

**SAN JUAN WATER DISTRICT
BOARD MEETING AGENDA**

Locations:

**9935 Auburn Folsom Road
Granite Bay, CA 95746**

**8700 Golden Spur Dr
Granite Bay, CA 95746**

**November 8, 2023
6:00 p.m.**

This Board meeting will be conducted both in-person at the District's Boardroom at the address above and via videoconference. The District recommends that members of the public participate in Board meetings via videoconference per the instructions below.

To attend via videoconference, please use the following link:

Please join the meeting from your computer, tablet or smartphone.

<https://meet.goto.com/245724141>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 245-724-141

Please mute your line.

Whether attending via videoconference or in person, the public is invited to listen, observe, and provide comments during the meeting. The Board President will call for public comment on each agenda item at the appropriate time.

*****Important Notice:** For any meetings that include a Closed Session, the videoconference will be terminated when the Board adjourns into Closed Session. Members of the public who would like to receive the report out from Closed Session and time of adjournment from Closed Session into Open Session and adjournment of the meeting should provide a valid email address to the District's Board Secretary, Teri Grant, at: tgrant@sjwd.org, before or during the meeting. No other business will be conducted after the Board adjourns from Closed Session into Open Session. Promptly after the meeting, the Secretary will email the written report to all persons timely requesting this information.

The Board may take action on any item on the agenda, including items listed on the agenda as information items. The Board may add an item to the agenda (1) upon a determination by at least three Board members that an emergency situation exists, or (2) upon a determination by at least four Board members (or by three Board members if there are only three Board members present) that the need to take action became apparent after the agenda was posted.

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the jurisdiction of the Board is welcome, subject to reasonable time limitations for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Please inform the General Manager if you have such a request to expedite an agenda item.

Documents and materials that are related to an open session agenda item that are provided to the District Board less than 72 hours prior to a regular meeting will be made available for public inspection and copying at the District office during normal District business hours.

If you are an individual with a disability and need assistance or accommodation to participate in this Board meeting, please call Teri Grant, Board Secretary, at 916-791-0115, or email Ms. Grant at tgrant@sjwd.org.

Please silence cell phones and refrain from side conversations during the meeting.

I. ROLL CALL

II. PUBLIC FORUM AND COMMENTS

This is the opportunity for members of the public to comment on any item(s) that do not appear on the agenda. During the Public Forum, the Board may ask District staff for clarification, refer the matter to District staff or ask District staff to report back at a future meeting. The Board will not take action on any matter raised during the Public Forum, unless the Board first makes the determination to add the matter to the agenda.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board, Audience, or Staff request a specific item removed after the motion to approve the Consent Calendar.

1. Minutes of the Board of Directors Meeting, October 25, 2023 (W & R)
Recommendation: Approve draft minutes
2. Minutes of the Board of Directors Special Meeting, October 27, 2023 (W & R)
Recommendation: Approve draft minutes

IV. OLD BUSINESS

1. Wholesale Financial Plan (W)
Discussion
2. Conjunctive Use and Groundwater Banking Activities Update (W & R)
Discussion

V. INFORMATION ITEMS

1. General Manager's Report
 - 1.1 General Manager's Monthly Report (W & R)
Staff Report on District Operations
 - 1.2 Miscellaneous District Issues and Correspondence
2. Director of Finance's Report
 - 2.1 Miscellaneous District Issues and Correspondence
3. Director of Operations' Report
 - 3.1 Miscellaneous District Issues and Correspondence
4. Director of Engineering Services' Report
 - 4.1 Miscellaneous District Issues and Correspondence
5. Legal Counsel's Report
 - 5.1 Legal Matters

VI. DIRECTORS' REPORTS

1. Sacramento Groundwater Authority (SGA) – T. Costa
2. Regional Water Authority (RWA) – D. Rich
3. Association of California Water Agencies (ACWA)
 - 3.1 ACWA – P. Tobin
 - 3.2 Joint Powers Insurance Authority (JPIA) – P. Tobin
 - 3.3 Energy Committee – T. Costa

4. Central Valley Project (CVP) Water Association – T. Costa
5. Other Reports, Correspondence, Comments, Ideas and Suggestions

VII. COMMITTEE MEETINGS

1. Finance Committee – October 31, 2023
<https://www.sjwd.org/2023-10-31-committees-meeting-finance>

VIII. UPCOMING EVENTS

1. 2023 ACWA Fall Conference
November 28-30, 2023
Indian Wells, CA

President Rich to call for Closed Session

IX. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)
Citrus Heights Water District, et al. vs. San Juan Water District, Case Number:
23WM000080, Sacramento County Superior Court

X. OPEN SESSION

Report from closed session

XI. ADJOURN

UPCOMING MEETING DATES

December 13, 2023 – Regular Board Meeting
December 13, 2023 – Financing Corporation Meeting
January 24, 2024 – Regular Board Meeting

I declare under penalty of perjury that the foregoing agenda for the November 8, 2023, regular meeting of the Board of Directors of San Juan Water District was posted by November 3, 2023, on the outdoor bulletin boards at the District Office Building, 9935 Auburn Folsom Road, Granite Bay, California, and was freely accessible to the public. The agenda and the board packet was also posted on the District's website at sjwd.org.

