

**SAN JUAN WATER DISTRICT  
BOARD MEETING AGENDA  
April 22, 2020  
6:00 p.m.**

Revised  
April 17, 2020

**9935 Auburn Folsom Road  
Granite Bay, CA 95746**

In accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by videoconference and teleconference. The public is invited to listen, observe, and provide comments during the meeting by either method provided for below. The Board President will call for public comment on each agenda at the appropriate time and all votes will be taken by roll call.

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**\*\*\*Important Notice: The public conference lines will be terminated when the Board adjourns into closed session. Members of the public who would like to receive the report out from closed session and time of adjournment from closed session into open session and adjournment of the meeting should provide their name and an email address to the District's Board Secretary, Teri Grant, at: [tgrant@sjwd.org](mailto:tgrant@sjwd.org), before or during the meeting. No other business will be conducted after the Board adjourns from closed session into open session. The Secretary will email the written report to all persons timely requesting this information promptly after the meeting.**

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at [tgrant@sjwd.org](mailto:tgrant@sjwd.org).

***Please silence cell phones and refrain from side conversations during the meeting.***

## I. ROLL CALL

## II. PUBLIC FORUM

During the Public Forum, the Board may briefly respond to statements made or questions posed by the public, or ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determinations to add the matter to the agenda.

## III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, March 25, 2020 (W & R)  
*Recommendation: Approve draft minutes*
2. Minutes of the Board of Directors Special Meeting, April 7, 2020 (W & R)  
*Recommendation: Approve draft minutes*
3. Minutes of the Board of Directors Special Meeting, April 14, 2020 (W & R)  
*Recommendation: Approve draft minutes*

## IV. OLD BUSINESS

1. FY 2019-20 Operations Plan Report Card (W & R)  
*Review 3<sup>rd</sup> Quarter Progress*
2. Transition to Division-Based Elections (W & R)  
**Action: Consider a motion to adopt Resolution 20-03 declaring San Juan Water District's intent to transition from at-large elections to division-based elections and establishing a process for the transition**

## V. NEW BUSINESS

1. SJWD Board Policy Update (W & R)  
**Action: Consider a motion to adopt Resolution 20-04 repealing Board Policy 1000 Overview (OV-1 Overview)**
2. Potential Financial Impacts of Covid-19 and Fiscal Year 2020-21 Budget Assumptions (W & R)  
*Discussion*

## VI. INFORMATION ITEMS

1. General Manager's Report
  - 1.1 General Manager's Monthly Report (W & R)  
*Staff Report on District Operations*
  - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
  - 2.1 Miscellaneous District Issues and Correspondence
3. Operation Manager's Report
  - 3.1 Miscellaneous District Issues and Correspondence
4. Engineering Services Manager's Report
  - 4.1 Miscellaneous District Issues and Correspondence

5. Legal Counsel's Report
  - 5.1 Legal Matters

**VII. DIRECTORS' REPORTS**

1. SGA
2. RWA
3. ACWA
  - 3.1 ACWA – Pam Tobin
  - 3.2 JPIA – Pam Tobin
  - 3.3 Energy Committee – Ted Costa
4. CVP Water Association
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

**VIII. COMMITTEE MEETINGS**

1. Finance Committee – April 21, 2020

**IX. UPCOMING EVENTS**

1. 2020 ACWA Summer Conference  
July 28-31, 2020  
Monterey, CA
2. 2020 Cap To Cap – Metro Chamber  
September 8-12, 2020  
Washington DC

**President Costa to call for Closed Session**

**X. CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving claim of violation of the California Voting Rights Act asserted by the Southwest Voter Registration Education Project.

**XI. OPEN SESSION**

1. Report from Closed Session

**XII. ADJOURN**

**UPCOMING MEETING DATES**

May 27, 2020  
June 24, 2020

I declare under penalty of perjury that the foregoing agenda for the April 22, 2020 regular meeting of the Board of Directors of San Juan Water District was posted by April 17, 2020, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public.

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Teri Grant, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Board Meeting Minutes  
March 25, 2020 – 6:00 p.m.

Conducted via Teleconference

### **BOARD OF DIRECTORS**

|                |                |
|----------------|----------------|
| Ted Costa      | President      |
| Pam Tobin      | Vice President |
| Marty Hanneman | Director       |
| Ken Miller     | Director       |
| Dan Rich       | Director       |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|                 |  |
|-----------------|--|
| Paul Helliker   | General Manager                          |
| Donna Silva     | Director of Finance                      |
| Tony Barela     | Operations Manager                       |
| Lisa Brown      | Customer Service Manager                 |
| Adam Larsen     | Field Services Manager                   |
| Andrew Pierson  | Engineering Services Manager             |
| Greg Zlotnick   | Water Resources Manager                  |
| Teri Grant      | Board Secretary/Administrative Assistant |
| Joshua Horowitz | Legal Counsel                            |

### **OTHER ATTENDEES**

|                |  |
|----------------|--|
| Dane Wadle     | California Special Districts Association |
| Lynette Moreno | Carmichael Water District                |
| Steve Anderson | Citrus Heights Water District            |
| Bob Churchill  | Citrus Heights Water District            |
| Alan Driscoll  | Forsgren Associates Inc.                 |
| Craig Locke    | Sacramento Suburban Water District       |

### **AGENDA ITEMS**

- I. Roll Call**
- II. Public Forum**
- III. Consent Calendar**
- IV. Presentation**
- V. Old Business**
- VI. New Business**
- VII. Information Items**
- VIII. Directors' Reports**
- IX. Committee Meetings**
- X. Upcoming Events**
- XI. Closed Session**
- XII. Open Session**
- XIII. Adjourn**

President Costa called the meeting to order at 6:05 p.m.

**I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present via teleconference: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

**II. PUBLIC FORUM**

Mr. Dane Wadle, California Special Districts Association (CSDA), addressed the Board and provided an update on the activities of CSDA at this time. He mentioned AB 2887, proposed legislation that provides a moratorium on shut-offs and will prohibit utilities from terminating service for non-payment for the first three billing cycles.

**III. CONSENT CALENDAR**

All items under the consent calendar are considered to be routine and are approved by one motion. There will be no separate discussion of these items unless a member of the Board, audience, or staff request a specific item removed after the motion to approve the Consent Calendar.

**1. Minutes of the Board of Directors Meeting, February 26, 2020 (W & R)**

*Recommendation: Approve draft minutes*

***Director Hanneman moved to approve Consent Calendar. Vice President Tobin seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich, and Tobin***

***Noes: None***

***Absent: None***

**IV. PRESENTATION**

**1. ACWA JPIA Refund Presentation – Pam Tobin, JPIA Executive Committee (R)**

President Costa reported that this item will be delayed until the Board meets in person. Vice President Tobin announced that the refund check will be \$36,132.

**V. OLD BUSINESS**

**1. RWA Board Representative (W & R)**

At the request of Director Hanneman, President Costa tabled this item.

**2. FY 2019-20 Mid-Year Budget Review (W & R)**

Ms. Silva provided the Board with a staff report which will be attached to the minutes. She explained that staff finished the review right at the onset of the pandemic, so there are some areas that are estimates for the current fiscal year taking into account the current environment and some areas where it doesn't.

Ms. Silva reported that Wholesale Operations net income is expected to be approximately \$211,000 greater than anticipated in the budget. She reported that Wholesale Capital revenue should come in approximately \$286,000 higher than the budget. She explained that Wholesale Capital expenditures did not factor in the pandemic and, with the state and county orders, only critical projects will be worked on during this time so expenses will be much lower than both the adopted budget and the mid-year estimate. She informed the Board that there are a few projects which came in under budget by approximately \$500,000, generating true savings; however, more projects will be rolled over to next year as a result of the orders regarding the pandemic.

Ms. Silva reported that Retail Operations revenues and expenses should come in on budget. She reported that Retail Capital activities are similar to wholesale with revenues coming in slightly higher than the budget and expenses coming in under budget. She reported that the District is in a good financial position to weather any economic fallout from the pandemic.

## VI. NEW BUSINESS

### 1. **Antelope Pump-Back Booster Pump Station Operations Agreement (W)**

GM Helliker provided a staff report which will be attached to the meeting minutes. He explained that staff has been working with Sacramento Suburban Water District to review the operations agreement for the Antelope Pump-Back Booster Pump Station. They identified that the introduction to the agreement has some language which needs to be clarified to show that the pump station is intended to be used for a variety of purposes. He informed the Board that the changes to the operations agreement was reviewed and approved by the Sacramento Suburban Water District Board last month.

***Director Hanneman moved to approve the amendment to Antelope Pump-Back Booster Pump Station Ownership, Operation and Maintenance Agreement. Director Miller seconded the motion.***

Mr. Bob Churchill, Citrus Heights Water District (CHWD) retired General Manager, addressed the Board and provided a history of the Cooperative Transmission Pipeline (CTP) and CHWD's position that amendments to the CTP agreement or other agreements are needed so that CHWD's capacity entitlements are not infringed upon.

Mr. Steve Anderson, CHWD's General Counsel, addressed the Board and referenced the letter that was sent to the Board. He requested that the Board place a 90-day delay in consideration of this matter so that the staff of CHWD can meet with SJWD and other agencies, that own a capacity interest/entitlements in the CTP, to discuss the expanded proposed operations. He reviewed some of the CTP agreement and further explained CHWD's position on the matter. He voiced concern regarding CHWD's investment in the CTP and that it may end up being a stranded asset due to reverse operation of the pipeline.

Mr. Josh Horowitz, SJWD Legal Counsel, commented that the amendment presented is for the Antelope Pump-Back agreement and the CTP agreement is a separate issue. He commented that the CTP agreement is a legal agreement that will be complied with. In addition, when excess capacity is available, and doesn't interfere with the wholesale customer agencies' ability to receive water from SJWD, then he would expect SJWD staff to meet with the other agencies to discuss the use of excess capacity before any such use occurs.

Vice President Tobin commented that she doesn't think it would be unreasonable or problematic to delay this topic for 90 days.

***Vice President Tobin moved for a substitute motion to postpone this topic for 90 days. There was no second, therefore, the motion failed.***

GM Helliker commented that staff has attempted to have discussions regarding the CTP agreement but there is a different interpretation of the agreement between the agencies. He stated that staff is committed to having the discussions to try to resolve the disagreements, as expeditiously as possible, but there is no imminent plan to use the Antelope Pump-Back Station.

***The motion carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller and Rich***

***Noes: Tobin***

***Absent: None***

## **2. Temporary Suspension of Water Shutoffs and Late Payment Fees and Interest (R)**

GM Helliker provided a staff report which will be attached to the meeting minutes. He explained that, during this emergency, he would like the Board to consider temporary suspension of water shutoffs. He is suggesting that the District do a two billing cycle suspension, and is recommending that the Board approve that.

***Vice President Tobin moved to approve a temporary two billing cycle suspension of water shutoffs and late payment fees and interest. Director Hanneman seconded the motion.***

Mr. Horowitz commented that AB 2887, which is pending in the legislature, may require that shutoffs not occur for the first three billing cycles. President Costa commented that should the bill pass, then the District would comply with those requirements.

***The motion carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich, and Tobin***

***Noes: None***

***Absent: None***

**3. Assembly Bill 2093 (Gloria) – Email Retention (W & R)**

GM Helliker provided the Board with a draft letter of opposition on AB 2093 which was included in the Board packet. He explained that CSDA and ACWA advocate for an opposing position.

***Director Rich moved to approve an oppose position on AB 2093. Director Hanneman seconded the motion and it carried with the following roll call vote:***

***Ayes: Directors Costa, Hanneman, Miller, Rich, and Tobin***

***Noes: None***

***Absent: None***

**VII. INFORMATION ITEMS**

**1. GENERAL MANAGER’S REPORT**

**1.1 General Manager’s Monthly Report (W & R)**

GM Helliker provided the Board with a written report for February which will be attached to the meeting minutes.

**1.2 Miscellaneous District Issues and Correspondence**

GM Helliker reported that Folsom Reservoir storage is about 48% full and 77% of average. He reported that there is a below normal probability for precipitation for the next three months, with the temperature forecast above normal.

GM Helliker reported that the Regional Water Authority (RWA) Strategic Plan Workshop was postponed until they can meet in person.

GM Helliker informed the Board that meetings have occurred with the regional group (including those who participated in 2018) regarding water transfers. He reported that CHWD is not interested in participating in a water transfer and Fair Oaks Water District has not responded. He anticipates close to \$400 per acre foot should the District participate in a water transfer this year. In response to Director Rich’s question, GM Helliker stated that CHWD participated in the 2018 water transfer which was \$400 per acre foot and after costs yielded about \$35 per acre foot for each agency that participated in that water transfer. In addition, CHWD declined to participate when this year’s estimate was \$500 per acre foot, so he is pretty sure that they will not participate at \$400 per acre foot.

GM Helliker reported that the annual electronic report to the State Water Board is coming due; however, in light of the current situation, he has been talking to other agencies about putting in a request to delay this and other reports.



GM Helliker reported that the ACWA Spring Conference was postponed to July 28<sup>th</sup> and the Cap-to-Cap event was postponed until September 8<sup>th</sup>. He informed the Board that the April Board meeting agenda will include some Board policy revisions, a fee schedule modification, and his performance review.

## **2. DIRECTOR OF FINANCE'S REPORT**

### **2.1 Miscellaneous District Issues and Correspondence**

Ms. Silva reported that Congress recently enacted the Families First Coronavirus Response Act, which will become effective on April 1, 2020. She explained that the act extends the provisions of FMLA to include leave necessary to care for children whose school or daycare has been cancelled in response to Covid-19, and requires the District to provide up to 80 hours of paid leave at different compensation levels, for various scenarios related to COVID-19. Staff is working to understand and implement the new regulation.

In response to Director Rich's question, Ms. Silva informed the Board that the Finance Department has one staff currently working in the office. She explained that there are about 5-6 people at the Administration Building; however, once resources are available this number will decrease. There is one person at the Water Treatment Plant (WTP); the Field Services crew is alternating shifts; there is at least one Engineering staff working from home. She commented that the majority of staff are working from home and the District is working on getting the resources for the ones who could work from home. Mr. Barela commented that the WTP is rotating employees and Engineering has one person still coming into the office.

## **3. OPERATION MANAGER'S REPORT**

### **3.1 Miscellaneous District Issues and Correspondence**

Mr. Barela reported that the District has all the material and supplies needed at this time, and staff is in contact with the chemical suppliers to make sure that they are remaining open.

Mr. Barela announced that Mr. Adam Larsen was promoted to Field Services Manager.

## **4. ENGINEERING SERVICES MANAGER'S REPORT**

### **4.1 Miscellaneous District Issues and Correspondence**

Mr. Andrew Pierson reported that the Filter Basin project and the Thickener project are continuing as critical projects. He reported that the Associate/Senior Engineer recruitment was extended and only one applicant met the qualifications; therefore, he would like to bring this topic to the next Personnel Committee meeting. Director Hanneman commented that with the situation over the last few weeks, he believes that there will be many unemployed people, and it might be best to wait a few weeks, then re-advertise.

## **5. LEGAL COUNSEL'S REPORT**

### **5.1 Legal Matters**

Mr. Horowitz informed the Board that their office is working remotely.

Mr. Horowitz reported that there was no report out of Closed Session at the last Board meeting; therefore, he reported that the Board directed Legal Counsel to file in the two federal cases, regarding the biological opinions, one filed by a group of NGO's and the other one by the State of California. He reported that they are in the process of making those filings; however, there is a delay because the cases were transferred out of the federal district court in San Francisco, and they are going to be federal district court in Fresno. He stated that they will be filed as soon as possible.

## **VIII. DIRECTORS' REPORTS**

### **1. SGA**

Director Costa reported that SGA meets in April. Vice President Tobin reported that, on March 11<sup>th</sup>, SGA directed SCGA's Chair Todd Eising and Vice Chair Paul Schubert to bring a plan for the potential of having RWA staff the SCGA. She stated that they asked the chairs and vice chairs of the SGA, which is Carly Sheehan and Brett Ewart, and SCGA's Todd Eising and Paul Schubert, and RWA's Kerry Schmitz and Sean Bigley to form a joint committee to facilitate the discussions between the three boards. She stated that they will report back at the April 9<sup>th</sup> meeting.

### **2. RWA**

Director Hanneman reported that RWA met via conference call last week and RWA Executive Committee met today. A written report was emailed to the Board members and will be attached to the meeting minutes.

### **3. ACWA**

#### **3.1 ACWA - Pam Tobin**

Vice President Tobin emailed her report, which will be attached to the meeting minutes.

#### **3.2 JPIA - Pam Tobin**

Vice President Tobin reported that JPIA held the Strategic Planning Meeting in Southern California on March 4-6, 2020. In addition, the physical office in Roseville has been closed but may reopen on March 30, 2020.

#### **3.3 Energy Committee - Ted Costa**

No report.

### **4. CVP WATER ASSOCIATION**

No report.

**5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS**

Vice President Tobin commented that ACWA is sharing positive posts to brighten each other's day and suggested that the District consider doing this as well, in light of the feeling of isolation that is associated with shelter in place protocols.

**IX. COMMITTEE MEETINGS**

**1. Finance Committee – March 24, 2020**

The committee meeting minutes will be attached to the original board minutes.

**X. UPCOMING EVENTS**

**1. 2020 Cap To Cap – Metro Chamber**

~~April 25-29, 2020~~ RESCHEDULED TO SEPTEMBER 8-12, 2020  
Washington DC

**2. 2020 ACWA Spring Conference**

~~May 5-8, 2020~~ RESCHEDULED TO JULY 28-31, 2020  
Monterey, CA

President Costa announced that the Closed Session will be delayed until the Board meets in person. He appointed Directors Hanneman and Rich as the District's labor negotiators. Director Hanneman commented that after the general manager's review then he and Director Rich will meet to discuss the general manager's compensation.

**XI. CLOSED SESSION**

1. Public employee performance evaluation involving the General Manager; Government Code sections 54954.5(e) and 54957.
2. Conference to provide District's labor negotiators with direction concerning changes to General Manager's compensation and benefits; Government Code sections 54954.5(f) and 54957.6

**XII. OPEN SESSION**

There was no closed session.

**XIII. ADJOURN**

The meeting was adjourned at 7:26 p.m.

ATTEST:

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EDWARD J. "TED" COSTA, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Special Board Meeting Minutes  
April 7, 2020 – 4:00 p.m.

Conducted via Teleconference

### **BOARD OF DIRECTORS**

|                |                |
|----------------|----------------|
| Ted Costa      | President      |
| Pam Tobin      | Vice President |
| Marty Hanneman | Director       |
| Ken Miller     | Director       |
| Dan Rich       | Director       |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|                 |  |
|-----------------|--|
| Paul Helliker   | General Manager                          |
| Teri Grant      | Board Secretary/Administrative Assistant |
| Joshua Horowitz | Legal Counsel                            |

### **OTHER ATTENDEES**

None

### **AGENDA ITEMS**

- I. Roll Call**
- II. Closed Session**
- III. Open Session**
- IV. Adjourn**

President Costa called the meeting to order at 4:10 p.m.

#### **I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present via teleconference: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

President Costa announced that the public conference lines would be terminated and that the Board was adjourning to closed session to discuss the significant exposure to litigation involving a claim of violation of the California Voting Rights Act asserted by the Southwest Voter Registration Education Project. There were no public comments.

**President Costa called for Closed Session at 4:13 pm.**

#### **II. CLOSED SESSION**

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving claim of violation of the California Voting Rights Act asserted by the Southwest Voter Registration Education Project.

**President Costa returned to Open Session at 5:05 pm.**

**III. OPEN SESSION**

Report from closed session: The Board discussed the matter and gave direction to General Manager Helliker and Legal Counsel Horowitz.

**IV. ADJOURN**

**The meeting was adjourned at 5:05 p.m.**

ATTEST:

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EDWARD J. "TED" COSTA, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary

## **SAN JUAN WATER DISTRICT**

Board of Director's Special Board Meeting Minutes  
April 14, 2020 – 4:00 p.m.

