for pricing considerations when preparing the budget for each Program annually. These estimates are also used to record liabilities on the financial statements for outstanding losses.

The JPIA put out a request for proposal for actuarial services this last summer. Because of this process AON's Risk Solutions was awarded the contract. In Aug. and Sept of 2017, AON Risk Solutions completed their actuary reports for each of the programs.

The minutes of the May 8th, 2017 meeting were approved.

New member agencies are Chino Basin Desalter Authority and Yuba County Water Agency.

Gilbert Associates performed the annual audit of the JPIA for the fiscal year Oct 2015-Sept 2016 and the JPIA received an unmodified opinion.

Operating Budget:

Mr DeBernardi reported that in March of each year, a proposed Operating Budget is submitted to the Finance & Audit Committee and then to the Executive Committee for review. At the spring conference, the proposed Operating Budget is presented for approval to the Board of Directors. The budget covers General & Administrative Expenses for the fiscal year ending Sept 30, 2018. The most significant changes to the G&A budget for the fiscal year are computer equipment, software, office furniture and external claims administration. Computer equipment software, office furniture encompasses increases due to Castlight and Ventiv software. Castlight is software used in the employee benefits program to help users make informed decisions about pricing. Ventiv is software being customized for the JPIA to assist with the member database while integrating it with member districts. Collectively, these software programs make up just under \$430,000 of the budget. The decrease of external claims administration due to the JPIA no longer expected to pay amounts related to the Affordable Care Act which encompasses just under \$300,000 in the previous budget. The overall increase in the operating budget is 2.5%. Salaries remain the largest line item in the budget.

Excellence in Financial Reporting: The JPIA was notified in Sept 2017 that the CAFR for the fiscal year ending Sept 30, 2016, qualified for a Certificate of Achievement for Excellence in Financial Reporting. This is now the 8th yr in a row the JPIA has rec'd this award.

Pooled Program Update:

Liability Program:

- \$5 million retention for 2017-2018
- No change in rates for 2017-2018
- Large claim impact

Property Program

- \$100,000 retention for 2017-2018
- No change in rates for 2017-2018
- Flood Claims

Worker's Compensation Program

- \$2 million retention for 2017-2018
- No change in rates for 2017-2018
- Legislative changes

Employee Benefits Program

- PPO self-insured program includes a 4.5% increase for 2018
- Potential changes to Affordable Care Act
- Future changes in programs
 - Member disruption vs. cost shift
- Wellness Grants
- Consumer Driven Health Plan (CDHP)

President's Special Recognition Award Recipients for Liability, Property, and Workers' Compensation Programs include the following local member agencies:

- ✓ Carmichael Water District
- ✓ Sacramento Groundwater Authority
- ✓ San Juan Water District
- ✓ Del Paso Manor Water District
- ✓ Placer County Water Agency
- ✓ Regional Water Authority
- ✓ Sacramento Suburban Water District
- ✓ Citrus Heights Water District
- ✓ Rio Linda/Elverta Community Water District
- ✓ Fair Oaks Water District

ACWA/JPIA H.R. LaBounty Safety Awards Program:

The safety award program has been actively promoted by the JPIA to encourage safe workplace behavior, and to share loss prevention ideas among the membership. The intent of the program is to allow employees to be nominated, recognized and rewarded for proactive safety behavior and action.

Safety Award Winners for Fall-2017 are:

- ✓ Chris Nelson, Cody Brown, David Biagi, Gar Mills, Matt Stacy, Rob Crichton, Scott Bair and Shelby Kalisiak from Carmichael Water District
- ✓ Kendall Smith from San Juan Water District

Training: JPIA brought in a new training specialist, Sarah Crawford who's recently worked for Caltrans and CalPERS in leadership and training development. This year AB 1661 went into effect which requires all elected officials to complete the same required two-hour Sexual Harassment Prevention training as managers in the state. JPIA is such services to its member with classroom, webinar and on-line classes.

ACWA/JPIA Leadership Program Update:

The JPIA leadership essentials program has graduated an additional 22 participants. For the 2017/2018 session, Southern California will have 14 participants and Northern California will have 15. This is a year long program that includes four in person, 2 day sessions and nine webinars. The feedback from the graduates has been in the 98% approval rating.