Teri Grant, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Board Meeting Minutes
October 25, 2023 – 6:00 p.m.

BOARD OF DIRECTORS

Dan Rich	President
Manuel Zamorano	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Donna Silva	Director of Finance
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Devon Barrett	Customer Service Manager
Adam Larsen	Field Services Manager
Greg Turner	Water Treatment Plant Manager
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	General Counsel
Elizabeth Ewens	Water Counsel
Kristen Castanos	Water Counsel

OTHER ATTENDEES

Kelly	
Stacy Helliker	
User 1	
Roberta Manis	Customer
Alan Driscoll	Forsgren Associates Inc.
Brynn Jensen	Forsgren Associates Inc.
Craig Locke	Sacramento Suburban Water District
Mark Hargrove	SJWD Employee
Mike Spencer	SJWD Employee

AGENDA ITEMS

- I. Roll Call
- II. Public Forum and Comments
- III. Consent Calendar
- IV. Old Business
- V. New Business
- VI. Information Items
- VII. Directors' Reports
- VIII. Committee Meetings
- IX. Upcoming Events
- X. Adjourn

President Rich called the meeting to order at 6:00 p.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present: Ted Costa, Ken Miller, Dan Rich, Pam Tobin, and Manuel Zamorano.

II. PUBLIC FORUM

There were no public comments.

III. CONSENT CALENDAR

All items under the Consent Calendar are considered to be routine and are approved by one motion. There was no separate discussion of these items unless a member of the Board, audience, or staff requested a specific item removed. Consent Calendar item documents are available for review in the Board packet.

1. Minutes of the Board of Directors Meeting, September 27, 2023 (W & R)

Recommendation: Approve draft minutes

2. Treasurer's Report – Quarter Ending September 30, 2023 (W & R)

Recommendation: Receive and file

3. 2022/2023 Water Services Replacement Project (R)

Recommendation: To authorize and approve the award of a construction contract to apparent lowest responsive and responsible bidder for the 2022/2023 Water Services Replacement Project

4. WTP Filter Backwash Hoods Rehabilitation Project (W)

Recommendation: To authorize and approve Amendment No. 1 for professional engineering services to Kennedy Jenks for the WTP Filter Backwash Hoods Rehabilitation Project

5. Bayside Fields Development Project (W)

Recommendation: Adopt Resolution 23-10 accepting a dedicated waterline easement for a new pipeline and fire hydrant installation for the Bayside Fields development project, and authorize staff to accept and process the documents from the property owner

Director Tobin moved to approve the Consent Calendar. Vice President Zamorano seconded the motion and it carried unanimously.

IV. PUBLIC HEARING

1. Delinquent Account Collection Changes (R)

President Rich opened the Public Hearing at 6:02 p.m.

The Public Hearing was duly posted and published. There were no formal written comments received.

Mr. Barrett informed the Board that Ordinance 23-01 amends Ordinance No. 18000 which was outlined in his September staff report for the introduction of the ordinance. He explained that the revision to the ordinance is to introduce the property tax roll process as a means of collecting delinquencies.

There were no public comments.

President Rich closed the Public Hearing at 6:04 p.m.

Vice President Zamorano voiced his concern regarding the lien process and was not in favor of the process. Director Costa noted some concerns regarding shutting water off.

Mr. Barrett explained that prior to processing for tax liens, he would return for Board approval to place the delinquent accounts on the property tax rolls in the summer of each year. In addition, the process, including applying interest to the delinquent accounts, will be determined at a later date. In addition, Ms. Silva pointed out that this eliminates shutting off water as the delinquent accounts would be paid through the property tax liens. The Board discussed the shut off process and the lien process.

Director Tobin moved to waive the second reading of Ordinance No. 23-01 and adopt Ordinance No. 23-01 – An Ordinance of the Board of Directors of the San Juan Water District Amending Section 3.5 of Ordinance No. 18000, and to approve revisions to Board Policy No. FIN-5.10 Disconnection of Residential Water Service for Nonpayment Policy. Director Miller seconded the motion and it carried with 4 Aye votes and one No vote (Zamorano).

V. OLD BUSINESS

1. Proposed ACWA Board Policies (W)

GM Helliker reviewed the staff report which was included in the Board packet. He specifically called out the red-line version of the policy with the recommended revisions that he and Mr. Zlotnick made to the policy.