Conducted via Teleconference

### **BOARD OF DIRECTORS**

|                |                |
|----------------|----------------|
| Ted Costa      | President      |
| Pam Tobin      | Vice President |
| Marty Hanneman | Director       |
| Ken Miller     | Director       |
| Dan Rich       | Director       |

### **SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF**

|                 |  |
|-----------------|--|
| Paul Helliker   | General Manager                          |
| Donna Silva     | Director of Finance                      |
| Tony Barela     | Operations Manager                       |
| Lisa Brown      | Customer Service Manager                 |
| Adam Larsen     | Field Services Manager                   |
| Andrew Pierson  | Senior Engineer                          |
| Greg Turner     | Water Treatment Plant Manager            |
| Greg Zlotnick   | Water Resources Manager                  |
| Teri Grant      | Board Secretary/Administrative Assistant |
| Joshua Horowitz | Legal Counsel                            |

### **OTHER ATTENDEES**

|               |                                    |
|---------------|------------------------------------|
| Mike McRae    | Fair Oaks Water District           |
| Suzanne Jones | Rate Payer                         |
| Cathy Lee     |                                    |
| Craig Locke   | Sacramento Suburban Water District |
| Dave Peterson | Rate Payer                         |
| Nadine Reid   |                                    |

### **AGENDA ITEMS**

- I. Roll Call**
- II. Transition to Division-Based Elections**
- III. Transition to Division-Based Elections**
- IV. Closed Session**
- V. Open Session**
- VI. Adjourn**

President Costa called the meeting to order at 4:00 p.m.

#### **I. ROLL CALL**

The Board Secretary took a roll call of the Board. The following directors were present via teleconference: Ted Costa, Marty Hanneman, Ken Miller, Dan Rich and Pam Tobin.

## II. TRANSITION TO DIVISION-BASED ELECTIONS

President Costa informed the Board that the first step was to decide which election the re-districting would apply to. Director Hanneman referred to the General Manager's staff report.

***Director Rich moved to have the division maps apply to the 2020 election. President Costa stated he was out of order and would like discussion to occur first.***

President Costa opened the floor for discussion from the Board. The Board discussed the item and provided pros and cons for applying the division maps to the 2020 or 2022 election.

President Costa opened the floor for discussion from the Public. Several members of the public provided their comments.

GM Helliker provided the Board with four alternative schedules and the estimated costs, which are available in his staff report that will be attached to the meeting minutes.

***Director Rich moved have the division maps apply to the 2020 election. Director Hanneman seconded the motion.***

***Director Tobin moved for a substitute motion to have the division maps apply to the 2022 election. Director Miller seconded the motion.***

Director Rich reiterated his concern regarding the costs and risks associated with applying the division maps to the 2022 election and not the 2020 election.

***The substitute motion carried with the following roll call vote:***

***Ayes: Directors Costa, Miller and Tobin***

***Noes: Directors Hanneman and Rich***

***Absent: None***

## III. TRANSITION TO DIVISION-BASED ELECTIONS

Mr. Horowitz recommended that discussion of a resolution and the Closed Session be brought back to a regular Board meeting. President Costa adjourned the meeting.

**There was no Closed Session.**

## IV. CLOSED SESSION

1. Conference with legal counsel--anticipated litigation; Government Code sections 54954.5(c) and 54956.9(b); significant exposure to litigation involving claim of violation of the California Voting Rights Act asserted by the Southwest Voter Registration Education Project.

**V. OPEN SESSION**

There was no closed session.

**VI. ADJOURN**

**The meeting was adjourned at 4:54 p.m.**

ATTEST:

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EDWARD J. "TED" COSTA, President  
Board of Directors  
San Juan Water District

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TERI GRANT, Board Secretary



The meeting minute attachments are located under Meeting Minutes – *Draft* on the webpage.

# Operations Plan Report Card FY 2019-20

On Track

Delayed

Issues

|  |
|--|
|  |
|  |
|  |

## ADMINISTRATION/WATER RESOURCES/IT

| Task   | Original Target Date  | Updated Target Date | Completion Date | Comments   |
|--|---|---------------------|-----------------|--|
| Water Quality Control Plan – Voluntary Agreement: participate in American River agency negotiations with the Administration to achieve adoption by the SWRCB of acceptable 15-year agreement | Ongoing   |                     |                 | Regular updates provided to Board  |
| Water Fix – engage as necessary to protect District interests as new project developed, permits sought   | Ongoing   |                     |                 | Regular updates provided to Board  |
| Organize and conduct joint project with neighboring water agencies on collaboration and integration of projects and programs   | 2/28/2020   | 11/1/2020           |                 | Securing agreement on the RFP from partners took longer than anticipated |
| Manage completion of demand, treatment and conveyance capacity (DTCC) assessment study   | 12/31/2019  | 3/1/2020            |                 | Start was delayed by a couple of months.                                 |
| Initiate discussions with PCWA regarding potentially available treatment and conveyance capacity for their West County needs based on information developed in DTCC assessment study         | 6/30/2020   |                     |                 |  |
| Initiate collaborative efforts and RFP development with WCAs for 2020 UWMP Update [due mid-2021]   | 6/30/2020   |                     |                 |  |
| If conditions warrant and allow, complete actions necessary to implement a groundwater substitution and/or conserved water transfer  | 6/30/2020   |                     |                 | SJWD will not participate in the 2020 transfer                           |
| Prepare annual water rights reports to SWRCB and submit estimated schedule of deliveries of PCWA and CVP supplies to Reclamation   | Post-14 > 4/1/20<br>Pre-14 > 6/30/20<br>Reclamation > 3/31/20 |                     |                 |  |
| Provide Monthly summary reports to Reclamation showing usage of water rights, PCWA, and CVP supplies, as well as treatment of SSWD's PCWA deliveries   | 10 <sup>th</sup> of the following month                       |                     |                 |  |
| Complete State SRF application for low interest financing for Hinkle & Kokila project  | Work in Progress  |                     |                 |  |
| Assist with the implementation of the Geographic Information System (GIS)  | 6/30/2019   | 1/30/2020           |                 |  |
| Complete a Supervisory Control and Data Acquisition (SCADA) Master Plan  | 8/30/2019   | 2/29/2020           |                 |  |
| Implement improvements to the Wonderware Software System   | 5/1/2019  |                     | 11/15/2019      | Redundant Historian  |
| 1 <sup>st</sup> Annual SJWD Employee Kids Day  | 8/9/2019  |                     | 8/9/2019        |  |
| Propose updates to District's Record Retention Policy  | 6/30/2020   |                     |                 |  |
| Re-apply for SDFL District Transparency Certificate of Excellence  | 9/30/2019   |                     | 10/10/2019      |  |

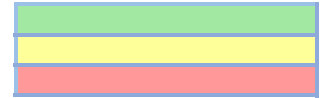
## CUSTOMER SERVICE

| Task   | Target Date | Updated Target Date | Completion Date | Comments  |
|--|-------------|---------------------|-----------------|---|
| Cross train customer service staff to be proficient in all customer service related functions to build redundancy to accommodate vacations, illnesses and staff turnover | 6/30/2019   | 6/30/2020           |                 | In process.   |
| Work with Field Service staff to update manually read meters with radio or touch read meters to improve reading efficiency   | 6/30/2020   |                     |                 | Ongoing   |
| Work with Field Service staff to diagnose customer meter problems and repair promptly  | 6/30/2020   |                     |                 | This is ongoing. Staff is replacing roughly 22 registers a week for Field |
| Incorporate any recommendations from 2018 Customer Satisfaction Survey results into Customer Service processes to improve customer interaction                           | 9/28/2018   |                     | 9/28/2018       |   |
| Modify Customer Service billing and notification practices to meet the new SB998 legislation requirements  | 2/1/2020    |                     | 2/1/2020        |   |

**AGENDA ITEM IV-1**

# Operations Plan Report Card FY 2019-20

On Track  
Delayed  
Issues



## DISTRIBUTION (Field Services)

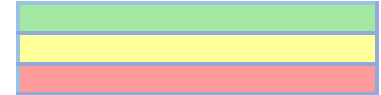
| Task  | Target Date | Updated Target Date | Completion Date | Comments |
|---|-------------|---------------------|-----------------|----------|
| Replace failed large commercial meters  | 12/31/2019  |                     | 12/10/2019      |          |
| Complete the backflow testing program for 2019 (100% Tested) and define and implement plan for 2020 testing operations                  | 12/31/2019  |                     | 12/12/2019      |          |
| Achieve Air/Vacuum relief valve maintenance goal for 2019   | 12/31/2019  |                     | 11/6/2019       |          |
| Implement New CMMS for District Operations  | 6/30/2020   |                     |                 |          |
| Complete electrical upgrade of Douglas Pump Station including a new mag meter   | 12/31/2020  |                     |                 |          |
| Complete Valve Exercising Program. 580+ valves  | 12/31/2019  |                     | 9/17/2019       |          |
| Complete the Hydrant Maintenance program for 2019. 300+ hydrants  | 12/31/2019  |                     | 9/17/2019       |          |
| Complete a meter replacement study in conjunction with the Citrus Heights Water District, with participation of other regional partners | 12/31/2020  |                     |                 |          |

## ENGINEERING SERVICES

| Task   | Target Date | Updated Target Date | Completion Date | Comments                           |
|--|-------------|---------------------|-----------------|------------------------------------|
| Complete the design and construction of the WTP Filters Basin Resurfacing, Nozzle, Media, and BW Hood Improvements Project | 6/30/2020   | 4/30/2021           |                 | In process, completion date change |
| Complete funding, planning, and design of the Hinkle Reservoir Lining and Cover Replacement Project (for Const. in 20/21)  | 6/30/2020   |                     |                 |                                    |
| Integration of record documents with the recently implemented Geographic Information System (GIS)                          | 6/30/2020   |                     |                 |                                    |
| Complete an update of the Construction and Development Standard Details and the Construction Notes                         | 6/30/2020   |                     |                 |                                    |
| Complete an update of the Retail Master Plan   | 6/30/2020   |                     |                 |                                    |
| Update and calibrate the RSA Hydraulic Model   | 6/30/2020   |                     |                 |                                    |
| Complete installation of "Low Flow" pumps in the Lower ("Castellanos") and Upper Granite Bay Pump Stations                 | 12/31/2019  | 10/30/2020          |                 | In process, schedule change        |
| Complete the Electrical Improvements at the Bacon Pump Station   | 5/31/2020   |                     |                 |                                    |
| Install HVAC Units at the Bacon Pump Station   | 10/30/2019  |                     | 10/2/2019       |                                    |
| Complete the SJWD/PCWA Kokila Intertie   | 6/30/2020   | 12/31/2020          |                 | In process, schedule change        |

# Operations Plan Report Card FY 2019-20

On Track  
Delayed  
Issues



## FINANCE

| Task  | Target Date | Updated Target Date | Completion Date | Comments   |
|---|-------------|---------------------|-----------------|--|
| Complete Applications for State Revolving Loan Funds for Hinkle and Kokila Reservoir Projects       | 12/31/2019  |                     | 11/15/2019      | SRF has completed their review of the Hinkle financial package. Funding approval now hinges on completion of the technical and environmental packages. Cannot submit financial package for Kokila until Engineering submits environmental package. |
| Complete a Master Fee Study and recommend fee changes as identified in the study                    | 8/30/2019   | 11/13/2019          | 12/11/2019      |  |
| Propose amendment to Compensation Policy to bring into alignment with target market position        | 8/30/2019   |                     | 8/28/2019       |  |
| Propose and implement new allocation methodology and rate schedule for Wholesale Water Rates        | 12/31/2019  |                     | 12/11/2019      |  |
| Complete Disaster Preparedness Planning and Documentation for Business Continuity                   | 6/30/2020   |                     |                 |  |
| Review Investment Policy and Propose Updates if needed  | 6/30/2020   |                     |                 |  |
| Complete an overhaul of the Employee Manual, updating District ordinances and policies as necessary | 6/30/2020   |                     |                 |  |

## WATER EFFICIENCY

| Task  | Target Date | Updated Target Date | Completion Date | Comments   |
|---|-------------|---------------------|-----------------|--|
| Rehabilitate outdated sections of the demonstration WEL (Water Efficient Landscape) Garden (wholesale)  | 6/30/2020   |                     |                 | work in progress   |
| Provide 4 educational customer workshops and an annual mulch give-a-way event (wholesale)   | 6/30/2020   |                     |                 | April workshop canceled                                    |
| Implement rebate incentive programs and provide on-site assistance to 100 customers to support State mandated water use reductions requirements | 6/30/2020   |                     |                 | rebates and irrigation audits on hold until safe to resume |
| Conduct a student art calendar contest to be distributed to all wholesale agencies  | 6/30/2020   |                     |                 | in process   |

## WATER TREATMENT

| Task  | Target Date | Updated Target Date | Completion Date | Comments |
|---|-------------|---------------------|-----------------|----------|
| Hinkle Reservoir 48' bypass pipe cleaning and repair                | 3/31/2020   |                     | 3/18/2020       |          |
| Complete the corrosion protection system evaluation and calibration | 9/30/2019   | 11/30/19            | 11/21/2019      |          |
| Replace the Lime Feed system electric panel                         | 9/30/2019   |                     | 9/1/2019        |          |
| Solids Handling Building VFD replacements                           | 12/31/2019  |                     | 12/12/2019      |          |
| Tag line replacement for NW & SW hoods                              | 6/30/2020   |                     |                 |          |
| WS meter vault float and level switches                             | 6/30/2020   |                     |                 |          |
| Install window in office at the Water Treatment Plant               | 8/31/2019   | 10/25/19            | 10/25/2019      |          |
| SC200 instrument replacement (6)                                    | 11/30/2020  |                     | 10/1/2019       |          |
| Purchase lab top turbidimeter (new)                                 | 10/31/2019  |                     | 8/1/2019        |          |

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: April 22, 2020  
Subject: Division-based Elections

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### RECOMMENDED ACTION

Adopt Resolution 20-03 declaring San Juan Water District's intent to transition from at-large elections to division-based elections and establishing a process for the transition.

### BACKGROUND

On March 30, San Juan Water District received a letter from Shenkman and Hughes, concerning alleged violations of the California Voting Rights Act by the District, as a result of the at-large election process that the District employs. That letter is attached.

We do not agree that the at-large voting process is necessarily discriminatory. However, the prospect of that position prevailing in court is not good. Shenkman and Hughes has successfully challenged at-large voting procedures in a number of jurisdictions in California, and many of these decisions resulted in six- and seven-figure costs to these jurisdictions for attorney's fees paid to Shenkman and Hughes. We do not recommend pursuing such litigation. At its meeting on April 7, the Board directed Legal Counsel and me to develop the information and draft documents to implement division-based elections.

Elections Code Section 10010 provides a "safe harbor" process to minimize the legal cost of a transition to district (division) -based elections. That section limits the payment to all plaintiffs such as Shenkman and Hughes to a maximum of \$30,000 (subject to documentation by the plaintiff and mutual agreement on the amount by the District and the plaintiff), if the District meets the following requirements:

1. Within 45 days of receipt of the letter from the first plaintiff, adopt a resolution laying out the steps the District will take to implement division-based elections and the schedule for doing so
2. Within 90 days of adoption of the resolution, conduct at least four hearings
3. The first two of these hearings will be conducted over no more than 30 days, to receive input from the public prior to the release of electoral division maps
4. The third and fourth hearings would be held over a period of no more than 45 days, the first of which would be no earlier than 7 days after the release of at least one draft electoral map

Attachment A of Resolution 20-03 lays out this series of hearings, and requirements associated with them. The Board would need to adopt an ordinance defining the electoral map at a regular meeting. If the Board wants to select a date for that regular meeting which is different from the current set of regular meetings each year defined in Board Policy 2.1 (the 4<sup>th</sup> Wednesday of the month, except in November and December), it will need to specify by resolution the time and date of the additional regular meeting(s).

Given the decision the Board made at its April 14, 2020, meeting concerning the timing of the effectiveness of the division-based map it will adopt, the new map will be implemented during the November 1, 2022, election. The map will need to be submitted to the elections offices in Sacramento and Placer Counties no later than June 29, 2022, to be effective in that election. Three different potential schedule examples are provided in the additional versions of Attachment A that are also attached to this report, reflecting schedules that would meet a completion within the 90-day statutory deadline (July 22, 2020); completion within an additional 90-day window (October 19, 2020), which would require the agreement of the plaintiff; and a schedule in 2021 after the 2020 census data is available, which would also require agreement by the plaintiff.



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(310) 457-0970  
[kshenkman@shenkmanhughes.com](mailto:kshenkman@shenkmanhughes.com)

VIA CERTIFIED MAIL

March 26, 2020

Edward J. Costa, Board President  
Paul Helliker – General Manager  
Teri Grant – Board Secretary  
San Juan Water District  
9935 Auburn-Folsom Road  
Granite Bay CA 95746

*Re: Violation of California Voting Rights Act*

I write on behalf of our client, Southwest Voter Registration Education Project and its members residing in the San Juan Water District. The San Juan Water District (“SJWD” or “District”) relies upon an at-large election system for electing candidates to its governing board. Moreover, voting within the District is racially polarized, resulting in minority vote dilution, and therefore SJWD’s at-large elections violate the California Voting Rights Act of 2001 (“CVRA”).

The CVRA disfavors the use of so-called “at-large” voting – an election method that permits voters of an entire jurisdiction to elect candidates to each open seat. *See generally Sanchez v. City of Modesto* (2006) 145 Cal.App.4<sup>th</sup> 660, 667 (“*Sanchez*”). For example, if the U.S. Congress were elected through a nationwide at-large election, rather than through typical single-member districts, each voter could cast up to 435 votes and vote for any candidate in the country, not just the candidates in the voter's district, and the 435 candidates receiving the most nationwide votes would be elected. At-large elections thus allow a bare majority of voters to control *every* seat, not just the seats in a particular district or a proportional majority of seats.

Voting rights advocates have targeted “at-large” election schemes for decades, because they often result in “vote dilution,” or the impairment of minority groups’ ability to elect their preferred candidates or influence the outcome of elections, which occurs when the electorate votes in a racially polarized manner. *See Thornburg v. Gingles*, 478 U.S. 30, 46 (1986) (“*Gingles*”). The U.S. Supreme Court “has long recognized that multi-member districts and at-large voting schemes may operate to minimize or cancel out the voting strength” of minorities. *Id.* at 47; *see also id.* at 48, fn. 14 (at-large elections may also cause elected officials to “ignore [minority]

interests without fear of political consequences”), citing *Rogers v. Lodge*, 458 U.S. 613, 623 (1982); *White v. Register*, 412 U.S. 755, 769 (1973). “[T]he majority, by virtue of its numerical superiority, will regularly defeat the choices of minority voters.” *Gingles*, at 47. When racially polarized voting occurs, dividing the political unit into single-member districts, or some other appropriate remedy, may facilitate a minority group's ability to elect its preferred representatives. *Rogers*, at 616.

Section 2 of the federal Voting Rights Act (“FVRA”), 42 U.S.C. § 1973, which Congress enacted in 1965 and amended in 1982, targets, among other things, at-large election schemes. *Gingles* at 37; see also Boyd & Markman, *The 1982 Amendments to the Voting Rights Act: A Legislative History* (1983) 40 Wash. & Lee L. Rev. 1347, 1402. Although enforcement of the FVRA was successful in many states, California was an exception. By enacting the CVRA, “[t]he Legislature intended to expand protections against vote dilution over those provided by the federal Voting Rights Act of 1965.” *Jauregui v. City of Palmdale* (2014) 226 Cal. App. 4<sup>th</sup> 781, 808. Thus, while the CVRA is similar to the FVRA in several respects, it is also different in several key respects, as the Legislature sought to remedy what it considered “restrictive interpretations given to the federal act.” Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001-2002 Reg. Sess.) as amended Apr. 9, 2002, p. 2.