2016/2017 Graduates are:

Susan Sohal, Accounting Supervisor ~ Citrus Heights Water District
Missy Pieri, Assoc. Civil Engineer ~ Citrus Heights Water District
Jim Arenz, Operations Manager ~ Sac Suburban Water District

2017/2018 Participants include:

Christopher Castruita, Management Services Supervisor/Board Clerk ~ Citrus Heights Water District
Alberto Preciado, Senior Accountant ~ Citrus Heights Water District
Doug Cater, Superintendent Production ~ Sac Suburban Water District

Matt Underwood, Superintendent Field Services ~ Sac Suburban Water District

Other Business:

ACWA/JPIA Creation of Captive Insurance Company

The executive committee set a 2018 organizational goal for JPIA staff to research and evaluate the possibility of creating a Captive Insurance Company. A captive insurance company is an insurance company owned by the parent that underwrites the insurance needs of the organization. That would be helpful to better utilize assets, provide great flexibility in managing retentions/limits/market fluctuations and creates a layer of protection for potential adverse State of California actions.

The next steps would include identifying necessary professionals (attorney, investment professional, actuary) then a feasibility study, identify structure (board/management) and finally and operational plan.

AGENDA ITEM V-5.2

2018 SJWD Meeting Calendar

2018 SJWD Meeting Calendar					
JANUARY		FEBRUARY		MARCH	
1/4-5	NWRA Leadership Forum (Las Vegas, NV)	2/27-3/1	ACWA DC2018 (Washington DC)	3/28	Board Meeting
1/24	Board Meeting	2/28	Board Meeting		
APRIL		MAY		JUNE	
4/14-18	Cap to Cap (Washington DC)	5/8-11	ACWA Spring Conference (Sacramento Area)	6/27	Board Meeting
4/25	Board Meeting	5/23	Board Meeting		
JULY		AUGUST		SEPTEMBER	
7/25	Board Meeting	8/22	Board Meeting	9/26	Board Meeting
OCTOBER		NOVEMBER		DECEMBER	
10/24	Board Meeting	11/7-9	NWRA Annual Conference (Coronado, CA)	12/12	<i>Proposed Board Meeting</i>
		11/14	<i>Proposed Board & Financing Corp Meeting</i>	12/25	Christmas Holiday
		11/22-23	Thanksgiving Holiday		
		11/27-30	ACWA Fall Conference (So Cal)		

AGENDA ITEM VI-1 DRAFT

**Personnel Committee Meeting
San Juan Water District
November 17, 2017
3:00 p.m.**

Committee Members: Ken Miller, Chair
Dan Rich, Director

District Staff: Paul Helliker, General Manager
Donna Silva, Finance Director
Teri Grant, Board Secretary/Administrative Assistant

Members of the Public: Kim Silvers, Silvers HR, LLC

Topics: Water Resources Specialist Job Title & Description (W & R)
General Manager Evaluation Process (W & R)
Other Personnel Matters
Public Comment

1. Water Resources Specialist Job Title & Description (W & R)

Mr. Paul Helliker informed the committee that he reviewed the Water Resources Specialist position job description and would like to revise the job description, the job title and the salary range to more accurately reflect the job duties that are being performed. A copy of the staff report will be attached to the meeting minutes.

Mr. Helliker explained that the Water Resources Specialist performs duties that are more closely related to that of a program manager and not a specialist. He recommends that the title be changed to Water Resources Manager, revisions be made to the job description as indicated in the attachment to the staff report, and that the salary range be increased from a range of \$88,701 - \$106,446 to a range of \$100,000 - \$124,000, which would fall between the Information Technology Administrator and the Customer Service Manager salary ranges. In addition, Mr. Helliker explained that the Water Resources Specialist has been instrumental in the negotiations to revise the water supply contracts with PCWA and the City of Roseville which will result in a substantial annual savings.

The committee discussed staff's recommendation. Director Miller inquired about a special recognition award that the District has had in the past. Ms. Silva was able to locate the award policy and will forward the information to the committee.

The Personnel Committee recommends the change in the title of Water Resources Specialist to Water Resources Manager, the changes proposed in the job description and the proposed revisions to the salary range to be increased to \$100,000 to \$124,000.