Director Tobin voiced concern regarding presenting a resolution to ACWA and indicated that the meeting is a discussion item at tomorrow's ACWA meeting. In response to President Rich's question, she informed the Board that she did not agree with the staff recommendations and felt that they were demands and that a resolution was inappropriate. GM Helliker stated that there are members of the workgroup that agree with the edits and the reason to take action today was to provide the Board's position regarding the ACWA policy revisions.

President Rich moved to adopt Resolution 23-11 in opposition to certain proposed amendments to ACWA Board Policies GO-2.1(A), GO-2.9 and GO-2.10. Vice President Zamorano seconded the motion and it carried with 4 Aye votes and one No vote (Tobin).

2. Conjunctive Use and Groundwater Banking Activities Update (W & R)

GM Helliker reported that the 2x2 Ad Hoc Committee meeting with Fair Oaks Water District (FOWD) met last night and discussed two topics: Regional ASR Project Development and Water Accounting Framework in SGA Eastern Unit.

GM Helliker reported that he has attempted, to no avail, to set up meetings regarding a joint permit for aquifer storage and recovery (ASR) wells. He stated that, at the meeting, FOWD expressed an interest to meet regarding the joint permit. President Rich commented that they still need to figure out which agencies are interested in participating in a joint permit for the ASR wells then they can figure out the cost sharing.

GM Helliker reported that the committee discussed the current banking program that exists with the Sacramento Groundwater Authority (SGA). He stated that SGA reported in the spring that up to 400,000 acre-feet of water was banked. Water supplies from the District and Placer County Water Agency were delivered to Sacramento Suburban Water District (SSWD) that accounted for most of this banked water. He reviewed the Groundwater Banking/Conjunctive Use Protocols – SGA Area which showed various items for the Central Unit, the Eastern Unit, and the RWA Proposal.

GM Helliker explained that the situation at hand is that there is no water that has been accounted for as banked in our wholesale service area. He explained that the groundwater level is well above the new regulatory limit – the minimum threshold – that is in the Groundwater Sustainability Plan. He explained that, under RWA’s proposal, they want to require recharge before recovery which would not allow for District water transfers or other types of recovery. He voiced concern that RWA does not have a method to quantify and amount of banked water in the District’s wholesale service area. President Rich commented that RWA projects that they will have a proposal for a water accounting framework in five months. Director Costa voiced concern that the water that SSWD has banked might be at issue with regard to the accounting framework.

3. 2023 Hydrology and Operations Update (W & R)

GM Helliker reviewed data which included the current reservoir storage levels across the state, data on releases, temperature and precipitation outlooks, and storage levels and projections at Folsom Reservoir.

GM Helliker reviewed the drought forecast, which showed this region to be in normal conditions. He informed the Board that Folsom Reservoir is projected to be at 519,000 acre feet by the end of December.

GM Helliker informed the Board that there has been an issue with dissolved oxygen at the hatchery and Lake Natoma. He explained that this means that the oxygen level is about 5 milligrams per liter which is very low for the fish to breathe. He stated that Reclamation is working to solve the problem.

VI. NEW BUSINESS

1. Strategic Plan Update Process (W & R)

GM Helliker reviewed the staff report which was included in the Board packet. He proposed that staff review the Strategic Plan and develop recommended edits in a draft update which would be brought to the Board for discussion at the December 13 meeting. He explained that the input from the Board would then be incorporated in the Plan and staff would bring a final update of the Plan to the Board at its January 24, 2024, meeting. The Board agreed with this process.

VII. INFORMATION ITEMS

1. GENERAL MANAGER’S REPORT

1.1 General Manager’s Monthly Report (W & R)

GM Helliker provided the Board with a written report for September which was included in the Board packet.

1.2 Miscellaneous District Issues and Correspondence

In response to Director Miller's question, GM Helliker reported that Citrus Heights Water District has responded to the District's Public Records Request, for records related to a survey that they conducted, four times over the past six weeks informing us that they needed more time to gather the information. GM Helliker informed the Board that the latest response indicated that the records would be available next week or so. Legal Counsel Jones suggested that the District wait until this next deadline to see if the records are provided before going to the next step in obtaining them.

2. DIRECTOR OF FINANCE'S REPORT

2.1 Miscellaneous District Issues and Correspondence

Ms. Silva reported that she received the ACWA JPIA liability insurance invoice which was about \$53,000 over their projection, while the other insurance invoices fell within the budget. She explained that should be covered with savings in other areas in the budget. In response to President Rich's question, Ms. Silva informed the Board that the JPIA refund check is determined on the premiums set versus the District's claims, and that she is hopeful that there will be refund checks in the future.

3. DIRECTOR OF OPERATIONS' REPORT

3.1 Miscellaneous District Issues and Correspondence

Mr. Barela reported that the Chlorine Emergency Response Exercises are being conducted at the District, he shared some pictures and explained the training exercise. He explained that there are three training exercises scheduled with the first one being conducted this morning in coordination with South Placer Fire District and Roseville Fire Department. The next trainings are scheduled for October 27 and November 3, 2023.