The California Legislature dispensed with the requirement in *Gingles* that a minority group demonstrate that it is sufficiently large and geographically compact to constitute a “majority-minority district.” *Sanchez*, at 669. Rather, the CVRA requires only that a plaintiff show the existence of racially polarized voting to establish that an at-large method of election violates the CVRA, not the desirability of any particular remedy. See Cal. Elec. Code § 14028 (“A violation of Section 14027 *is established* if it is shown that racially polarized voting occurs ...”) (emphasis added); also see Assem. Com. on Judiciary, Analysis of Sen. Bill No. 976 (2001–2002 Reg. Sess.) as amended Apr. 9, 2002, p. 3 (“Thus, this bill puts the voting rights horse (the discrimination issue) back where it sensibly belongs in front of the cart (what type of remedy is appropriate once racially polarized voting has been shown).”)

To establish a violation of the CVRA, a plaintiff must generally show that “racially polarized voting occurs in elections for members of the governing body of the political subdivision or in elections incorporating other electoral choices by the voters of the political subdivision.” Elec. Code § 14028(a). The CVRA specifies the elections that are most probative: “elections in which at least one candidate is a member of a protected class or elections involving ballot measures, or other electoral choices that affect the rights and privileges of members of a protected class.” Elec. Code § 14028(a). The CVRA also makes clear that “[e]lections conducted prior to



the filing of an action ... are more probative to establish the existence of racially polarized voting than elections conducted after the filing of the action.” *Id.*

Factors other than “racially polarized voting” that are required to make out a claim under the FVRA – under the “totality of the circumstances” test – “are probative, but not necessary factors to establish a violation of” the CVRA. Elec. Code § 14028(e). These “other factors” include “the history of discrimination, the use of electoral devices or other voting practices or procedures that may enhance the dilutive effects of at-large elections, denial of access to those processes determining which groups of candidates will receive financial or other support in a given election, the extent to which members of a protected class bear the effects of past discrimination in areas such as education, employment, and health, which hinder their ability to participate effectively in the political process, and the use of overt or subtle racial appeals in political campaigns.” *Id.*

SJWD’s at-large system dilutes the ability of Latinos (a “protected class”) – to elect candidates of their choice or otherwise influence the outcome of the District’s board elections.

As of the 2010 Census, Latinos comprised approximately 13% of the District’s population, and likely a greater proportion today. However, in recent history (at least the past two decades) there appears to have been a complete absence of Latinos on the District’s Board, and that lack of representation continues today. The contrast between the significant Latino proportion of the electorate and the complete absence of Latinos to be elected to the SJWD Board is outwardly disturbing and fundamentally hostile towards participation from members of this protected class.

In light of the District’s underrepresentation of Latinos, it is no wonder why Latino residents do not emerge as candidates. During the past two decades, there seem to have been no Latinos to emerge as candidates for the SJWD Board. Opponents of fair, district-based elections may attempt to attribute the lack of candidates within protected classes to a lack of interest from their respective communities within the District. On the contrary, the virtual absence of Latino candidates reveals vote dilution. *See Westwego Citizens for Better Government v. City of Westwego*, 872 F. 2d 1201, 1208-1209, n. 9 (5th Cir. 1989).

Where there are no “endogenous” elections involving candidates who are members of the protected class, the analysis under the CVRA necessarily turns to “elections involving ballot measures, or other electoral choices that affect the rights and privileges of members of a protected class.” *See* Elec. Code § 14028. Typically, Propositions 187, 209 and 227 are analyzed for this purpose in California voting

rights cases. Each of these propositions, though strongly opposed by the Latino community, were supported by the majority non-Hispanic white electorate in SJWD, resulting in their victory within SJWD.

Recently, this underrepresentation has manifested itself in decisions by the SJWD Board. For example, we understand that SJWD recently decided to use two different water sources for its customers – providing the better water to the more-affluent less-Latino portions of SJWD, while refusing to do the same for the less-affluent more-Latino portions of SJWD. This lack of responsiveness to the minority community is exactly what the U.S. Supreme Court cautioned is the inevitable result of at-large elections. (See *Thornburg v. Gingles* (1986) 478 U.S. 30, 48, n. 14 [at-large election system tends to cause elected officials to “ignore [minority] interests without fear of political consequences.”].)

As you may be aware, in 2012, we sued the City of Palmdale for violating the CVRA. After an eight-day trial, we prevailed. After spending millions of dollars, a district-based remedy was ultimately imposed upon the Palmdale City Council, with districts that combine all incumbents into one of the four districts.

More recently, after a 7-week trial, we also prevailed against the City of Santa Monica, after that city needlessly spent millions of dollars defending its illegal election system – far in excess of what was spent in the Palmdale litigation - taxpayer dollars which could have been more appropriately spent on indispensable municipal services and critical infrastructure improvements. Just prior to the trial in that case, counsel for the City of Santa Monica – Kahn Scolnick, a partner at Gibson Dunn & Crutcher LLP proclaimed that, “the reality is that if Santa Monica fails the CVRA test, then no city could pass, because Santa Monica is doing really well in terms of full representation and success of minority candidates.” (“In Rare California Voting Rights Trial, Gibson Dunn Steps Up for Santa Monica”, Law.com, August 1, 2018). Notwithstanding Mr. Scolnick’s prediction, Plaintiffs succeeded in proving that Santa Monica’s election system was in violation of the CVRA and the Equal Protection Clause of the California Constitution.

Given the historical lack of representation of those from this protected class on the SJWD Board in the context of racially polarized elections, we urge the District to voluntarily change its at-large system of electing board members. Otherwise, on behalf of residents within the jurisdiction, we will be forced to seek judicial relief. Please advise us no later than May 15, 2020 as to whether you would like to discuss a voluntary change to your current at-large system.

We look forward to your response.

Very truly yours,

A handwritten signature in black ink, appearing to be 'KS', written over the closing text.

Kevin I. Shenkman

**RESOLUTION NO. 20-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN JUAN WATER DISTRICT  
DECLARING ITS INTENT TO TRANSITION  
FROM AT-LARGE ELECTIONS TO DIVISION-BASED ELECTIONS  
AND ESTABLISHING A PROCESS FOR THE TRANSITION**

WHEREAS, the Directors of the San Juan Water District ("District") are currently elected in "at-large" elections, in which each Board member is elected by all registered voters residing within the District's wholesale service area;

WHEREAS, on March 30, 2020, the District received a certified letter from the law firm of Shenkman & Hughes(the "Letter") alleging on behalf of the Southwest Voter Education Project that the District's at-large electoral system for its Board of Directors ("Board") violates the California Voting Rights Act (Elections Code sections 14025- 14032; the "CVRA") and threatening litigation if the District did not transition to a by-division system for electing its Directors in accordance with the safe harbor provisions set forth in California Elections Code section 10010;

WHEREAS, the Letter alleges that the District's at-large electoral system results in "racially polarized voting" as defined in Sections 14026(e) and 14028 of the CVRA, but the Letter was not accompanied by any evidence to support the claim of a CVRA violation, and the Board denies that its existing at-large electoral system violates the CVRA or any other provision of law;

WHEREAS, the Letter also alleges that the District has decided to use two different water sources for its customers -- providing better-quality water to the more-affluent parts of its wholesale service area and lower-quality water to less-affluent portions of SJWD -- an allegation which is false because the District provides the same high-quality surface water supplies to all of its retail and wholesale customers, and the only other water supply provided to water users in the District's wholesale service area is groundwater pumped by the District's wholesale customers at their sole discretion;

WHEREAS, the Board has considered the significant resources incurred by multiple cities and other public entities in litigating similar CVRA claims, and the impact that the expenditure of such costs could have on the District's ability to provide essential services at a fair cost to the District's residents and businesses;

WHEREAS, Elections Code section 10010 provides a method whereby the District may transition to a by-division electoral system and thereby avoid the high cost and risk of litigation under the CVRA;

WHEREAS, prior to the Board's consideration of an ordinance to establish a by- division electoral system, Elections Code Section 10010 requires all of the following:

1. Before drawing one or more draft maps of the boundaries of the proposed electoral divisions: (a) the Board may direct staff to conduct public outreach, including to non-English-speaking communities, to explain the process of divisioning the District and to encourage public participation in the process; and (b) after conducting initial public outreach, if any, the Board must hold at least two public hearings over a period of no more than 30 days to solicit public input regarding the proposed division boundaries.

2. After all maps are drawn, the District must select, publish and make available to the public at least one draft map and, if Directors will be elected by their divisions at different times to provide for staggered terms, publish the potential sequence of the elections.

3. The Board also must hold at least two additional hearings over a period of no more than 45 days to receive public input regarding the content of the draft map or maps and the proposed sequence of elections.

4. The first version of a draft map must be published at least seven days before it is considered at a hearing, and if a draft map is revised at or following a hearing, it must be republished and made available to the public for at least seven days before it is adopted;

WHEREAS, the District was formed and has continued to hold its elections for the office of Director using staggered terms under a rotation in which two Directors are elected at one election and the other three Directors are elected at the subsequent election;

WHEREAS, the Board will retain the Sacramento County's or Placer County's Registrars of Voters' offices or an experienced private demographer to assist the District in developing a proposal for a by-division electoral system that complies with the CVRA and other federal and state legal requirements; and

WHEREAS, the Board's adoption of a by-division electoral system will not affect the terms of any sitting Director, each of whom shall serve out his or her existing term; and

WHEREAS, the Board now desires to declare its intention to adopt a resolution consistent with Elections Code section 10010 to transition the District's electoral system from at-large to by-division beginning with the 2022 District Election, establish the process to complete this transition, and to establish an estimated schedule for the transition.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Juan Water District as follows:

1. The above recitals are true and are incorporated herein by reference.
2. This resolution states the Board's intention to consider enacting an ordinance to transition its electoral system from at-large to by-division for the purpose of electing its Directors beginning with the November 2022 election, pursuant to Elections Code section 10010.
3. Subject to Board approval and direction, staff shall retain and work with elections officials of Sacramento County or Placer County or an experienced private demographer, and with other appropriate consultants as needed, to provide a detailed analysis of the District's current demographics and any other information or data necessary to prepare one or more draft maps as directed by the Board which divides the District into five electoral divisions consistent with the intent and purpose of the California Voting Rights Act, the Federal Voting Rights Act, and appellate decisions interpreting those Acts. The General Manager is also directed to prepare a proposal for Board consideration for conducting public outreach on the proposed transition of the District electoral system.
4. The Board Secretary is directed to post information on the District's website regarding the proposed transition to a by-division electoral system, including maps, notices, agendas and other information, and to establish a means of communication to answer questions from the public.
5. The Board hereby approves the estimated timelines set forth in Exhibit A, attached to and made a part of this resolution, for conducting a process to solicit public input and testimony on proposed district-based electoral maps before the Board enacts an ordinance approving the final map.
6. The actions set forth in this resolution are exempt from review under the Environmental Quality Act and the Guidelines interpreting it (collectively "CEQA"), specifically under CEQA Guidelines sections 15061(b)(3) and 15320. In addition, the adoption of this resolution and the actions provided in it are organizational and administrative activities of the District that will not have the potential to result in either a direct or reasonably foreseeable indirect physical change in the environment, and therefore is not a project as defined under CEQA Guidelines section 15378(b)(3).

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 22nd day of April 2020, by the following vote:

|         |            |
|---------|------------|
| AYES:   | DIRECTORS: |
| NOES:   | DIRECTORS: |
| ABSENT: | DIRECTORS: |

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EDWARD J. "TED" COSTA  
President, Board of Directors

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TERI GRANT  
Secretary, Board of Directors

**Attachment A**

California Voting Rights Act  
District-Based Elections Actions and Timeline

*The selected schedule will be inserted here after its approval by the Board.*



## Attachment A

### California Voting Rights Act Division-Based Elections Actions and Timeline Alternative 1 – Compliance with Statutory Deadlines (90 days)

| Task  | Date/Timeline <sup>1</sup> | Notes   |
|---|----------------------------|---|
| District received letter alleging violation of CVRA.  | March 30, 2020             |   |
| <b>Board meeting</b> – Adopt resolution of intent.  | April 22, 2020             | Must adopt resolution within 45 days of receiving letter (May 14). The date the resolution is adopted establishes the 90-day deadline to enact by-division elections. |
| <b>Board meeting/Public Hearing #1</b> – Introduce Public Engagement Process <sup>2</sup> .   | May 13, 2020               | Before draft map(s) are released, the date of the first hearing established the deadline to hold two public hearings within 30 days.                                  |
| <b>Board meeting/Public Hearing #2</b> – Public Engagement Process.   | May 27, 2020               | Must be held within 30 days of Hearing #1.  |
| <b>Board meeting/Public Hearing #3</b> – Board and public input on draft maps of proposed divisions.  | June 10, 2020              | First draft of map(s) shall be published 7 days before Hearing #3.  |
| <b>Board meeting/Public Hearing #4</b> – Map approval and introduction of ordinance.  | June 24, 2020              | Must be held within 45 days of Hearing #3.  |
| <b>Board regular meeting</b> – Second reading and enactment of ordinance and final division map. Final map must be filed with Registrars of Voters. | July 22, 2020              | Draft ordinance must be introduced 5 days before second reading and adoption.   |

#### Notes

- 1 - All dates on and after April 22 are the dates of regular Board meetings, except June 10 (2<sup>nd</sup> Wednesday) and July 14 (2<sup>nd</sup> Tuesday, and last day of 90-day window).
- 2 - Before the hearings begin, the Board may conduct a public outreach campaign, including to non-English-speaking communities, to explain the elections transition process and to encourage public participation.

## Attachment A

### California Voting Rights Act District-Based Elections Actions and Timeline Alternative 2 – Statutory Deadline Plus 90-Day Extension<sup>1</sup>

| Task  | Date/Timeline <sup>2</sup>                     | Notes   |
|---|--|---|
| District received letter alleging violation of CVRA.  | March 30, 2020                                 |   |
| <b>Board meeting</b> – Adopt resolution of intent.  | April 22, 2020 <sup>3</sup>                    | Must adopt resolution within 45 days of receiving letter (May 14). The date the resolution is adopted establishes the 90-day deadline to enact by-division elections. |
| <b>Board meeting/Public Hearing #1</b> – Introduce Public Engagement Process <sup>4</sup> .   | May 27, 2020                                   | Before draft map(s) are released, the date of the first hearing established the deadline to hold two public hearings within 30 days.                                  |
| <b>Board meeting/Public Hearing #2</b> – Public Engagement Process.   | June 24, 2020                                  | Must be held within 30 days of Hearing #1.  |
| <b>Board meeting/Public Hearing #3</b> – Board and public input on draft maps of proposed divisions.  | July 22/<br>August 26, 2020                    | First draft of map(s) shall be published 7 days before Hearing #3.  |
| <b>Board meeting/Public Hearing #4</b> – Map approval and introduction of ordinance.  | August 26/<br>September 23, 2020               | Must be held within 45 days of Hearing #3.  |
| <b>Board regular meeting</b> – Second reading and enactment of ordinance and final division map. Final map must be filed with Registrars of Voters. | September 23/<br>October 19, 2020 <sup>5</sup> | Draft ordinance must be introduced 5 days before second reading and adoption.   |

#### Notes

- 1 - This option would require the approval of claimant Southwest Voter Registration Education Project, the attorney for which has stated would provide its approval.
- 2 - All dates after March 30, 2020 are dates of regular Board meetings, except for October 11, 2020; the schedule for Public Hearings 3 and 4 would depend on whether or not the Board decides to cancel its July or August regular meetings
- 3 - This date could be as late as May 14, 2020, to be within the 45-day statutory requirement
- 4 - Before the hearings begin, the Board may conduct a public outreach campaign, including to non-English-speaking communities, to explain the elections transition process and to encourage public participation.
- 5 - If the Board decides to hold its final regular meeting after September 23, 2020, it would need to adopt a resolution designating the meeting date as a regular meeting; October 19 (end of 180 day window) is the 3<sup>rd</sup> Monday

## Attachment A

### California Voting Rights Act District-Based Elections Actions and Timeline Alternative 3 – Statutory Deadline Waived by Settlement<sup>1</sup>

| Task   | Date/Timeline <sup>2</sup>  | Notes   |
|--|-----------------------------|---|
| District received letter alleging violation of CVRA.   | March 30, 2020              |   |
| <b>Board meeting</b> – Adopt resolution of intent.   | April 22, 2020 <sup>3</sup> | Must adopt resolution within 45 days of receiving letter (May 14). The date the resolution is adopted establishes the 90-day deadline to enact by-division elections. |
| <b>Board meeting/Public Hearing #1</b> – Introduce Public Engagement Process <sup>4</sup> .  | May 26, 2021                | Before draft map(s) are released, the date of the first hearing established the deadline to hold two public hearings within 30 days.                                  |
| <b>Board meeting/Public Hearing #2</b> – Public Engagement Process.  | June 23, 2021               | Must be held within 30 days of Hearing #1.  |
| <b>Board meeting/Public Hearing #3</b> – Board and public input on draft maps of proposed divisions.   | September 22, 2021          | First draft of map(s) shall be published 7 days before Hearing #3.  |
| <b>Board meeting/Public Hearing #4</b> – Map approval and introduction of ordinance.   | November 10, 2021           | Must be held within 45 days of Hearing #3.  |
| <b>Board regular meeting</b> – Second reading and enactment of ordinance and final division of map. Final map must be filed with Registrars of Voters. | December 8, 2021            | Draft ordinance must be introduced 5 days before second reading and adoption.   |

#### Notes

- 1 - This schedule would require a settlement agreement with the claimant, Southwest Voter Registration Education Foundation
- 2 - All dates after March 30, 2020 are dates of regular Board meetings; schedule for Public Hearings starts after 2020 Census data are available, and allows for cancellation of July or August meetings
- 3 - This date could be as late as May 14, 2020, to be within the 45-day statutory requirement
- 4 - Before the hearings begin, the Board may conduct a public outreach campaign, including to non-English-speaking communities, to explain the elections transition process and to encourage public participation.

## STAFF REPORT

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To: Board of Directors  
From: Paul Helliker, General Manager  
Date: April 22, 2020  
Subject: SJWD Board Policy Update

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### **RECOMMENDED ACTION**

Staff recommends a motion adopt Resolution 20-04 repealing Board Policy 1000 Overview (OV-1 Overview).

### **BACKGROUND**

The SJWD Board Policies are designed to record policies adopted by the Board of Directors of San Juan Water District. The policies are periodically reviewed and amended as needed.

### **CURRENT STATUS**

In 2019, staff reformatted the Board Policies and are continuing to review and propose revisions to various policies. One of the policies that we have identified as in need of revision is Policy 1000 Overview.

This policy simply states that the Board can add, modify or delete provisions of policies at any time. Pursuant to the sections of the Government Code referenced in the attached resolution, the Board has the power to add, modify or delete provisions of policies regardless of a policy expressly stating the authority. Consequently, the policy is unnecessary and staff recommends repealing it.

#### Attachments:

Resolution 20-04  
1000 Overview Policy (OV-1 Overview)

**San Juan Water District**

**RESOLUTION 20-04  
REPEAL BOARD POLICY 1000 OVERVIEW (OV-1 OVERVIEW)**

WHEREAS, the Board of Directors has the authority to adopt, revise and rescind policies to govern the operation of the District, pursuant to Sections 61060(e) and 61051(a) of the Government Code; and

WHEREAS, Board policy 1000 (OV-1 Overview) merely restates this authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Juan Water District that Policy 1000 Overview is hereby rescinded.

PASSED AND ADOPTED by the Board of Directors of the San Juan Water District on the 22nd day of April 2020, by the following vote:

AYES:           DIRECTORS:  
NOES:           DIRECTORS:  
ABSENT:        DIRECTORS:

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EDWARD J. "TED" COSTA  
President, Board of Directors

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TERI GRANT  
Secretary, Board of Directors

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SAN JUAN WATER DISTRICT  
POLICIES

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POLICY TYPE: District Overview  
POLICY TITLE: Overview  
POLICY NUMBER: 1000  
DATE ADOPTED: October 23, 2003  
DATES AMENDED:

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1000.00 Overview

1000.01 Purpose of the Board Policies

The Board Policies are designed to record policies adopted by the Board of Directors of San Juan Water District.

1000.02 Adoption/Amendment of Policies

The District reserves full discretion to add to, modify or delete provisions of the Policies at any time and without advance notice. Adoption/amendment of these policies will be by Board Resolution. The District also reserves the right to interpret any of the provisions set forth in the Policies in any manner it deems reasonable and appropriate. No individual other than the District Board of Directors has the authority to enter into any agreement regarding these policies.

