

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**December 16, 2020
6:00 p.m.**

The District's boardroom is closed and this meeting will take place solely by videoconference and teleconference in accordance with the California Department of Public Health's order which was issued pursuant to Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; EO N-60-20, N-25-20, and other authority provided for under the Emergency Services Act; and other applicable law.

The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda at the appropriate time and all votes will be taken by roll call.

For members of the public interested in viewing and having the ability to comment at the public meeting via GoToMeeting, an internet enabled computer equipped with a microphone and speaker or a mobile device with a data plan is required. Use of a webcam is optional. You also may call in to the meeting using teleconference without video. Please use the following login information for videoconferencing or teleconferencing:

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/761724653>

This meeting is locked with a password: SJWD2020

You can also dial in using your phone.

United States: [+1 \(312\) 757-3121](tel:+13127573121)

Access Code: 761-724-653

Please mute your line.

*****Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM

During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, November 9, 2020 (W & R)
Recommendation: Approve draft minutes
2. Rescission of Polices Comprising Employee Manual; revision and expansion of existing policy HR-6.5 Employee Compensation (W & R)
Recommendation: Consider a motion to rescind all existing policies that comprise the existing Employee Manual, including HR-6.5 Employee Compensation and adopt by motion, HR-6.1 Employee Compensation and Benefits
3. Hydrant and Valve Maintenance FY20/21 (R)
Recommendation: To award a professional services contract to Wachs Water Services (WWS) for professional services related to the maintenance of hydrants and valves for the fiscal year 20/21
4. Arc Flash Hazard Assessment Project (W & R)
Recommendation: For authorization and approval of a professional services contract to e-Hazard Management to perform an Arc Flash Hazard Assessment of the District's existing electrical facilities

IV. OLD BUSINESS

1. WTP Filter Basins Rehab Project – Construction Management/Inspection Services (W)
Action: Consider a motion for authorization and approval of Amendment #1 to the profession services contract with Kennedy Jenks for Construction Management and Inspection Services for the WTP Filter Basins Rehab Project.
2. RWA and SGA Items (W & R)
Discussion

3. Water Forum Agreement Update (W & R)
Discussion

V. NEW BUSINESS

1. 2020 Board Officers
Action: Elect Board Officers

VI. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VII. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 ACWA
 - 3.2 JPIA
 - 3.3 Energy Committee
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VIII. COMMITTEE MEETINGS

1. Personnel Committee – December 8, 2020
2. Engineering Committee – December 8, 2020

IX. UPCOMING EVENTS

1. SJWD Employee Awards
December 17, 2020
Virtual

President Costa to call for Closed Session

X. CLOSED SESSION

1. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957.

XI. OPEN SESSION

Report from Closed Session

XII. ADJOURN

UPCOMING MEETING DATES

January 27, 2021

February 24, 2021

I declare under penalty of perjury that the foregoing agenda for the December 16, 2020 regular meeting of the Board of Directors of San Juan Water District was posted by December 11, 2020, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

Teri Grant, Board Secretary