4. DIRECTOR OF ENGINEERING SERVICES' REPORT

4.1 Miscellaneous District Issues and Correspondence

No report.

5. LEGAL COUNSEL'S REPORT

5.1 Legal Matters

No report.

VIII. DIRECTORS' REPORTS

1. SACRAMENTO GROUNDWATER AUTHORITY (SGA)

Director Costa reported that SGA met on October 12th.

2. REGIONAL WATER AUTHORITY (RWA)

President Rich reported that Jim Peifer and Trevor Joseph from RWA attended the 2x2 Ad Hoc Committee meeting with Fair Oaks Water District last night and gave an update on the water accounting framework.

3. ASSOCIATION OF CALIFORNIA WATER AGENCIES (ACWA)

3.1 ACWA - Pam Tobin

Director Tobin reported that she attended the State Board workshop on conservation standards to provide testimony as ACWA President on October 4th. She stated that she believes that the State Board realizes that they have a problem and anticipates that they will be addressing a lot of the issues. She informed the Board that the State Board will be responding to all of the comment letters that they received. GM Helliker stated that he was told that 400 comment letters were received.

Director Tobin reported that ACWA has been working on the Bay Delta Plan update, climate resiliency bond, and water rights under SB 389. In addition, they are working on the zero emissions on vehicles through the Energy Committee, testing for lead in drinking water, SB 3 regarding discontinuation of water service, and the Quench California program.

Director Tobin reminded the Board about the ACWA Fall Conference on November 28-30, 2023. In addition, she mentioned the Region 6-7 event and encouraged the Board to participate in future region events.

3.2 Joint Powers Insurance Authority (JPIA) - Pam Tobin

Director Tobin informed the Board that she does not expect ACWA JPIA to issue any refund checks under the liability policies this year.

3.3 Energy Committee - Ted Costa

Director Costa informed the Board that he would not be attending the ACWA Fall Conference and therefore will not be attending the Energy Committee meeting. In addition, he stated that he did not request to be on the committee again next year.

4. CVP WATER USERS ASSOCIATION

Director Costa reported that CVP Water Users Association meets October 30, 2023.

5. OTHER REPORTS, CORRESPONDENCE, COMMENTS, IDEAS AND SUGGESTIONS

Director Tobin reported that Sacramento LAFCo meets in November.

IX. COMMITTEE MEETINGS

1. Finance Committee – October 17, 2023

The committee meeting minutes were included in the Board packet.

2. Engineering Committee – October 18, 2023

The committee meeting minutes were included in the Board packet.

At 7:30 p.m., President Rich announced that the Board was adjourning to Closed Session.

X. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to California Government Code Section 54956.9(d)(2) - one case

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Section 54956.9)

Citrus Heights Water District, et al. vs. San Juan Water District, Case Number: 23WM000080, Sacramento County Superior Court

XI. OPEN SESSION

The Board gave direction to Legal Counsel.

XII. ADJOURN

The meeting was adjourned at 8:00 p.m.

DAN RICH, President
Board of Directors
San Juan Water District

ATTEST: _____
TERI GRANT, Board Secretary

SAN JUAN WATER DISTRICT

Board of Director's Special Board Meeting Minutes
October 27, 2023 – 11:00 a.m.

BOARD OF DIRECTORS

Dan Rich	President (absent)
Manuel Zamorano	Vice President
Ted Costa	Director
Ken Miller	Director
Pam Tobin	Director via teleconference

SAN JUAN WATER DISTRICT MANAGEMENT AND STAFF

Paul Helliker	General Manager
Tony Barela	Director of Operations
Andrew Pierson	Director of Engineering
Teri Grant	Board Secretary/Administrative Assistant
Ryan Jones	General Counsel
Elizabeth Ewens	Water Counsel

OTHER ATTENDEES

Caller 01	
Caller 02	
Participant	
Craig Locke	Sacramento Suburban Water District

AGENDA ITEMS

- I. Roll Call
- II. Old Business
- III. Adjourn

Vice President Zamorano called the meeting to order at 11:00 a.m.

I. ROLL CALL

The Board Secretary took a roll call of the Board. The following directors were present in the Boardroom: Ted Costa, Ken Miller and Manuel Zamorano. The following director was present via videoconference: Pam Tobin. The following director was absent: Dan Rich.

II. OLD BUSINESS

1. Authorize the General Manager to enter into Transfer Agreements with Sacramento Suburban Water District (SSWD) for up to 6,000 AF/yr (W)

GM Helliker reported that this is the 4th year of water transfers to SSWD. He explained that, at the March 2023 Board meeting, the Board authorized him to enter into future water transfer agreements with SSWD provided certain criteria were met. At this time, he is recommending that the Board rescind that authorization. He

explained that future water transfers with SSWD would be brought to the Board for approval.