When amending the wholesale water service policies the District Board will, where feasible and appropriate, solicit input from the wholesale agencies.

# STAFF REPORT

To: Board of Directors  
 From: Paul Helliker, General Manager  
 Date: April 22, 2020  
 Subject: General Manager's Monthly Report (March)

## RECOMMENDED ACTION

For information only, no action requested.

## TREATMENT PLANT OPERATIONS

### *Water Production for March*

| Item                  | 2020     | 2019     | Difference |
|-----------------------|----------|----------|------------|
| Monthly Production AF | 1,859.90 | 1,936.63 | -4.0%      |
| Daily Average MG      | 19.55    | 20.36    | -4.0%      |
| Annual Production AF  | 5,275.85 | 5,769.98 | -8.6%      |

### *Water Turbidity*

| Item                                   | February 2020 | January 2020 | Difference |
|--|---------------|--------------|------------|
| Raw Water Turbidity NTU                | 1.74          | 1.43         | 22%        |
| Treated Water Turbidity NTU            | 0.026         | 0.026        | 0%         |
| Monthly Turbidity Percentage Reduction | 98.48%        | 98.19%       |            |

### *Folsom Lake Reservoir Storage Level AF\**

| Item           | 2020    | 2019    | Difference |
|----------------|---------|---------|------------|
| Lake Volume AF | 477,414 | 592,167 | -19%       |

AF – Acre Feet

MG – Million Gallons

NTU – Nephelometric Turbidity Unit

\* Total Reservoir Capacity: 977,000 AF

### *Other Items of Interest:*

- Completed 48" bypass pipeline cleaning.
- Complete Mid-Year Budget review.
- Construct ADA sidewalk at Administration Building.
- Install Board Room skylight guards.
- Complete installation of new process chlorine analyzers.

**SYSTEM OPERATIONS**

*Distribution Operations:*

| Item                   | Mach 2020 | February 2020 | Difference |
|------------------------|-----------|---------------|------------|
| Leaks and Repairs      | 14        | 4             | +10        |
| Mains Flushed          | 70        | 3             | +67        |
| Valves Exercised       | 0         | 0             | 0          |
| Back Flows Tested      | 0         | 0             | 0          |
| Customer Service Calls | 23        | 26            | -3         |

*Distribution System Water Quality:*

| Water Quality Samples Taken | # Failed Samples | Supporting Information |
|-----------------------------|------------------|------------------------|
| 50 Lab                      | 0                |                        |
| 19 In-House                 | 0                |                        |

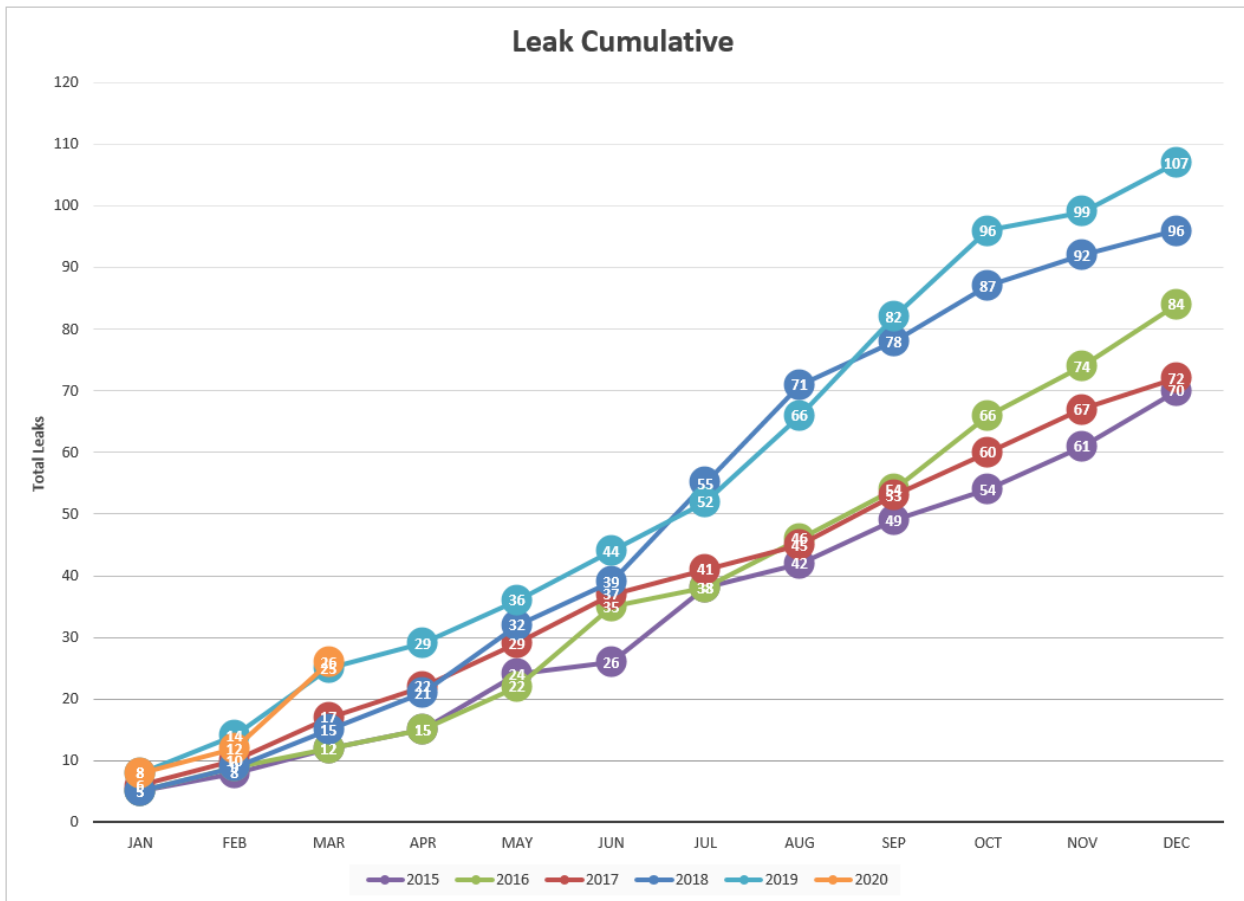


Figure 1: Annual Distribution System Leaks

*Other Items of Interest:*

- None



**CUSTOMER SERVICE ACTIVITIES**

*Billing Information for Month of March*

| <b>Total Number of Bills Issued</b> | <b>Total Number of Reminders Mailed</b> | <b>Total Number of Shut-off Notices Delivered</b> | <b>Total Number of Disconnections</b> |
|-------------------------------------|---|---|---------------------------------------|
| 5404                                | 381                                     | 0   | 0                                     |

*Water Efficiency Activities*

| <b>Water Waste Complaints Received</b> | <b>Number of Customers Contacted for High Usage (potential leaks)</b> | <b>Number of Rebates Processed</b> | <b>Number of Meters Tested/Repaired (non-reads)</b> |
|--|---|------------------------------------|---|
| 14                                     | 28  | 2                                  | 49  |

*Other Activities*

- On March 7<sup>th</sup>, the District hosted the Memorial Service for Kathryn Matthews in the WEL Garden.
- March bill recipients will not be disconnected on April 23<sup>rd</sup> for non-payment of services due to the action of the Board.
- Staff started a split schedule to minimize the amount of people in the Administrative building.

**ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)**

| <b>Project Title</b>                        | <b>Description</b>   | <b>Status</b>                          | <b>Issues / Notes</b>  |
|---|--|--|--|
| Chula Acres                                 | 4-Lot Minor Subdivision (8149 Excelsior Ave)   | Approved for Construction              | Grading completed, restart in spring.  |
| Eureka at GB (former Micherra Place Proj.)  | 28 Condominium Units (SW Cor. Eureka & AFR)  | Approved for Construction              | Const. has started, installing waterlines.   |
| GB Memory Care                              | Commercial Business (6400 Douglas Blvd)  | In Design Review                       | Planning for 2020 const. start   |
| Greyhawk III                                | 44 high-density & 28 SFR lots (NE Cor. Eureka & SCB)                                       | In Design Review                       | Planning for 2020 const. start   |
| Wellquest Senior Living (prior Ovation)     | Commercial Business (114-Unit 2-story Assisted Living Facility; 9747 Sierra College Blvd.) | In Construction                        | Water is done. Offsite PRS const is underway.  |
| Placer County Retirement Residence          | Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)    | In Design Review                       | Planning for 2020 const. start   |
| Pond View                                   | Commercial Business (5620 5630 5640 Douglas Blvd)  | Approved for Construction              | Planning to begin const in 2020  |
| Quarry Ridge Prof. Office Park              | Comm Business (4 parcels to develop 4 gen/med office Bldgs; NE Corner of Douglas and Berg) | In Construction                        | Ph II piping was approved and now under construction.                                |
| Rancho Del Oro                              | 89 Lot Subdivision (Olive Ranch & Cavitt Stallman)   | Will need re-approval for Construction | On hold pending County and Envr Approvals. Developer has requested County extension. |
| Self Parcel Split (3600 & 3630 Allison Ave) | 4 Lot Minor Subdivision (on a new street "Laura Lane", off Allison Dr.)                    | In Construction                        | Construction nearing completion, finish in 2020.                                     |
| The Park at Granite Bay                     | 56 lot Subdivision (SCB south of Annabelle)  | Approved for Construction              | Mass grading done. Re-start in 2020.   |
| The Residences at GB                        | 4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)                                     | In Design Review                       |  |
| Ventura of GB                               | 33-Lot Subdivision (6832 Eureka Rd)  | In Design Review                       |  |
| Whitehawk I                                 | 24-Lot Subdivision (Douglas, west of Barton)   | In Design Review                       | Planning Dept review underway  |
| Whitehawk II                                | 56-Lot Subdivision (Douglas, west of Barton)   | In Design Review                       | Design submitted, under review now   |
| Granite Bay Townhomes                       | 52-Lot Subdivision (Douglas, east of Auburn Folsom)  | In Design Review                       | Design submitted, under review now   |

**ENGINEERING - CAPITAL PROJECTS**

*Status Update for Current Retail Projects*

| <b>Project Title</b>                          | <b>Description</b>   | <b>Status</b>  | <b>Issues / Notes</b>                                    |
|---|--|--|--|
| Retail Master Plan Update                     | Update the 2005/7 Retail Master Plan   | Underway   |  |
| SCADA Radio Replacemets – North Phase         | Replace outdated 900 MHz radios with 173 MHz equipment   | Under Construction                                   | Radio router issues have now been resolved               |
| GIS Implementation                            | Update the aged GIS with new software and integrate with the CMMS and FIS/CIS systems  | Under Implementation, in testing phase.              | Training sessions completed.                             |
| Spahn Ranch Rd. Main Extension                | Install new pipeline; provides looped distribution network   | In Design Phase                                      | Resolving easement. Construction in FY 20/21             |
| Cavitt Stallman 12" (Mystery Cr to Oak Pines) | Install new pipeline on Cavitt Stallman between Mystery Creek Ln and Oak Pines Ln.   | In Design  | Construction in FY 20/21                                 |
| Woodminister Services Replacements            | Replace 18 aged services   | In Design  | Construction in FY 20/21                                 |
| Kokila (SJWD/PCWA) 12-Inch Intertie Pipeline  | Interconnection with PCWA  | In Design  | Partial funding with RWA grant. Construction in FY 19/20 |
| Canyon Falls Village PRS Replacement          | Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave. | East PRS is now completed, doing design for West PRS | Construction in FY 20/21                                 |
| Douglas PRS ("Grosvenor PRS")                 | Rehabilitation of an existing Pressure Reducing Station (PRV) located on Douglas near Grosvenor  | Completed.   | Completed, in closeout.                                  |
| Eastridge Dr CV Station                       | Design and construct CV station between Sierra and Gravity Zones. Needed to supply 3,125-gpm fire flow for the Wellquest project on SCB  | In construction                                      | Construction is underway                                 |
| UGB & LGB Low Flow Pumps and LGB/CP MOV       | Installation of two new low flow pumps, one each at the Lower and Upper Granite Bay pump stations  | In Design. Pumps pre-purchased and onsite.           | Installation and commission in FY 20/21                  |

*Status Update for Current Wholesale Projects*

| <b>Project Title</b>                                 | <b>Description</b>  | <b>Status (% Complete)</b>  | <b>Issues/ Notes</b>  |
|--|---|---|---|
| WTP Thickeners Lining                                | Clean, repair and line the interior walls and floor of the three thickeners to eliminate leakage and protect the concrete and reinforcing from damage | In Construction.  |   |
| WTP 48-inch Hinkle Bypass Pipeline Cleaning          | Clean the interior of the 48-inch Hinkle Bypass Pipeline by removing deposited filter media and disinfection.   | In Construction.  | Construction complete. Project ready to be closed.                |
| WTP Filters Improvements                             | R&R Filter Materials, nozzles, and resurface spalled filter floor and wall areas  | In Construction.  | North Basin completion in FY 19/20 with South Basin in FY 20/21   |
| Hinkle Liner & Cover Repl'mt                         | Replace both the hypalon cover and liner.   | In Design Phase. 75% Design Plans & Specs submitted and under review. (Also - Operations required Temp Storage Tanks are under design.) | Applying for SRF funding. Planning to operate WTP without Hinkle. |
| Lime Tower Structural Assessment                     | Review and inspect condition of the existing Lime Tower, also a structural evaluation.  | Out to RFP  |   |
| Lime System Improvements                             | Improvements for the WTP's lime system control and feeder system  | In Design   |   |
| WTP On-Site Residuals Management Improvement Project | Management of the WTP residuals disposal area and improvements needed to meet regulatory requirements.  | Bid Phase postponed.  | Const in FY 20/21   |

**SAFETY & REGULATORY TRAINING – March 2020**

| <b>Training Course</b> | <b>Staff</b>                |
|------------------------|-----------------------------|
| First Aid Refresher    | All CPR/First Aid Certified |
|                        |                             |
|                        |                             |

**FINANCE/BUDGET**

*See attached*



San Juan Water District, CA

# Wholesale Operating Income Statement

## Group Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity        | Budget<br>Remaining  |
|---|--------------------------|-------------------------|-------------------|---------------------|----------------------|
| <b>Fund: 010 - WHOLESALE</b>                    |                          |                         |                   |                     |                      |
| <b>Revenue</b>                                  |                          |                         |                   |                     |                      |
| 41000 - Water Sales                             | 11,157,700.00            | 11,157,700.00           | 484,382.02        | 8,726,939.78        | 2,430,760.22         |
| 43000 - Rebate                                  | 1,500.00                 | 1,500.00                | 435.87            | 1,226.41            | 273.59               |
| 45000 - Other Operating Revenue                 | 0.00                     | 0.00                    | 86,644.86         | 86,688.58           | -86,688.58           |
| 49000 - Other Non-Operating Revenue             | 144,600.00               | 144,600.00              | 0.00              | 119,944.23          | 24,655.77            |
| <b>Revenue Total:</b>                           | <b>11,303,800.00</b>     | <b>11,303,800.00</b>    | <b>571,462.75</b> | <b>8,934,799.00</b> | <b>2,369,001.00</b>  |
| <b>Expense</b>                                  |                          |                         |                   |                     |                      |
| 51000 - Salaries and Benefits                   | 3,712,900.00             | 3,712,900.00            | 260,824.31        | 2,557,592.34        | 1,155,307.66         |
| 52000 - Debt Service Expense                    | 928,000.00               | 928,000.00              | 0.00              | 548,400.58          | 379,599.42           |
| 53000 - Source of Supply                        | 1,045,900.00             | 1,045,900.00            | 1,137.56          | 691,544.06          | 354,355.94           |
| 54000 - Professional Services                   | 735,800.00               | 735,800.00              | 15,925.41         | 360,465.42          | 375,334.58           |
| 55000 - Maintenance                             | 547,300.00               | 547,300.00              | 22,010.24         | 338,450.92          | 208,849.08           |
| 56000 - Utilities                               | 179,600.00               | 179,600.00              | 1,423.14          | 106,741.98          | 72,858.02            |
| 57000 - Materials and Supplies                  | 604,600.00               | 604,600.00              | 46,600.15         | 356,637.15          | 247,962.85           |
| 58000 - Public Outreach                         | 36,100.00                | 36,100.00               | 2,500.00          | 20,290.65           | 15,809.35            |
| 59000 - Other Operating Expenses                | 427,500.00               | 427,500.00              | 6,017.64          | 362,298.00          | 65,202.00            |
| 69000 - Other Non-Operating Expenses            | 1,600.00                 | 1,600.00                | 0.00              | 1,440.50            | 159.50               |
| 69900 - Transfers Out                           | 2,498,300.00             | 2,498,300.00            | 0.00              | 0.00                | 2,498,300.00         |
| <b>Expense Total:</b>                           | <b>10,717,600.00</b>     | <b>10,717,600.00</b>    | <b>356,438.45</b> | <b>5,343,861.60</b> | <b>5,373,738.40</b>  |
| <b>Fund: 010 - WHOLESALE Surplus (Deficit):</b> | <b>586,200.00</b>        | <b>586,200.00</b>       | <b>215,024.30</b> | <b>3,590,937.40</b> | <b>-3,004,737.40</b> |
| <b>Total Surplus (Deficit):</b>                 | <b>586,200.00</b>        | <b>586,200.00</b>       | <b>215,024.30</b> | <b>3,590,937.40</b> |                      |

**Fund Summary**

| Fund                            | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity        | Budget<br>Remaining |
|---------------------------------|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| 010 - WHOLESALE                 | 586,200.00               | 586,200.00              | 215,024.30        | 3,590,937.40        | -3,004,737.40       |
| <b>Total Surplus (Deficit):</b> | <b>586,200.00</b>        | <b>586,200.00</b>       | <b>215,024.30</b> | <b>3,590,937.40</b> |                     |



San Juan Water District, CA

# Wholesale Capital Income Statement

## Group Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

| Account  | Original<br>Total Budget | Current<br>Total Budget | MTD Activity       | YTD Activity         | Budget<br>Remaining  |
|--|--------------------------|-------------------------|--------------------|----------------------|----------------------|
| <b>Fund: 011 - Wholesale Capital Outlay</b>                    |                          |                         |                    |                      |                      |
| <b>Revenue</b>   |                          |                         |                    |                      |                      |
| 42000 - Taxes & Assessments                                    | 1,123,000.00             | 1,123,000.00            | 0.00               | 643,146.48           | 479,853.52           |
| 44000 - Connection Fees  | 100,000.00               | 100,000.00              | 2,432.00           | 49,056.00            | 50,944.00            |
| 44500 - Capital Contributions - Revenue                        | 43,700.00                | 43,700.00               | 0.00               | 32,775.00            | 10,925.00            |
| 49000 - Other Non-Operating Revenue                            | 145,000.00               | 145,000.00              | 0.00               | 260,016.02           | -115,016.02          |
| 49990 - Transfer In  | 2,498,300.00             | 2,498,300.00            | 0.00               | 0.00                 | 2,498,300.00         |
| <b>Revenue Total:</b>  | <b>3,910,000.00</b>      | <b>3,910,000.00</b>     | <b>2,432.00</b>    | <b>984,993.50</b>    | <b>2,925,006.50</b>  |
| <b>Expense</b>   |                          |                         |                    |                      |                      |
| 55000 - Maintenance  | 934,000.00               | 934,000.00              | 137,826.42         | 141,102.06           | 792,897.94           |
| 61000 - Capital Outlay   | 8,446,400.00             | 8,446,400.00            | 480,330.01         | 3,051,642.19         | 5,394,757.81         |
| <b>Expense Total:</b>  | <b>9,380,400.00</b>      | <b>9,380,400.00</b>     | <b>618,156.43</b>  | <b>3,192,744.25</b>  | <b>6,187,655.75</b>  |
| <b>Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):</b> | <b>-5,470,400.00</b>     | <b>-5,470,400.00</b>    | <b>-615,724.43</b> | <b>-2,207,750.75</b> | <b>-3,262,649.25</b> |
| <b>Total Surplus (Deficit):</b>                                | <b>-5,470,400.00</b>     | <b>-5,470,400.00</b>    | <b>-615,724.43</b> | <b>-2,207,750.75</b> |                      |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b>  | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|----------------------|-----------------------------|
| 011 - Wholesale Capital Outlay  | -5,470,400.00                    | -5,470,400.00                   | -615,724.43         | -2,207,750.75        | -3,262,649.25               |
| <b>Total Surplus (Deficit):</b> | <b>-5,470,400.00</b>             | <b>-5,470,400.00</b>            | <b>-615,724.43</b>  | <b>-2,207,750.75</b> |                             |