2. General Manager Evaluation Process (W & R)

Mr. Helliker informed the committee that he reviewed the evaluation form which was used in the past and incorporated his priority list into the document for his annual performance review. The committee reviewed and discussed the revisions to the evaluation form and directed Mr. Helliker to work with Ms. Silvers to update the form and make the necessary revisions.

The committee discussed the evaluation process and would like Ms. Silvers to attend the December 13th Board meeting and present the evaluation process, the revised form, and the schedule to the Board.

3. Other Personnel Matters

There were no other items discussed

4. Public Comment

There was no public comment.

The meeting was adjourned at 3:53 p.m.

Finance Committee Meeting Minutes
San Juan Water District
December 11, 2017
4:00 p.m.

Committee Members: Ted Costa, Director (Chair)
Ken Miller, President

District Staff: Paul Helliker, General Manager
Donna Silva, Director of Finance
Teri Grant, Board Secretary/Administrative Assistant

Topics: Review General Manager Expense and Reimbursements (W & R)
Review Check Register from November 2017 (W & R)
Other Finance Matters
Public Comment

1. Review General Manager Expense and Reimbursements (W & R)

The committee reviewed the General Manager's expense and reimbursements and found them to be in order.

For information only, no action requested.

2. Review Check Register from November 2017 (W & R)

The committee reviewed the check register from November 2017 and found it to be in order.

For information only, no action requested.

3. Other Finance Matters (W & R)

Mr. Helliker informed the committee that he will be reviewing the Joint Defense agreement which the District pays for through PCWA. He has been informed that the cost is going up to \$100,000 per agency and he will have Ms. Silva provide him with information on this contract. In addition, Ms. Silva will provide information on the contract for NCWA.

In response to Director Costa's question, Mr. Helliker explained that the District has been in communication with Citrus Heights Water District and Sacramento Suburban Water District regarding the joint purchase of water meters to help reduce the cost.

Director Costa informed the committee that Citrus Heights Water District is looking into constructing its seventh groundwater well and that they hope to have a total of eight operational wells to improve drought reliability. Mr. Helliker commented that CHWD is looking to conduct groundwater banking.

Mr. Helliker informed the committee that he met with Tom Gray, Fair Oaks Water District General Manager, regarding FOWD's desire to change their water supply contract with the District to a take or pay contract. Mr. Helliker informed the committee that FOWD would like to create an Ad Hoc Committee to discuss this option and this is on the agenda for Wednesday's Board meeting and will be discussed with the Board.

Director Miller reminded Ms. Silva that he would like to see the District's policy on the employee recognition program. Ms. Silva will provide him with the information.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:17 p.m.