Director Costa moved to rescind the authorization to allow the General Manager to enter into transfer agreements with Sacramento Suburban Water District (SSWD) for up to 6,000 AF/yr. Director Tobin seconded the motion and it carried with the following roll call vote:

Ayes: Directors Costa, Miller, Tobin, and Zamorano

Noes: None

Absent: Director Rich

III. ADJOURN

The meeting was adjourned at 11:04 a.m.

ATTEST:

DAN RICH, President
Board of Directors
San Juan Water District

TERI GRANT, Board Secretary

STAFF REPORT

To: Board of Directors
From: Paul Helliker, General Manager
Date: November 8, 2023
Subject: General Manager’s Monthly Report (October)

RECOMMENDED ACTION

For information only, no action requested.

TREATMENT PLANT OPERATIONS

Water Production

Item	October 2023	October 2022	Difference
Monthly Production AF	NA	NA	%
Daily Average MG	NA	NA	%
Annual Production AF	NA	NA	%

Water Turbidity

Item	October 2023	September 2023	Difference
Raw Water Turbidity NTU	NA	NA	%
Treated Water Turbidity NTU	NA	NA	%
Monthly Turbidity Percentage Reduction	NA	NA	

*Folsom Lake Reservoir Storage Level AF**

Item	2023	2022	Difference
Lake Volume AF	NA	NA	%

AF – Acre Feet
MG – Million Gallons
NTU – Nephelometric Turbidity Unit
* Total Reservoir Capacity: 977,000 AF

Other Items of Interest:

- The tables above will be updated in the December Board of Directors meeting packet

SYSTEM OPERATIONS

Distribution Operations:

Item	October 2023	September 2023	Difference
Leaks and Repairs	13	11	+2
Mains Flushed	0	0	0
Valves Exercised	0	0	0
Hydrants Maintenance	0	0	0
Back Flows Tested	14	64	-50
Customer Service Calls	38	45	-5

Distribution System Water Quality:

Water Quality Samples Taken	# Failed Samples	Supporting Information
50 Lab 20 In-House	0	

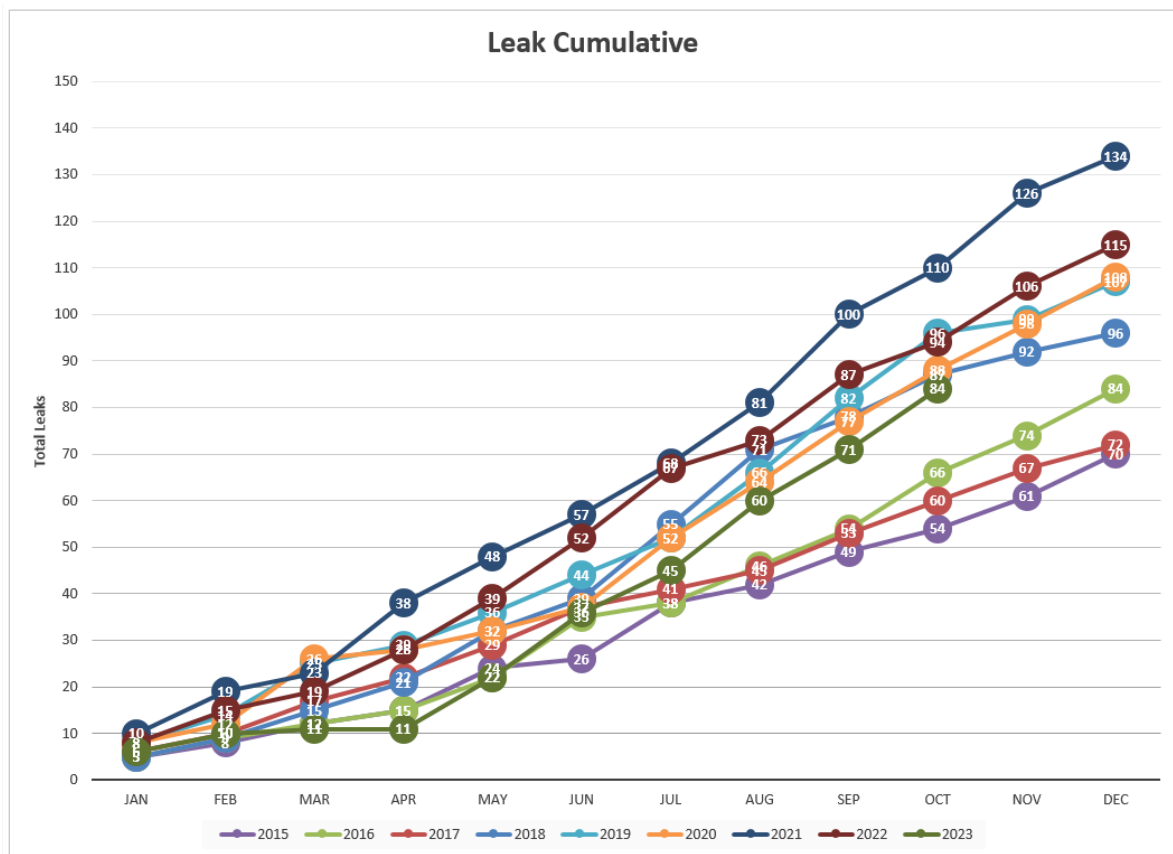


Figure 1: Annual Distribution System Leaks

Other Items of Interest:

