

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
December 14, 2011  
7:00 p.m.  
9935 Auburn Folsom Road  
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager. Times on the agenda are estimates, and items may be discussed at a different time than listed.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

**ESTIMATED TIMES**

**7:00 p.m.**

**I. PUBLIC FORUM**

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

**7:05 p.m.**

**II. CONSENT CALENDAR**

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

**1. Minutes of the Board of Directors Meeting November 9, 2011**

**7:05 p.m.**

**ACTION AND INFORMATIONAL ITEMS**

**III. OLD BUSINESS**

**1. May 25 Letter from Paul Bartkiewicz**

#### IV. COMMITTEE REPORTS

##### 1. Personnel Committee (11/15/11)

- 1.1 Health Benefit Review (W/R)
- 1.2 Employee Step Increases (W/R)
- 1.3 Staff Petition to Board and Board Response to Request for Information (W/R)
- 1.4 Incentive Award Program (W/R)
- 1.5 Other Personnel Matters (W/R)
  - 1.5.1 Next Meeting Date
- 1.6 Public Comment (W/R)

##### 2. Public Information Committee (11/17/11)

- 2.1 WaterGram (R)
- 2.2 Solar Live Link on Website Update (W/R)
- 2.3 Regulations Information to Customers
- 2.4 Other Public Information Matters (W/R)
  - 2.4.1 Next Meeting Date
- 2.5 Public Comment (W/R)

##### 3. Legal Affairs Committee (12/5/11)

- 3.1 VALIC 457 Deferred Compensation Plan Document Update (W/R)
  - Action: Consider Adoption of Resolution No. 11-20 Authorizing Adoption of Plan Restatement**
- 3.2 SB 293 – Retention Cap on Public Works Projects (W/R)
- 3.3 General Manager Authorization to Suspend Competitive Procurement Procedures During District Emergencies (W/R)
  - Action: Consider Adoption of Resolution No. 11-21**
- 3.4 Other Legal Affairs Matters (W/R)
  - 3.4.1 Next Meeting Date
- 3.5 Public Comment (W/R)

##### 4. Personnel Committee (12/6/11)

- 4.1 General Manager and Legal Counsel Review (W/R)
- 4.2 Staff Petition to Board and Board Response to Request for Information (W/R)
  - Action: Consider approval of draft response letter and signature by the Board President**
- 4.3 Incentive Award Program (W/R)
  - Action: Consider a motion to adopt revisions to the incentive award policy 3090**
- 4.4 Other Personnel Matters (W/R)
  - 4.4.1 Next Meeting Date

4.5 Public Comment (W/R)

**5. Engineering Committee (12/6/11)**

5.1 Fair Oaks 40-Inch Pipeline ARC Crossing Project (W/R)

5.2 Fair Oaks 40-Inch Pipeline Rehabilitation Project Schedule (W/R)

5.3 Retail Service Area Redundant Piping for Reliability/ Emergency Response (R)

5.4 Treated Water Pipeline and Cooperative Transmission Bypass Pipeline Project

**Action: Consider Motion to Accept Project as Complete and Direct Staff to File the Notice of Completion**

5.5 Other Engineering Matters (W/R)

5.5.1 Next Meeting Date

5.6 Public Comment (W/R)

**6. Finance Committee (12/13/11)**

6.1 Review and Pay Bills (W/R)

**Action: Consider Adoption of Resolution No. 11-22**

6.2 Fair Oaks 40-Inch Pipeline ARC Crossing Project (W/R)

**Action: Consider Motion to Approve Agreement for Construction Management Services**

6.3 Other Finance Matters (W/R)

6.4 Public Comment (W/R)

**8:05 p.m.**

**V. INFORMATION AND ACTION ITEMS**

**1. General Manager's Report**

1.1 2012 Board Officers

**Action: Elect Board Officers**

1.2 Annual Report

*Presentation and delivery of report at Board Meeting*

No action requested, for information only

1.3 2012 Focus Workshop

**Action: Set the Date for the Annual 2012 Board Workshop**

1.4 Report Back Items

1.5 Miscellaneous District Issues and Correspondence

**2. Assistant General Manager's Report**

2.1 Report Back Items

2.1.1 Sacramento County Water Agency Vineyard WTP staffing levels

2.2 Miscellaneous District Issues and Correspondence

- 2.2.1 American River Watershed Basin Study – Request to Reclamation to partner with, and provide cost sharing for a basin study

**3. Finance and Administrative Services Manager’s Report**

- 3.1 Report Back Items  
3.2 Miscellaneous District Issues and Correspondence

**4. Legal Counsel’s Report**

- 4.1 Legal Matters

**5. Directors’ Reports**

- 5.1 SGA  
5.2 RWA  
5.3 Executive Committee  
5.4 ACWA/JPIA  
5.5 CVP Water Users Association  
5.6 LAFCO  
5.7 Other Reports and Comments

**8:50 p.m.**

**VI. UPCOMING EVENTS**

1. 2012 ACWA DC Conference  
February 28 - March 1, 2012  
Washington, DC
2. 2012 ACWA Legislative Symposium  
March 7, 2012  
Sacramento, CA
3. 2012 Water Education Foundation – Executive Briefing  
March 27-28, 2012  
Sacramento, CA

**VII. ADJOURN**

**UPCOMING MEETING DATES**

January 11, 2012  
January 25, 2012

I declare under penalty of perjury that the foregoing agenda for the December 14, 2011 regular meeting of the Board of Directors of San Juan Water District was posted December 8, 2011, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Hart  
Board Secretary