San Juan Water District, CA

# Retail Operating Income Statement

## Group Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

| Account                                      | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity        | Budget<br>Remaining |
|--|--------------------------|-------------------------|-------------------|---------------------|---------------------|
| <b>Fund: 050 - RETAIL</b>                    |                          |                         |                   |                     |                     |
| <b>Revenue</b>                               |                          |                         |                   |                     |                     |
| 41000 - Water Sales                          | 12,399,400.00            | 12,399,400.00           | 851,466.03        | 7,369,860.09        | 5,029,539.91        |
| 45000 - Other Operating Revenue              | 363,200.00               | 363,200.00              | 24,191.70         | 213,343.85          | 149,856.15          |
| 49000 - Other Non-Operating Revenue          | 154,400.00               | 154,400.00              | 0.00              | 132,610.09          | 21,789.91           |
| <b>Revenue Total:</b>                        | <b>12,917,000.00</b>     | <b>12,917,000.00</b>    | <b>875,657.73</b> | <b>7,715,814.03</b> | <b>5,201,185.97</b> |
| <b>Expense</b>                               |                          |                         |                   |                     |                     |
| 51000 - Salaries and Benefits                | 5,040,100.00             | 5,040,100.00            | 357,121.11        | 3,502,214.24        | 1,537,885.76        |
| 52000 - Debt Service Expense                 | 516,200.00               | 516,200.00              | 0.00              | 304,989.83          | 211,210.17          |
| 53000 - Source of Supply                     | 3,075,500.00             | 3,075,500.00            | 100,056.17        | 2,291,981.91        | 783,518.09          |
| 54000 - Professional Services                | 1,267,100.00             | 1,267,100.00            | 27,934.27         | 362,152.70          | 904,947.30          |
| 55000 - Maintenance                          | 213,800.00               | 213,800.00              | 8,386.83          | 267,701.25          | -53,901.25          |
| 56000 - Utilities                            | 293,700.00               | 293,700.00              | 1,423.14          | 234,867.33          | 58,832.67           |
| 57000 - Materials and Supplies               | 334,200.00               | 334,200.00              | 11,242.59         | 285,381.52          | 48,818.48           |
| 58000 - Public Outreach                      | 80,500.00                | 80,500.00               | 0.00              | 54,628.78           | 25,871.22           |
| 59000 - Other Operating Expenses             | 584,200.00               | 584,200.00              | 21,124.96         | 409,658.51          | 174,541.49          |
| 69000 - Other Non-Operating Expenses         | 1,500.00                 | 1,500.00                | 0.00              | 1,440.50            | 59.50               |
| 69900 - Transfers Out                        | 974,500.00               | 974,500.00              | 0.00              | 0.00                | 974,500.00          |
| <b>Expense Total:</b>                        | <b>12,381,300.00</b>     | <b>12,381,300.00</b>    | <b>527,289.07</b> | <b>7,715,016.57</b> | <b>4,666,283.43</b> |
| <b>Fund: 050 - RETAIL Surplus (Deficit):</b> | <b>535,700.00</b>        | <b>535,700.00</b>       | <b>348,368.66</b> | <b>797.46</b>       | <b>534,902.54</b>   |
| <b>Total Surplus (Deficit):</b>              | <b>535,700.00</b>        | <b>535,700.00</b>       | <b>348,368.66</b> | <b>797.46</b>       |                     |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 050 - RETAIL                    | 535,700.00                       | 535,700.00                      | 348,368.66          | 797.46              | 534,902.54                  |
| <b>Total Surplus (Deficit):</b> | <b>535,700.00</b>                | <b>535,700.00</b>               | <b>348,368.66</b>   | <b>797.46</b>       |                             |



San Juan Water District, CA

# Retail Capital Income Statement

## Group Summary

For Fiscal: 2019-2020 Period Ending: 03/31/2020

| Account   | Original<br>Total Budget | Current<br>Total Budget | MTD Activity      | YTD Activity        | Budget<br>Remaining  |
|---|--------------------------|-------------------------|-------------------|---------------------|----------------------|
| <b>Fund: 055 - Retail Capital Outlay</b>                    |                          |                         |                   |                     |                      |
| <b>Revenue</b>  |                          |                         |                   |                     |                      |
| 42000 - Taxes & Assessments                                 | 1,123,000.00             | 1,123,000.00            | 0.00              | 643,146.47          | 479,853.53           |
| 44000 - Connection Fees                                     | 100,000.00               | 100,000.00              | 14,540.00         | 290,029.25          | -190,029.25          |
| 49000 - Other Non-Operating Revenue                         | 150,000.00               | 150,000.00              | 0.00              | 92,581.60           | 57,418.40            |
| 49990 - Transfer In   | 974,500.00               | 974,500.00              | 0.00              | 0.00                | 974,500.00           |
| <b>Revenue Total:</b>                                       | <b>2,347,500.00</b>      | <b>2,347,500.00</b>     | <b>14,540.00</b>  | <b>1,025,757.32</b> | <b>1,321,742.68</b>  |
| <b>Expense</b>  |                          |                         |                   |                     |                      |
| 54000 - Professional Services                               | 308,000.00               | 308,000.00              | 0.00              | 77,726.00           | 230,274.00           |
| 61000 - Capital Outlay                                      | 3,686,300.00             | 3,686,300.00            | 53,448.17         | 638,700.17          | 3,047,599.83         |
| <b>Expense Total:</b>                                       | <b>3,994,300.00</b>      | <b>3,994,300.00</b>     | <b>53,448.17</b>  | <b>716,426.17</b>   | <b>3,277,873.83</b>  |
| <b>Fund: 055 - Retail Capital Outlay Surplus (Deficit):</b> | <b>-1,646,800.00</b>     | <b>-1,646,800.00</b>    | <b>-38,908.17</b> | <b>309,331.15</b>   | <b>-1,956,131.15</b> |
| <b>Total Surplus (Deficit):</b>                             | <b>-1,646,800.00</b>     | <b>-1,646,800.00</b>    | <b>-38,908.17</b> | <b>309,331.15</b>   |                      |

**Fund Summary**

| <b>Fund</b>                     | <b>Original<br/>Total Budget</b> | <b>Current<br/>Total Budget</b> | <b>MTD Activity</b> | <b>YTD Activity</b> | <b>Budget<br/>Remaining</b> |
|---------------------------------|----------------------------------|---------------------------------|---------------------|---------------------|-----------------------------|
| 055 - Retail Capital Outlay     | -1,646,800.00                    | -1,646,800.00                   | -38,908.17          | 309,331.15          | -1,956,131.15               |
| <b>Total Surplus (Deficit):</b> | <b>-1,646,800.00</b>             | <b>-1,646,800.00</b>            | <b>-38,908.17</b>   | <b>309,331.15</b>   |                             |

Summary

Project Summary

| Project Number         | Project Name                            | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|------------------------|---|---------------|---------------------|-----------------------------------|
| <a href="#">171107</a> | FO 40 Transmission Pipeline Re-Lining   | 0.00          | 236,586.60          | -236,586.60                       |
| <a href="#">171109</a> | GIS Assessment and Implementation       | 0.00          | 77,938.69           | -77,938.69                        |
| <a href="#">175105</a> | 6690-7767 Douglas Boulevard & Assoc     | 0.00          | 79,115.86           | -79,115.86                        |
| <a href="#">175113</a> | 7225-7355 Dambacher Drive               | 0.00          | 7,235.16            | -7,235.16                         |
| <a href="#">181105</a> | Lime System Control & Feeder System     | 0.00          | 42.92               | -42.92                            |
| <a href="#">185115</a> | Lou Place-Tray Wy to Crown Point Vist   | 0.00          | 22,466.30           | -22,466.30                        |
| <a href="#">185135</a> | Upper & Lower GB Pump Stn Low Flov      | 0.00          | 92,970.09           | -92,970.09                        |
| <a href="#">185140</a> | Canyon Falls Village Pressure Reducing  | 0.00          | 391.95              | -391.95                           |
| <a href="#">185155</a> | Bacon Pump Station HVAC Improveme       | 0.00          | 80,100.00           | -80,100.00                        |
| <a href="#">191210</a> | Administration Building Front Office R  | 0.00          | 9,221.83            | -9,221.83                         |
| <a href="#">191225</a> | SCADA Improvements - Radio North Pl     | 0.00          | 4,576.19            | -4,576.19                         |
| <a href="#">191235</a> | Solar Site Access Culvert Replacement   | 0.00          | 3,250.00            | -3,250.00                         |
| <a href="#">191255</a> | WTP Filter Basins Rehab Project         | 0.00          | 2,281,646.76        | -2,281,646.76                     |
| <a href="#">191260</a> | On-Site Residuals Management Impro      | 0.00          | 69,183.65           | -69,183.65                        |
| <a href="#">191270</a> | Three ProMinet c12 Sensor and Senso     | 0.00          | 21,757.44           | -21,757.44                        |
| <a href="#">191275</a> | Clarifier Wall Lining & Leakage Repairs | 0.00          | 77,417.42           | -77,417.42                        |
| <a href="#">191280</a> | Hinkle Reservoir Cover                  | 0.00          | 348,982.23          | -348,982.23                       |
| <a href="#">195210</a> | SCADA Radio Replacments North Phas      | 0.00          | 7,433.43            | -7,433.43                         |
| <a href="#">195225</a> | Kokila SJWD/PCWA Intertie               | 0.00          | 9,446.54            | -9,446.54                         |
| <a href="#">195230</a> | Redbud/Lupin/Meadowlark Svc Replai      | 0.00          | 23,019.18           | -23,019.18                        |
| <a href="#">195235</a> | Sandstone & Auberry Court to Hill Roa   | 0.00          | 10,560.21           | -10,560.21                        |
| <a href="#">195265</a> | Douglas Booster Pump Station Electric   | 0.00          | 0.00                | 0.00                              |
| <a href="#">195295</a> | Douglas (Grosvenor) PRS Improvemen      | 0.00          | 1,155.00            | -1,155.00                         |
| <a href="#">201108</a> | Admin Building Integrated Life Safety I | 0.00          | 297.14              | -297.14                           |
| <a href="#">201120</a> | Tag Line Replacement for BW Hoods       | 0.00          | 17,275.04           | -17,275.04                        |
| <a href="#">201126</a> | Lime Tower Assessment, Design and R     | 0.00          | 10,511.93           | -10,511.93                        |
| <a href="#">201129</a> | Solids Handling Building VFD Replacen   | 0.00          | 40,864.20           | -40,864.20                        |
| <a href="#">201162</a> | SCADA Radio Replacements- South Ph      | 0.00          | 3,851.98            | -3,851.98                         |
| <a href="#">201171</a> | CMMS Implementation                     | 0.00          | 103,258.31          | -103,258.31                       |
| <a href="#">201505</a> | Hinkle Reservoir 48" Bypass Pipe Clear  | 0.00          | 56,795.82           | -56,795.82                        |
| <a href="#">205114</a> | AFR 6 inch Main Extension Replaceme     | 0.00          | 23,685.00           | -23,685.00                        |
| <a href="#">205129</a> | Bacon #1 VFD Replacement                | 0.00          | 27,913.57           | -27,913.57                        |
| <a href="#">205132</a> | Sierra #2 and #3 VFD Replacement in I   | 0.00          | 3,901.54            | -3,901.54                         |
| <a href="#">205144</a> | Bacon BPS (Bacon, ARC-N, Sierra) Elec   | 0.00          | 4,694.23            | -4,694.23                         |
| <b>Project Totals:</b> |   | <b>0.00</b>   | <b>3,757,546.21</b> | <b>-3,757,546.21</b>              |

Group Summary

| Group                | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|----------------------|---------------|---------------------|-----------------------------------|
| CIP - Asset          | 0.00          | 3,623,332.97        | -3,623,332.97                     |
| CIP - Expense        | 0.00          | 134,213.24          | -134,213.24                       |
| <b>Group Totals:</b> | <b>0.00</b>   | <b>3,757,546.21</b> | <b>-3,757,546.21</b>              |

Type Summary

| Type                  | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|-----------------------|---------------|---------------------|-----------------------------------|
| Administration        | 0.00          | 112,480.14          | -112,480.14                       |
| Engineering           | 0.00          | 601,622.86          | -601,622.86                       |
| Water Treatment Plant | 0.00          | 3,043,443.21        | -3,043,443.21                     |
| <b>Type Totals:</b>   | <b>0.00</b>   | <b>3,757,546.21</b> | <b>-3,757,546.21</b>              |

GL Account Summary

| GL Account Number | GL Account Name    | Total Revenue | Total Expense | Revenue Over/<br>(Under) Expenses |
|-------------------|--------------------|---------------|---------------|-----------------------------------|
|                   |                    | 0.00          | 321.20        | 321.20                            |
| 011-20030         | Retentions Payable | 0.00          | 51,603.03     | 51,603.03                         |

## GL Account Summary

| GL Account Number | GL Account Name                    | Total Revenue | Total Expense       | Revenue Over/<br>(Under) Expenses |
|-------------------|------------------------------------|---------------|---------------------|-----------------------------------|
| 011-700-57120     | Maintenance - Facility             | 0.00          | 141,102.06          | 141,102.06                        |
| 011-700-61120     | Capital Outlay - Land Improve...   | 0.00          | 3,250.00            | 3,250.00                          |
| 011-700-61140     | Capital Outlay - Buildings & Im... | 0.00          | 148.57              | 148.57                            |
| 011-700-61145     | Capital Outlay - WTP & Improv...   | 0.00          | 2,515,131.08        | 2,515,131.08                      |
| 011-700-61150     | Capital Outlay - Mains/Pipeline... | 0.00          | 104,245.61          | 104,245.61                        |
| 011-700-61155     | Capital Outlay - Reservoirs & I... | 0.00          | 348,982.23          | 348,982.23                        |
| 011-700-61160     | Capital Outlay - Equipment and..   | 0.00          | 10,964.17           | 10,964.17                         |
| 011-700-61180     | Capital Outlay - Software          | 0.00          | 45,299.24           | 45,299.24                         |
| 050-020-50010     | Salaries and Wages                 | 0.00          | 122.34              | 122.34                            |
| 050-300-56310     | Reg Compliance / Sampling / I...   | 0.00          | 2,224.01            | 2,224.01                          |
| 055-20030         | Retentions Payable                 | 0.00          | 141,719.65          | 141,719.65                        |
| 055-700-61135     | Capital Outlay - Pump Stations...  | 0.00          | 209,579.43          | 209,579.43                        |
| 055-700-61140     | Capital Outlay - Buildings & Im... | 0.00          | 148.57              | 148.57                            |
| 055-700-61150     | Capital Outlay - Mains/Pipeline... | 0.00          | 32,688.00           | 32,688.00                         |
| 055-700-61160     | Capital Outlay - Equipment and..   | 0.00          | 14,119.26           | 14,119.26                         |
| 055-700-61180     | Capital Outlay - Software          | 0.00          | 135,897.76          | 135,897.76                        |
|                   | <b>GL Account Totals:</b>          | <b>0.00</b>   | <b>3,757,546.21</b> | <b>3,757,546.21</b>               |



San Juan Water District, CA

# Balance Sheet

## Account Summary

As Of 03/31/2020

| Account   | 010 - WHOLESALE      | 011 - Wholesale<br>Capital Outlay | 050 - RETAIL         | 055 - Retail<br>Capital Outlay | Total                 |
|---|----------------------|-----------------------------------|----------------------|--------------------------------|-----------------------|
| <b>Asset</b>  |                      |                                   |                      |                                |                       |
| <b>Type: 1000 - Assets</b>                              |                      |                                   |                      |                                |                       |
| 10010 - Cash and Investments                            | 5,158,666.07         | 14,431,971.57                     | 2,758,634.61         | 5,762,721.68                   | 28,111,993.93         |
| 10510 - Accounts Receivable                             | 388,634.59           | 0.84                              | 195,757.80           | 0.06                           | 584,393.29            |
| 11000 - Inventory                                       | 0.00                 | 0.00                              | 178,936.80           | 0.00                           | 178,936.80            |
| 12000 - Prepaid Expense                                 | 46,692.35            | 0.00                              | 39,685.04            | 0.00                           | 86,377.39             |
| 14010 - Deferred Outflows                               | 3,200,491.70         | 0.00                              | 3,309,974.23         | 0.00                           | 6,510,465.93          |
| 17010 - Capital Assets - Work in Progress               | 3,299,353.34         | 0.00                              | 404,708.24           | 0.00                           | 3,704,061.58          |
| 17150 - Capital Assets - Land Non-depreciable           | 98,212.00            | 0.00                              | 166,272.00           | 0.00                           | 264,484.00            |
| 17160 - Capital Assets - Land Improvements              | 814,105.59           | 0.00                              | 83,970.80            | 0.00                           | 898,076.39            |
| 17200 - Capital Assets - Pump Stations & Improvements   | 7,047,178.00         | 0.00                              | 5,946,955.73         | 0.00                           | 12,994,133.73         |
| 17300 - Capital Assets - Buildings & Improvements       | 1,267,245.92         | 0.00                              | 263,336.06           | 0.00                           | 1,530,581.98          |
| 17350 - Capital Assets - Water Treatment Plant & Imp    | 35,573,069.88        | 0.00                              | 16,000.00            | 0.00                           | 35,589,069.88         |
| 17400 - Capital Assets - Mains/Pipelines & Improvements | 29,272,109.94        | 0.00                              | 46,068,531.54        | 0.00                           | 75,340,641.48         |
| 17500 - Capital Assets - Reservoirs & Improvements      | 2,923,447.50         | 0.00                              | 2,492,421.90         | 0.00                           | 5,415,869.40          |
| 17700 - Capital Assets - Equipment & Furniture          | 13,655,052.49        | 0.00                              | 1,106,546.03         | 0.00                           | 14,761,598.52         |
| 17750 - Capital Assets - Vehicles                       | 304,780.00           | 0.00                              | 499,226.87           | 0.00                           | 804,006.87            |
| 17800 - Capital Assets - Software                       | 447,653.38           | 0.00                              | 403,200.40           | 0.00                           | 850,853.78            |
| 17850 - Capital Assets - Intangible                     | 666,196.00           | 0.00                              | 0.00                 | 0.00                           | 666,196.00            |
| 17900 - Less Accumulated Depreciation                   | -37,924,426.75       | 0.00                              | -28,701,186.70       | 0.00                           | -66,625,613.45        |
| <b>Total Type 1000 - Assets:</b>                        | <b>66,238,462.00</b> | <b>14,431,972.41</b>              | <b>35,232,971.35</b> | <b>5,762,721.74</b>            | <b>121,666,127.50</b> |
| <b>Total Asset:</b>                                     | <b>66,238,462.00</b> | <b>14,431,972.41</b>              | <b>35,232,971.35</b> | <b>5,762,721.74</b>            | <b>121,666,127.50</b> |
| <b>Liability</b>  |                      |                                   |                      |                                |                       |
| <b>Type: 1000 - Assets</b>                              |                      |                                   |                      |                                |                       |
| 10510 - Accounts Receivable                             | 0.00                 | 0.00                              | 97,758.99            | 0.00                           | 97,758.99             |
| <b>Total Type 1000 - Assets:</b>                        | <b>0.00</b>          | <b>0.00</b>                       | <b>97,758.99</b>     | <b>0.00</b>                    | <b>97,758.99</b>      |
| <b>Type: 2000 - Liabilities</b>                         |                      |                                   |                      |                                |                       |
| 20010 - Accounts Payable                                | 50,611.35            | 390,675.34                        | 55,848.64            | 33,451.71                      | 530,587.04            |
| 20100 - Retentions Payable                              | 0.00                 | 80,737.96                         | 0.00                 | 0.01                           | 80,737.97             |
| 21200 - Salaries & Benefits Payable                     | 34,726.02            | 0.00                              | 61,117.87            | 0.00                           | 95,843.89             |
| 21250 - Payroll Taxes Payable                           | 8.29                 | 0.00                              | -14.36               | 0.00                           | -6.07                 |
| 21300 - Compensated Absences                            | 363,585.16           | 0.00                              | 483,191.25           | 0.00                           | 846,776.41            |
| 21500 - Premium on Issuance of Bonds Series 2017        | 1,806,328.11         | 0.00                              | 1,006,478.78         | 0.00                           | 2,812,806.89          |
| 21600 - OPEB Liability                                  | 1,766,453.29         | 0.00                              | 2,297,045.78         | 0.00                           | 4,063,499.07          |
| 21700 - Pension Liability                               | 680,652.08           | 0.00                              | 884,065.34           | 0.00                           | 1,564,717.42          |