- None

CUSTOMER SERVICE ACTIVITIES

Billing Information for Month of October

Total Number of Bills Issued	Total Number of Reminders Mailed	Total Number of Shut-off Notices Delivered	Total Number of Disconnections
5405	548	0	0

Water Efficiency Activities for October

Water Waste Complaints Received	Number of Customers Contacted for High Usage (potential leaks)	Number of Rebates Processed	Number of Meters Tested/Repaired (non-reads)
2	107	4	31

Other Activities

- None

ENGINEERING - NEW URBAN DEVELOPMENTS (SJWD Retail Service Area)

Project Title	Description	Status	Issues / Notes
Chula Acres	4-Lot Minor Subdivision (8149 Excelsior Ave)	In Construction	Water main installed. Construction in process.
Greenside Parcel Split (5640 Macargo)	Minor parcel split of 2.0-Ac parcel into 3 lots	Approved for Construction	Design approved
Placer County Retirement Residence (3905 Old Auburn)	Commercial Business (145-Unit Multi-story Assisted Living Facility; 3865 Old Auburn Rd)	Construction complete	In project close-out
Granite Bay Assisted Living and Memory Care (formerly Pond View)	Assisted Living and Memory Care facility (5620 5630 5640 5650 Douglas Blvd)	In Planning	Developer to submit improvement plans in 2023.
The Park at Granite Bay	56 lot Subdivision (SCB south of Annabelle)	In Construction	Construction started June 2022
The Residences at GB	4-Lot Minor Subdivision (NW Cor. Barton & E Rsvl Pkwy)	In Design Review	Project on hold
Ventura of GB	33-Lot High Density Subdivision (6832 Eureka Rd)	Construction complete	In project close-out
Whitehawk II	56-Lot Subdivision (Douglas, west of Barton)	Construction complete	In project close-out
Rancho Del Oro Estates	89-Lot Subdivision (Olive Ranch Rd, east of Cavitt Stallman)	Construction complete	In project close-out
Canyon Terrace Apartments	Apartment Complex (7 new buildings; 1600 Canyon Terrace Lane)	In Construction	Construction started November 2022
Sierra College Self Storage (8455 Sierra College Blvd)	New 4-building self-storage facility	In Construction	Construction started August 2022

ENGINEERING - CAPITAL PROJECTS

Status Update for Current Retail Projects

Project Title	Description	Status	Issues / Notes
Spahn Ranch Rd. Main Extension	Install new pipeline; provides looped distribution network	In Design	Construction in FY 24/25
Kokila Reservoir Replacement	Replace existing hypalon lined and covered reservoir with a new concrete tank	In Design	Applying for SRF funding. Construction in FY 23/24
Canyon Falls Village PRS Replacement	Rehabilitation of an existing Pressure Reducing Station (PRV) located near the intersection of Canyon Falls Drive and Santa Juanita Ave.	East PRS is now completed, doing design for West PRS	Construction in FY 23/24
Bacon Pump Station Generator Replacement	Replacing generators at Bacon Pump Station	In Construction	Project delayed due to material lead time. Anticipate to start construction in December 2023.
Field Services 3-sided Parts Shelter	Construction of a 3-sided material storage shelter	On hold	Planning to rebid project in FY25/26
Service Line Replacement Projects (85/year)	Yearly program to replace 85 services per year as identified in the 2020 Retail Master Plan	In Construction	Hidden Oaks (referred to as Shelborne) identified for replacement in FY22/23
Air Release Valve Replacements (45/year for next 20 years)	Replacement of 45 Air Release Valves per year for the next 20 years as identified in the 2020 Retail Master Plan	In Design	Year one of the 17-year program is complete. Design of year two is underway
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY23/24

