

**SAN JUAN WATER DISTRICT
SPECIAL BOARD MEETING AGENDA
November 14, 2019 (Thursday)
6:00 p.m.
9935 Auburn Folsom Road
Granite Bay, CA 95746**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

In compliance with the American's with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Board Secretary at 916-791-0115. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, October 23, 2019 (W & R)
Recommendation: Approve draft minutes

2. Treasurers Report - Quarter Ending September 30, 2019 (W & R)
Recommendation: Receive & File

IV. NEW BUSINESS

1. Sacramento LAFCo Elections (W & R)
Selection of Special District Commissioner and Alternate
Action: Consider voting for candidates

V. INFORMATION ITEMS

1. General Manager's Report
1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
1.2 Miscellaneous District Issues and Correspondence

2. Director of Finance's Report
 - 2.1 Fiscal Year 2018-2019 Results of Operations – Budget to Actual (W & R)
 - 2.2 Pension Update (W & R)
 - 2.3 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VI. DIRECTORS' REPORTS

1. SGA
2. RWA
3. ACWA
 - 3.1 Local Government/Federal Affairs/Region 4 - Pam Tobin
 - 3.2 JPIA – Pam Tobin
 - 3.3 Energy Committee - Ted Costa
4. CVP Water Users Association
5. Other Reports, Correspondence, and Comments

VII. COMMITTEE MEETINGS

1. Finance Committee – November 12, 2019

VIII. UPCOMING EVENTS

1. ACWA Fall Conference
December 3-6, 2019
San Diego, CA
2. SJWD Employee Awards
December 12, 2019
Folsom, CA
3. RWA Holiday Social
December 12, 2019
Fair Oaks, CA

President Rich to call for Closed Session

IX. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(4); potential for litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update; Government Code sections 54954.5(c) and 54956.9(a).

X. OPEN SESSION

Report from Closed Session

XI. ADJOURN

UPCOMING MEETING DATES

December 11, 2019

January 22, 2020

I declare under penalty of perjury that the foregoing agenda for the November 14, 2019 special meeting of the Board of Directors of San Juan Water District was posted by November 8, 2019, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

Teri Grant, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes

October 23, 2019 – 6:00 p.m.

BOARD OF DIRECTORS

Dan Rich	President
Ted Costa	Vice President
Marty Hanneman	Director
Ken Miller	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Operations Manager
Lisa Brown	Customer Service Manager
Adam Larsen	Interim Field Services Manager
Rob Watson	Engineering Services Manager
Greg Turner	Water Treatment Plant Manager
Teri Grant	Board Secretary/Administrative Assistant

OTHER ATTENDEES

Alan Driscoll	Forsgren Associates Inc.
Brandon Rose	Self

AGENDA ITEMS

- I. Roll Call**
- II. Public Forum**
- III. Consent Calendar**
- IV. Old Business**
- V. New Business**
- VI. Information Items**
- VII. Directors' Reports**
- VIII. Committee Meetings**
- IX. Upcoming Events**
- X. Adjourn**

President Rich called the meeting to order at 6:00 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

II. PUBLIC FORUM

Mr. Brandon Rose addressed the Board to inform them that he is running for Sacramento LAFCo Special District Commissioner. He provided his background information and requested that the Board support his nomination in November.

III. CONSENT CALENDAR

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

1. **Minutes of the Board of Directors Meeting, September 25, 2019 (W & R)**
Recommendation: Approve draft minutes
2. **Minutes of the Board of Directors Special Meeting, October 3, 2019 (W & R)**
Recommendation: Approve draft minutes
3. **WTP Filter Basins Rehab Project (W)**
Recommendation: Approve a construction contract with ERS Industrial Services, Inc., for the rehabilitation of the WTP filters
4. **WTP Filter Basins Rehab Project CM/Inspection Support Services (W)**
Recommendation: Approve a professional services contract with Kennedy Jenks Consultants, Inc., for construction support and inspection services during the construction phase of the WTP Filters Rehabilitation

At the request of Vice President Costa, President Rich removed item 4 for discussion.

Director Hanneman moved to approve Consent Calendar items 1-3. Vice President Costa seconded the motion and it carried unanimously.

Vice President Costa voiced concern regarding the bid from Kennedy/Jenks Consultants since it was approximately \$100,000 higher than the only other bid and they included items that were not requested in the RFP. Therefore, he would like to remove the items and associated amount from the contract should the Board award the contract to Kennedy/Jenks. In response to Director Hanneman's question, GM Helliher explained that the District is not required to award professional services contracts to the lowest bidder.

Mr. Watson explained that one item that Kennedy/Jenks included in their proposal was for the Filter Media Material Testing, which staff recommends should be completed either with the consultant or independently. He explained that the consultant contract should not be delayed since the construction contract was approved and the timing for the project is only 150 days. He asked the Board to consider a motion which authorizes the General Manager to negotiate the contract according to the scope of work to be performed with a not to exceed amount of \$459,105.

Mr. Watson informed the Board that the 5-member committee reviewed the technical proposals prior to opening the cost proposals. He explained that the

committee ranked the Kennedy/Jenks technical proposal slightly higher based on:

- Project understanding was ranked higher
- Work plan was considered more complete
- Proposed to have an operations expert (T5) involved in a large portion of their inspection oversight
- Included having a registered structural engineer available on staff to provide support
- The overall Construction Management/Inspection team personnel demonstrated a greater level of experience for this type of project

Mr. Barela explained that the District would only see additional costs for structural engineering should there be an issue which is discovered during construction and necessitates those services. In response to Director Miller's question, Mr. Watson informed the Board that Kennedy/Jenks would have still been the recommended consultant even if the other consultant would have included the additional items.

The Board discussed staff's recommendation, the removal of the additional items from the award, and authorization for the General Manager to negotiate the contract. In addition, they requested that the results of the negotiation be presented to the Engineering Committee.

Director Hanneman moved to approve a professional services contract with Kennedy Jenks Consultants, Inc., for construction support and inspection services during the construction phase of the WTP Filters Rehabilitation in the amount of \$402,536, plus a 5% contingency. Director Tobin seconded the motion and it carried unanimously.

The Board Secretary informed President Rich that Mr. Brandon Rose had traveled here to address the Board under Public Comment, but missed the agenda item. President Rich open the floor to public comments – those comments are reflected in these minutes under Public Comment.

IV. OLD BUSINESS

1. FY 2019-20 Operations Plan Report Card (W & R)

GM Helliker reviewed the 1st quarter progress on the FY 2019-20 Operations Plan Report Card. He explained that some of items need to be revised and the only item being delayed is the Master Fee Study which is being pushed out to November in order to collect some more information. The updated report card will be attached to the meeting minutes.

V. NEW BUSINESS

1. WTP Filter Basins Rehab Project Anthracite and Nozzles Purchase (W)

Mr. Watson provided two staff reports which will be attached to the meeting minutes. He explained that the procurement will be split into two separate contracts – one for the Filter Nozzles and one for the Anthracite Coal Filter Media. He informed the Board that the purchases need to be made in advance in order to meet the timeline of the WTP Filter Basins Rehab Project.

Vice President Costa moved to approve the purchase of Filter Nozzles for the WTP Filter Basins Rehab Project in the amount of \$421,981.83 to the lowest responsible bidder, Orthos Liquid System, Inc. Director Tobin seconded the motion and it carried unanimously.

Director Hanneman moved to approve the purchase of Anthracite Coal Filter Media for the WTP Filter Basins Rehab Project in the amount of \$292,493.52 to the lowest responsible bidder, All Service Contracting Corp. Director Tobin seconded the motion and it carried unanimously.

2. Introduction of Ordinance Amendments and Review of Proposed Water Service Discontinuation Policy to Comply with SB 998 requirements (R)

Ms. Brown provided a staff report which will be attached to the meeting minutes. She explained that the proposed ordinance amendments and a proposed new policy on water service terminations will ensure District compliance with SB 998 by the February 1, 2020 deadline.

Ms. Brown informed the Board that there was concern regarding the 60-day requirement from the billing due date to service termination; however, after discussing this with legal counsel, the billing due date can be changed to be due upon presentation. She explained that this will give customers 60 days to pay their bill instead of approximately 85 days which was previously thought to be the requirement.

Vice President Costa moved to waive the reading of Ordinance No. 19-01 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinances 15000, 17000 and 18000 of the District Code of Ordinances. Director Hanneman seconded the motion and it carried unanimously.

3. Support of Director Pamela Tobin for ACWA Vice President (W & R)

GM Helliker reminded the Board that Director Tobin will be seeking a floor nomination for ACWA Vice President. He requested that the Board consider a motion to adopt a resolution to support Director Tobin and the Nominating Committee's selection of Steve Lamar for ACWA President.

GM Helliker informed the Board that Director Tobin has utilized the \$2,000 that was approved for spending on the campaign and that she is requesting additional funds to seek the floor nomination. He explained that an additional \$2,000 would

be needed in order to attend some meetings and mail materials out. Director Tobin informed the Board that she has budgeted approximately \$5,200 of her own funds for campaign help from an outside consultant.

In response to Director Miller's request, GM Helliker explained that Director Tobin, should she be elected as ACWA Vice President, would apply her expertise to the issues that ACWA addresses which the District is directly involved and interested in, and her work on the regional board has prepared her for a statewide position. Vice President Costa added that the influence that ACWA has on legislative issue is impressive and commended Director Tobin for her persistence in pursuing the ACWA position.

Director Miller moved to adopt Resolution 19-07 in Support of Pamela Tobin for the Position of ACWA Vice President and Steve Lamar for the Position of ACWA President, 2020-2021 Term. Vice President Costa seconded the motion and it carried unanimously.

Director Miller moved to provide an additional \$2,000 for Director Tobin's ACWA Vice President campaign costs. Vice President Costa seconded the motion and it carried unanimously.

4. ACWA General Session Membership Meeting Delegate (W & R)

President Rich announced that a delegate needs to be assigned for the ACWA General Session Membership Meeting and that he will not be attending the conference. GM Helliker explained that the delegate will need to pick up the voting ballot and cast the District's vote on Wednesday, December 4th. Director Hanneman volunteered to be the delegate.

Vice President Costa moved to appoint Director Hanneman as delegate to serve as the authorized voting representative at the December ACWA General Session Membership Meeting. Director Miller seconded the motion and it carried unanimously.

VI. INFORMATION ITEMS

1. GENERAL MANAGER'S REPORT

1.1 General Manager's Monthly Report (W & R)

GM Helliker provided the Board with a written report for September which will be attached to the meeting minutes.

1.2 Miscellaneous District Issues and Correspondence

GM Helliker reported that Folsom Reservoir storage is about 65% full and 123% of average. He reported that the water temperature is pretty consistent. In addition, he reported that the total precipitation is 12% of average starting this year and it is predicted to be a dryer than normal year, and the temperature forecast is above normal.

GM Helliker reported that RWA received approval on the Water Management Options Pilot grant which will provide funding for the groundwater bank modeling, which is required for the environmental documentation for the groundwater bank.

GM Helliker reported that the Request for Proposals (RFP) for the Collaboration/Integration Project study was distributed on October 4, 2019, to 12 consultants. He stated that there was a mandatory proposers meeting on October 15th with 11 consultants attending. The proposal deadline is November 4th and it is expected to have the consultant selected by the end of November and then presented to the Board in January.

GM Helliker reported that the Secretaries will be sending a status report to the Governor and the modeling work will not be completed until December for the voluntary agreements.

GM Helliker reported that comments are due Friday on the water loss regulations. He stated that the State Board is moving toward establishing a standard that they want agencies to meet for water loss which will include penalties or fines should those standards not be met. The District is signing onto a coalition letter and submitting its own letter regarding concerns on the proposed standards.

GM Helliker reported that Mr. Zlotnick attended the RWA ad hoc committee meeting on the Voluntary Agreement. GM Helliker explained that the ICF consultant is developing a "to-do" list to help keep the managers on track for the Voluntary Agreement. GM Helliker reported that the committee will meet again to discuss an RWA subscription program and the ICF contract, and what additional activities that RWA might pursue. In addition, he informed the Board that the RWA federal affairs committee will meet October 24th. He reviewed some survey questions and answers that RWA sent to member agencies regarding the federal affairs program. Director Tobin stated that RWA will review the survey results at their meeting tomorrow.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

Ms. Silva reported that she will be attending the annual CalPERS conference next week. In addition, she informed the Board that the auditors are at the District this week and she expects to provide the FY 2018-19 financial results at the next Board meeting.

Ms. Silva reported that Mr. George Machado, Field Services Manager, is out on disability leave, and she introduced Mr. Adam Larsen who is Interim Field Services Manager during Mr. Machado's absence.

3. OPERATION MANAGER'S REPORT

3.1 Miscellaneous District Issues and Correspondence

Mr. Barela reported that the District has not been affected by the recent PG&E power outage; however, the District is on stand-by mutual aid should PCWA need assistance.

4. ENGINEERING SERVICES MANAGER'S REPORT

4.1 Miscellaneous District Issues and Correspondence

Mr. Rob Watson reported that a developer notified the District of a pretty significant leak in the pipeline along Douglas Blvd. He stated that a crew was sent out to investigate. Mr. Larsen reported that the leak was repaired the same day.

5. LEGAL COUNSEL'S REPORT

5.1 Legal Matters

No report.

VII. DIRECTORS' REPORTS

1. SGA

Director Tobin provided a written report which will be attached to the minutes. She reported that SGA met on October 10, 2019, and there wasn't a quorum due to the PG&E power outages. However, they still discussed the Sustainable Groundwater Management Act, the Sacramento Regional Water Bank, the Sacramento Central Groundwater Authority, Governor Newsom's Water Resiliency Portfolio Initiative, and the Water Forum.

2. RWA

Director Tobin reported that RWA met today and discussed the OPEB cash flow and liability analysis and funding strategies, Water Management Options Pilot, the Strategic Plan, the Voluntary Agreement program, and the Federal Affairs ad hoc committee.

3. ACWA

3.1 Local/Federal Government/Region 4 - Pam Tobin

Director Tobin provided a written report which will be attached to the minutes. She informed the Board that she provided ACWA's Federal Legislative Matrix and the region election results. GM Helliker announced that Director Tobin was elected to the Region 4 board of directors.

3.2 JPIA - Pam Tobin

No report.

3.3 Energy Committee - Ted Costa

No report.

4. CVP WATER USERS ASSOCIATION

Vice President Costa reported that the CVP Water Users Association met October 15, 2019. He reported that they are doing a system review to improve the system and who pays for it. In addition, they are looking at how the board of directors are elected.

5. OTHER REPORTS, CORRESPONDENCE AND COMMENTS

Director Miller reported that the surface water temperature at Folsom Lake has remained at 64.5° since last Thursday.

GM Helliker announced that the next Board meeting is November 13th. The Board Secretary informed the Board that, as part of the Board Rules, the November and December Board meetings are the 2nd Wednesday of the month. Director Hanneman requested that the Board meeting be moved to Thursday November 14th due to a conflict on his calendar. With no objections from the Board, President Rich moved the meeting to November 14, 2019.

VIII. COMMITTEE MEETINGS

1. Engineering Committee – October 15, 2019

The committee meeting minutes will be attached to the original board minutes.

2. Finance Committee –October 22, 2019

The committee meeting minutes will be attached to the original board minutes.

IX. UPCOMING EVENTS

1. Water Education Foundation – 2019 Water Summit

October 30, 2019
Sacramento, CA

2. ACWA Fall Conference

December 3-6, 2019
San Diego, CA

X. ADJOURN

The meeting was adjourned at 7:20 p.m.