**Balance Sheet**

**As Of 03/31/2020**

| <b>Account</b>  | <b>010 - WHOLESALE</b> | <b>011 - Wholesale<br/>Capital Outlay</b> | <b>050 - RETAIL</b>  | <b>055 - Retail<br/>Capital Outlay</b> | <b>Total</b>          |
|---|------------------------|---|----------------------|--|-----------------------|
| 22010 - Deferred Income   | 0.00                   | 0.00                                      | 156,103.65           | 0.00                                   | 156,103.65            |
| 22050 - Deferred Inflows  | 1,154,523.27           | 0.00                                      | 1,499,553.20         | 0.00                                   | 2,654,076.47          |
| 24200 - 2012 Bonds Payable                                      | 5,920,393.50           | 0.00                                      | 3,214,606.50         | 0.00                                   | 9,135,000.00          |
| 24250 - Bonds Payable 2017 Refunding                            | 15,379,200.00          | 0.00                                      | 8,650,800.00         | 0.00                                   | 24,030,000.00         |
| <b>Total Type 2000 - Liabilities:</b>                           | <b>27,156,481.07</b>   | <b>471,413.30</b>                         | <b>18,308,796.65</b> | <b>33,451.72</b>                       | <b>45,970,142.74</b>  |
| <b>Total Liability:</b>   | <b>27,156,481.07</b>   | <b>471,413.30</b>                         | <b>18,406,555.64</b> | <b>33,451.72</b>                       | <b>46,067,901.73</b>  |
| <b>Equity</b>   |                        |   |                      |  |                       |
| <b>Type: 3000 - Equity</b>                                      |                        |   |                      |  |                       |
| 30100 - Investment in Capital Assets                            | 34,786,452.14          | 0.00                                      | 16,134,143.55        | 0.00                                   | 50,920,595.69         |
| 30500 - Designated Reserves                                     | 704,591.39             | 16,168,309.86                             | 691,474.70           | 5,419,938.87                           | 22,984,314.82         |
| <b>Total Type 3000 - Equity:</b>                                | <b>35,491,043.53</b>   | <b>16,168,309.86</b>                      | <b>16,825,618.25</b> | <b>5,419,938.87</b>                    | <b>73,904,910.51</b>  |
| <b>Total Total Beginning Equity:</b>                            | <b>35,491,043.53</b>   | <b>16,168,309.86</b>                      | <b>16,825,618.25</b> | <b>5,419,938.87</b>                    | <b>73,904,910.51</b>  |
| Total Revenue   | 8,934,799.00           | 984,993.50                                | 7,715,814.03         | 1,025,757.32                           | 18,661,363.85         |
| Total Expense   | 5,343,861.60           | 3,192,744.25                              | 7,715,016.57         | 716,426.17                             | 16,968,048.59         |
| <b>Revenues Over/Under Expenses</b>                             | <b>3,590,937.40</b>    | <b>-2,207,750.75</b>                      | <b>797.46</b>        | <b>309,331.15</b>                      | <b>1,693,315.26</b>   |
| <b>Total Equity and Current Surplus (Deficit):</b>              | <b>39,081,980.93</b>   | <b>13,960,559.11</b>                      | <b>16,826,415.71</b> | <b>5,729,270.02</b>                    | <b>75,598,225.77</b>  |
| <b>Total Liabilities, Equity and Current Surplus (Deficit):</b> | <b>66,238,462.00</b>   | <b>14,431,972.41</b>                      | <b>35,232,971.35</b> | <b>5,762,721.74</b>                    | <b>121,666,127.50</b> |





San Juan Water District, CA

# Check Report

By Check Number

Date Range: 03/01/2020 - 03/31/2020

| Vendor Number                 | Vendor Name                                      | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|-------------------------------|--|--------------|--------------|-----------------|----------------|--------|
| <b>Bank Code: APBNK-APBNK</b> |  |              |              |                 |                |        |
| 03406                         | Alpha Analytical Laboratories Inc.               | 03/02/2020   | Regular      | 0.00            | 846.00         | 55283  |
| 01267                         | CalPERS OPEB                                     | 03/02/2020   | Regular      | 0.00            | 177,000.00     | 55284  |
| 01433                         | Crusader Fence Co., Inc.                         | 03/02/2020   | Regular      | 0.00            | 281.45         | 55285  |
| 03548                         | Digital Deployment, Inc.                         | 03/02/2020   | Regular      | 0.00            | 400.00         | 55286  |
| 01566                         | Empire Safety & Supply                           | 03/02/2020   | Regular      | 0.00            | 134.89         | 55287  |
| 01068                         | Glenn C. Walker                                  | 03/02/2020   | Regular      | 0.00            | 1,050.40       | 55288  |
| 01681                         | Golden State Flow Measurements, Inc.             | 03/02/2020   | Regular      | 0.00            | 1,522.95       | 55289  |
| 03091                         | Granite Bay Ace Hardware                         | 03/02/2020   | Regular      | 0.00            | 67.48          | 55290  |
| 03402                         | Normac, Inc                                      | 03/02/2020   | Regular      | 0.00            | 79.35          | 55291  |
| 02131                         | Office Depot, Inc.                               | 03/02/2020   | Regular      | 0.00            | 89.97          | 55292  |
| 02150                         | Pace Supply Corp                                 | 03/02/2020   | Regular      | 0.00            | 530.29         | 55293  |
| 03766                         | Pinnacle Pressure Washing                        | 03/02/2020   | Regular      | 0.00            | 1,404.28       | 55294  |
| 03150                         | Professional Id Cards Inc                        | 03/02/2020   | Regular      | 0.00            | 12.50          | 55295  |
| 02223                         | Rexel Inc (Platt - Rancho Cordova)               | 03/02/2020   | Regular      | 0.00            | 5,582.94       | 55296  |
| 02302                         | Riebes Auto Parts, LLC                           | 03/02/2020   | Regular      | 0.00            | 15.61          | 55297  |
| 02514                         | State Water Resources Control Board - SWRCB      | 03/02/2020   | Regular      | 0.00            | 105.00         | 55298  |
| 02638                         | Tyler Technologies, Inc.                         | 03/02/2020   | Regular      | 0.00            | 822.50         | 55299  |
| 02651                         | United Parcel Service Inc                        | 03/02/2020   | Regular      | 0.00            | 51.38          | 55300  |
| 03765                         | Veteran Pipeline Construction                    | 03/02/2020   | Regular      | 0.00            | 1,792.36       | 55301  |
| 02700                         | Viking Shred LLC                                 | 03/02/2020   | Regular      | 0.00            | 53.00          | 55302  |
| 01687                         | W. W. Grainger, Inc.                             | 03/02/2020   | Regular      | 0.00            | 10.21          | 55303  |
| 02766                         | Youngdahl Consulting Group, Inc.                 | 03/02/2020   | Regular      | 0.00            | 2,223.00       | 55304  |
| 03406                         | Alpha Analytical Laboratories Inc.               | 03/09/2020   | Regular      | 0.00            | 2,358.00       | 55306  |
| 01073                         | Amarjeet Singh Garcha                            | 03/09/2020   | Regular      | 0.00            | 1,900.00       | 55307  |
| 01138                         | AT&T Mobility II LLC                             | 03/09/2020   | Regular      | 0.00            | 63.24          | 55308  |
| 01182                         | Bartkiewicz, Kronick & Shanahan                  | 03/09/2020   | Regular      | 0.00            | 14,922.64      | 55309  |
| 01378                         | Clark Pest Control of Stockton                   | 03/09/2020   | Regular      | 0.00            | 150.00         | 55310  |
| 01423                         | County of Sacramento                             | 03/09/2020   | Regular      | 0.00            | 365.75         | 55311  |
| 03376                         | Del Paso Pipe & Steel Inc.                       | 03/09/2020   | Regular      | 0.00            | 218.16         | 55312  |
| 01609                         | Federal Express Corporation                      | 03/09/2020   | Regular      | 0.00            | 42.46          | 55313  |
| 01681                         | Golden State Flow Measurements, Inc.             | 03/09/2020   | Regular      | 0.00            | 8,270.05       | 55314  |
| 03091                         | Granite Bay Ace Hardware                         | 03/09/2020   | Regular      | 0.00            | 7.71           | 55315  |
| 01733                         | Harris Industrial Gases                          | 03/09/2020   | Regular      | 0.00            | 85.83          | 55316  |
| 03716                         | Janice D. Thompson & Associates, LLC             | 03/09/2020   | Regular      | 0.00            | 2,217.00       | 55317  |
| 03669                         | MFDB Architects, Inc.                            | 03/09/2020   | Regular      | 0.00            | 4,778.50       | 55318  |
| 02150                         | Pace Supply Corp                                 | 03/09/2020   | Regular      | 0.00            | 85.80          | 55319  |
| 03760                         | Psomas, Inc.                                     | 03/09/2020   | Regular      | 0.00            | 1,284.48       | 55320  |
| 03066                         | R. F. MacDonald Company, Inc.                    | 03/09/2020   | Regular      | 0.00            | 1,500.00       | 55321  |
| 02281                         | Ray A Morgan Company Inc                         | 03/09/2020   | Regular      | 0.00            | 69.42          | 55322  |
| 02223                         | Rexel Inc (Platt - Rancho Cordova)               | 03/09/2020   | Regular      | 0.00            | 2,939.14       | 55323  |
| 02302                         | Riebes Auto Parts, LLC                           | 03/09/2020   | Regular      | 0.00            | 87.75          | 55324  |
| 02395                         | SAFETY KLEEN SYSTEMS INC.                        | 03/09/2020   | Regular      | 0.00            | 1,029.80       | 55325  |
| 02452                         | Sierra National Construction, Inc.               | 03/09/2020   | Regular      | 0.00            | 18,683.91      | 55326  |
| 01411                         | SureWest Telephone                               | 03/09/2020   | Regular      | 0.00            | 1,840.27       | 55327  |
| 02463                         | The New AnswerNet                                | 03/09/2020   | Regular      | 0.00            | 366.42         | 55328  |
| 03445                         | Zlotnick, Greg                                   | 03/09/2020   | Regular      | 0.00            | 143.77         | 55329  |
| 01041                         | Afman, Todd R                                    | 03/16/2020   | Regular      | 0.00            | 447.48         | 55330  |
| 03406                         | Alpha Analytical Laboratories Inc.               | 03/16/2020   | Regular      | 0.00            | 598.00         | 55331  |
| 01026                         | American River Ace Hardware, Inc.                | 03/16/2020   | Regular      | 0.00            | 5.02           | 55332  |
| 03316                         | Brown, Lisa                                      | 03/16/2020   | Regular      | 0.00            | 25.77          | 55333  |
| 03690                         | California Department of Tax and Fee Administrat | 03/16/2020   | Regular      | 0.00            | 2,264.00       | 55334  |
| 01370                         | Citrus Heights Chamber of Commerce               | 03/16/2020   | Regular      | 0.00            | 500.00         | 55335  |
| 01494                         | Dewey Services Inc.                              | 03/16/2020   | Regular      | 0.00            | 86.00          | 55336  |
| 01630                         | FM Graphics, Inc.                                | 03/16/2020   | Regular      | 0.00            | 1,248.34       | 55337  |

## Check Report

Date Range: 03/01/2020 - 03/31/2020

| Vendor Number | Vendor Name                                  | Payment Date | Payment Type | Discount Amount | Payment Amount | Number |
|---------------|--|--------------|--------------|-----------------|----------------|--------|
| 01681         | Golden State Flow Measurements, Inc.         | 03/16/2020   | Regular      | 0.00            | 1,522.95       | 55338  |
| 03091         | Granite Bay Ace Hardware                     | 03/16/2020   | Regular      | 0.00            | 16.17          | 55339  |
| 03716         | Janice D. Thompson & Associates, LLC         | 03/16/2020   | Regular      | 0.00            | 200.00         | 55340  |
| 01959         | Les Schwab Tire Centers of California Inc    | 03/16/2020   | Regular      | 0.00            | 438.61         | 55341  |
| 02024         | MCI WORLDCOM                                 | 03/16/2020   | Regular      | 0.00            | 73.12          | 55342  |
| 02131         | Office Depot, Inc.                           | 03/16/2020   | Regular      | 0.00            | 2,310.77       | 55343  |
| 02146         | PG&E   | 03/16/2020   | Regular      | 0.00            | 10.00          | 55344  |
| 02283         | Recology Auburn Placer                       | 03/16/2020   | Regular      | 0.00            | 657.88         | 55345  |
| 02514         | State Water Resources Control Board - SWRCB  | 03/16/2020   | Regular      | 0.00            | 60.00          | 55346  |
| 02624         | Trace Analytics LLC                          | 03/16/2020   | Regular      | 0.00            | 678.68         | 55347  |
| 02629         | Trench & Traffic Supply Inc.                 | 03/16/2020   | Regular      | 0.00            | 2,919.04       | 55348  |
| 02651         | United Parcel Service Inc                    | 03/16/2020   | Regular      | 0.00            | 117.57         | 55349  |
| 02690         | Verizon Wireless                             | 03/16/2020   | Regular      | 0.00            | 1,597.73       | 55350  |
| 01041         | Afman, Todd R                                | 03/23/2020   | Regular      | 0.00            | 139.10         | 55351  |
| 03406         | Alpha Analytical Laboratories Inc.           | 03/23/2020   | Regular      | 0.00            | 423.00         | 55352  |
| 01026         | American River Ace Hardware, Inc.            | 03/23/2020   | Regular      | 0.00            | 30.02          | 55353  |
| 01027         | Association of California Water Agencies     | 03/23/2020   | Regular      | 0.00            | 2,000.00       | 55354  |
| 01182         | Bartkiewicz, Kronick & Shanahan              | 03/23/2020   | Regular      | 0.00            | 15,946.39      | 55355  |
| 03226         | Capitol Sand and Gravel Co.                  | 03/23/2020   | Regular      | 0.00            | 3,513.16       | 55356  |
| 03551         | Container Alliance Company                   | 03/23/2020   | Regular      | 0.00            | 3,808.51       | 55357  |
| 01684         | Government Finance Officers Association      | 03/23/2020   | Regular      | 0.00            | 310.00         | 55358  |
| 03754         | Liebert Cassidy Whitmore                     | 03/23/2020   | Regular      | 0.00            | 1,520.00       | 55359  |
| 03300         | Meyers Fozi, LLP                             | 03/23/2020   | Regular      | 0.00            | 850.00         | 55360  |
| 02131         | Office Depot, Inc.                           | 03/23/2020   | Regular      | 0.00            | 129.06         | 55361  |
| 02150         | Pace Supply Corp                             | 03/23/2020   | Regular      | 0.00            | 1,523.00       | 55362  |
| 02216         | Placer County Public Works                   | 03/23/2020   | Regular      | 0.00            | 2,846.28       | 55363  |
| 02280         | Rawles Engineering, Inc                      | 03/23/2020   | Regular      | 0.00            | 42,968.26      | 55364  |
| 02223         | Rexel Inc (Platt - Rancho Cordova)           | 03/23/2020   | Regular      | 0.00            | 1,517.85       | 55365  |
| 02293         | RFI Enterprises, Inc                         | 03/23/2020   | Regular      | 0.00            | 51.34          | 55366  |
| 02302         | Riebes Auto Parts, LLC                       | 03/23/2020   | Regular      | 0.00            | 16.15          | 55367  |
| 02357         | Sacramento Municipal Utility District (SMUD) | 03/23/2020   | Regular      | 0.00            | 9,539.58       | 55368  |
| 02580         | The Eidam Corporation                        | 03/23/2020   | Regular      | 0.00            | 9,237.50       | 55369  |
| 02463         | The New AnswerNet                            | 03/23/2020   | Regular      | 0.00            | 20.00          | 55370  |
| 02700         | Viking Shred LLC                             | 03/23/2020   | Regular      | 0.00            | 65.00          | 55371  |
| 02766         | Youngdahl Consulting Group, Inc.             | 03/23/2020   | Regular      | 0.00            | 300.00         | 55372  |
| 01041         | Afman, Todd R                                | 03/30/2020   | Regular      | 0.00            | 834.62         | 55373  |
| 03747         | All Service Contracting Corp.                | 03/30/2020   | Regular      | 0.00            | 146,246.76     | 55374  |
| 03406         | Alpha Analytical Laboratories Inc.           | 03/30/2020   | Regular      | 0.00            | 423.00         | 55375  |
| 01138         | AT&T Mobility II LLC                         | 03/30/2020   | Regular      | 0.00            | 63.24          | 55376  |
| 03548         | Digital Deployment, Inc.                     | 03/30/2020   | Regular      | 0.00            | 400.00         | 55377  |
| 03091         | Granite Bay Ace Hardware                     | 03/30/2020   | Regular      | 0.00            | 291.65         | 55378  |
| 03072         | HUNT & SONS INC.                             | 03/30/2020   | Regular      | 0.00            | 363.07         | 55379  |
| 03754         | Liebert Cassidy Whitmore                     | 03/30/2020   | Regular      | 0.00            | 1,361.50       | 55380  |
| 03234         | Pierson, Andrew                              | 03/30/2020   | Regular      | 0.00            | 10.25          | 55381  |
| 02281         | Ray A Morgan Company Inc                     | 03/30/2020   | Regular      | 0.00            | 449.81         | 55382  |
| 02223         | Rexel Inc (Platt - Rancho Cordova)           | 03/30/2020   | Regular      | 0.00            | 220.16         | 55383  |
| 02580         | The Eidam Corporation                        | 03/30/2020   | Regular      | 0.00            | 1,621.25       | 55384  |
| 02622         | Total Compensation Systems, Inc.             | 03/30/2020   | Regular      | 0.00            | 1,620.00       | 55385  |
| 01641         | Sun Life Assurance Company of Canada         | 03/02/2020   | Bank Draft   | 0.00            | 10,018.85      | 353159 |
| 03681         | Allied Electronics Inc.                      | 03/02/2020   | EFT          | 0.00            | 1,908.10       | 406513 |
| 01234         | Bryce HR Consulting, Inc.                    | 03/02/2020   | EFT          | 0.00            | 320.00         | 406514 |
| 01235         | BSK Associates                               | 03/02/2020   | EFT          | 0.00            | 28.00          | 406515 |
| 01330         | CDW Government LLC                           | 03/02/2020   | EFT          | 0.00            | 1,808.95       | 406516 |
| 01611         | Ferguson Enterprises, Inc                    | 03/02/2020   | EFT          | 0.00            | 1,188.46       | 406517 |
| 01917         | Kennedy/Jenks Consultants, Inc.              | 03/02/2020   | EFT          | 0.00            | 1,995.00       | 406518 |
| 03628         | Lees Automotive Repair Inc.                  | 03/02/2020   | EFT          | 0.00            | 1,431.18       | 406519 |
| 02225         | Polydyne, Inc                                | 03/02/2020   | EFT          | 0.00            | 1,908.11       | 406520 |
| 03385         | S J Electro Systems Inc                      | 03/02/2020   | EFT          | 0.00            | 6,912.75       | 406521 |
| 03758         | Barry W. Leeder, Inc.                        | 03/09/2020   | EFT          | 0.00            | 195.96         | 406522 |
| 01232         | Brower Mechanical, Inc.                      | 03/09/2020   | EFT          | 0.00            | 590.00         | 406523 |
| 01532         | E&M Electric & Machinery, Inc.               | 03/09/2020   | EFT          | 0.00            | 3,300.00       | 406524 |