Status Update for Current Wholesale Projects

Project Title	Description	Status (% Complete)	Issues/ Notes
Hinkle Liner & Cover Repl'mt	Replace both the hypalon cover and liner	In Construction	Applying for SRF funding. Construction in FY 22/23
Lime System Improvements	Improvements for the WTP's lime system control and feeder system	In Design	
Backwash Hood Rehabilitation and Rail Track Improvements	Rehabilitate or replace the two oldest Filter Backwash Hoods in the North and South basins, and replacement of the Rail Track.	In Design	
Baldwin Chnl Lining and Solar Field Culvert Replacement Project	Lining the Baldwin Ditch on the main campus to minimize costs for maintenance within the ditch and the replacement of the Solar Field Culvert to provide emergency discharge capacity to Baldwin Reservoir	Construction complete	In project close-out
Wholesale Master Plan	Update of the 2005/07 Wholesale Master Plan	In Design	Final draft under review
Administration Building Electrical Panel Upgrade	Replacement of the electrical service at the Administration Building (50/50 split W/R)	In Design	Construction in FY23/24

SAFETY & REGULATORY TRAINING – October 2023

Training Course	Staff
Hazard Communication	New Employees
Hearing Conservation	Treatment and Field Services

FINANCE/BUDGET

See attached



San Juan Water District, CA

Wholesale Operating Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 010 - WHOLESAL					
Revenue					
41000 - Water Sales	10,451,600.00	10,451,600.00	0.00	1,725,244.01	8,726,355.99
43000 - Rebate	1,000.00	1,000.00	0.00	533.55	466.45
45000 - Other Operating Revenue	0.00	0.00	1.19	6.78	-6.78
49000 - Other Non-Operating Revenue	132,100.00	132,100.00	0.00	47,087.02	85,012.98
49990 - Transfer In	958,700.00	958,700.00	0.00	0.00	958,700.00
Revenue Total:	11,543,400.00	11,543,400.00	1.19	1,772,871.36	9,770,528.64
Expense					
51000 - Salaries and Benefits	4,305,600.00	4,305,600.00	291,469.87	1,166,572.58	3,139,027.42
52000 - Debt Service Expense	887,900.00	887,900.00	0.00	44,804.37	843,095.63
53000 - Source of Supply	926,300.00	926,300.00	4,116.48	260,244.08	666,055.92
54000 - Professional Services	793,400.00	793,400.00	8,181.52	170,386.88	623,013.12
55000 - Maintenance	530,000.00	530,000.00	11,792.56	123,692.56	406,307.44
56000 - Utilities	312,900.00	312,900.00	0.00	22,076.83	290,823.17
57000 - Materials and Supplies	843,600.00	843,600.00	465.76	346,258.85	497,341.15
58000 - Public Outreach	36,500.00	36,500.00	0.00	8,608.79	27,891.21
59000 - Other Operating Expenses	756,800.00	756,800.00	158,359.20	487,253.03	269,546.97
69000 - Other Non-Operating Expenses	1,600.00	1,600.00	0.00	1,730.00	-130.00
Expense Total:	9,394,600.00	9,394,600.00	474,385.39	2,631,627.97	6,762,972.03
Fund: 010 - WHOLESAL Surplus (Deficit):	2,148,800.00	2,148,800.00	-474,384.20	-858,756.61	3,007,556.61
Total Surplus (Deficit):	2,148,800.00	2,148,800.00	-474,384.20	-858,756.61	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
010 - WHOLESAL	2,148,800.00	2,148,800.00	-474,384.20	-858,756.61	3,007,556.61
Total Surplus (Deficit):	2,148,800.00	2,148,800.00	-474,384.20	-858,756.61	



San Juan Water District, CA

Wholesale Capital Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 011 - Wholesale Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	14,550.80	15,057.09	1,388,542.91
44000 - Connection Fees	100,000.00	100,000.00	1,388.00	92,869.00	7,131.00
49000 - Other Non-Operating Revenue	150,000.00	150,000.00	0.00	63,211.47	86,788.53
49792 - Proceeds from Issuance of Debt	22,274,200.00	22,274,200.00	0.00	373,004.00	21,901,196.00
Revenue Total:	23,927,800.00	23,927,800.00	15,938.80	544,141.56	23,383,658.44
Expense					
55000 - Maintenance	806,000.00	806,000.00	0.00	3,490.00	802,510.00
61000 - Capital Outlay	4,237,200.00	4,237,200.00	0.00	595,678.50	3,641,521.50
69900 - Transfers Out	958,700.00	958,700.00	0.00	0.00	958,700.00
Expense Total:	6,001,900.00	6,001,900.00	0.00	599,168.50	5,402,731.50
Fund: 011 - Wholesale Capital Outlay Surplus (Deficit):	17,925,900.00	17,925,900.00	15,938.80	-55,026.94	17,980,926.94
Total Surplus (Deficit):	17,925,900.00	17,925,900.00	15,938.80	-55,026.94	

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
011 - Wholesale Capital Outl...	17,925,900.00	17,925,900.00	15,938.80	-55,026.94	17,980,926.94
Total Surplus (Deficit):	17,925,900.00	17,925,900.00	15,938.80	-55,026.94	