ATTEST:

DAN RICH, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

STAFF REPORT

To: Board of Directors
 From: Donna Silva, Director of Finance
 Date: November 14, 2019
 Subject: Treasurer’s Report – Quarter Ending September 30, 2019

RECOMMENDED ACTION

This report is for information only and will be filed with the meeting minutes.

BACKGROUND

The purpose of the treasurer’s report is to update the Board and the public on the status of the District’s cash balances and investments, and highlight material changes from one period to another. The scope of this report covers the first quarter of fiscal year 2019-2020, ending September 30, 2019.

The District’s investment objectives are established by the Board approved Investment Policy. The Investment Policy is guided and constrained by the California Government Code. The Board periodically reviews and adjusts the Investment Policy to ensure ongoing compliance with the government code and to maximize investment flexibility as permitted. The current Investment Policy has the following objectives for the portfolio:

1. Safety
2. Liquidity
3. Yield

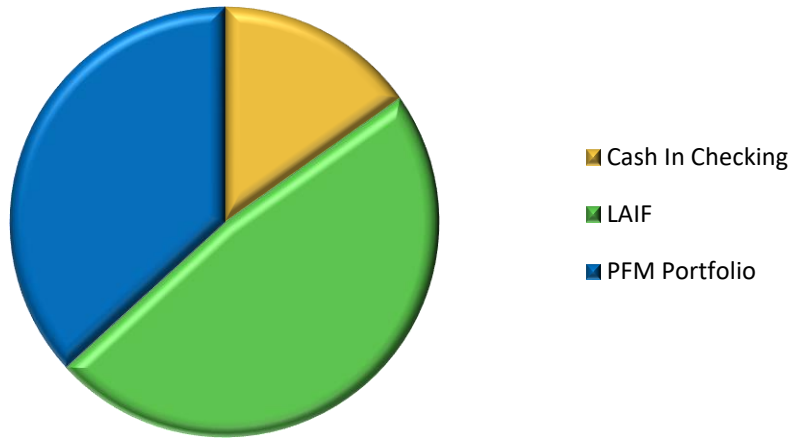
Attached is the quarterly Treasurer’s Report for the three months ended September 30, 2019.

At June 30, 2019, the end of the previous quarter, the value of the District’s total portfolio was \$24.6 million. Since that time, the value of the District’s portfolio increased by about \$1.85 million for an ending balance of \$26.4 million as of September 30, 2019. Cash and short-term investments increased by \$2.1 million. Medium term investments decreased by \$203,190 and long-term investments decreased by \$122,994.

The funds are currently held as follows:

Cash at Banking Institutions	\$ 2,531,069
Local Agency Investment Fund (LAIF)	14,425,534
PFM Managed Investment Portfolio	<u>9,471,303</u>
	<u>\$ 26,427,906</u>

Distribution of Investments - San Juan Water District

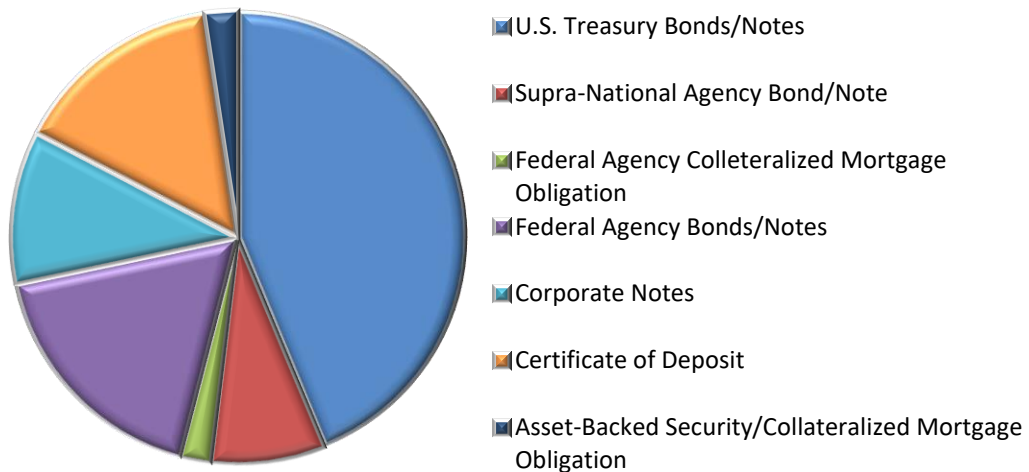


The overall portfolio is diversified with 36% invested in marketable securities (PFM Portfolio), 55% invested in short-term investments that are considered liquid (LAIF) and 10% on deposit with US Bank. Staff, in conjunction with your financial advisors, periodically review the mix of liquid and long-term investments and adjusts the portfolio according to the market conditions and the District’s short term cash needs. Staff made a transfer of \$1,700,000 to LAIF on September 18, 2019.

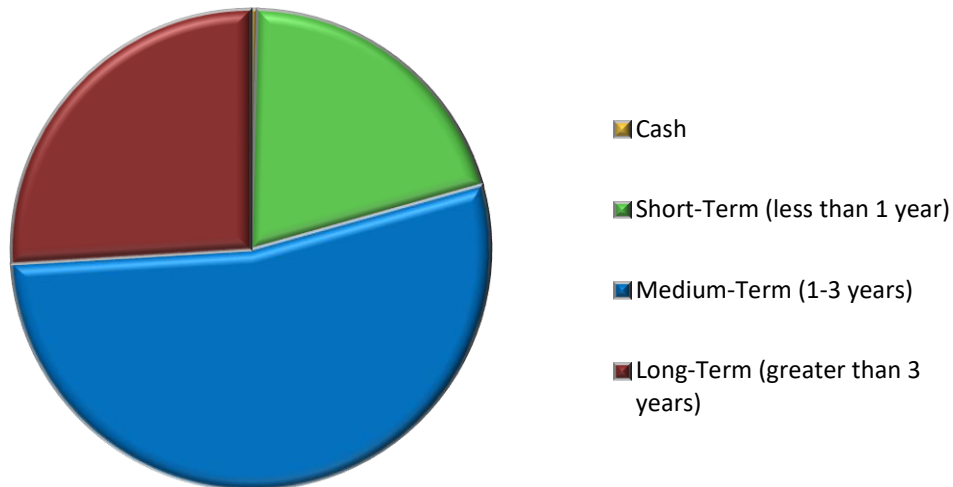
All securities held are in conformance with those permitted by the District’s Investment Policy. There are sufficient funds to meet the District’s expenditure requirements for the next six months.

The mix and duration of investments are displayed in the following charts:

Mix of Investments - PFM Portfolio



Duration of PFM Portfolio



The Federal Open Market Committee (FOMC) cut the overnight fed funds target rate twice during the quarter, the July cut being the first rate reduction since December 2008. The factors supporting the rate cuts were weaker global growth outlook, Brexit, trade policy tensions, and lower investments and exports. Bond yields fell modestly during the quarter, continuing a year-long trend. A recession in the U.S. does not appear imminent, but forecasts are showing a continued slowing down in economic growth, to the slowest pace in 10 years. The District's portfolio managers will continue to maintain a portfolio duration in line with the benchmark in order to minimize risk and optimize performance relative to the benchmark in the event yields continue to decline.

The portfolio is performing well and continues to outperform the benchmark (Bank of America Merrill Lynch "BAML" 0-5 year Treasury Index) on an historical basis.

Total Returns – period ending September 30, 2019

	Duration (years)	Quarter Ending 09/30/2019	Past Year	Since Inception
San Juan Water District	2.13	.82%	5.05%	1.86%
BAML 0-5 Year Treasury Index	2.10	.72%	4.98%	1.58%

**San Juan Water District
Treasurer's Report
September 30, 2019**

	Yield %	Par Value	Cost	Current Market Value	Maturity Date
CASH & DEMAND DEPOSITS - US Bank:	na	2,531,068.91	2,531,068.91	2,531,068.91	na
LOCAL AGENCY INVESTMENT FUND (LAIF)	2.450%	14,425,533.50	14,425,533.50	14,425,533.50	na
PFM MONEY MARKET ACCOUNT	na	167,070.24	167,070.24	167,070.24	na
LONG-TERM INVESTMENTS (PFM Investment Portfolio):					
<i>U.S. Treasury Bonds/Notes:</i>					
US Treasury Notes	1.23%	80,000.00	81,328.13	79,846.88	7/31/2020
US Treasury Notes	1.42%	130,000.00	137,261.72	130,853.06	8/15/2020
US Treasury Notes	1.15%	170,000.00	176,189.06	170,597.72	2/28/2021
US Treasury Notes	1.85%	50,000.00	49,005.86	49,724.60	4/30/2021
US Treasury Notes	1.81%	5,000.00	4,919.34	4,971.88	5/31/2021
US Treasury Notes	1.67%	400,000.00	395,671.88	397,750.00	5/31/2021
US Treasury Notes	1.71%	55,000.00	53,768.95	54,452.15	7/31/2021
US Treasury Notes	1.75%	45,000.00	44,084.18	44,634.38	10/31/2021
US Treasury Notes	1.78%	150,000.00	150,591.80	150,832.05	1/31/2022
US Treasury Notes	2.10%	85,000.00	84,206.44	85,577.75	3/31/2022
US Treasury Notes	2.82%	200,000.00	193,437.50	201,359.40	3/31/2022
US Treasury Notes	2.75%	250,000.00	242,626.95	251,699.25	3/31/2022
US Treasury Notes	1.83%	150,000.00	152,044.92	152,173.80	6/30/2022
US Treasury Notes	1.74%	250,000.00	253,095.70	252,880.75	7/31/2022
US Treasury Notes	2.76%	85,000.00	81,530.27	85,421.69	9/30/2022
US Treasury Notes	2.80%	185,000.00	178,828.52	187,276.43	10/31/2022
US Treasury Notes	2.74%	185,000.00	175,027.34	184,515.86	2/28/2023
US Treasury Notes	2.44%	155,000.00	149,290.43	154,642.73	3/31/2023
US Treasury Notes	2.28%	95,000.00	90,977.34	93,853.35	7/31/2023
US Treasury Notes	2.44%	160,000.00	151,993.75	158,068.80	7/31/2023
US Treasury Notes	2.25%	145,000.00	148,811.91	152,283.93	9/30/2023
US Treasury Notes	2.52%	150,000.00	151,517.58	157,007.85	11/15/2023
US Treasury Notes	2.52%	260,000.00	255,348.44	265,728.06	11/30/2023
US Treasury Notes	2.56%	15,000.00	15,044.53	15,646.88	12/31/2023
US Treasury Notes	1.90%	125,000.00	125,566.41	127,377.88	4/30/2024
US Treasury Notes	1.78%	150,000.00	151,546.88	152,912.10	6/30/2024
US Treasury Notes	1.39%	125,000.00	129,379.88	128,188.50	7/31/2024
US Treasury Notes	1.83%	160,000.00	162,237.50	164,081.28	7/31/2024
Subtotal		4,015,000.00	3,985,333.21	4,054,359.01	
<i>US Treasury Bill</i>					
US Treasury Bill	2.04%	240,000.00	239,201.53	239,978.16	10/3/2019
US Treasury Bill	1.94%	315,000.00	313,934.71	314,443.08	11/7/2019
Subtotal		555,000.00	553,136.24	554,421.24	
<i>Supra-National Agency Bond/Note</i>					
Int'l Bank of Reconstruction & Dev Notes	1.60%	100,000.00	100,540.00	99,995.10	10/7/2019
Int'l Bank of Reconstruction & Dev Notes	1.64%	180,000.00	179,568.00	179,603.64	9/12/2020
Inter-American Development Bank	1.81%	175,000.00	176,622.09	175,541.10	11/9/2020
International Finance Corp Note	2.35%	80,000.00	79,764.80	80,456.80	1/25/2021
Int'l Bank of Reconstruction & Dev Notes	2.83%	90,000.00	89,789.40	91,665.90	7/23/2021
Subtotal		625,000.00	626,284.29	627,262.54	

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...continued	Yield %	Par Value	Cost	Current Market Value	Maturity Date
<i>Federal Agency Collateralized Mortgage Obligation</i>					
FNA 2018-M5 A2	2.27%	70,573.27	71,977.06	71,880.39	9/25/2021
FHLMC Multi-family Structured P	2.20%	100,000.00	100,625.00	101,451.95	1/25/2022
FHLMC Multi-family Structured P	2.46%	100,000.00	100,250.00	101,483.65	6/25/2022
FHLMC Series K721 A2	2.61%	100,000.00	100,851.56	102,271.03	8/25/2022
Subtotal		370,573.27	373,703.62	377,087.02	
<i>Federal Agency Bonds/Notes:</i>					
FJLB Notes	1.38%	135,000.00	134,968.95	134,908.34	11/15/2019
FNMA Notes	1.60%	170,000.00	169,484.90	169,536.75	7/30/2020
Fannie Mae Notes	2.55%	100,000.00	99,851.00	101,191.30	4/13/2021
Fannie Mae Notes	2.98%	260,000.00	258,770.20	272,478.44	9/12/2023
Federal Home Loan Bank Notes	2.72%	50,000.00	51,485.00	53,496.15	12/8/2023
Fannie Mae Notes	2.58%	35,000.00	34,869.80	36,319.57	2/5/2024
Subtotal		750,000.00	749,429.85	767,930.55	
<i>Corporate Notes:</i>					
Cisco Systems Inc Corp Notes	2.81%	155,000.00	152,327.80	155,802.44	2/28/2021
PEPSICO Inc. Corp (Callable) Note	2.01%	55,000.00	54,989.00	55,170.72	4/15/2021
Bank of New Year Mellon Corp	1.99%	175,000.00	178,101.00	176,340.68	4/15/2021
Bank of America Corp Note	2.40%	90,000.00	90,674.10	90,803.79	4/19/2021
Goldman Sachs Group Corp Notes	2.53%	80,000.00	87,671.20	84,309.84	7/27/2021
American Honda Finance Corp Notes	1.84%	130,000.00	129,112.10	129,424.36	9/9/2021
Citigroup Inc Corp (Callable) Note	2.72%	90,000.00	90,614.70	91,327.86	12/8/2021
Apple Inc Bonds	3.01%	130,000.00	128,070.80	131,957.93	2/9/2022
American Express Credit (Callable) Notes	3.29%	100,000.00	97,840.00	101,742.40	3/3/2022
Amazon.com Inc. Bonds	2.66%	100,000.00	99,037.00	101,640.30	2/22/2023
Subtotal		1,105,000.00	1,108,437.70	1,118,520.32	
<i>Certificate of Deposit:</i>					
Credit Suisse New York Cert Depos	2.67%	100,000.00	100,000.00	100,257.70	2/7/2020
Bank of Nova Scotia Houston CD	3.10%	150,000.00	149,943.00	151,284.45	6/5/2020
Bank of Montreal Chicago Cert Depos	3.23%	160,000.00	160,000.00	161,358.24	8/3/2020
Westpac Banking Corp NY CD	2.05%	195,000.00	195,000.00	195,408.14	8/3/2020
Sumitomo Mitsui Bank NY Cert Depos	3.46%	90,000.00	89,877.60	91,473.48	10/16/2020
Swedbank (New York) Cert Depos	2.30%	180,000.00	180,000.00	180,337.86	11/16/2020
MUFG Bank LTD/NY Cert Depos	2.99%	100,000.00	100,000.00	101,630.80	2/26/2021
Nordea Bank ABP New York	1.87%	135,000.00	135,000.00	135,148.64	8/26/2022
Skandinav Enskilda Bank LT	1.88%	140,000.00	140,000.00	140,194.18	8/26/2022
Subtotal		1,250,000.00	1,249,820.60	1,257,093.49	
<i>Asset-Backed Security/Collateralized Mortgage Obligation:</i>					
Harot 2017-4 A3	2.06%	35,814.39	35,809.35	35,830.52	11/21/2021
Harot 2019-1 A3	2.83%	100,000.00	99,997.32	101,763.90	3/20/2023
Hyundai Auto Receivalbes Trust	2.67%	40,000.00	39,994.74	40,476.13	6/15/2023
Harot 2019-2 A3	2.52%	100,000.00	99,996.27	101,087.53	6/21/2023
Narot 2019-A A3	2.91%	65,000.00	64,990.15	66,056.74	10/15/2023
Narot 2019-B A3	2.51%	100,000.00	99,977.39	101,210.00	11/15/2023
Copar 2019-1 A3	2.52%	100,000.00	99,979.74	101,133.77	11/15/2023
Subtotal		540,814.39	540,744.96	547,558.59	
TOTAL LONG TERM INVESTMENTS		9,766,387.66	9,740,026.71	9,304,232.76	
TOTAL CASH & INVESTMENTS AT 09/30/2019		26,890,060.31	26,863,699.36	26,427,905.41	



AGENDA ITEM IV-1

SACRAMENTO LOCAL AGENCY FORMATION COMMISSION
1112 I Street, Suite 100 • Sacramento, CA 95814 • (916) 874-6458 • Fax (916) 874-2939

DATE: September 24, 2019
TO: Special Districts' Selection Committee
FROM: Donald Lockhart, Executive Officer
RE: **Selection of Special District Commissioner**
Term of Office: January 1, 2020 to December 31, 2023
and Selection of Alternate Special District Commissioner
Term of Office: January 1, 2020 to December 31, 2021
for the Sacramento Local Agency Formation Commission

Pursuant to the provisions of Section 56332 of the Government Code, the Executive Officer has determined that a meeting of the Special District Selection Committee for the purpose of selecting a Special District Commissioner [Office No. 6] and Alternate Special District Commissioner [for Offices No. 6 & 7] to serve on the Sacramento Local Agency Formation Commission is not feasible. Based on past experience, due to the size of the Special District Selection Committee, it has been difficult to establish a quorum. Therefore, the business of the Special District Selection Committee will be conducted in writing, as provided in the cited section code.