San Juan Water District, CA

Check Report

By Check Number

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
01073	Amarjeet Singh Garcha	11/06/2017	Regular	0.00	1,500.00	51974
01111	Applied Best Practices, LLC	11/06/2017	Regular	0.00	105.50	51975
01138	AT&T Mobility II LLC	11/06/2017	Regular	0.00	62.01	51976
01182	Bartkiewicz, Kronick & Shanahan	11/06/2017	Regular	0.00	19,689.35	51977
02613	Clark, Tom	11/06/2017	Regular	0.00	129.47	51978
03449	Crotalus Viridis Inc.	11/06/2017	Regular	0.00	500.00	51979
02410	Desjardin, Scott	11/06/2017	Regular	0.00	129.47	51980
01634	Folsom Lake Ford, Inc.	11/06/2017	Regular	0.00	150.00	51981
01068	Glenn C. Walker	11/06/2017	Regular	0.00	993.00	51982
01681	Golden State Flow Measurements, Inc.	11/06/2017	Regular	0.00	2,294.16	51983
03091	Granite Bay Ace Hardware	11/06/2017	Regular	0.00	112.74	51984
01982	Machado, George	11/06/2017	Regular	0.00	128.26	51985
02320	Nush, Robert	11/06/2017	Regular	0.00	129.47	51986
02131	Office Depot, Inc.	11/06/2017	Regular	0.00	415.63	51987
02150	Pace Supply Corp	11/06/2017	Regular	0.00	775.42	51988
03303	Paulson, Rachael	11/06/2017	Regular	0.00	228.16	51989
03026	PFM Asset Management	11/06/2017	Regular	0.00	3,894.42	51990
02293	RFI Enterprises, Inc	11/06/2017	Regular	0.00	497.50	51991
03267	Silva, Donna	11/06/2017	Regular	0.00	38.48	51992
03416	Smith, Kendall	11/06/2017	Regular	0.00	170.58	51993
01411	SureWest Telephone	11/06/2017	Regular	0.00	1,612.11	51994
02638	Tyler Technologies, Inc.	11/06/2017	Regular	0.00	9,123.75	51995
01112	ACS (US), Inc.	11/13/2017	Regular	0.00	1,997.50	51996
01041	Afman, Todd R	11/13/2017	Regular	0.00	762.51	51997
03590	Brown, Michael OR Rita	11/13/2017	Regular	0.00	175.00	51998
01372	City of Folsom	11/13/2017	Regular	0.00	34.72	51999
01423	County of Sacramento	11/13/2017	Regular	0.00	655.00	52000
03376	Del Paso Pipe & Steel Inc.	11/13/2017	Regular	0.00	153.72	52001
03548	Digital Deployment, Inc.	11/13/2017	Regular	0.00	800.00	52002
01554	Electrical Equipment Co	11/13/2017	Regular	0.00	2,796.50	52003
01634	Folsom Lake Ford, Inc.	11/13/2017	Regular	0.00	510.62	52004
01650	Furniture at Work, Inc	11/13/2017	Regular	0.00	4,106.53	52005
01681	Golden State Flow Measurements, Inc.	11/13/2017	Regular	0.00	9,277.98	52006
03091	Granite Bay Ace Hardware	11/13/2017	Regular	0.00	18.30	52007
01733	Harris Industrial Gases	11/13/2017	Regular	0.00	54.64	52008
01763	Holt of California	11/13/2017	Regular	0.00	1,421.06	52009
01796	Insomniac Productions Inc.	11/13/2017	Regular	0.00	16.09	52010
01803	International Mailing Equipment, Inc.	11/13/2017	Regular	0.00	211.03	52011
02584	Irrigation Association	11/13/2017	Regular	0.00	375.00	52012
01890	Johnson Petroleum Construction, Inc.	11/13/2017	Regular	0.00	676.71	52013
03098	On Scene Event Medical Services LLC	11/13/2017	Regular	0.00	595.00	52014
03591	Pearson, Roberta	11/13/2017	Regular	0.00	114.72	52015
02146	PG&E	11/13/2017	Regular	0.00	109,213.12	52016
02210	Placer County Water Agency	11/13/2017	Regular	0.00	21,228.43	52017
02283	Recology Auburn Placer	11/13/2017	Regular	0.00	640.70	52018
02223	Rexel Inc (Platt - Rancho Cordova)	11/13/2017	Regular	0.00	7,837.54	52019
02292	Rexel, Inc.	11/13/2017	Regular	0.00	6,052.38	52020
02293	RFI Enterprises, Inc	11/13/2017	Regular	0.00	48.40	52021
02328	Rocklin Windustrial Co	11/13/2017	Regular	0.00	77.41	52022
02446	Sierra Chemical Co	11/13/2017	Regular	0.00	684.07	52023
03592	Smith, Tom	11/13/2017	Regular	0.00	207.24	52024
02540	Sutter Medical Foundation	11/13/2017	Regular	0.00	764.00	52025
02580	The Eidam Corporation	11/13/2017	Regular	0.00	5,222.50	52026
02651	United Parcel Service Inc	11/13/2017	Regular	0.00	127.65	52027

