

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA
9935 Auburn Folsom Road
Granite Bay, CA 95746**

**August 25, 2021
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above, and via videoconference. Due to State guidelines on physical distancing in public gatherings, the Boardroom can accommodate a maximum of 10 members of the public at one time. All attendees of the Board meeting in the boardroom must wear masks. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below. Persons who do plan to attend the meeting in person are urged to contact the Board Secretary prior to the meeting. The contact information for the Board Secretary is:

**Teri Grant
(916) 791-6905
tgrant@sjwd.org**

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/228568589>

This meeting is locked with a password: SJWD2021

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 228-568-589

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time and all votes will be taken by roll call.

*****Important Notice: For any meetings that include a closed session, the videoconference will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, July 28, 2021 (W & R)
Recommendation: ***Approve draft minutes***
2. Upper Granite Bay Pump Station Generator Replacement Project (R)
Recommendation: ***For authorization and approval to award a construction contract to Clyde G. Steagall, Inc. for the construction of the Upper Granite Bay Pump Station Generator Replacement Project***
3. Bacon & Upper Granite Bay Pump Station Generator Replacement Project (R)
Recommendation: ***For authorization and approval of Amendment No. 2 to EETS, Inc. for Design and Engineering Services During Construction for the Bacon & Upper Granite Bay Pump Station Generator Replacement Project***
4. Drought Operations Planning Project (W)
Recommendation: ***For authorization and approval to award a Professional Services Contract to Water System Consulting, Inc. for the Drought Operations Planning Project - 2021***
5. Farschon Place Pipeline Easement Grant to SJWD (R)
Recommendation: ***Adopt Resolution 21-12 accepting a dedicated waterline easement for a new pipeline installation on Farschon Place to supply the Whitehawk II development project, and authorize staff to accept and process the documents from the property owner***
6. Extension of Appointment of a Critically-Needed Position (W & R)
Recommendation: ***Adopt Resolution No. 21-13 approving an agreement to extend the appointment of Rob Watson to a critically-needed engineering position as a retired annuitant***
7. Treasurer's Report – Quarter Ending June 30, 2021 (W & R)
Recommendation: ***Receive and file***

IV. PUBLIC HEARING

1. Adoption of Ordinance 21-01 (W & R)
Recommendation to waive the second reading of Ordinance 21-01.
Action: ***Waive Second Reading and adoption of Ordinance No. 21-01 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinance No. 1100 and Rescinding Ordinance 1100.03.1 – Board Rules, Appendix A of the District Code of Ordinances***

2. Adoption of Ordinance 21-02 (W & R)

Recommendation to waive the second reading of Ordinance 21-02.

Action: **Waive Second Reading and adoption of Ordinance No. 21-02 – An Ordinance of the Board of Directors of the San Juan Water District Amending Ordinance No. 23000 – District Water Conservation Program, Rescinding Ordinance 23000.03 Appendix C – Water Conservation Stage Declaration and Adopting Ordinance 23000.03 Appendix A – Water Shortage Stage Requirements of the District Code of Ordinances**

3. Statewide Community Infrastructure Program (SCIP) Participation (W & R)

Action: **Discuss and consider membership in California Statewide Communities Development Authority and joining the Statewide Community Infrastructure Program to allow property owners (developers) to finance capital facility fees and construction of capital facilities. Conduct public hearing on same and consider adoption of proposed Resolution 21-14**

V. OLD BUSINESS

1. Retail Capital Facilities Fee Update (R)

Action: **Consider a motion to approve Retail Capital Facility Fees**

2. Retail Capital Improvement Program (R)

Discussion

3. District COVID-19 Plan (W & R)

Discussion

4. Confirmation of Board Approval of Bonus for General Manager (W & R)

Action: **Confirm \$3,430 one-time bonus to Paul Helliker, General Manager**

5. 2021 Hydrology and Operations Update (W & R)

Discussion

VI. NEW BUSINESS

1. ACWA Region Board Elections 2022-23 Term (W & R)

Consider candidates for Region 4 Board

Action: **Consider a motion to cast a vote for candidates for ACWA Region 4 Board**

VII. INFORMATION ITEMS

1. General Manager's Report

- 1.1 General Manager's Monthly Report (W & R)

Staff Report on District Operations

- 1.2 Miscellaneous District Issues and Correspondence

2. Director of Finance's Report

- 2.1 Miscellaneous District Issues and Correspondence

3. Operation Manager's Report

- 3.1 Miscellaneous District Issues and Correspondence

4. Engineering Services Manager's Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VIII. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
 - 3.3 Energy Committee – T. Costa
4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

IX. COMMITTEE MEETINGS

1. Engineering Committee – August 16, 2021
2. Finance Committee – August 24, 2021

X. UPCOMING EVENTS

1. 2021 ACWA Fall Conference
November 30 - December 3, 2021
Pasadena, CA

XI. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(2) and (d)(4); potential for litigation involving the State Water Resources Control Board's proceedings related to the California Water Fix and the Bay-Delta Water Quality Control Plan Update.
2. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(d)(2) and (d)(4); potential for litigation involving the State Water Resources Control Board's proceedings related to curtailment of water rights.

XII. OPEN SESSION – ANNOUNCEMENT OF ACTION FROM CLOSED SESSION

XIII. ADJOURN

UPCOMING MEETING DATES

September 22, 2021

October 27, 2021

I declare under penalty of perjury that the foregoing agenda for the August 25, 2021 regular meeting of the Board of Directors of San Juan Water District was posted by August 20, 2021, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and on the District's website at sjwd.org, and was freely accessible to the public.

Teri Grant, Board Secretary