Please see the attached Ballot

Please select one candidate for Special District Commissioner and one candidate for Alternate Special District Commissioner.

**Please return the ballot to the LAFCo office no later than:
4:00 P.M. on THURSDAY, NOVEMBER 21, 2019**

To be valid, selection of a candidate must be done by a majority vote of the governing board of an Independent Special District in an official meeting of that board and certified by the secretary or clerk of the board.

Any ballot received after the date specified above shall not be valid. The candidate who receives the most votes will be determined the winner outright. In the event of a tie, there will be a run-off selection held in the same format as the initial selection. The LAFCo Executive Officer will announce the results of the selection within seven days of the specified date.

If you have questions, please contact Sacramento LAFCo at (916) 874-6458.

Return ballot to:
Sacramento LAFCo
1112 "I" Street; Suite 100
Sacramento, CA 95814

or e-mail to: Diane.Thorpe@SacLAFCo.org



Sacramento
LAFCo

Ballot

LAFCo Special District Commissioner & Alternate

Commissioner & Alternate Commissioner

Please select one candidate from each COLUMN

Ballot A

Commissioner - Office No. 6

Please select **ONE** candidate **BELOW**

- Jason Green**
Rio Linda Elverta Community Water District

- Michael Hanson**
Arcade Creek Recreation & Park District

- Lindsey Liebig**
Herald Fire Protection District

- Charlea Moore**
Rio Linda Elverta Recreation & Park District

- Elliot Mulberg**
Florin Resource Conservation District

- Gary Page**
Fair Oaks Water District

- Brandon Rose**
Sacramento Municipal Utility District

- Michael Yearwood**
Cordova Recreation & Park District

Ballot B

Alternate Commissioner - for Offices No. 6 & 7

Please select **ONE** candidate **BELOW**

- Jason Green**
Rio Linda Elverta Community Water District

- Michael Hanson**
Arcade Creek Recreation & Park District

- Lindsey Liebig**
Herald Fire Protection District

- Charlea Moore**
Rio Linda Elverta Recreation & Park Dis-

- Michael Yearwood**
Cordova Recreation & Park District

Ballot must be received by **4:00 pm on Thursday November 21, 2019**

Special Districts must return the ballots to LAFCo by the date specified above. Any ballot received after the specified date shall not be valid. *The information below must be complete*

The candidate who receives the most votes will be determined the winner outright.

The LAFCo Executive Officer will announce the results of the election within seven days of the specified date.

Name of Special District

Street Address

Date of Meeting

District Phone Number

Signature of Secretary or Clerk of the Board

Phone Number

Print Name

E-mail Address



Jason A. Green

XXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXX

Seven-year resident of Rio Linda.

Appointed Board Member for Rio Linda Elverta Community Water District in February 2019.

Currently employed as an electrician in IBEW Local 340 and have been an electrician in the construction industry for 30-years.

President of the Rio Linda/Elverta Historical Society. Member of Rio Linda Grange and participate in several non-profit community benefit organizations, e.g. Rio Linda Food Closet.

Michael Hanson
[REDACTED]
Sacramento, CA 95841

[REDACTED]

[REDACTED]

[REDACTED]

SUMMARY

Information Technology Professional proven experience including roles as a manager, project manager, systems analyst, systems integrator and software developer of systems in the mainframe and midrange environments. Experienced in all stages of software development life cycle, from analysis through implementation. Successfully managed numerous projects and led teams in system & vendor selection, analysis of business requirements, vendor management, system development & implementation. Strengths include:

- Project Manager
- Vendor Management
- Systems Integration
- Database Analysis
- Application Architecture
- System Analysis
- Software Development Lifecycle
- Managing Projects Across Technologies

Elected to Arcade Creek Recreation and Park District 2014

- Serve as Chair 2015
- Serve as director 2016
 - Lead in the Master Plan project
- Serve as Secretary/Treasurer 2017

PROFESSIONAL EXPERIENCE

CSAA IG, Glendale AZ

1993-Present

Previously, CSAA, San Francisco, CA

AAA Membership and Insurance Co.

Project Manager

2002 – Present

As an EDS/HP employee supporting CSAA (outsourced in 1996), led projects involved in mainframe upgrades and support activities.

- Created proposal to upgrade all application software to a consistent and supportable level. The application software would not be supported under the new operating system (the environment was scheduled to be upgraded). Worked with leadership to document proposal and create the accepted SOW. (Project size >65K staff hours)
- Managed teams' efforts associated with the application. Assumed role as the Technical Lead and Application Architect. Needed to allow concurrent business changes to occur while upgrading the infrastructure. Delivered a consolidated toolset for mainframe application support including the customized Configuration Management tool, the approach to managing DB2, and the build process itself.

- Reviewed infrastructure requirements and worked with senior management to create an accepted SOW to upgrade the system software.
- Managed a multi-stage mainframe software upgrade the environment to supported levels. Managed the efforts of EDS, Mphasis, and CSAA teams to upgrade the environment with minimal interruption to the business.
- Technical lead for the CSAA account for the mainframe portion of the Data Replication Project by providing stats and coordinating various teams. In addition, provided communication and follow-through for questions/concerns related to the midrange portion of the effort. Help to coordinate the efforts to deliver a successful data replication environment where the mainframe and midrange have replication in place for Disaster Recovery purposes.
- Manage mainframe hardware upgrades. Managed 4 mainframe CPU upgrades for the CSAA account. The scope included the coordination of the teams, the actual upgrade itself, and validation all components would continue to support the business/applications in the new environment as they did on the current hardware including the encryption coprocessor.
- Manage mainframe system software upgrades. Managed migrations from IBM OS/390 through z/OS 1.13, DB2 v7 through DB2 v10, and similar upgrades to CICS, Datacom, and the infrastructure in general. Each major upgrade required a level of acceptance testing and burn-in prior to moving the upgrades to production.

Team Lead

1996 – 2002

As a Systemhouse/MCI/WorldCom employee supporting CSAA (outsourced in 1996), led teams addressing improvements in the Travel/Touring and Membership area.

- Coordinated the install of the TripTik system developed by the AAA National team to automate the Tourbook and map process used to support members in their travels. This was a client-server app where workstations would communicate to a SUN Sparc back-office server.
- Lead the development of the processes internal to CSAA to handle "vanity cards." This is the AAA VISA cards for the CSAA members which allowed them to autopay their membership. Later, added the capability to Autopay their insurance premiums as well.
- Scheduled to manage the Claims replacement project (HAL), a Client-Server application. Studied the architecture and status with the current PM who then was able to stay and complete the project.

Team Lead

1993 – 1996

Managed team supporting Travel and Touring

- Brought onboard to support the project replacing all Membership, Insurance, and Claims. The architecture of the system was client-server based with the data storage being DB2 on the mainframe and the client residing on workstations running OS/2 and communicating to the mainframe. Directed the efforts of the Membership team (and supported other team's efforts) related to productionalizing the system.

Education: BA in Management, St. Mary's College, Moraga CA.

Lindsey Liebig

Galt, CA 95632 |

| lindsey@heraldfire.com

Education

BACHELOR OF SCIENCE | 2008 | CAL POLY SAN LUIS OBISPO, CA

- Major: Agricultural Business
- Minor: Wine & Viticulture
- Concentration: Fair & Event Planning and Marketing

Experience

EXECUTIVE DIRECTOR | SACRAMENTO COUNTY FARM BUREAU | MARCH 2018 - PRESENT

- Manage all organizational functions including personnel, budget, legislative advocacy, communications and membership development.
- Responsible for event management for fundraising events, membership recruitment activities and business member development.
- Manage Board of Directors, committees and advisory groups within the organization.

PROGRAM DIRECTOR | CALIFORNIA FARM BUREAU FEDERATION | DECEMBER 2013 – MARCH 2018

- Managed the Young Farmers & Ranchers and Leadership Farm Bureau programs including committee development, leadership development, event planning and fundraising.
- Assisted with marketing campaigns and membership development efforts for the statewide organization.
- Responsible for organizing conferences, meetings and agricultural tours for members and legislative officials.

PROGRAM COORDINATOR | SACRAMENTO COUNTY FARM BUREAU | JANUARY 2012 – DECEMBER 2013

- Responsible for various member programs and events within the county including safety seminars, fundraising dinners, legislative tours and educational presentations.
- Responsible for organizing events, fundraising efforts and membership recruitment.

MARKETING CONSULTANT | CALIFORNIA SPECIALIZED TRAINING INSTITUTE | JUNE 2008 – JULY 2013

- Managed marketing efforts for the training division of the Governor's Office of Emergency Services.
- Responsible for course catalog, course marketing, website and social media functions.
- Assisted in curriculum development for federal grant funding applications.

Community Involvement

- Board Chair, Herald Fire Protection District – Elected to 4-year term in 2016
- Member, Protest Provisions Rewrite Working Group, CSDA/CALAFCO – 2019
- Alternate Representative, Sacramento Central Groundwater Authority – 2018 – present
- Member, Sacramento LAFCo Special District Advisory Committee – 2019
- President, Sacramento Farm Bureau Foundation for Ag Education – 2015 – present
- President, National Sigma Alpha Educational Foundation – 2019
- Past President, Sigma Alpha National Sorority – 2012-2016

Charlea R Moore

• Elverta, CA 95626

Applicant Statement for the Special District LAFCO Representative

I moved from Glassboro New Jersey to Rio Linda Elverta in 1981, along with my 3 year old daughter and my husband.

Almost immediately I became involved with Sacramento County Service Area #3 which was the forerunner of our current independant Parks and Recreation District serving the Rio Linda Elverta Communities. This involvement was the result of reading a statement in the local paper, indicating that the Parks Advisory Board had determined that there were sufficient equestrian trails in the area. I was very happy to advocate for additional trails and in the process begin my education in local governance processes.

Over the next several decades I was appointed to numerous County and Local advisory boards, steering committees and ad hoc committees. My interest expanded to include growth issues, flood issues and agriculture/suburban/urban issues.

I learned a great deal about how government works and how Special Districts fit into the process. I became a strong advocate for local governance after going through 3 incorporation attempts in the Rio Linda Elverta communities and in the education process I switched from anti-incorporation to pro-incorporation for unincorporated communities.

In about 1992 I was appointed to the RLE CPAC in and served during the Community Plan Update. I am familiar with the governance process and with procedures for arriving at a decision as a board member. I have served several terms on CPAC under four different County Supervisors since that initial appointment. All of these experiences were very educational for me.

In 2002 I successfully ran for the Rio Linda Elverta Recreation and Parks District. I truly enjoyed and have greatly benefited from the experience of becoming an elected board member. I ran again in 2016 and am currently serving as Secretary for the RLE Recreation and Parks District.

I believe that my history in the community and experience as an elected public official will be an asset for Special Districts as a LAFCO Special District Board member.

Thank you,

Charlea R. Moore

Resume
Elliot Mulberg

XXXXXXXXXXXXXXXXXXXX
Elk Grove, CA 95758
XXXXXXXXXXXX
XXXXXXXXXXXX

Community Service:

Florin Resource Conservation District / Elk Grove Water District - Director

Sacramento LAFCO Special District Advisory Committee

California Special District Association Legislative Committee

Friends of Stone Lakes National Wildlife Refuge

Elk Grove Western Festival

Rotary Club of Elk Grove

Past Community Service:

Sacramento Local Agency Formation Commission

Chair 2003, Vice Chair 2002

Special District Commissioner 2001- 2006, Special District Alternate 1995-2001

Elk Grove (now Cosumnes) Community Services District (parks and fire services) -Director 1994 – 2006

CALAFCO (statewide association of LAFCo's) Board of Directors

Special District Representative 2001-2006

California Special District Association Sacramento Chapter - Treasurer 1995-99

Sacramento Regional Council of Recreation & Park Agencies Vice President 1995

Franklin Laguna Area Community Planning Advisory Council Secretary 1993-1994

Elk Grove Historical Society President 2000, 2001

Professional Experience:

Environmental/ LAFCO Consultant– E Mulberg & Associates 2011-Present, CEQA analysis, municipal service reviews for water districts ,sewer districts, reclamation districts, resource conservation districts, health care districts, full service cities; sphere of influence updates; change of organization analysis annexations, consolidations, dissolutions; Solano LAFCO Executive Officer; Senior Air Quality Scientist, and Senior Air Quality Planner Michael Brandman Associates 2008-2011, Senior Analyst Monterey LAFCO 2006-08. Air Pollution Specialist CA Air Resources Board 25 years.

Professional Affiliations:

American Planning Association

Association of Environmental Professionals

American Meteorological Society

Education:

B.S. St. Louis University

M.S. UCLA



Gary Page

[REDACTED]
Fair Oaks, California 95628

[REDACTED]
[REDACTED]

Profile

Passionate to improve government services, for over 40 years, Gary is dedicated to public and community servant-leadership.