Check Report

Date Range: 03/01/2020 - 03/31/2020

| Vendor Number | Vendor Name  | Payment Date | Payment Type | Discount Amount | Payment Amount | Number        |
|---------------|--|--------------|--------------|-----------------|----------------|---------------|
| 01611         | Ferguson Enterprises, Inc                          | 03/09/2020   | EFT          | 0.00            | 973.31         | 406525        |
| 01741         | HDR Engineering, Inc.                              | 03/09/2020   | EFT          | 0.00            | 55,957.67      | 406526        |
| 01794         | Innovyze, Inc                                      | 03/09/2020   | EFT          | 0.00            | 6,935.00       | 406527        |
| 03628         | Lees Automotive Repair Inc.                        | 03/09/2020   | EFT          | 0.00            | 387.22         | 406528        |
| 02027         | Mcmaster-Carr Supply Company                       | 03/09/2020   | EFT          | 0.00            | 291.85         | 406529        |
| 02572         | Thatcher Company of California, Inc.               | 03/09/2020   | EFT          | 0.00            | 1,891.26       | 406530        |
| 02581         | The Ferguson Group, LLC                            | 03/09/2020   | EFT          | 0.00            | 6,000.00       | 406531        |
| 02162         | Tobin, Pamela                                      | 03/09/2020   | EFT          | 0.00            | 39.10          | 406532        |
| 02678         | Valin Corporation                                  | 03/09/2020   | EFT          | 0.00            | 3,511.08       | 406533        |
| 03387         | WageWorks, Inc                                     | 03/09/2020   | EFT          | 0.00            | 234.04         | 406534        |
| 02710         | WageWorks, Inc                                     | 03/09/2020   | EFT          | 0.00            | 92.00          | 406535        |
| 01486         | WAPA - Department of Energy                        | 03/09/2020   | EFT          | 0.00            | 1,127.56       | 406536        |
| 01234         | Bryce HR Consulting, Inc.                          | 03/16/2020   | EFT          | 0.00            | 2,049.00       | 406537        |
| 03221         | Chemtrade Chemicals Corporation                    | 03/16/2020   | EFT          | 0.00            | 9,975.86       | 406538        |
| 01521         | DataProse, LLC                                     | 03/16/2020   | EFT          | 0.00            | 7,377.08       | 406539        |
| 01532         | E&M Electric & Machinery, Inc.                     | 03/16/2020   | EFT          | 0.00            | 3,300.00       | 406540        |
| 01584         | ERS Industrial Services, Inc.                      | 03/16/2020   | EFT          | 0.00            | 286,726.95     | 406541        |
| 01706         | Graymont Western US Inc.                           | 03/16/2020   | EFT          | 0.00            | 6,685.16       | 406542        |
| 03687         | HD Supply Facilities Maintenance Ltd.              | 03/16/2020   | EFT          | 0.00            | 70.46          | 406543        |
| 01472         | Mel Dawson, Inc.                                   | 03/16/2020   | EFT          | 0.00            | 5,007.63       | 406544        |
| 02158         | Pacific Storage Company                            | 03/16/2020   | EFT          | 0.00            | 52.28          | 406545        |
| 03026         | PFM Asset Management                               | 03/16/2020   | EFT          | 0.00            | 962.20         | 406546        |
| 02572         | Thatcher Company of California, Inc.               | 03/16/2020   | EFT          | 0.00            | 1,765.80       | 406547        |
| 02581         | The Ferguson Group, LLC                            | 03/16/2020   | EFT          | 0.00            | 6,000.00       | 406548        |
| 01486         | WAPA - Department of Energy                        | 03/16/2020   | EFT          | 0.00            | 161.61         | 406549        |
| 01328         | Association of California Water Agencies / Joint P | 03/23/2020   | EFT          | 0.00            | 7,437.17       | 406550        |
| 01242         | Bureau of Reclamation-MPR                          | 03/23/2020   | EFT          | 0.00            | 7,897.50       | 406551        |
| 01330         | CDW Government LLC                                 | 03/23/2020   | EFT          | 0.00            | 1,164.64       | 406552        |
| 01521         | DataProse, LLC                                     | 03/23/2020   | EFT          | 0.00            | 1,350.00       | 406553        |
| 01055         | Divers, Alan Richard                               | 03/23/2020   | EFT          | 0.00            | 4,935.00       | 406554        |
| 03749         | Eide Bailly LLP                                    | 03/23/2020   | EFT          | 0.00            | 680.00         | 406555        |
| 03753         | Gannett Fleming, Inc.                              | 03/23/2020   | EFT          | 0.00            | 9,004.45       | 406556        |
| 01741         | HDR Engineering, Inc.                              | 03/23/2020   | EFT          | 0.00            | 217,985.04     | 406557        |
| 01917         | Kennedy/Jenks Consultants, Inc.                    | 03/23/2020   | EFT          | 0.00            | 51,514.56      | 406558        |
| 03628         | Lees Automotive Repair Inc.                        | 03/23/2020   | EFT          | 0.00            | 867.12         | 406559        |
| 02367         | McClatchy Newspapers, Inc.                         | 03/23/2020   | EFT          | 0.00            | 1,313.75       | 406560        |
| 02581         | The Ferguson Group, LLC                            | 03/23/2020   | EFT          | 0.00            | 521.08         | 406561        |
| 03298         | United Rentals (North America), Inc.               | 03/23/2020   | EFT          | 0.00            | 425.38         | 406562        |
| 02710         | WageWorks, Inc                                     | 03/23/2020   | EFT          | 0.00            | 92.00          | 406563        |
| 03387         | WageWorks, Inc                                     | 03/23/2020   | EFT          | 0.00            | 234.04         | 406564        |
| 03739         | Azteca Systems Holdings, LLC                       | 03/30/2020   | EFT          | 0.00            | 100.00         | 406565        |
| 01234         | Bryce HR Consulting, Inc.                          | 03/30/2020   | EFT          | 0.00            | 1,600.00       | 406566        |
| 03097         | E.S West Coast, LLC.                               | 03/30/2020   | EFT          | 0.00            | 1,656.62       | 406567        |
| 01674         | Global Labs, Inc.                                  | 03/30/2020   | EFT          | 0.00            | 50.00          | 406568        |
| 03769         | Jeffco Painting & Coating, Inc.                    | 03/30/2020   | EFT          | 0.00            | 74,521.80      | 406569        |
| 02548         | T&S Construction Co., Inc.                         | 03/30/2020   | EFT          | 0.00            | 56,365.80      | 406570        |
| 03077         | VALIC  | 03/06/2020   | Bank Draft   | 0.00            | 4,055.62       | 0008042295    |
| 03077         | VALIC  | 03/20/2020   | Bank Draft   | 0.00            | 4,076.01       | 0008054030    |
| 03078         | CalPERS Health                                     | 03/05/2020   | Bank Draft   | 0.00            | 48,023.73      | 1001518122    |
| 03078         | CalPERS Health                                     | 03/05/2020   | Bank Draft   | 0.00            | 48,023.73      | 1001518122    |
| 03078         | CalPERS Health                                     | 03/05/2020   | Bank Draft   | 0.00            | 40,489.74      | 1001518122    |
| 03130         | CalPERS Retirement                                 | 03/06/2020   | Bank Draft   | 0.00            | 34,927.71      | 1001520827    |
| 01366         | Citistreet/CalPERS 457                             | 03/06/2020   | Bank Draft   | 0.00            | 3,990.76       | 1001520831    |
| 03130         | CalPERS Retirement                                 | 03/20/2020   | Bank Draft   | 0.00            | 34,858.00      | 1001528945    |
| 01366         | Citistreet/CalPERS 457                             | 03/20/2020   | Bank Draft   | 0.00            | 3,990.76       | 1001528949    |
| 03080         | California State Disbursement Unit                 | 03/20/2020   | Bank Draft   | 0.00            | 370.61         | BQR5IV6659    |
| 03130         | CalPERS Retirement                                 | 03/20/2020   | Bank Draft   | 0.00            | 16.94          | 1001528945    |
| 03080         | California State Disbursement Unit                 | 03/06/2020   | Bank Draft   | 0.00            | 370.61         | Z5JE9466660   |
| 03163         | Economic Development Department                    | 03/13/2020   | Bank Draft   | 0.00            | 302.08         | 0-890-173-472 |
| 03163         | Economic Development Department                    | 03/09/2020   | Bank Draft   | 0.00            | 67.21          | 1-803-622-432 |
| 03163         | Economic Development Department                    | 03/06/2020   | Bank Draft   | 0.00            | 8,375.77       | 1-803-622-432 |

Check Report

Date Range: 03/01/2020 - 03/31/2020

| Vendor Number | Vendor Name                                    | Payment Date | Payment Type | Discount Amount | Payment Amount | Number         |
|---------------|--|--------------|--------------|-----------------|----------------|----------------|
| 03163         | Economic Development Department                | 03/23/2020   | Bank Draft   | 0.00            | 0.22           | 2-007-434-272  |
| 03163         | Economic Development Department                | 03/23/2020   | Bank Draft   | 0.00            | 8,467.99       | 2-007-434-272  |
| 03164         | Internal Revenue Service                       | 03/09/2020   | Bank Draft   | 0.00            | 528.87         | 2700469016197  |
| 03164         | Internal Revenue Service                       | 03/09/2020   | Bank Draft   | 0.00            | 49,996.40      | 2700469016197  |
| 03164         | Internal Revenue Service                       | 03/09/2020   | Bank Draft   | 0.00            | 275.40         | 2700469016197  |
| 03164         | Internal Revenue Service                       | 03/13/2020   | Bank Draft   | 0.00            | 22.30          | 2700473304894  |
| 03164         | Internal Revenue Service                       | 03/13/2020   | Bank Draft   | 0.00            | 1,214.57       | 2700473304894  |
| 03164         | Internal Revenue Service                       | 03/23/2020   | Bank Draft   | 0.00            | 105.54         | 2700483139838  |
| 03164         | Internal Revenue Service                       | 03/23/2020   | Bank Draft   | 0.00            | 214.20         | 2700483139838  |
| 03164         | Internal Revenue Service                       | 03/23/2020   | Bank Draft   | 0.00            | 49,595.07      | 2700483139838  |
| 01039         | American Family Life Assurance Company of Colu | 03/26/2020   | Bank Draft   | 0.00            | 603.55         | Q3869 03-26-20 |
| 01039         | American Family Life Assurance Company of Colu | 03/26/2020   | Bank Draft   | 0.00            | 691.28         | Q3869 03-26-20 |
| 01039         | American Family Life Assurance Company of Colu | 03/26/2020   | Bank Draft   | 0.00            | 87.73          | Q3869 03-26-20 |

Bank Code APBNK Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 139           | 102           | 0.00        | 523,922.30          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 0             | 0.00        | 0.00                |
| Bank Drafts    | 29            | 29            | 0.00        | 353,761.25          |
| EFT's          | 83            | 58            | 0.00        | 868,876.58          |
|                | <b>251</b>    | <b>189</b>    | <b>0.00</b> | <b>1,746,560.13</b> |

### All Bank Codes Check Summary

| Payment Type   | Payable Count | Payment Count | Discount    | Payment             |
|----------------|---------------|---------------|-------------|---------------------|
| Regular Checks | 139           | 102           | 0.00        | 523,922.30          |
| Manual Checks  | 0             | 0             | 0.00        | 0.00                |
| Voided Checks  | 0             | 0             | 0.00        | 0.00                |
| Bank Drafts    | 29            | 29            | 0.00        | 353,761.25          |
| EFT's          | 83            | 58            | 0.00        | 868,876.58          |
|                | <b>251</b>    | <b>189</b>    | <b>0.00</b> | <b>1,746,560.13</b> |

### Fund Summary

| Fund | Name         | Period | Amount              |
|------|--------------|--------|---------------------|
| 999  | INTERCOMPANY | 3/2020 | 1,746,560.13        |
|      |              |        | <b>1,746,560.13</b> |



San Juan Water District, CA

# Vendor History Report

By Vendor Name

Posting Date Range 07/01/2019 - 03/31/2020

Payment Date Range -

| Payable Number                        | Description                               | Post Date  | 1099     | Payment Number | Payment Date                          | Amount      | Shipping | Tax  | Discount | Net      | Payment  |
|---------------------------------------|---|------------|----------|----------------|---------------------------------------|-------------|----------|------|----------|----------|----------|
| Item Description                      | Units                                     | Price      | Amount   | Account Number | Account Name                          | Dist Amount |          |      |          |          |          |
| <b>Vendor Set: 01 - Vendor Set 01</b> |   |            |          |                |                                       |             |          |      |          |          |          |
| <b>02556 - Costa, Ted</b>             |   |            |          |                |                                       |             |          |      |          |          |          |
| Exp Reimb 12-2019                     | Expense&Mileage-ACWA Fall- Room & Mileage | 12/31/2019 |          | 55098          | 1/13/2020                             | 801.84      | 0.00     | 0.00 | 0.00     | 801.84   | 801.84   |
| Expense&Mileage-ACWA                  | 0.00                                      | 0.00       | 801.84   | 010-010-52110  | Training - Meetings, Education & Trai | 400.92      |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 400.92      |          |      |          |          |          |
| <b>01916 - Miller, Ken</b>            |   |            |          |                |                                       |             |          |      |          |          |          |
| Exp Reimb                             | Mileage Reimbursement-Variou              | 8/31/2019  |          | 54641          | 9/9/2019                              | 31.32       | 0.00     | 0.00 | 0.00     | 31.32    | 31.32    |
| Mileage Reimbursement-                | 0.00                                      | 0.00       | 31.32    | 010-010-52110  | Training - Meetings, Education & Trai | 15.66       |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 15.66       |          |      |          |          |          |
| Exp Reimb 07-2018                     | Mileage & Parking-Variou                  | 7/31/2019  |          | 54581          | 8/20/2019                             | 48.80       | 0.00     | 0.00 | 0.00     | 48.80    | 48.80    |
| Mileage & Parking-Variou              | 0.00                                      | 0.00       | 48.80    | 010-010-52110  | Training - Meetings, Education & Trai | 24.40       |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 24.40       |          |      |          |          |          |
| Exp Reimb 12-2019                     | Expense&Mileage-ACWA Fall Conf&Variou     | 12/31/2019 |          | 55106          | 1/13/2020                             | 1,801.06    | 0.00     | 0.00 | 0.00     | 1,801.06 | 1,801.06 |
| Expense&Mileage-ACWA                  | 0.00                                      | 0.00       | 1,801.06 | 010-010-52110  | Training - Meetings, Education & Trai | 900.53      |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 900.53      |          |      |          |          |          |
| <b>03092 - Rich, Dan</b>              |   |            |          |                |                                       |             |          |      |          |          |          |
| Exp Reimb 08-2019                     | Mileage Reimb 08-2019 - CH Chamber Recep  | 8/31/2019  |          | 54706          | 9/23/2019                             | 8.70        | 0.00     | 0.00 | 0.00     | 8.70     | 8.70     |
| Mileage Reimb 08-2019 -               | 0.00                                      | 0.00       | 8.70     | 010-010-52110  | Training - Meetings, Education & Trai | 4.35        |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 4.35        |          |      |          |          |          |
| <b>02162 - Tobin, Pamela</b>          |   |            |          |                |                                       |             |          |      |          |          |          |
| Exp Reimb 01-2020                     | Mileage Reimbursement-Variou              | 1/31/2020  |          | 406485         | 2/10/2020                             | 10.35       | 0.00     | 0.00 | 0.00     | 10.35    | 10.35    |
| Mileage Reimbursement-                | 0.00                                      | 0.00       | 10.35    | 010-010-52110  | Training - Meetings, Education & Trai | 5.18        |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 5.17        |          |      |          |          |          |
| Exp Reimb 02-2020                     | Mileage Expense Reimbursement-Variou      | 2/28/2020  |          | 406532         | 3/9/2020                              | 39.10       | 0.00     | 0.00 | 0.00     | 39.10    | 39.10    |
| Mileage Expense Reimbu                | 0.00                                      | 0.00       | 39.10    | 010-010-52110  | Training - Meetings, Education & Trai | 19.55       |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 19.55       |          |      |          |          |          |
| Exp Reimb 07-2019                     | Expense Reimb-Mileage Variou              | 7/31/2019  |          | 406194         | 8/14/2019                             | 46.50       | 0.00     | 0.00 | 0.00     | 46.50    | 46.50    |
| Expense Reimb-Mileage \               | 0.00                                      | 0.00       | 46.50    | 010-010-52110  | Training - Meetings, Education & Trai | 23.25       |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 23.25       |          |      |          |          |          |
| Exp Reimb 08-2019                     | Mileage Expense-Variou                    | 8/31/2019  |          | 406236         | 9/9/2019                              | 81.78       | 0.00     | 0.00 | 0.00     | 81.78    | 81.78    |
| Mileage-Variou Meeting                | 0.00                                      | 0.00       | 81.78    | 010-010-52110  | Training - Meetings, Education & Trai | 40.89       |          |      |          |          |          |
|                                       |   |            |          | 050-010-52110  | Training - Meetings, Education & Trai | 40.89       |          |      |          |          |          |
| Exp Reimb 10-2019                     | Expense Reimb-ACWA Expenses & Mileage     | 9/30/2019  |          | 406309         | 10/22/2019                            | 232.80      | 0.00     | 0.00 | 0.00     | 232.80   | 232.80   |

**Vendor History Report**

**Posting Date Range 07/01/2019 - 03/31/2020**

| Payable Number         | Description                               | Post Date  | 1099   | Payment Number | Payment Date                          | Amount                           | Shipping        | Tax         | Discount    | Net         | Payment         |                 |
|------------------------|---|------------|--------|----------------|---------------------------------------|----------------------------------|-----------------|-------------|-------------|-------------|-----------------|-----------------|
| Item Description       | Units                                     | Price      | Amount | Account Number | Account Name                          | Dist Amount                      |                 |             |             |             |                 |                 |
| Expense Reimb-ACWA Ex  | 0.00                                      | 0.00       | 232.80 | 010-010-52110  | Training - Meetings, Education & Trai | 116.40                           |                 |             |             |             |                 |                 |
|                        |   |            |        | 050-010-52110  | Training - Meetings, Education & Trai | 116.40                           |                 |             |             |             |                 |                 |
| Exp Reimb 10-2019 #2   | Expense Reimb-Region 9 & Various Meetings | 10/31/2019 |        | 406339         |                                       | 213.21                           | 0.00            | 0.00        | 0.00        | 213.21      | 213.21          |                 |
| Expense Reimb-Region 9 | 0.00                                      | 0.00       | 213.21 | 010-010-52110  | Training - Meetings, Education & Trai | 106.60                           |                 |             |             |             |                 |                 |
|                        |   |            |        | 050-010-52110  | Training - Meetings, Education & Trai | 106.61                           |                 |             |             |             |                 |                 |
| Exp Reimb 11-2019      | Exp Reimb ACWA Conf, Mileage, & Meals     | 11/30/2019 |        | 406403         |                                       | 954.24                           | 0.00            | 0.00        | 0.00        | 954.24      | 954.24          |                 |
| Exp Reimb ACWA Conf, M | 0.00                                      | 0.00       | 954.24 | 010-010-52110  | Training - Meetings, Education & Trai | 477.12                           |                 |             |             |             |                 |                 |
|                        |   |            |        | 050-010-52110  | Training - Meetings, Education & Trai | 477.12                           |                 |             |             |             |                 |                 |
| Exp Reimb 12-2019      | Expense & Mileage-ACWA Fall & Various Me  | 12/31/2019 |        | 406434         |                                       | 220.97                           | 0.00            | 0.00        | 0.00        | 220.97      | 220.97          |                 |
| Expense & Mileage-ACW/ | 0.00                                      | 0.00       | 220.97 | 010-010-52110  | Training - Meetings, Education & Trai | 110.48                           |                 |             |             |             |                 |                 |
|                        |   |            |        | 050-010-52110  | Training - Meetings, Education & Trai | 110.49                           |                 |             |             |             |                 |                 |
| <b>Vendors: (4)</b>    |   |            |        |                |                                       | <b>Total 01 - Vendor Set 01:</b> | <b>4,490.67</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>4,490.67</b> | <b>4,490.67</b> |
| <b>Vendors: (4)</b>    |   |            |        |                |                                       | <b>Report Total:</b>             | <b>4,490.67</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> | <b>4,490.67</b> | <b>4,490.67</b> |