Check Report

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02690	Verizon Wireless	11/13/2017	Regular	0.00	731.29	52028
01687	W. W. Grainger, Inc.	11/13/2017	Regular	0.00	395.68	52029
03445	Zlotnick, Greg	11/13/2017	Regular	0.00	159.99	52030
01026	American River Ace Hardware, Inc.	11/21/2017	Regular	0.00	67.87	52031
03595	Basiri, Raymond	11/21/2017	Regular	0.00	85.84	52032
01363	Cintas Corporation No. 2	11/21/2017	Regular	0.00	1,735.00	52033
01423	County of Sacramento	11/21/2017	Regular	0.00	327.50	52034
01494	Dewey Services Inc.	11/21/2017	Regular	0.00	85.00	52035
01634	Folsom Lake Ford, Inc.	11/21/2017	Regular	0.00	1,038.63	52036
03091	Granite Bay Ace Hardware	11/21/2017	Regular	0.00	7.71	52037
01706	Graymont Western US Inc.	11/21/2017	Regular	0.00	6,239.84	52038
01733	Harris Industrial Gases	11/21/2017	Regular	0.00	56.79	52039
01819	Joel Richard Eichman	11/21/2017	Regular	0.00	307.10	52040
03596	Keil, Robert OR Michelle	11/21/2017	Regular	0.00	7.78	52041
03521	Malm Construction	11/21/2017	Regular	0.00	3,661.91	52042
02024	MCI WORLDCOM	11/21/2017	Regular	0.00	129.63	52043
02131	Office Depot, Inc.	11/21/2017	Regular	0.00	472.66	52044
02146	PG&E	11/21/2017	Regular	0.00	10.00	52045
03532	Quincy Engineering Inc	11/21/2017	Regular	0.00	18,601.25	52046
02223	Rexel Inc (Platt - Rancho Cordova)	11/21/2017	Regular	0.00	817.63	52047
02357	Sacramento Municipal Utility District (SMUD)	11/21/2017	Regular	0.00	20,239.49	52048
03337	Simon, Marlene	11/21/2017	Regular	0.00	250.00	52049
03416	Smith, Kendall	11/21/2017	Regular	0.00	80.00	52050
03309	Sorum, Mark	11/21/2017	Regular	0.00	2,500.00	52051
02463	The New AnswerNet	11/21/2017	Regular	0.00	289.60	52052
02622	Total Compensation Systems, Inc.	11/21/2017	Regular	0.00	1,620.00	52053
02667	US Bank Corporate Payments Sys (CalCard)	11/21/2017	Regular	0.00	26,043.50	52054
	Void	11/21/2017	Regular	0.00	0.00	52055
	Void	11/21/2017	Regular	0.00	0.00	52056
	Void	11/21/2017	Regular	0.00	0.00	52057
	Void	11/21/2017	Regular	0.00	0.00	52058
	Void	11/21/2017	Regular	0.00	0.00	52059
	Void	11/21/2017	Regular	0.00	0.00	52060
	Void	11/21/2017	Regular	0.00	0.00	52061
	Void	11/21/2017	Regular	0.00	0.00	52062
02719	Water Information Sharing and Analysis Center (V	11/21/2017	Regular	0.00	1,999.00	52063
02743	Wienhoff & Associates, Inc.	11/21/2017	Regular	0.00	770.00	52064
03387	WageWorks, Inc	11/06/2017	EFT	0.00	290.00	405136
01357	Cheyenne Livestock & Products Inc	11/06/2017	EFT	0.00	2,745.00	405137
01589	Eurofins Eaton Analytical, Inc	11/06/2017	EFT	0.00	195.00	405138
01611	Ferguson Enterprises, Inc	11/06/2017	EFT	0.00	1,314.89	405139
03237	GM Construction & Developers, Inc	11/06/2017	EFT	0.00	13,570.00	405140
01736	MailFinance Inc	11/06/2017	EFT	0.00	97.46	405141
02275	Ramos Oil Recyclers, Inc.	11/06/2017	EFT	0.00	500.10	405142
02308	River City Staffing, Inc.	11/06/2017	EFT	0.00	941.33	405143
02162	Tobin, Pamela	11/06/2017	EFT	0.00	45.48	405144
03221	Chemtrade Chemicals Corporation	11/13/2017	EFT	0.00	8,046.31	405145
01521	DataProse, LLC	11/13/2017	EFT	0.00	20,417.01	405146
01486	Department of Energy	11/13/2017	EFT	0.00	1,164.88	405147
01574	Endress + Huaser, Inc.	11/13/2017	EFT	0.00	2,348.33	405148
01589	Eurofins Eaton Analytical, Inc	11/13/2017	EFT	0.00	393.00	405149
01626	Flo-Line Technology, Inc.	11/13/2017	EFT	0.00	807.20	405150
03593	Hanneman, Martin W	11/13/2017	EFT	0.00	8.56	405151
02027	Mcmaster-Carr Supply Company	11/13/2017	EFT	0.00	161.73	405152
03450	Mouser Electronics, Inc.	11/13/2017	EFT	0.00	550.33	405153
02308	River City Staffing, Inc.	11/13/2017	EFT	0.00	978.00	405154
02564	Telstar Instruments	11/13/2017	EFT	0.00	5,184.00	405155
03387	WageWorks, Inc	11/17/2017	EFT	0.00	290.00	405156
01232	Brower Mechanical, Inc.	11/21/2017	EFT	0.00	590.00	405157
01486	Department of Energy	11/21/2017	EFT	0.00	3,495.37	405158
01589	Eurofins Eaton Analytical, Inc	11/21/2017	EFT	0.00	725.00	405159