Formal Education

Eastern Michigan University:
Bachelor of Science Degree in Public Administration

Southern Illinois University at Edwardsville:
Master of Science Degree in Urban Affairs and Public Policy Analysis

“Real Work” Experience

US Air Force: Security Police and Law Enforcement
Gravel Pit: Sand Plant Operator
Sweat Shop (2 days): Molten metal pourer
Can Factory: Fork Lift Operator
General Motors Assembly Plant: Parts Production

Professional Experience

Current: California Department of Education - Education Programs Consultant
Illinois State Auditor General - Senior Management Auditor
California State Auditor General – Management Auditor
California Department of Education – Internal Auditor
Certified Fraud Examiner

Skills

Skilled at writing for various audiences and purposes

- State Legislatures for information/action
 - Organizational studies (management/systems/outcomes)
 - Legislation (bill analysis)
 - Program Advocacy (met with advocates/legislators)
- Local decision makers for desirable outcomes (Sacramento City Superintendent)
- General public for program awareness/promotion (TechWire contributor)
- School community for information/action (announcements/fundraisers)
- Teachers to establish and promote community/action (EdSynergy Publisher)
- Established non-profit foundation (501 c3) (Met Sacramento)
- Wrote school policies (Met Sacramento)
- Wrote model curriculum standards (California CTE)
- Wrote contract proposals and contracts (UC Davis C-STEM Center)

Leadership Team Experience

- Grassroots advocacy/representation/results
 - Fair Oaks Water District 3 Director
 - Royal Rangers (Wrote a federal grant to get land to build a Camp)
 - Neighborhood Association (Website - Built a Park – Park Day)
 - Sacramento County Alliance of Neighborhoods (Community Support)
 - Environmental Council of Sacramento (Won Smart Growth Policies)
 - Sacramento County Water Forum (Interest-based negotiation)
- Educational leadership
 - Team Lead: Coordinated Compliance Reviews
 - Met Sacramento (Board President/Treasurer/Secretary)
 - Alliance for California Computing Education for Students and Schools (ACCESS)
 - National Visiting Committee member (Mid-Pacific ICT)
 - ICT (Information and Communication Technologies) Sector Lead
 - Project Lead the Way (California)
 - C-STEM (UC Davis)
 - Exploring Computer Science (UCLA/LAUSD)

Technology and Social Media

- Website Designer/Developer (Responsive Web Design)
- ICT Sector Lead (CTE Sector and Pathways)
 - Information Support and Services
 - Networking
 - Software and Systems Development
 - Games and Simulation
- Listserv Publisher (3900 teachers/administrators)

www.EdSynergy.org Blog (Collaborating to Transform Education)
Responsive to Mobile
Search Engine Optimization
Twitter Feed with Re-Tweets
Easy to Maintain and Sustain (WordPress)

Worked with Google/Cisco/Adobe/Code.org to promote technologies

Issue Analysis/Problem Solving

Master's Degree in Public Policy Analysis

Issue Analysis

Program Design

Program Implementation

Program Evaluation

Performance/Management Auditor in Illinois and California

Legal Research

Gathering evidence (data) to support conclusions (findings)

Focus on Problem Identification (corrective actions)

Systems Focus

Input/Process/Output

Budget Systems

Reporting Systems

Systems include people!

BRANDON ROSE

Fair Oaks
[linkedin.com/in/brandonrose](https://www.linkedin.com/in/brandonrose) · [facebook.com/BrandonRoseSMUDDirector](https://www.facebook.com/BrandonRoseSMUDDirector)

Thank you for consideration as the Special District Commissioner to the Sacramento Local Agency Formation Commission (LAFCO). As fellow governing board members, I know you understand the vital role our special districts serve in Sacramento. Our agencies provide a diverse set of unique services across the County and we are called on time and time again when our communities are in need. I believe that as special districts, we have our hands on the pulse of our diverse populace and it is critical that our unique voice, insights and interests be strongly represented on the Commission. That is why I consider representing special districts on a regional body such as LAFCO a vitally important role. Please find my professional and academic qualifications as well as dedication to public service below. Thank you for your support and please don't hesitate to contact me directly at 916-844-5510 if I can be of service or you have any questions.

PUBLIC SERVICE

2017 – CURRENT

DIRECTOR, SACRAMENTO MUNICIPAL UTILITY DISTRICT, WARD 1

As a board member, I work with my fellow directors to establish policies and values about how the organization best represents the community. The Board sets the budget (\$1.75 billion), governance structures, the long-term strategic direction and monitors compliance. I actively engage the public, strategic partners and government organizations across a spectrum of issues.

2008 – 2017

DIRECTOR, FAIR OAKS RECREATION AND PARK DISTRICT

As an elected member of the Board of Directors and past chair, I worked in conjunction with the district administrator to determine long term policy development and strategic planning. As former chair of the Personnel and Management Committee I was responsible for updates to personnel policies as well as negotiations with the employees association and management. As chair of the Finance and Budget Committee, I direct the drafting and approval of the annual budget. In addition, as board chair, I focused on completion of a long term master plan.

2011 – 2019

CHAIR & SPECIAL DISTRICT REPRESENTATIVE, SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE

The Special District Representative is elected by the region's local governments to oversee the County's pooled investment funds, which total approximately \$4 billion. Duties include review of the annual investment policy; quarterly review of investments; and causation and review of an annual portfolio audit. Board Chair 2014-2018.

2010 – 2011

MEMBER, SPECIAL DISTRICT ADVISORY COMMITTEE; SACRAMENTO COUNTY LOCAL AGENCY FORMATION COMMISSION

The advisory committee provided a forum for valuable learning and information exchange with LAFCO staff.

WORK EXPERIENCE

2007 – CURRENT

AIR POLLUTION SPECIALIST, CALIFORNIA AIR RESOURCES BOARD

Duties in the Mobile Source Control Division include research, analysis and development of public health regulations including economic analysis, emission modeling as well as report, database, and training development. My current focus is on commercial fleet electrification and supporting the adoption of battery and fuel cell trucks and buses.

2004 – 2007

ENERGY SPECIALIST, CALIFORNIA ENERGY COMMISSION

I was lead for the Solar Rebate program’s Performance Based Incentive pilot and managed the list of eligible equipment. In addition, I co-authored the New Solar Homes Partnership Program and the Emerging Renewables Program Guidebooks. I was a member of the California Solar Initiative Submetering Committee Working Group, as well as the Office of the State Fire Marshal Photovoltaic Building Standards Task Force. Activities included presenting at Solar Power International Conference, the California Council for Affordable Housing, and testifying at California Public Utilities Commission proceedings

2003 – 2004

RESEARCH ASSISTANT IV (HYDROLOGY), UC DAVIS

I conducted fluvial geomorphologic surveying and data collection of Sierra Nevada streams in the Feather River watershed as part of a larger CalFed Bay Delta effort.

1998 – 2002

ASSISTANT POOL MANAGER, SUNRISE RECREATION & PARK DISTRICT

Duties included working with the management team to ensure smooth operation of the aquatic division.

EDUCATION

2004

ENVIRONMENTAL POLICY ANALYSIS & PLANNING, UC DAVIS

Specialization in City and Regional Planning with a focus in Public Lands Management and Land Use Planning.

Study Abroad in Wilderness & Natural Area Management, University of Tasmania, Australia

MEMBERSHIPS

- Professional Engineers in California Government
- Young Professional in Energy
- Environmental Council of Sacramento (Past President)

Michael T. Yearwood

XXXXXXXXXX Rancho Cordova, CA 95670
XXXXXXXXXX

Experience Summary:

Customer Service Leader with over ten years of experience with direct customer problem solving within the health insurance industry. Expert level experience with hiring, training, staff retention, process improvement projects, managing deadlines and increasing production of teams.

Health Net of California

2016-2019

Claims Supervisor - Performance Team

- Supervise a team of 17 Claims Analysts
- Coach and mentor staff to exceed expectations
- Responsible for talent and performance management of Claims Team
- Daily operational leadership and support through work distribution and monitoring
- Coordinate with scheduling to assist with daily forecast ensuring accurate staffing coverage
- Identify individual performance gaps to recommend and implement action plans that achieve desired result
- Monitor daily productivity through the Macess System
- Collaborate with peers and managers on process improvements

State of California - Health Benefits Exchange (Covered California)

2015-2016

Supervising Program Technician III

- Supervise a team of 15 Customer Service Representatives
- Coach and mentor staff to exceed expectations
- Assist representatives with questions regarding health plan options and policy and procedures
- Research and resolve escalated calls from consumers
- Monitor daily productivity through the IEX System
- Audit inbound calls through the Nice System
- Collaborate with peers and managers on process improvements

Vislon Service Plan

2007-2015

Client Broker Representative - Inside Sales

- Assisted and resolved clients and brokers service issues
- Provided phone support and customer service to clients and brokers
- Provided e-mail coverage for Sales Team in their absence
- Implemented installation of new groups and pull-outs according to guidelines
- Processed renewals for clients according to guidelines
- Provided Resource Center support to clients and brokers

References available upon request

Michael Yearwood

[REDACTED] Rancho Cordova, CA 95670
[REDACTED]
[REDACTED]

Service to My Community

Cordova Recreation and Park District (Board Chairperson)
2015-Present: Director

As a Cordova Recreation and Park District (CRPD) Board Member I am responsible for the budget and for setting policies that safeguard the vitality of the district. The five non-partisan members of the Board of Directors are elected to four-year terms by residents located within CRPD's boundaries. The elected board is held accountable to the following laws that govern public officials: The Brown Act, California Public Records Act, FPPC Reporting Requirements and biannual ethics training.

Specific functions and duties of my role as a Board Director are:

1. To perform its legal responsibility.
2. To set up by-laws, regulations and operation procedures
3. To select, employ, and if necessary, dismiss the District Administrator.
4. To control the operating budget, the financial plans and the insurance program.
5. To care and maintain property.
6. To be responsible for program.
7. To assure personnel policies.
8. To maintain good public relations.
9. To appoint, commission, supervise and receive reports from committees and the District Administrator.

BOARD MEMBERS RESPONSIBILITIES

1. Board members should understand the significance and importance of recreation in the community.
2. Board members should be aware of the relationship of the recreation services to other community services.
3. Board members should look objectively at their specific responsibility as board members and at local community recreation needs, and keep abreast of changing conditions, continuously reassessing their efforts and reasons for service.
4. Board members should have the courage to resist pressures of all types and insist upon high standards for their agencies, particularly in regard to competent, professional personnel.
5. Board members should be aware of their role as board members, acting in concert with their fellow board members without usurping the functions of the District Administrator.

Michael Yearwood

Rancho Cordova, CA 95670

Rancho Cordova Athletic Association

2013: Founding Member
2013-2015: Secretary
2016: CRPD Representative

Leadership Rancho Cordova

2014-2016: Governing Board
2014: Graduate of Class VIII

Rancho Cordova Youth Soccer Club (RCSC)

2002: Coach
2003: U-6 Age Coordinator
2004: Coach & U-8 Boys Age Coordinator
2005: Coach & U-8 Girls Age Coordinator
2006: Coach & U-6 Age Coordinator
2007-2009: Club Manager & Coach
2012: Coach

American River Youth Soccer League (ARYSL)

2007-2009: Board Member – RCSC Representative
2010: League Treasurer

Cordova Girls Softball League

2010-2011: League Vice President
2011-2012: League Vice President
2012-2013: Secretary
2013-2014: Secretary
2014-2015: NORCAL Representative

Folsom Cordova Unified School District

Cordova High School Site Council
2014-2015: Parent Representative

Cordova Lane Elementary School Site Council

1998-2006: Elected Parent Representative

Navigator Elementary School Site Council

2006-2008: Elected Parent Representative

Measure M & P Oversight Committees

2014-2016: Parent/PTSO Member Representative

STAFF REPORT

To: Board of Directors
 From: Paul Helliker, General Manager
 Date: October 23, 2019
 Subject: General Manager’s Monthly Report (October)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production for October

Item	2019	2018	Difference
Monthly Production AF	5,110.12	4,652.82	9.8%
Daily Average MG	53.71	48.91	9.8%
Annual Production AF	43,314.79	41,114.22	5.4%

Water Turbidity

Item	October 2019	September 2019	Difference
Raw Water Turbidity NTU	4.06	1.82	123%
Treated Water Turbidity NTU	0.022	0.022	0%
Monthly Turbidity Percentage Reduction	99.46%	98.77%	

*Folsom Lake Reservoir Storage Level AF**

Item	2019	2018	Difference
Lake Volume AF	593,742	465,234	28%

AF – Acre Feet
 MG – Million Gallons
 NTU – Nephelometric Turbidity Unit
 * Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- Replace 6 turbidimeter instrument controllers.

SYSTEM OPERATIONS

Distribution Operations:

Item	October 2019	September 2019	Difference
Leaks and Repairs	14	16	-2
Mains Flushed	0	0	0
Valves Exercised	50	307	-257
Back Flows Tested	0	6	-6
Customer Service Calls	46	44	+2

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
50 Lab	0	
4 In-House	0	

Other Items of Interest:

- None

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of October

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5160	864	249	17

Water Efficiency Activities

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
6	179	10	71

Other Activities

- On October 19th, the District held a Designing Landscapes Like a Pro workshop and 37 people participated. We had a substantial waiting list so another workshop will be held this coming Spring.
- 56 meter box clearance letters were mailed out to customers this month.
- 194 meter boxes were cleared in October.

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Ali Minor Subdivision	3-Lot Subdivision (7911 Hazel Ave)	Construction now Complete	In Closeout
Barton Ranch	10-Lot Subdivision (8190 Barton Rd)	Construction now Complete	In Closeout
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	Approved for Construction	2019 const. Grading underway.
Colinas Estates	10-Lot Subdivision (8137 Joe Rodgers)	Construction done	Nearing completion. Water is done.
Eureka at GB (former Micherra Place Proj.)	28 Condominium Units (SW Cor. Eureka & AFR)	Approved for Construction	Const. has started.
GB Memory Care	Commercial Business (6400 Douglas Blvd)	In Design Review	Planning for 2019 const. start
Greyhawk III	44 high-density & 28 SFR lots (NE Cor. Eureka & SCB)	In Design Review	Planning for 2019 const. start
Wellquest Senior Living (prior Ovation)	Commercial Business (114-Unit 2-story Assisted Living Facility; 9747 Sierra College Blvd.)	In Construction	Water is done. Offsite PRS const is starting.
Placer County Retirement Residence	Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)	In Design Review	Planning for 2019 const. start
Pond View	Commercial Business (5620 5630 5640 Douglas Blvd)	Approved for Construction	Planning to begin const in 2019
Quarry Ridge Prof. Office Park	Comm Business (4 parcels to develop 4 gen/med office Bldgs; NE Corner of Douglas and Berg)	Approved for Construction	Planning to begin const in 2019
Rancho Del Oro	89 Lot Subdivision (Olive Ranch & Cavitt Stallman)	Will need re-approval for Construction	On hold pending County and Envr Approvals. Developer has requested County extension.
Self Parcel Split (3600 & 3630 Allison Ave)	4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)	In Construction	Construction nearing completion
The Park at Granite Bay	56 lot Subdivision (SCB south of Annabelle)	Approved for Construction	Mass grading done. Re-start in 2019.
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	
Ventura of GB	33-Lot Subdivision (6832 Eureka Rd)	In Design Review	
Whitehawk I	24-Lot Subdivision (Douglas, west of Barton)	In Design Review	Planning Dept review underway
Whitehawk II	56-Lot Subdivision (Douglas, west of Barton)	In Design Review	Planning Dept review underway

ENGINEERING - CAPITAL PROJECTS

Status Update for Current Retail Projects

Project Title	Description	Status	Issues / Notes
Retail Master Plan Update	Update the 2005/7 Retail Master Plan	Underway	
SCADA Radio Replacemets – North Phase	Replace outdated 900 MHz radios with 173 MHz equipment	Under Construction	
GIS Implementation	Update the aged GIS with new software and integrate with the CMMS and FIS/CIS systems	Under Implementation, in testing phase.	
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design Phase	Working with property owner for easement
Cavitt Stallman 12" (Mystery Cr to Oak Pines)	Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.	In Design	Construction in FY 19/20
Woodminister Services Replacements	Replace 18 aged services	In Design	Construction in FY 19/20
Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline	Interconnection with PCWA	In Design	Partial funding with RWA grant
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	East PRS is now completed, doing design for West PRS	
Douglas PRS ("Grosvenor PRS")	Rehabilitation of an existing Pressure Reducing Station (PRV) located on Douglas near Grosvenor	Construction nearing completion, Punchlist items.	
Eastridge Dr CV Station	Design and construct CV station between Sierra and Gravity Zones. Needed to supply 3,125-gpm fire flow for the Wellquest project on SCB	In construction	
UGB & LGB Low Flow Pumps and LGB/CP MOV	Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations	In Design. Pumps are being pre-purchased	Installation and commission in FY 19/20