Payroll Set: 01-San Juan Water District

| <u>Employee Number</u> | <u>Employee Name</u> | <u>Pay Code</u>     | <u># of Payments</u>          | <u>Units</u>  | <u>Pay Amount</u> |
|------------------------|----------------------|---------------------|-------------------------------|---------------|-------------------|
| <a href="#">0690</a>   | Costa,Ted            | Reg - Regular Hours | 9                             | 54.00         | 6,750.00          |
|                        |                      |                     | <b>0690 - Costa Total:</b>    | <b>54.00</b>  | <b>6,750.00</b>   |
| <a href="#">1028</a>   | Hanneman,Martin W    | Reg - Regular Hours | 9                             | 46.00         | 5,750.00          |
|                        |                      |                     | <b>1028 - Hanneman Total:</b> | <b>46.00</b>  | <b>5,750.00</b>   |
| <a href="#">0670</a>   | Miller,Ken           | Reg - Regular Hours | 9                             | 38.00         | 4,750.00          |
|                        |                      |                     | <b>0670 - Miller Total:</b>   | <b>38.00</b>  | <b>4,750.00</b>   |
| <a href="#">1003</a>   | Rich,Daniel T        | Reg - Regular Hours | 8                             | 30.00         | 3,750.00          |
|                        |                      |                     | <b>1003 - Rich Total:</b>     | <b>30.00</b>  | <b>3,750.00</b>   |
| <a href="#">0650</a>   | Tobin,Pamela         | Reg - Regular Hours | 9                             | 79.00         | 9,875.00          |
|                        |                      |                     | <b>0650 - Tobin Total:</b>    | <b>79.00</b>  | <b>9,875.00</b>   |
|                        |                      |                     | <b>Report Total:</b>          | <b>247.00</b> | <b>30,875.00</b>  |





Payroll Set: 01-San Juan Water District

| <u>Account</u>                | <u>Account Description</u>    | <u>Units</u>  | <u>Pay Amount</u> |
|-------------------------------|-------------------------------|---------------|-------------------|
| <a href="#">010-010-58110</a> | Director - Stipend            | 123.50        | 15,437.50         |
|                               | <b>010 - WHOLESALE Total:</b> | <b>123.50</b> | <b>15,437.50</b>  |
| <a href="#">050-010-58110</a> | Director - Stipend            | 123.50        | 15,437.50         |
|                               | <b>050 - RETAIL Total:</b>    | <b>123.50</b> | <b>15,437.50</b>  |
|                               | <b>Report Total:</b>          | <b>247.00</b> | <b>30,875.00</b>  |



Payroll Set: 01-San Juan Water District

| <u>Pay Code</u> | <u>Description</u> | <u># of Payments</u> | <u>Units</u>  | <u>Pay Amount</u> |
|-----------------|--------------------|----------------------|---------------|-------------------|
| Reg             | Regular Hours      | 44                   | 247.00        | 30,875.00         |
|                 |                    | <b>Report Total:</b> | <b>247.00</b> | <b>30,875.00</b>  |

## 2019/20 Actual Deliveries and Revenue - By Wholesale Customer Agency

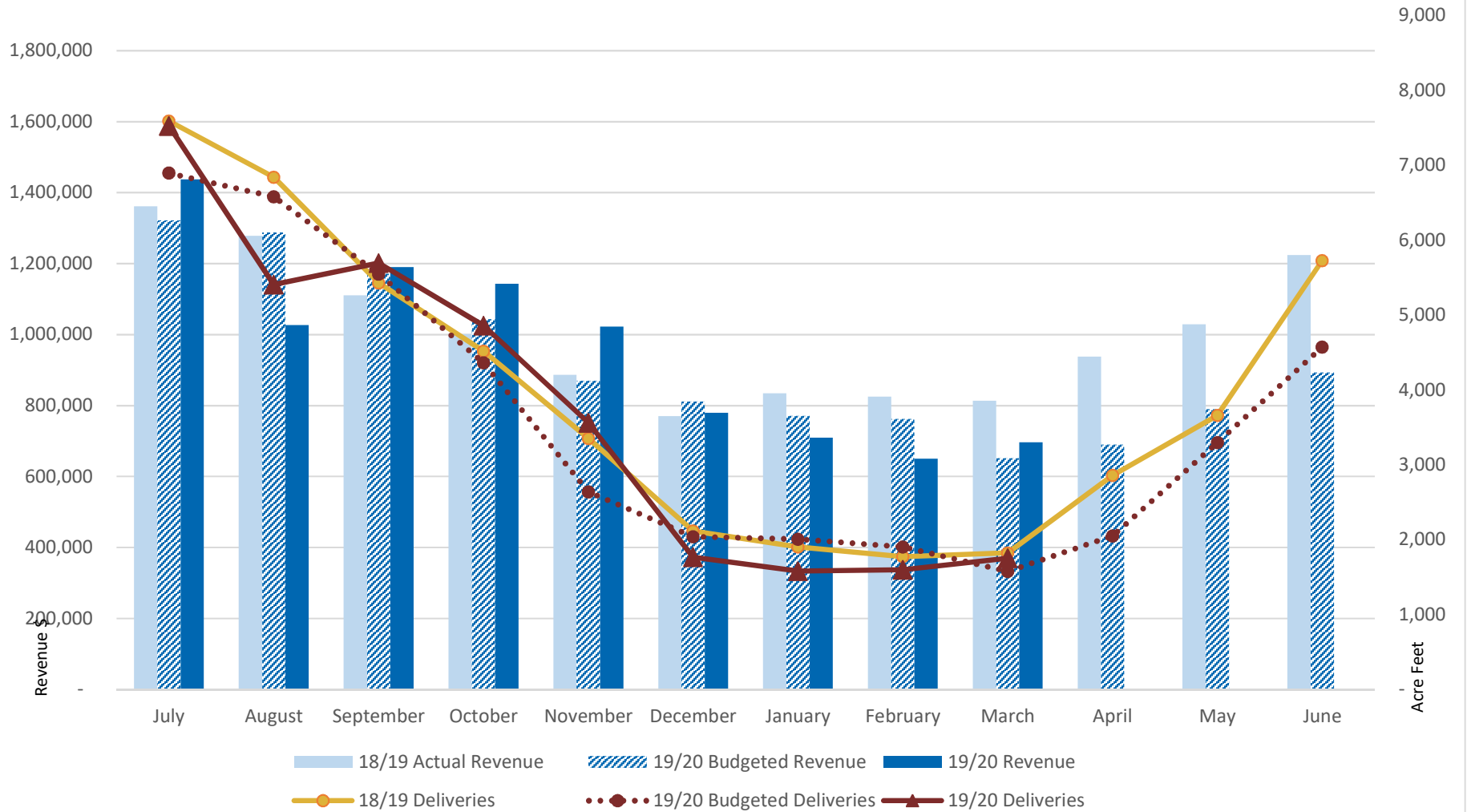
| July 2019 - March 2020        |                        |                     |                      |                     |                   |             |                   |             |
|-------------------------------|------------------------|---------------------|----------------------|---------------------|-------------------|-------------|-------------------|-------------|
|                               | Budgeted<br>Deliveries | Budgeted<br>Revenue | Actual<br>Deliveries | Actual<br>Revenue   | Delivery Variance |             | Revenue Variance  |             |
| San Juan Retail               | 8,375.61               | \$ 2,262,337        | 8,421.85             | \$ 2,266,089        | 46.24             | 0.6%        | \$ 3,752          | 0.2%        |
| Citrus Heights Water District | 7,659.88               | \$ 2,225,886        | 8,275.76             | \$ 2,275,858        | 615.88            | <b>8.0%</b> | \$ 49,972         | 2.2%        |
| Fair Oaks Water District      | 5,410.28               | \$ 1,600,503        | 5,499.46             | \$ 1,607,739        | 89.18             | <b>1.6%</b> | \$ 7,236          | 0.5%        |
| Orange Vale Water Co.         | 2,845.90               | \$ 770,081          | 2,686.49             | \$ 757,146          | (159.41)          | -5.6%       | \$ (12,935)       | -1.7%       |
| City of Folsom                | 841.01                 | \$ 225,761          | 862.74               | \$ 227,525          | 21.73             | 2.6%        | \$ 1,763          | 0.8%        |
| Granite Bay Golf Course       | 206.34                 | \$ 8,268            | 176.57               | \$ 7,075            | (29.77)           | -14.4%      | \$ (1,193)        | -14.4%      |
| Sac Suburban Water District   | 8,196.00               | \$ 1,461,894        | 7,814.51             | \$ 1,514,723        | (381.49)          | -4.7%       | \$ 52,828         | 3.6%        |
| TOTAL                         | <b>33,535.02</b>       | <b>\$ 8,554,730</b> | <b>33,737.38</b>     | <b>\$ 8,656,155</b> | <b>202.36</b>     | <b>0.6%</b> | <b>\$ 101,424</b> | <b>1.2%</b> |

|                             |              |
|-----------------------------|--------------|
| Budgeted Deliveries         | 33,535.02    |
| Actual Deliveries           | 33,737.38    |
| Difference                  | 202.36       |
|                             | 0.6%         |
| <br>                        |              |
| Budgeted Water Sale Revenue | \$ 8,554,730 |
| Actual Water Sale Revenue   | \$ 8,656,155 |
| Difference                  | \$ 101,424   |
|                             | 1.2%         |

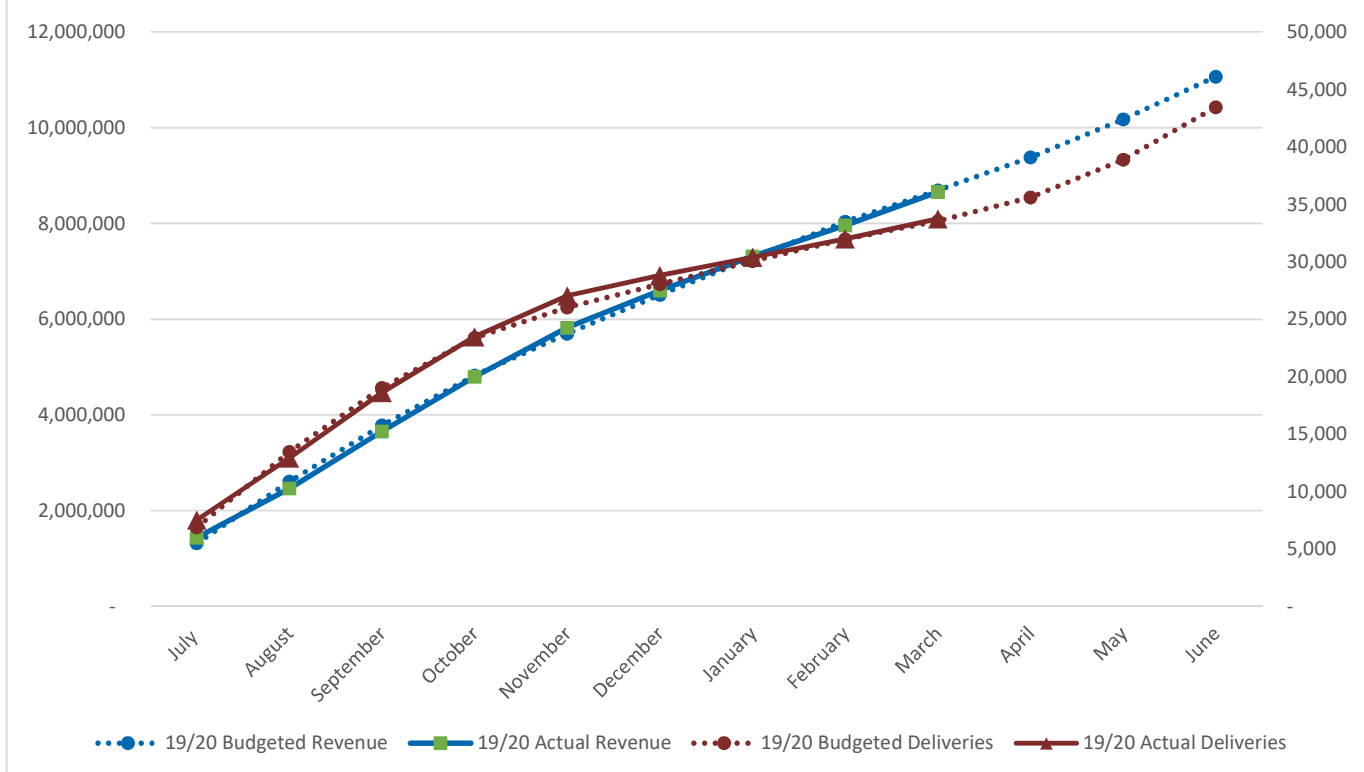
**Conclusion:**

With the exception of the month of August, water deliveries in July through November were greater than anticipated. Water deliveries in the months of December through February were slightly lower than anticipated, but deliveries in March exceeded expectations. The combined effect, at the end of March, is that water deliveries as a whole are in line with budget expectations, varying by just 202 acre feet to the positive. Resulting revenues are also on track, with a positive budget to actual variance of just over one percent.

## Comparison of Fiscal Year 2018/2019 Actual to 2019/2020 Projections of Deliveries and Revenue



### Cumulative Water Deliveries and Revenues FY 2019-20



## AGENDA ITEM VII-2

### **RWA Exec Comm notes**

4/22/20

#### **Budget**

Includes additional funding for communications

Budget is “modest” with “right-sized” dues increases (7%)

There is a structural deficit, even with a 7% dues increase, of \$176,779, which will be offset by funds from subscription programs and from non-designated cash

Non-designated cash reserves are likely to run out in FY 23, even with ongoing 7% increases in dues

The only additional staffing is a half-time retired annuitant at SGA, to help develop the Groundwater Sustainability Plan

Questions/comments:

Folsom is now big enough to be a “large” agency, but Jim proposes letting them pay at that level, starting in FY 22

Schubert – keep dues increase to 5% (and reduce expenses where possible) – many EC members agreed

#### **Water Transfer**

RWA subscription program agreement with SSWD to provide technical support for the transfer – approved by the EC.

**SCGA** – John Woodling is currently under contract with them as GEI consultant. Have SCGA identify needs and functions and level of staff before RWA considers what its role would be while maintaining RWA/SGA functions considering already dedicated resources. Instead of being transactional between SCGA and RWA, see how 3 organizations can best be organized. Jim was receptive to that. Dialogue instead of “proposal” from RWA. Kerry and Paul Schubert concurred. SGCA Board unanimously wants to work something out, but almost unanimous not to merge and keep itself a separate legal entity.

#### **Federal Affairs**

Sean gave a good description of the process, expected Congressional timing/needs for info, and what’s been done recently vis-à-vis the compilation of the list of projects, etc.

He threw to Ryan B. re Brown Act situation. Paul Schubert, what about moving from AdHoc to standing cmte. Ryan said that could be even more complicated and sounded like it make it more likely to be a notice problem. Ended up with essentially no change, guidance sent to all RWA folks prior to next ad hoc meeting, just try not to break the rules put forth by Ryan, and if people end up attending that break the rules, will have to cancel meeting. Dan York commented online as that being a “good approach”. [Please don’t shoot the messenger.]

How organize infrastructure “ask”? Sean suggests offering multiple “views” to the Board along with the full list. Because it’s now 11:00, Kerry asks folks to think about questions and send feedback to Sean by next Tuesday. Feedback to Sean, no need to copy entire ExCom.

#### **Legislative Items**

State Budget update. Lots of red ink. Spending is going to be down. Picture unclear until end of August probably, which will impact “policy” initiatives. Legislative “process” still unclear other than Senate Pro Tem directing reduce bill load, and on Assembly side Committee Chairs supposed to talk with authors of

bills in their committees to cull them. Hertzberg supposedly reducing from 20 to 3 bills. Doesn't think water efficiency and water quality will be moving any time soon, since focus will be on stimulus and response to issues driven by COVID crisis.

AB2887 Ryan O. recommends Support if Amended while ACWA at Watch and Amend, since many RWA members already doing this. Approved.

SB950 Ryan O. recommends Support if Amended. Approved.

### **ED Report**

US Water Alliance Covid-19 Principles: Kerry cut conversation but allowed Greg Z. to raise the issue of affordability. Ryan had intended to highlight as well, did a little, and folks approved anyhow.

Jim gave a status of Water Forum Agreement update, and turn-on issue for vacant buildings, GW Bank identified in draft WRDA legislation, but it was unclear if even a quorum was still on the call.

Roll call: Michele Carrey – City of Sacramento has implemented temperature checks for staff or visitors to facilities.

Adjourn: 11:31

## AGENDA ITEM VII-3.1

April 22, 2020

ACWA has been having a series of information Webinars as well as requests for support letters for and from our membership.

Letters Requests from ACWA:

- April 20, 2020 Request for COVID-19 Federal Relief Funding the COVID-19 relief bills. It talks about the needs of local government agencies water systems. ACWA's 455 public water agency members supply over 90 percent of the water delivered in California for residential, agricultural, and business uses.
- April 10, 2020 Request for Tax Credit for State and Local Governments (HR 6201)
- March 10, 2020 Coalition Letter: Coronavirus Response Act, Water Sector Sick Leave expands paid sick leave and family medical leave benefits for all public sector employees who are affected by the coronavirus crisis. While we support this provision, with appropriate limitations to ensure that certain critical operational water system staffs are available at to maintain water service, the enacted legislation includes a glaring flaw that will place a strain on taxpayers across the country.

On April 21, 2020 the State of California's Attorney General Xavier Becerra has filed a motion for a preliminary injunction in the state's lawsuit that seeks to halt expanded federal water export operations in the Central Valley based on biological opinions updated in February. That would force the U.S. Bureau of Reclamation to immediately resume limited Central Valley Project (CVP) water deliveries based on the previous biological opinions while the state's lawsuit is litigated.

On April 21, 2020 the State Water Board requires monthly reporting regulation. ACWA staff and member agencies advocated for a number of amendments to the draft regulation that would clarify data requirements and limitations and ensure consistency with Water Shortage Contingency Plans. The amendments were included in the adopted regulation and resolution. The new regulation is expected to take effect Oct. 1, 2020.

On Jan 31, 2020 marked the deadline for Groundwater Sustainability Agencies (GSAs) in critically overdrafted basins to submit their Groundwater Sustainability Plans (GSPs) to the Department of Water Resources.

ACWA is meeting with USBR Mid-Pacific Regional Director with updates on pandemic related workgroups under the Federal Infrastructure Funding Workgroup and State Shut-off Prohibitions Workgroup.

ACWA has Climate-Driven Megadrought Study on it's radar. Predictions of Megadroughts – defined as intense droughts that last for decades or longer –



once plagued the Desert Southwest. Thanks to global warming, an especially fierce one appears to be coming back

<https://www.usatoday.com/story/news/nation/2020/04/16/drought-worst-western-megadrought-here-study-says/5145929002/>

**Finance Committee Meeting Minutes  
San Juan Water District  
April 21, 2020  
4:00 p.m.**

**Committee Members:** Ken Miller, Director (Chair)  
Dan Rich, Director (Absent)

**District Staff:** Paul Helliker, General Manager  
Donna Silva, Finance Director  
Teri Grant, Board Secretary/Administrative Assistant

**Members of the Public:** Pam Tobin, Board Member & Rate Payer

- 1. Review General Manager Reimbursements (W & R)**  
There was no reimbursement request from the General Manager.
- 2. Review Check Register from February 2020 (W & R)**  
The committee reviewed the March 2020 check register and found it to be in order.
- 3. Other Finance Matters (W & R)**  
There were no other items discussed.
- 4. Public Comment**  
There was no public comment.

The meeting was adjourned at 4:04 p.m.