Check Report

Date Range: 11/01/2017 - 11/30/2017

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01938	Kyle Yates, Inc.	11/21/2017	EFT	0.00	50.00	405160
02158	Pacific Storage Company	11/21/2017	EFT	0.00	26.33	405161
02286	Regional Water Authority	11/21/2017	EFT	0.00	630.00	405162
02308	River City Staffing, Inc.	11/21/2017	EFT	0.00	1,760.40	405163
02466	Silvers HR, LLC	11/21/2017	EFT	0.00	2,300.00	405164
01328	Association of California Water Agencies / Joint P	11/30/2017	EFT	0.00	6,951.36	405165
03077	VALIC	11/03/2017	Bank Draft	0.00	4,231.76	000725695
03077	VALIC	11/17/2017	Bank Draft	0.00	4,231.76	0007278296
03078	CalPERS Health	11/02/2017	Bank Draft	0.00	1,117.25	1000956613
03078	CalPERS Health	11/02/2017	Bank Draft	0.00	40,110.90	1000956613
03078	CalPERS Health	11/02/2017	Bank Draft	0.00	36,845.26	1000956613
03078	CalPERS Health	11/02/2017	Bank Draft	0.00	37,713.42	1000956613
03078	CalPERS Health	11/02/2017	Bank Draft	0.00	1,117.25	1000956613
03130	CalPERS Retirement	11/03/2017	Bank Draft	0.00	30,529.21	1000957672
01366	Citistreet/CalPERS 457	11/03/2017	Bank Draft	0.00	3,343.97	1000957676
03130	CalPERS Retirement	11/17/2017	Bank Draft	0.00	30,567.90	1000966295
01366	Citistreet/CalPERS 457	11/17/2017	Bank Draft	0.00	3,300.45	1000966301
03080	California State Disbursement Unit	11/16/2017	Bank Draft	0.00	750.92	NDUWLTJ6658
03080	California State Disbursement Unit	11/02/2017	Bank Draft	0.00	750.92	QQF5WT16657
03080	California State Disbursement Unit	11/30/2017	Bank Draft	0.00	750.92	VP5WXS6658
03163	Economic Development Department	11/17/2017	Bank Draft	0.00	7,369.12	1-680-050-240
03163	Economic Development Department	11/03/2017	Bank Draft	0.00	188.94	2-058-973-248
03163	Economic Development Department	11/03/2017	Bank Draft	0.00	7,426.20	2-058-973-248
03164	Internal Revenue Service	11/03/2017	Bank Draft	0.00	44,924.25	2707707234263
03164	Internal Revenue Service	11/03/2017	Bank Draft	0.00	834.29	2707707234263
03164	Internal Revenue Service	11/17/2017	Bank Draft	0.00	43,056.86	2707721405492

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	112	83	0.00	308,266.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	8	0.00	0.00
Bank Drafts	20	20	0.00	299,161.55
EFT's	61	30	0.00	76,577.07
	193	141	0.00	684,004.86

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	112	83	0.00	308,266.24
Manual Checks	0	0	0.00	0.00
Voided Checks	0	8	0.00	0.00
Bank Drafts	20	20	0.00	299,161.55
EFT's	61	30	0.00	76,577.07
	193	141	0.00	684,004.86

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	11/2017	684,004.86
			684,004.86