Status Update for Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
WTP Thickeners Lining	Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage	In Design. Bidding in FY 19/20.	
WTP Filters Improvements	R&R Filter Materials, nozzles, and resurface spalled filter floor and wall areas	In Construction.	
Hinkle Liner & Cover Repl'mt	Replace both the hypalon cover and liner	In Design Phase. Planning to operate WTP without Hinkle.	Applying for SRF funding
Lime Tower Structural Assessment	Review and inspect condition of the existing Lime Tower, also a structural evaluation.	Out to RFP	
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	
WTP On-Site Residuals Management Improvement Project	Management of the WTP residuals disposal area and improvements needed to meet regulatory requirements.	In Design Phase.	Const in FY 19/20

SAFETY & REGULATORY TRAINING – October 2019

Training Course	Staff
Sexual Harassment Prevention for Staff	WTP & FS
District Security Coordination	WTP, FS, CS and Finance Staff
Pesticide Safety	WTP
Basic Electrical Safety	FS

FINANCE/BUDGET

See attached



San Juan Water District, CA

Wholesale Operating Income Statement

Group Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESALE					
Revenue					
41000 - Water Sales	11,157,700.00	11,157,700.00	1,761,206.00	5,435,784.76	5,721,915.24
43000 - Rebate	1,500.00	1,500.00	0.00	348.22	1,151.78
45000 - Other Operating Revenue	0.00	0.00	0.00	43.72	-43.72
49000 - Other Non-Operating Revenue	144,600.00	144,600.00	108.80	11,816.47	132,783.53
Revenue Total:	11,303,800.00	11,303,800.00	1,761,314.80	5,447,993.17	5,855,806.83
Expense					
51000 - Salaries and Benefits	3,712,900.00	3,712,900.00	248,204.74	1,060,905.28	2,651,994.72
52000 - Debt Service Expense	928,000.00	928,000.00	0.00	78,433.15	849,566.85
53000 - Source of Supply	1,045,900.00	1,045,900.00	201,570.48	499,201.92	546,698.08
54000 - Professional Services	735,800.00	735,800.00	7,413.33	169,681.70	566,118.30
55000 - Maintenance	547,300.00	547,300.00	16,864.81	163,844.25	383,455.75
56000 - Utilities	179,600.00	179,600.00	0.00	28,600.40	150,999.60
57000 - Materials and Supplies	604,600.00	604,600.00	34,037.71	198,089.60	406,510.40
58000 - Public Outreach	36,100.00	36,100.00	0.00	2,283.05	33,816.95
59000 - Other Operating Expenses	427,500.00	427,500.00	66,376.46	242,226.68	185,273.32
69000 - Other Non-Operating Expenses	1,600.00	1,600.00	0.00	0.00	1,600.00
69900 - Transfers Out	2,498,300.00	2,498,300.00	0.00	0.00	2,498,300.00
Expense Total:	10,717,600.00	10,717,600.00	574,467.53	2,443,266.03	8,274,333.97
Fund: 010 - WHOLESALE Surplus (Deficit):	586,200.00	586,200.00	1,186,847.27	3,004,727.14	-2,418,527.14
Total Surplus (Deficit):	586,200.00	586,200.00	1,186,847.27	3,004,727.14	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESAL	586,200.00	586,200.00	1,186,847.27	3,004,727.14	-2,418,527.14
Total Surplus (Deficit):	586,200.00	586,200.00	1,186,847.27	3,004,727.14	



San Juan Water District, CA

Wholesale Capital Income Statement

Group Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,123,000.00	1,123,000.00	12,778.59	13,378.46	1,109,621.54
44000 - Connection Fees	100,000.00	100,000.00	2,372.00	12,474.00	87,526.00
44500 - Capital Contributions - Revenue	43,700.00	43,700.00	10,925.00	21,850.00	21,850.00
49000 - Other Non-Operating Revenue	145,000.00	145,000.00	108.80	55,292.52	89,707.48
49990 - Transfer In	2,498,300.00	2,498,300.00	0.00	0.00	2,498,300.00
Revenue Total:	3,910,000.00	3,910,000.00	26,184.39	102,994.98	3,807,005.02
Expense					
55000 - Maintenance	934,000.00	934,000.00	0.00	427.50	933,572.50
61000 - Capital Outlay	8,446,400.00	8,446,400.00	3,063.33	224,118.38	8,222,281.62
Expense Total:	9,380,400.00	9,380,400.00	3,063.33	224,545.88	9,155,854.12
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	-5,470,400.00	-5,470,400.00	23,121.06	-121,550.90	-5,348,849.10
Total Surplus (Deficit):	-5,470,400.00	-5,470,400.00	23,121.06	-121,550.90	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
011 - Wholesale Capital Outlay	-5,470,400.00	-5,470,400.00	23,121.06	-121,550.90	-5,348,849.10
Total Surplus (Deficit):	-5,470,400.00	-5,470,400.00	23,121.06	-121,550.90	



San Juan Water District, CA

Retail Operating Income Statement

Group Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	12,399,400.00	12,399,400.00	1,143,599.10	2,347,897.19	10,051,502.81
45000 - Other Operating Revenue	363,200.00	363,200.00	43,214.37	87,388.23	275,811.77
49000 - Other Non-Operating Revenue	154,400.00	154,400.00	21,496.80	53,584.79	100,815.21
Revenue Total:	12,917,000.00	12,917,000.00	1,208,310.27	2,488,870.21	10,428,129.79
Expense					
51000 - Salaries and Benefits	5,040,100.00	5,040,100.00	349,925.40	1,474,493.48	3,565,606.52
52000 - Debt Service Expense	516,200.00	516,200.00	0.00	43,619.64	472,580.36
53000 - Source of Supply	3,075,500.00	3,075,500.00	543,826.00	1,484,625.39	1,590,874.61
54000 - Professional Services	1,267,100.00	1,267,100.00	13,533.81	170,819.23	1,096,280.77
55000 - Maintenance	213,800.00	213,800.00	6,924.80	153,654.47	60,145.53
56000 - Utilities	293,700.00	293,700.00	0.00	60,777.01	232,922.99
57000 - Materials and Supplies	334,200.00	334,200.00	3,132.98	100,579.60	233,620.40
58000 - Public Outreach	80,500.00	80,500.00	0.00	21,055.25	59,444.75
59000 - Other Operating Expenses	584,200.00	584,200.00	81,919.02	235,228.27	348,971.73
69000 - Other Non-Operating Expenses	1,500.00	1,500.00	0.00	0.00	1,500.00
69900 - Transfers Out	974,500.00	974,500.00	0.00	0.00	974,500.00
Expense Total:	12,381,300.00	12,381,300.00	999,262.01	3,744,852.34	8,636,447.66
Fund: 050 - RETAIL Surplus (Deficit):	535,700.00	535,700.00	209,048.26	-1,255,982.13	1,791,682.13
Total Surplus (Deficit):	535,700.00	535,700.00	209,048.26	-1,255,982.13	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	535,700.00	535,700.00	209,048.26	-1,255,982.13	1,791,682.13
Total Surplus (Deficit):	535,700.00	535,700.00	209,048.26	-1,255,982.13	



San Juan Water District, CA

Retail Capital Income Statement

Group Summary

For Fiscal: 2019-2020 Period Ending: 10/31/2019

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,123,000.00	1,123,000.00	12,778.60	13,378.47	1,109,621.53
44000 - Connection Fees	100,000.00	100,000.00	0.00	60,984.69	39,015.31
49000 - Other Non-Operating Revenue	150,000.00	150,000.00	108.80	18,752.79	131,247.21
49990 - Transfer In	974,500.00	974,500.00	0.00	0.00	974,500.00
Revenue Total:	2,347,500.00	2,347,500.00	12,887.40	93,115.95	2,254,384.05
Expense					
54000 - Professional Services	308,000.00	308,000.00	0.00	0.00	308,000.00
61000 - Capital Outlay	3,686,300.00	3,686,300.00	7,511.34	261,048.14	3,425,251.86
Expense Total:	3,994,300.00	3,994,300.00	7,511.34	261,048.14	3,733,251.86
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-1,646,800.00	-1,646,800.00	5,376.06	-167,932.19	-1,478,867.81
Total Surplus (Deficit):	-1,646,800.00	-1,646,800.00	5,376.06	-167,932.19	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-1,646,800.00	-1,646,800.00	5,376.06	-167,932.19	-1,478,867.81
Total Surplus (Deficit):	-1,646,800.00	-1,646,800.00	5,376.06	-167,932.19	

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
171107	FO 40 Transmission Pipeline Re-Lining	0.00	99,048.70	-99,048.70
171109	GIS Assessment and Implementation	0.00	21,489.73	-21,489.73
175105	6690-7767 Douglas Boulevard & Assoc	0.00	79,115.86	-79,115.86
175113	7225-7355 Dambacher Drive	0.00	7,235.16	-7,235.16
185115	Lou Place-Tray Wy to Crown Point Vist	0.00	22,466.30	-22,466.30
185135	Upper & Lower GB Pump Stn Low Flov	0.00	1,625.67	-1,625.67
185140	Canyon Falls Village Pressure Reducing	0.00	391.95	-391.95
185155	Bacon Pump Station HVAC Improve	0.00	76,095.00	-76,095.00
191225	SCADA Improvements - Radio North Pl	0.00	4,315.43	-4,315.43
191235	Solar Site Access Culvert Replacement	0.00	3,250.00	-3,250.00
191255	Filter Floor Repairs & Media/Nozzle Re	0.00	548.52	-548.52
191260	On-Site Residuals Management Impro	0.00	13,991.00	-13,991.00
191270	Three ProMinet c12 Sensor and Senso	0.00	21,757.44	-21,757.44
191275	Clarifier Wall Lining & Leakage Repairs	0.00	427.50	-427.50
191280	Hinkle Reservoir Cover	0.00	11,065.53	-11,065.53
195210	SCADA Radio Replacments North Phas	0.00	4,631.19	-4,631.19
195225	Kokila SJWD/PCWA Intertie	0.00	50.00	-50.00
195230	Redbud/Lupin/Meadowlark Svc Repla	0.00	23,019.18	-23,019.18
195235	Sandstone & Auberry Court to Hill Roa	0.00	10,560.21	-10,560.21
195265	Douglas Booster Pump Station Electric	0.00	0.00	0.00
195295	Douglas (Grosvenor) PRS Improvemen	0.00	1,155.00	-1,155.00
201108	Admin Building Integrated Life Safety I	0.00	297.14	-297.14
201129	Solids Handling Building VFD Replacen	0.00	30,671.75	-30,671.75
201171	CMMS Implementation	0.00	21,037.64	-21,037.64
205129	Bacon #1 VFD Replacement	0.00	19,092.74	-19,092.74
Project Totals:		0.00	473,338.64	-473,338.64

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	0.00	472,911.14	-472,911.14
CIP - Expense	0.00	427.50	-427.50
Group Totals:	0.00	473,338.64	-473,338.64

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Administration	0.00	21,037.64	-21,037.64
Engineering	0.00	297,896.88	-297,896.88
Water Treatment Plant	0.00	154,404.12	-154,404.12
Type Totals:	0.00	473,338.64	-473,338.64

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
011-20030	Retentions Payable	0.00	-5,196.91	-5,196.91
011-700-57120	Maintenance - Facility	0.00	427.50	427.50
011-700-61120	Capital Outlay - Land Improve...	0.00	3,250.00	3,250.00
011-700-61140	Capital Outlay - Buildings & Im...	0.00	148.57	148.57
011-700-61145	Capital Outlay - WTP & Improv...	0.00	66,968.71	66,968.71
011-700-61150	Capital Outlay - Mains/Pipeline...	0.00	104,245.61	104,245.61
011-700-61155	Capital Outlay - Reservoirs & I...	0.00	11,065.53	11,065.53
011-700-61160	Capital Outlay - Equipment and..	0.00	4,315.43	4,315.43
011-700-61180	Capital Outlay - Software	0.00	10,631.84	10,631.84
050-300-56310	Reg Compliance / Sampling / I...	0.00	2,224.01	2,224.01
055-20030	Retentions Payable	0.00	137,714.65	137,714.65

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
055-700-61135	Capital Outlay - Pump Stations...	0.00	100,818.41	100,818.41
055-700-61140	Capital Outlay - Buildings & Im...	0.00	148.57	148.57
055-700-61150	Capital Outlay - Mains/Pipeline...	0.00	50.00	50.00
055-700-61160	Capital Outlay - Equipment and..	0.00	4,631.19	4,631.19
055-700-61180	Capital Outlay - Software	0.00	31,895.53	31,895.53
	GL Account Totals:	0.00	473,338.64	473,338.64



San Juan Water District, CA

Balance Sheet

Account Summary

As Of 10/31/2019

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	3,329,415.71	16,187,666.85	1,672,335.77	5,262,422.97	26,451,841.30
10510 - Accounts Receivable	2,315,029.81	0.84	318,678.68	0.06	2,633,709.39
11000 - Inventory	0.00	0.00	138,732.30	0.00	138,732.30
12000 - Prepaid Expense	48,154.85	0.00	39,685.04	0.00	87,839.89
14010 - Deferred Outflows	3,200,491.70	0.00	3,309,974.23	0.00	6,510,465.93
17010 - Capital Assets - Work in Progress	3,299,353.34	0.00	404,708.24	0.00	3,704,061.58
17150 - Capital Assets - Land Non-depreciable	98,212.00	0.00	166,272.00	0.00	264,484.00
17160 - Capital Assets - Land Improvements	814,105.59	0.00	83,970.80	0.00	898,076.39
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	5,946,955.73	0.00	12,994,133.73
17300 - Capital Assets - Buildings & Improvements	1,267,245.92	0.00	263,336.06	0.00	1,530,581.98
17350 - Capital Assets - Water Treatment Plant & Imp	35,573,069.88	0.00	16,000.00	0.00	35,589,069.88
17400 - Capital Assets - Mains/Pipelines & Improvements	29,272,109.94	0.00	46,068,531.54	0.00	75,340,641.48
17500 - Capital Assets - Reservoirs & Improvements	2,923,447.50	0.00	2,492,421.90	0.00	5,415,869.40
17700 - Capital Assets - Equipment & Furniture	13,655,052.49	0.00	1,106,546.03	0.00	14,761,598.52
17750 - Capital Assets - Vehicles	304,780.00	0.00	499,226.87	0.00	804,006.87
17800 - Capital Assets - Software	447,653.38	0.00	403,200.40	0.00	850,853.78
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-37,924,426.75	0.00	-28,701,186.70	0.00	-66,625,613.45
Total Type 1000 - Assets:	66,337,069.36	16,187,667.69	34,229,388.89	5,262,423.03	122,016,548.97
Total Asset:	66,337,069.36	16,187,667.69	34,229,388.89	5,262,423.03	122,016,548.97
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	106,534.70	0.00	106,534.70
Total Type 1000 - Assets:	0.00	0.00	106,534.70	0.00	106,534.70
Type: 2000 - Liabilities					
20010 - Accounts Payable	38,617.30	3,370.83	11,829.22	6,411.34	60,228.69
20100 - Retentions Payable	0.00	137,537.90	0.00	4,005.01	141,542.91
21200 - Salaries & Benefits Payable	33,095.97	0.00	54,468.52	0.00	87,564.49
21250 - Payroll Taxes Payable	0.01	0.00	-0.01	0.00	0.00
21300 - Compensated Absences	363,585.16	0.00	483,191.25	0.00	846,776.41
21500 - Premium on Issuance of Bonds Series 2017	1,806,328.11	0.00	1,006,478.78	0.00	2,812,806.89
21600 - OPEB Liability	1,766,453.29	0.00	2,297,045.78	0.00	4,063,499.07
21700 - Pension Liability	680,652.08	0.00	884,065.34	0.00	1,564,717.42

Balance Sheet

As Of 10/31/2019

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
22010 - Deferred Income	0.00	0.00	64,629.49	0.00	64,629.49
22050 - Deferred Inflows	1,154,523.27	0.00	1,499,553.20	0.00	2,654,076.47
24200 - 2012 Bonds Payable	6,244,443.50	0.00	3,390,556.50	0.00	9,635,000.00
24250 - Bonds Payable 2017 Refunding	15,753,600.00	0.00	8,861,400.00	0.00	24,615,000.00
Total Type 2000 - Liabilities:	27,841,298.69	140,908.73	18,553,218.07	10,416.35	46,545,841.84
Total Liability:	27,841,298.69	140,908.73	18,659,752.77	10,416.35	46,652,376.54
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	34,658,058.67	0.00	16,064,429.53	0.00	50,722,488.20
30500 - Designated Reserves	832,984.86	16,168,309.86	761,188.72	5,419,938.87	23,182,422.31
Total Type 3000 - Equity:	35,491,043.53	16,168,309.86	16,825,618.25	5,419,938.87	73,904,910.51
Total Total Beginning Equity:	35,491,043.53	16,168,309.86	16,825,618.25	5,419,938.87	73,904,910.51
Total Revenue	5,447,993.17	102,994.98	2,488,870.21	93,115.95	8,132,974.31
Total Expense	2,443,266.03	224,545.88	3,744,852.34	261,048.14	6,673,712.39
Revenues Over/Under Expenses	3,004,727.14	-121,550.90	-1,255,982.13	-167,932.19	1,459,261.92
Total Equity and Current Surplus (Deficit):	38,495,770.67	16,046,758.96	15,569,636.12	5,252,006.68	75,364,172.43
Total Liabilities, Equity and Current Surplus (Deficit):	66,337,069.36	16,187,667.69	34,229,388.89	5,262,423.03	122,016,548.97



San Juan Water District, CA

Check Report

By Check Number

Date Range: 10/01/2019 - 10/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
03406	Alpha Analytical Laboratories Inc.	10/07/2019	Regular	0.00	513.00	54732
01073	Amarjeet Singh Garcha	10/07/2019	Regular	0.00	3,400.00	54733
01026	American River Ace Hardware, Inc.	10/07/2019	Regular	0.00	38.77	54734
01027	Association of California Water Agencies	10/07/2019	Regular	0.00	21,663.60	54735
03664	Baldwin, Boyce OR Darlene	10/07/2019	Regular	0.00	66.09	54736
03742	BlackrockIndustries, Inc.	10/07/2019	Regular	0.00	1,293.92	54737
03649	Caggiano General Engineering, Inc.	10/07/2019	Regular	0.00	86,351.02	54738
01378	Clark Pest Control of Stockton	10/07/2019	Regular	0.00	150.00	54739
01554	Electrical Equipment Co	10/07/2019	Regular	0.00	1,817.99	54740
01630	FM Graphics, Inc.	10/07/2019	Regular	0.00	627.18	54741
01659	Gary Webb Trucking	10/07/2019	Regular	0.00	2,642.00	54742
03091	Granite Bay Ace Hardware	10/07/2019	Regular	0.00	64.53	54743
03235	HD Supply Construction Supply LTD	10/07/2019	Regular	0.00	173.19	54744
01768	Hopkins Technical Products, Inc.	10/07/2019	Regular	0.00	21,757.44	54745
01814	J. Fletcher Creamer & Son, Inc.	10/07/2019	Regular	0.00	98,741.20	54746
03716	Janice D. Thompson & Associates, LLC	10/07/2019	Regular	0.00	2,242.00	54747
03669	MFDB Architects, Inc.	10/07/2019	Regular	0.00	2,084.00	54748
02093	NDS Solutions, Inc	10/07/2019	Regular	0.00	339.75	54749
02150	Pace Supply Corp	10/07/2019	Regular	0.00	943.00	54750
02223	Rexel Inc (Platt - Rancho Cordova)	10/07/2019	Regular	0.00	19,054.32	54751
02328	Rocklin Windustrial Co	10/07/2019	Regular	0.00	493.69	54752
02459	Sierra Safety Company	10/07/2019	Regular	0.00	268.13	54753
03309	Sorum, Mark	10/07/2019	Regular	0.00	500.00	54754
01411	SureWest Telephone	10/07/2019	Regular	0.00	1,646.91	54755
03644	Tully & Young, Inc.	10/07/2019	Regular	0.00	6,852.50	54756
02651	United Parcel Service Inc	10/07/2019	Regular	0.00	38.45	54757
03726	Vazdi, Fariborz Tabatabaei	10/07/2019	Regular	0.00	75,050.00	54758
01687	W. W. Grainger, Inc.	10/07/2019	Regular	0.00	94.00	54759
03743	Waterworks Aquatic Management, Inc.	10/07/2019	Regular	0.00	1,665.55	54760
03445	Zlotnick, Greg	10/07/2019	Regular	0.00	151.96	54761
03406	Alpha Analytical Laboratories Inc.	10/15/2019	Regular	0.00	513.00	54762
01372	City of Folsom	10/15/2019	Regular	0.00	34.72	54763
01494	Dewey Services Inc.	10/15/2019	Regular	0.00	87.00	54764
01554	Electrical Equipment Co	10/15/2019	Regular	0.00	1,411.53	54765
03091	Granite Bay Ace Hardware	10/15/2019	Regular	0.00	193.26	54766
01706	Graymont Western US Inc.	10/15/2019	Regular	0.00	6,616.68	54767
02131	Office Depot, Inc.	10/15/2019	Regular	0.00	415.95	54768
02150	Pace Supply Corp	10/15/2019	Regular	0.00	2,155.73	54769
02146	PG&E	10/15/2019	Regular	0.00	5,330.00	54770
	Void	10/15/2019	Regular	0.00	0.00	54771
02210	Placer County Water Agency	10/15/2019	Regular	0.00	72,625.00	54772
02225	Polydyne, Inc	10/15/2019	Regular	0.00	3,816.21	54773
02280	Rawles Engineering, Inc	10/15/2019	Regular	0.00	9,875.00	54774
02283	Recology Auburn Placer	10/15/2019	Regular	0.00	657.88	54775
02223	Rexel Inc (Platt - Rancho Cordova)	10/15/2019	Regular	0.00	11,270.13	54776
02293	RFI Enterprises, Inc	10/15/2019	Regular	0.00	51.34	54777
02302	Riebes Auto Parts, LLC	10/15/2019	Regular	0.00	1.28	54778
02328	Rocklin Windustrial Co	10/15/2019	Regular	0.00	213.18	54779
02357	Sacramento Municipal Utility District (SMUD)	10/15/2019	Regular	0.00	25,203.57	54780
02514	State Water Resources Control Board - SWRCB	10/15/2019	Regular	0.00	105.00	54781
02049	Stemple, Michael	10/15/2019	Regular	0.00	211.12	54782
02540	Sutter Medical Foundation	10/15/2019	Regular	0.00	284.00	54783
02580	The Eidam Corporation	10/15/2019	Regular	0.00	9,266.65	54784
02463	The New AnswerNet	10/15/2019	Regular	0.00	335.64	54785

Check Report

Date Range: 10/01/2019 - 10/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02667	US Bank Corporate Payments Sys (CalCard)	10/15/2019	Regular	0.00	19,505.89	54786
	Void	10/15/2019	Regular	0.00	0.00	54787
	Void	10/15/2019	Regular	0.00	0.00	54788
	Void	10/15/2019	Regular	0.00	0.00	54789
	Void	10/15/2019	Regular	0.00	0.00	54790
	Void	10/15/2019	Regular	0.00	0.00	54791
	Void	10/15/2019	Regular	0.00	0.00	54792
	Void	10/15/2019	Regular	0.00	0.00	54793
	Void	10/15/2019	Regular	0.00	0.00	54794
	Void	10/15/2019	Regular	0.00	0.00	54795
	Void	10/15/2019	Regular	0.00	0.00	54796
	Void	10/15/2019	Regular	0.00	0.00	54797
	Void	10/15/2019	Regular	0.00	0.00	54798
	Void	10/15/2019	Regular	0.00	0.00	54799
	Void	10/15/2019	Regular	0.00	0.00	54800
03600	Valley Masonry	10/15/2019	Regular	0.00	5,280.00	54801
03726	Vazdi, Fariborz Tabatabaei	10/15/2019	Regular	0.00	1,045.00	54802
03744	Fenske, Krista OR Corey	10/15/2019	Regular	0.00	-1,634.08	54803
03744	Fenske, Krista OR Corey	10/15/2019	Regular	0.00	1,634.08	54803
02690	Verizon Wireless	10/15/2019	Regular	0.00	1,605.81	54804
02700	Viking Shred LLC	10/15/2019	Regular	0.00	50.00	54805
03406	Alpha Analytical Laboratories Inc.	10/22/2019	Regular	0.00	508.00	54806
03316	Brown, Lisa	10/22/2019	Regular	0.00	32.02	54807
01289	California Special Districts Association	10/22/2019	Regular	0.00	7,615.00	54808
03376	Del Paso Pipe & Steel Inc.	10/22/2019	Regular	0.00	93.20	54809
03741	Diversified Project Services International, Inc.	10/22/2019	Regular	0.00	7,755.00	54810
03091	Granite Bay Ace Hardware	10/22/2019	Regular	0.00	26.93	54811
03682	HydroScience Engineers, Inc.	10/22/2019	Regular	0.00	13,015.00	54812
03679	L and D Landfill Limited Partnership	10/22/2019	Regular	0.00	7,081.05	54813
02024	MCI WORLDCOM	10/22/2019	Regular	0.00	91.66	54814
02131	Office Depot, Inc.	10/22/2019	Regular	0.00	138.18	54815
02150	Pace Supply Corp	10/22/2019	Regular	0.00	1,580.31	54816
03694	Pro Team Cleaning Inc.	10/22/2019	Regular	0.00	1,456.80	54817
02281	Ray A Morgan Company Inc	10/22/2019	Regular	0.00	927.54	54818
02223	Rexel Inc (Platt - Rancho Cordova)	10/22/2019	Regular	0.00	2,570.80	54819
02369	Sacramento County	10/22/2019	Regular	0.00	13.16	54820
02638	Tyler Technologies, Inc.	10/22/2019	Regular	0.00	5,460.00	54821
02651	United Parcel Service Inc	10/22/2019	Regular	0.00	47.95	54822
01687	W. W. Grainger, Inc.	10/22/2019	Regular	0.00	83.05	54823
03642	Zenner Performance Meters, Inc.	10/22/2019	Regular	0.00	331.31	54824
01041	Afman, Todd R	10/28/2019	Regular	0.00	18.50	54829
03406	Alpha Analytical Laboratories Inc.	10/28/2019	Regular	0.00	936.00	54830
01073	Amarjeet Singh Garcha	10/28/2019	Regular	0.00	2,340.00	54831
01090	American Water Works Association	10/28/2019	Regular	0.00	445.00	54832
01138	AT&T Mobility II LLC	10/28/2019	Regular	0.00	63.24	54833
02214	County of Placer Engineering & Surveying	10/28/2019	Regular	0.00	2,224.01	54834
03376	Del Paso Pipe & Steel Inc.	10/28/2019	Regular	0.00	276.23	54835
01554	Electrical Equipment Co	10/28/2019	Regular	0.00	2,296.95	54836
03746	Ellis & Makus LLP	10/28/2019	Regular	0.00	10,960.01	54837
01630	FM Graphics, Inc.	10/28/2019	Regular	0.00	1,159.72	54838
01681	Golden State Flow Measurements, Inc.	10/28/2019	Regular	0.00	491.60	54839
03091	Granite Bay Ace Hardware	10/28/2019	Regular	0.00	79.41	54840
01706	Graymont Western US Inc.	10/28/2019	Regular	0.00	6,621.76	54841
01890	Johnson Petroleum Construction, Inc.	10/28/2019	Regular	0.00	1,187.71	54842
03300	Meyers Fozi, LLP	10/28/2019	Regular	0.00	350.00	54843
02131	Office Depot, Inc.	10/28/2019	Regular	0.00	1,250.01	54844
02150	Pace Supply Corp	10/28/2019	Regular	0.00	404.76	54845
02205	Placer County Air Pollution Control District	10/28/2019	Regular	0.00	1,570.79	54846
02225	Polydyne, Inc	10/28/2019	Regular	0.00	3,816.21	54847
02223	Rexel Inc (Platt - Rancho Cordova)	10/28/2019	Regular	0.00	5,495.26	54848
02302	Riebes Auto Parts, LLC	10/28/2019	Regular	0.00	43.06	54849

Check Report

Date Range: 10/01/2019 - 10/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02381	Sacramento Metropolitan Air Quality Managemer	10/28/2019	Regular	0.00	6,305.00	54850
02651	United Parcel Service Inc	10/28/2019	Regular	0.00	41.49	54851
01687	W. W. Grainger, Inc.	10/28/2019	Regular	0.00	16.47	54852
01898	Association of California Water Agencies / JPIA	10/07/2019	EFT	0.00	40,733.60	406276
	Void	10/07/2019	EFT	0.00	0.00	406277
01898	Association of California Water Agencies / JPIA	10/07/2019	EFT	0.00	53,421.25	406278
03702	Flowline Contractors, Inc.	10/07/2019	EFT	0.00	53,821.68	406279
01416	ICONIX Waterworks (US) Inc.	10/07/2019	EFT	0.00	1,785.71	406280
03676	Industrial Container Services - CA North, LLC	10/07/2019	EFT	0.00	15.00	406281
01938	Kyle Yates, Inc.	10/07/2019	EFT	0.00	214.24	406282
03668	M. E. Simpson Company, Inc.	10/07/2019	EFT	0.00	15,700.00	406283
02027	Mcmaster-Carr Supply Company	10/07/2019	EFT	0.00	293.30	406284
03026	PFM Asset Management	10/07/2019	EFT	0.00	954.67	406285
03728	Talley, Inc.	10/07/2019	EFT	0.00	249.38	406286
02581	The Ferguson Group, LLC	10/07/2019	EFT	0.00	6,000.00	406287
03387	WageWorks, Inc	10/07/2019	EFT	0.00	259.15	406288
02710	WageWorks, Inc	10/07/2019	EFT	0.00	86.00	406289
01486	WAPA - Department of Energy	10/07/2019	EFT	0.00	2,123.43	406290
01898	Association of California Water Agencies / JPIA	10/15/2019	EFT	0.00	114,011.70	406291
01242	Bureau of Reclamation-MPR	10/15/2019	EFT	0.00	3,510.00	406292
03221	Chemtrade Chemicals Corporation	10/15/2019	EFT	0.00	9,913.12	406293
01521	DataProse, LLC	10/15/2019	EFT	0.00	5,805.88	406294
03237	GM Construction & Developers, Inc	10/15/2019	EFT	0.00	2,049.00	406295
01935	Konecranes, Inc	10/15/2019	EFT	0.00	4,134.75	406296
02027	Mcmaster-Carr Supply Company	10/15/2019	EFT	0.00	35.36	406297
02572	Thatcher Company of California, Inc.	10/15/2019	EFT	0.00	4,500.00	406298
03681	Allied Electronics Inc.	10/22/2019	EFT	0.00	1,503.57	406299
01328	Association of California Water Agencies / Joint P	10/22/2019	EFT	0.00	7,655.50	406300
01232	Brower Mechanical, Inc.	10/22/2019	EFT	0.00	188.00	406301
03687	HD Supply Facilities Maintenance Ltd.	10/22/2019	EFT	0.00	200.76	406302
01741	HDR Engineering, Inc.	10/22/2019	EFT	0.00	4,437.64	406303
01736	MailFinance Inc	10/22/2019	EFT	0.00	90.93	406304
02367	McClatchy Newspapers, Inc.	10/22/2019	EFT	0.00	423.83	406305
02027	Mcmaster-Carr Supply Company	10/22/2019	EFT	0.00	56.34	406306
02158	Pacific Storage Company	10/22/2019	EFT	0.00	152.45	406307
03733	Pure Technologies US, Inc	10/22/2019	EFT	0.00	39,760.00	406308
02162	Tobin, Pamela	10/22/2019	EFT	0.00	232.80	406309
02710	WageWorks, Inc	10/22/2019	EFT	0.00	86.00	406310
03387	WageWorks, Inc	10/22/2019	EFT	0.00	259.15	406311
01486	WAPA - Department of Energy	10/22/2019	EFT	0.00	9,335.02	406312
03700	Westin Technology Solutions, LLC	10/22/2019	EFT	0.00	11,628.00	406313
03221	Chemtrade Chemicals Corporation	10/28/2019	EFT	0.00	9,869.19	406314
03628	Lees Automotive Repair Inc.	10/28/2019	EFT	0.00	273.30	406315
03553	Mallory Safety and Supply LLC	10/28/2019	EFT	0.00	1,257.50	406316
02027	Mcmaster-Carr Supply Company	10/28/2019	EFT	0.00	717.14	406317
01472	Mel Dawson, Inc.	10/28/2019	EFT	0.00	7,185.46	406318
03026	PFM Asset Management	10/28/2019	EFT	0.00	925.84	406319
03377	RDO Construction Equipment Co.	10/28/2019	EFT	0.00	708.67	406320
02504	Starr Consulting	10/28/2019	EFT	0.00	1,450.00	406321
02572	Thatcher Company of California, Inc.	10/28/2019	EFT	0.00	4,594.80	406322
02581	The Ferguson Group, LLC	10/28/2019	EFT	0.00	122.20	406323
02730	Western Area Power Administration	10/28/2019	EFT	0.00	2,972.05	406324
03077	VALIC	10/04/2019	Bank Draft	0.00	4,497.92	0007907702
03077	VALIC	10/18/2019	Bank Draft	0.00	4,498.77	0007918889
03078	CalPERS Health	10/04/2019	Bank Draft	0.00	43,172.35	1001417692
03078	CalPERS Health	10/04/2019	Bank Draft	0.00	43,172.35	1001417692
03078	CalPERS Health	10/04/2019	Bank Draft	0.00	35,815.83	1001417692
03130	CalPERS Retirement	10/04/2019	Bank Draft	0.00	36,764.32	1001419720
01366	Citistreet/CalPERS 457	10/04/2019	Bank Draft	0.00	4,176.22	1001419724
03130	CalPERS Retirement	10/17/2019	Bank Draft	0.00	36,691.92	1001428633
01366	Citistreet/CalPERS 457	10/18/2019	Bank Draft	0.00	3,933.51	1001428637

Check Report

Date Range: 10/01/2019 - 10/31/2019

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01328	Association of California Water Agencies / Joint P	10/01/2019	Bank Draft	0.00	3,325.91	DFT0003395
01328	Association of California Water Agencies / Joint P	10/01/2019	Bank Draft	0.00	-3,325.91	DFT0003395
01328	Association of California Water Agencies / Joint P	10/01/2019	Bank Draft	0.00	-3,325.91	DFT0003455
01328	Association of California Water Agencies / Joint P	10/01/2019	Bank Draft	0.00	3,325.91	DFT0003455
03080	California State Disbursement Unit	10/04/2019	Bank Draft	0.00	370.61	AXYI1906657
03080	California State Disbursement Unit	10/17/2019	Bank Draft	0.00	370.61	GFLJI4N6658
03163	Economic Development Department	10/18/2019	Bank Draft	0.00	8,526.70	0-556-488-128
03163	Economic Development Department	10/04/2019	Bank Draft	0.00	8,793.10	0-631-302-592
03163	Economic Development Department	10/04/2019	Bank Draft	0.00	192.41	0-631-302-592
03163	Economic Development Department	10/18/2019	Bank Draft	0.00	81.14	0-5565-488-128
01039	American Family Life Assurance Company of Colu	10/25/2019	Bank Draft	0.00	691.28	Q3869 10-25-19
01039	American Family Life Assurance Company of Colu	10/25/2019	Bank Draft	0.00	691.28	Q3869 10-25-19
03164	Internal Revenue Service	10/04/2019	Bank Draft	0.00	797.28	2709677347860
03164	Internal Revenue Service	10/04/2019	Bank Draft	0.00	48,630.99	2709677347860
03164	Internal Revenue Service	10/18/2019	Bank Draft	0.00	45,770.79	2709691444931
03164	Internal Revenue Service	10/18/2019	Bank Draft	0.00	764.23	2709691444931

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	165	102	0.00	627,738.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	16	0.00	-1,634.08
Bank Drafts	23	25	0.00	328,403.61
EFT's	68	49	0.00	425,703.36
	256	192	0.00	1,380,211.88

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	165	102	0.00	627,738.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	16	0.00	-1,634.08
Bank Drafts	23	25	0.00	328,403.61
EFT's	68	49	0.00	425,703.36
	256	192	0.00	1,380,211.88

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	10/2019	1,380,211.88
			1,380,211.88



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2019 - 10/31/2019

Payment Date Range -

Payable Number	Description	Units	Price	Post Date	1099 Account Number	Payment Number	Payment Date	Amount	Shipping	Tax	Discount	Net	Payment	
Item Description				Amount	Account Number	Account Name		Dist Amount						
Vendor Set: 01 - Vendor Set 01														
01916 - Miller, Ken														
Exp Reimb	Mileage Reimbursement-Variou			8/31/2019		54641	9/9/2019	80.12	0.00	0.00	0.00	80.12	80.12	
	Mileage Reimbursement-	0.00	0.00		010-010-52110			31.32	0.00	0.00	0.00	31.32	31.32	
					050-010-52110	Training - Meetings, Education & Trai		15.66						
						Training - Meetings, Education & Trai		15.66						
Exp Reimb 07-2018	Mileage & Parking-Variou			8/31/2019		54581	8/20/2019	48.80	0.00	0.00	0.00	48.80	48.80	
	Mileage & Parking-Variou	0.00	0.00		010-010-52110			48.80						
					050-010-52110	Training - Meetings, Education & Trai		24.40						
						Training - Meetings, Education & Trai		24.40						
03092 - Rich, Dan														
Exp Reimb 08-2019	Mileage Reimb 08-2019 - CH Chamber Recep			8/31/2019		54706	9/23/2019	8.70	0.00	0.00	0.00	8.70	8.70	
	Mileage Reimb 08-2019 -	0.00	0.00		010-010-52110			8.70				8.70	8.70	
					050-010-52110	Training - Meetings, Education & Trai		4.35						
						Training - Meetings, Education & Trai		4.35						
02162 - Tobin, Pamela														
Exp Reimb 07-2019	Expense Reimb-Mileage Various Meetings &			7/31/2019		406194	8/14/2019	361.08	0.00	0.00	0.00	361.08	361.08	
	Expense Reimb-Mileage \	0.00	0.00		010-010-52110			46.50	0.00	0.00	0.00	46.50	46.50	
					050-010-52110	Training - Meetings, Education & Trai		23.25						
						Training - Meetings, Education & Trai		23.25						
Exp Reimb 08-2019	Mileage Expense-Variou			8/31/2019		406236	9/9/2019	81.78	0.00	0.00	0.00	81.78	81.78	
	Mileage-Variou Meeting	0.00	0.00		010-010-52110			81.78						
					050-010-52110	Training - Meetings, Education & Trai		40.89						
						Training - Meetings, Education & Trai		40.89						
Exp Reimb 10-2019	Expense Reimb-ACWA Expenses & Mileage V			9/30/2019		406309	10/22/2019	232.80	0.00	0.00	0.00	232.80	232.80	
	Expense Reimb-ACWA Ex	0.00	0.00		010-010-52110			232.80						
					050-010-52110	Training - Meetings, Education & Trai		116.40						
						Training - Meetings, Education & Trai		116.40						
Vendors: (3)								Total 01 - Vendor Set 01:	449.90	0.00	0.00	0.00	449.90	449.90
Vendors: (3)								Report Total:	449.90	0.00	0.00	0.00	449.90	449.90



Payroll Set: 01-San Juan Water District

<u>Employee Number</u>	<u>Employee Name</u>	<u>Pay Code</u>	<u># of Payments</u>	<u>Units</u>	<u>Pay Amount</u>
0690	Costa,Ted	Reg - Regular Hours	4	23.00	2,875.00
			0690 - Costa Total:	23.00	2,875.00
1028	Hanneman,Martin W	Reg - Regular Hours	4	21.00	2,625.00
			1028 - Hanneman Total:	21.00	2,625.00
0670	Miller,Ken	Reg - Regular Hours	4	15.00	1,875.00
			0670 - Miller Total:	15.00	1,875.00
1003	Rich,Daniel T	Reg - Regular Hours	3	13.00	1,625.00
			1003 - Rich Total:	13.00	1,625.00
0650	Tobin,Pamela	Reg - Regular Hours	4	30.00	3,750.00
			0650 - Tobin Total:	30.00	3,750.00
			Report Total:	102.00	12,750.00



Payroll Set: 01-San Juan Water District

<u>Account</u>	<u>Account Description</u>	<u>Units</u>	<u>Pay Amount</u>
010-010-58110	Director - Stipend	51.00	6,375.00
	010 - WHOLESALE Total:	51.00	6,375.00
050-010-58110	Director - Stipend	51.00	6,375.00
	050 - RETAIL Total:	51.00	6,375.00
	Report Total:	102.00	12,750.00



Pay Code Report

Pay Code Summary

7/1/2019 - 10/31/2019

Payroll Set: 01-San Juan Water District

<u>Pay Code</u>	<u>Description</u>	<u># of Payments</u>	<u>Units</u>	<u>Pay Amount</u>
Reg	Regular Hours	19	102.00	12,750.00
		Report Total:	102.00	12,750.00

2019/20 Actual Deliveries and Revenue - By Wholesale Customer Agency

July - October 2019								
	Budgeted Deliveries	Budgeted Revenue	Actual Deliveries	Actual Revenue	Delivery Variance		Revenue Variance	
San Juan Retail	6,344.79	\$ 1,228,409	6,043.02	\$ 1,203,924	(301.77)	-4.8%	\$ (24,485)	-2.0%
Citrus Heights Water District	5,002.54	\$ 1,150,304	5,528.27	\$ 1,192,961	525.73	10.5%	\$ 42,657	3.7%
Fair Oaks Water District	3,679.53	\$ 840,958	4,113.08	\$ 876,137	433.55	11.8%	\$ 35,178	4.2%
Orange Vale Water Co.	2,008.20	\$ 407,653	1,833.03	\$ 393,440	(175.17)	-8.7%	\$ (14,213)	-3.5%
City of Folsom	562.27	\$ 116,261	576.06	\$ 117,380	13.79	2.5%	\$ 1,119	1.0%
Granite Bay Golf Course	197.83	\$ 7,927	119.20	\$ 4,776	(78.63)	-39.7%	\$ (3,151)	-39.7%
Sac Suburban Water District	5,580.00	\$ 1,073,425	5,243.67	\$ 1,008,725	(336.33)	-6.0%	\$ (64,700)	-6.0%
TOTAL	23,375.16	\$ 4,824,937	23,456.33	\$ 4,797,343	81.17	0.3%	\$ (27,594)	-0.6%

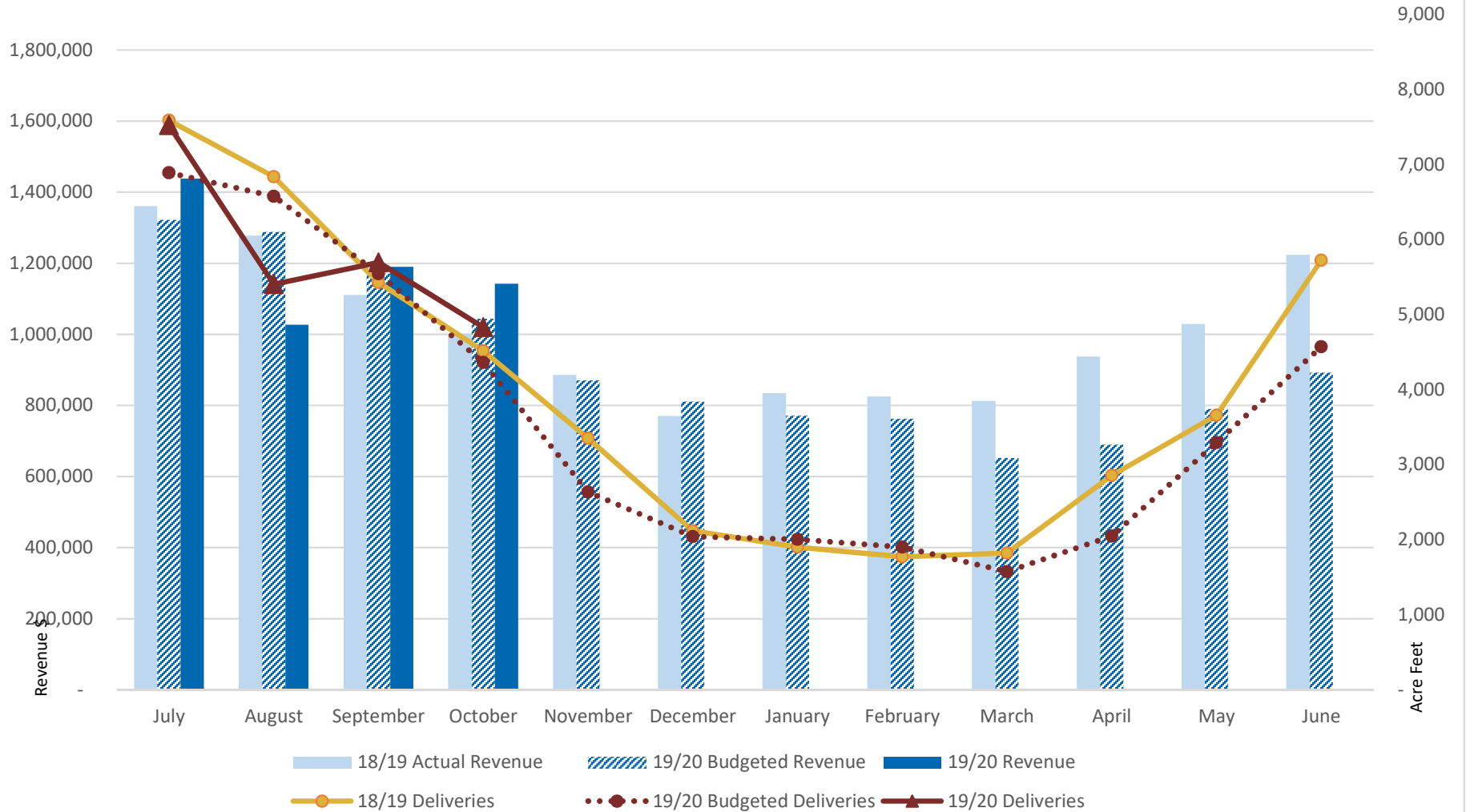
Budgeted Deliveries	23,375.16
Actual Deliveries	<u>23,456.33</u>
Difference	81.17
	0.3%

Budgeted Water Sale Revenue	\$ 4,824,937
Actual Water Sale Revenue	<u>\$ 4,797,343</u>
Difference	\$ (27,594)
	-0.6%

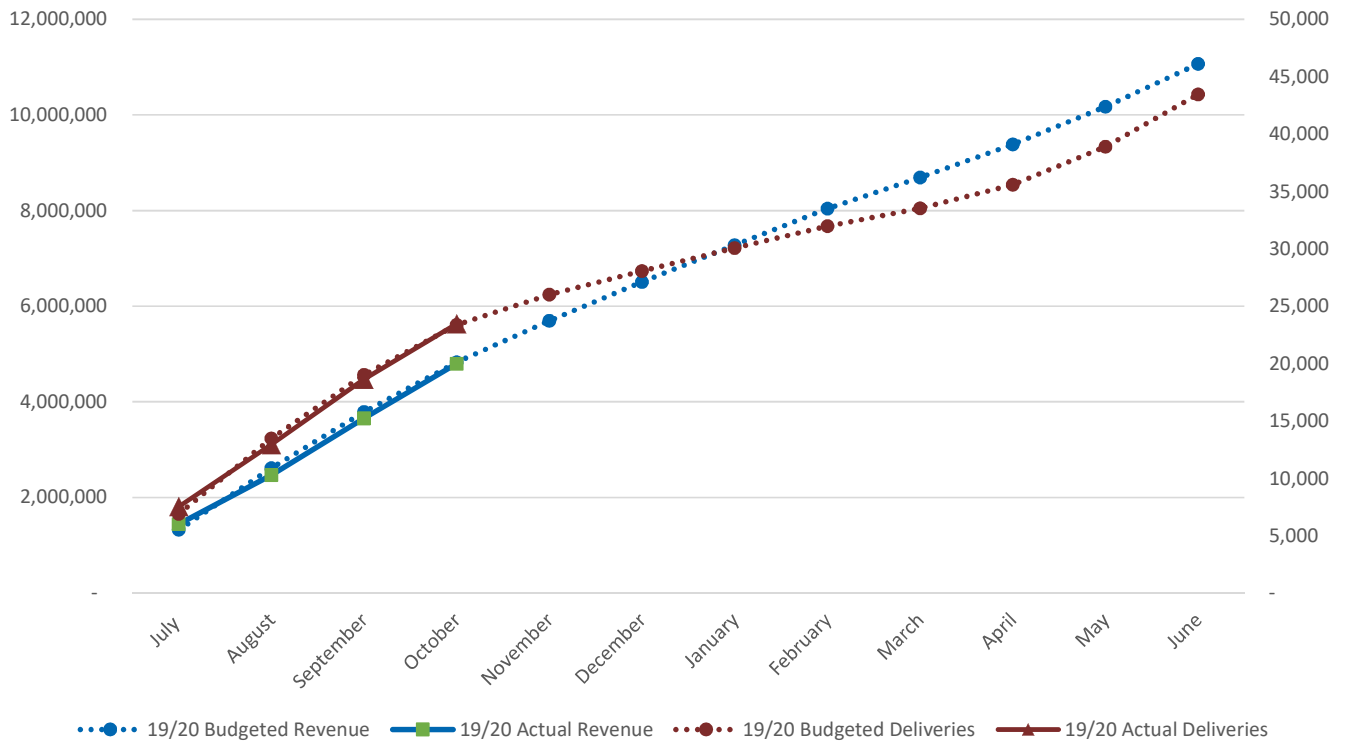
Conclusion:

Citrus Heights and Fair Oaks Water Districts water deliveries are still greater than budgeted for this time period. Sacramento Suburban Water District (SSWD) made up for lost deliveries in prior months, due to a break in their system. Last month deliveries to SSWD were 19.1% less than anticipated. They are now just 6% lower than projections. As a result, deliveries are on target, at .3% above budget and revenues are also on target at .6% below budget.

Comparison of Fiscal Year 2018/2019 Actual to 2019/2020 Projections of Deliveries and Revenue



Cumulative Water Deliveries and Revenues FY 2019-20



STAFF REPORT

To: Board of Directors
From: Donna Silva, Director of Finance
Date: November 14, 2019
Subject: Fiscal Year 2018-2019 Results of Operations – Budget to Actual

RECOMMENDED ACTION

Receive report.

BACKGROUND

The Board of Directors adopted the Fiscal Year 2018-2019 Operating and Capital Budget on June 27, 2018. The Board of Directors received monthly budget to actual reports at each Board meeting during the fiscal year and a mid-year budget review was provided to the Board on March 27, 2019. The Finance Department has performed all the year-end accounting and the audit was completed in October, with no adjustments to the books required. The auditors will present the financial statements and the results of their audit to the Finance Committee in December.

The purpose of this report is to provide an in depth analysis to the Board of Directors on the actual activity of the District's four funds (Wholesale Operations, Wholesale Capital, Retail Operations and Retail Capital), on the budgetary basis of accounting, for Fiscal Year 2018-2019.

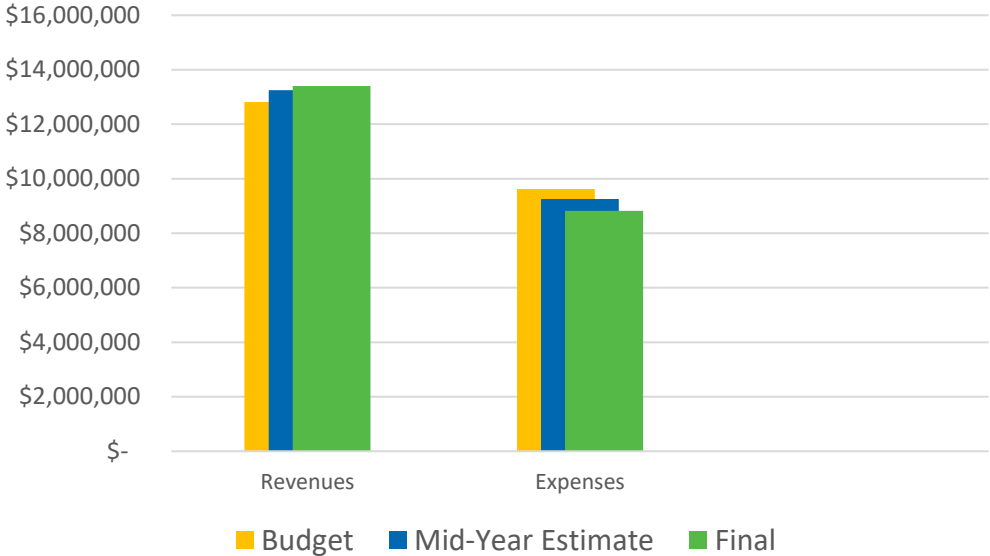
Wholesale Operations:

As illustrated in the graph below, wholesale operating revenues came in 5% above budget due to slightly higher than anticipated revenues from water sales and investment income.

Expenses came in \$750,000 or 8.5% *below* the original budget and 4.7% less than estimated during the mid-year budget review. Professional services were about \$300,000 less than budgeted due to several studies not being performed, the compliant solids and lime studies, the evaluation to convert to hypochlorite, and the corrosion protection systems evaluations and calibrations. The compliant solids study and the corrosion protection systems evaluations will be completed in the current fiscal year and it has been determined that the other two studies are no longer needed.

The cost of water was about \$266,000 less than budgeted due to less water being pumped for the groundwater substitution transfer. Lastly, maintenance costs were under budget by around \$100,000, mostly due to a delay in the delivery of the flocculation-sedimentation drive chain.

Wholesale Operations Budget to Actual Analysis FY 2018-19

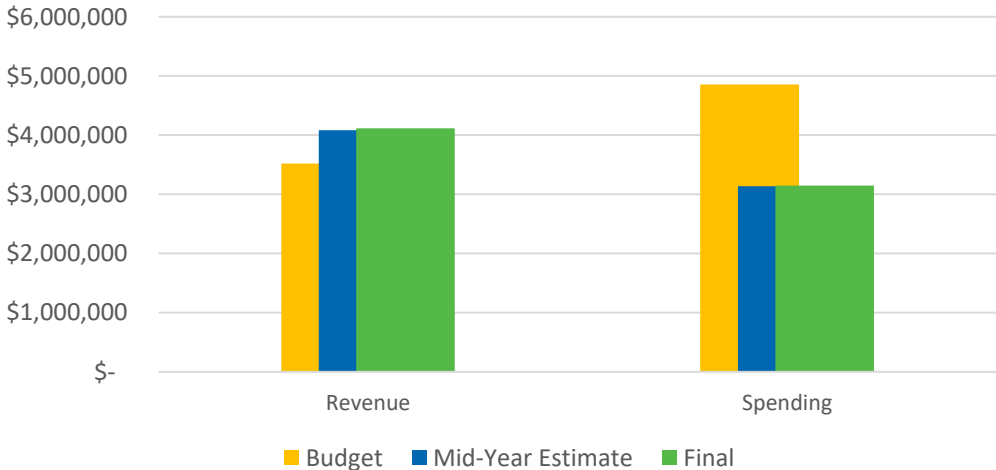


Due to the results of operations and the revised reserve policy, staff was able to transfer \$5,186,325 to the capital reserve, instead of the \$2,776,900 that was originally budgeted. With annual depreciation expense of \$2,378,076, this transfer funds current year depreciation and helps make up lost ground from prior years.

At the end of the fiscal year, Wholesale Operating fund had an available reserve balance of \$1,784,360, which is in conformance with the Board’s Reserve Policy.

Wholesale Capital:

Wholesale Capital Budget to Actual Analysis
 Fiscal Year 2018-19



Wholesale Capital revenues came in \$596,348 greater than the original budget and \$31,748 greater than the mid-year estimate. As reported in the mid-year report, the variance was caused by increased costs for the Fair Oaks-40 project. Since the costs were greater than budgeted, the corresponding capital contributions from Fair Oaks Water District, Orange Vale Water Company and San Juan Retail, were higher as well. The increase in revenues over the mid-year budget review is due to higher than expected investment income.

Wholesale Capital expenditures were originally budgeted for \$4,856,700. At year end, the District had spent \$3,147,324, 35.2% less than anticipated. As reported in the mid-year review, the perimeter fencing for the Barton Road parcel has been put on hold due to an increase in fencing material costs, and since staff was not satisfied with the design of the security improvements project, it was put on hold pending better solutions. The following budgeted projects were either not started, or not finished, and were pushed into the current fiscal year:

- Water Treatment Plant Site Paving
- Solar Site Access Culvert Replacement
- Design of Filter Floor Repairs and Media/Nozzle Replacement
- Hinkle Overflow Channel Lining (pushed into FY 2021-21 to be done concurrently with the Hinkle Reservoir project)
- Clarifier Wall Lining and Leakage Repairs

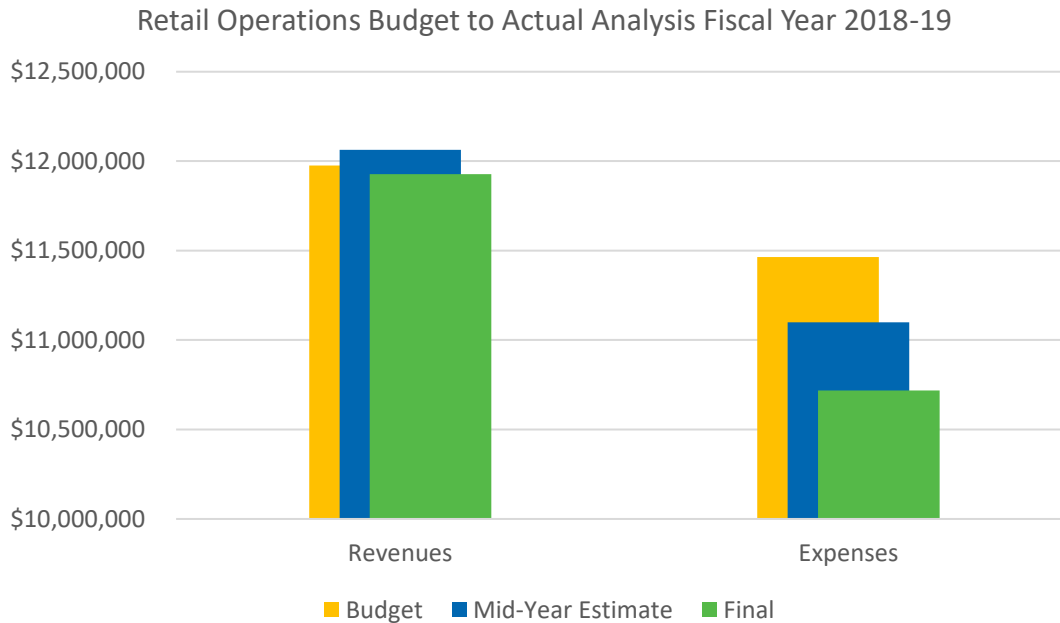
With revenues greater than spending, and the transfer in from operations, the Wholesale Capital Reserve grew to \$16,163,310 at year end.

Retail Operations:

The graph on the next page depicts Retail Operating revenues and expenses as compared to the original budget and the mid-year review.

Retail Operating revenues were less than 1% off from the original budget, and only 1.1% below the mid-year estimate. Revenue from water sales came in almost spot on with staff projections, with a negative variance of just .6%. This was offset by higher than expected investment revenues. Revenues were budgeted at \$11,975,500 and actual revenues were \$47,489 less at \$11,928,011.

Retail Operating expenses came in 6.6% less than budgeted, a variance of \$705,946. The primary driver of the cost savings was the Sacramento County Oak Avenue repaving project. Staff had estimated \$200,000 for the District to raise and lower our infrastructure in the street, but actual expenses were only \$30,000. The District had budgeted \$73,000 for Booster Pump Station evaluations. These evaluations had not occurred by the end of the fiscal year. The Corrosion Protection System evaluation, budgeted for \$56,000 also did not occur, and is planned to happen this current fiscal year.



The budget included \$66,000 for the AMR Feasibility study and those costs were not incurred but are now starting to be invoiced from the Citrus Heights Water District. Lastly, there were expenses budgeted in maintenance, specifically, service installations and replacements that were later determined to be capital and were recorded in the capital fund accordingly.

Operating expenses were budgeted for \$11,463,700 and are looking to come in around \$11,267,800, about 2% less than the budget.

The budget anticipated a transfer out to capital reserves of \$275,300. As a result of favorable operations, and the revised reserve policy, the transfer was actually \$825,277.

At \$2,358,680 the Retail Operating Reserve is in conformance with the District’s Reserve Policy.

Retail Capital:

Retail Capital Fund revenues came in at \$1,362,732, which was 8.2% greater than budget, but only .2% off from the mid-year estimate. As reported during the mid-year review the favorable result is attributable to greater than expected investment income.

Retail Capital expenditures came in at \$3,689,995, which was 38.6% below budget of \$6,014,100. Of the total 39 budgeted projects, 38% were completed, 28% were in progress at the end of the year, and 34% were not started. There were 10 projects started and/or completed that were not in the capital budget. They were in the operating budget, but were later determined to be meet the capitalization threshold and were recorded as such. Most of the projects not completed in the FY 2018-19 were pushed into FY 2019-20 or beyond.

With many projects not completed, slightly higher revenues and a larger than anticipated transfer in from operations, the Retail Capital Fund ended the year with \$5,419,940 in reserves, which is greater than the planned reserve balance of \$1,072,353. Given that most of the projects still need to be completed, the increased reserve balance will fund those projects when they commence.