San Juan Water District, CA

Retail Operating Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 050 - RETAIL					
Revenue					
41000 - Water Sales	16,621,400.00	16,621,400.00	1,436,141.58	3,096,111.92	13,525,288.08
45000 - Other Operating Revenue	463,700.00	463,700.00	120,411.57	150,291.27	313,408.73
49000 - Other Non-Operating Revenue	172,400.00	172,400.00	0.00	48,950.01	123,449.99
Revenue Total:	17,257,500.00	17,257,500.00	1,556,553.15	3,295,353.20	13,962,146.80
Expense					
41000 - Water Sales	0.00	0.00	332.64	1,559.33	-1,559.33
51000 - Salaries and Benefits	6,192,100.00	6,192,100.00	438,850.71	1,747,457.36	4,444,642.64
52000 - Debt Service Expense	454,100.00	454,100.00	0.00	29,869.59	424,230.41
53000 - Source of Supply	3,465,400.00	3,465,400.00	0.00	578,808.35	2,886,591.65
54000 - Professional Services	1,315,900.00	1,315,900.00	1,163.76	72,543.98	1,243,356.02
55000 - Maintenance	386,100.00	386,100.00	10,264.70	108,571.31	277,528.69
56000 - Utilities	634,700.00	634,700.00	0.00	148,052.55	486,647.45
57000 - Materials and Supplies	498,500.00	498,500.00	30,227.56	126,640.09	371,859.91
58000 - Public Outreach	70,000.00	70,000.00	0.00	11,425.00	58,575.00
59000 - Other Operating Expenses	904,100.00	904,100.00	176,676.92	416,155.98	487,944.02
69000 - Other Non-Operating Expenses	56,600.00	56,600.00	0.00	1,730.00	54,870.00
69900 - Transfers Out	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Expense Total:	16,404,500.00	16,404,500.00	657,516.29	3,242,813.54	13,161,686.46
Fund: 050 - RETAIL Surplus (Deficit):	853,000.00	853,000.00	899,036.86	52,539.66	800,460.34
Total Surplus (Deficit):	853,000.00	853,000.00	899,036.86	52,539.66	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
050 - RETAIL	853,000.00	853,000.00	899,036.86	52,539.66	800,460.34
Total Surplus (Deficit):	853,000.00	853,000.00	899,036.86	52,539.66	



San Juan Water District, CA

Retail Capital Income Statement Group Summary

For Fiscal: 2023-2024 Period Ending: 10/31/2023

Account	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 055 - Retail Capital Outlay					
Revenue					
42000 - Taxes & Assessments	1,403,600.00	1,403,600.00	14,550.80	15,057.09	1,388,542.91
44000 - Connection Fees	100,000.00	100,000.00	16,998.00	1,122,864.00	-1,022,864.00
49000 - Other Non-Operating Revenue	255,000.00	255,000.00	0.00	121,053.37	133,946.63
49792 - Proceeds from Issuance of Debt	12,895,000.00	12,895,000.00	0.00	137,524.00	12,757,476.00
49990 - Transfer In	2,427,000.00	2,427,000.00	0.00	0.00	2,427,000.00
Revenue Total:	17,080,600.00	17,080,600.00	31,548.80	1,396,498.46	15,684,101.54
Expense					
61000 - Capital Outlay	25,107,100.00	25,107,100.00	383,945.05	1,634,249.83	23,472,850.17
Expense Total:	25,107,100.00	25,107,100.00	383,945.05	1,634,249.83	23,472,850.17
Fund: 055 - Retail Capital Outlay Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-352,396.25	-237,751.37	-7,788,748.63
Total Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-352,396.25	-237,751.37	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
055 - Retail Capital Outlay	-8,026,500.00	-8,026,500.00	-352,396.25	-237,751.37	-7,788,748.63
Total Surplus (Deficit):	-8,026,500.00	-8,026,500.00	-352,396.25	-237,751.37	

Summary

Project Summary

Project Number	Project Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
191280	Hinkle Reservoir Cover	0.00	57,035.12	-57,035.12
195265	Douglas Booster Pump Station Electr	0.00	304.90	-304.90
201111	Hinkle Reservoir Overflow Channel L	12,750.25	259,815.95	-247,065.70
201117	Backwash Hood Rehabilitation (Two)	0.00	29,725.80	-29,725.80
201126	Lime Tower Design and Replacemen	0.00	7,259.00	-7,259.00
201153	Thickener Access Ladders (3)	0.00	3,111.00	-3,111.00
211128	Gate for WTP (New)	0.00	1,185.90	-1,185.90
215105	Eureka Road 18" T-main Design	-169,163.44	1,822.50	-170,985.94
215114	Bacon Pump Station Generator Rep	11,935.00	271,072.50	-259,137.50
225170	Meter Replacement Program Route	0.00	0.00	0.00
235104	FY22-23 Air/Vacuum Relief Valve Re	36,936.31	762,192.82	-725,256.51
235110	FY22-23 Service Laterals Planned Rej	0.00	1,592.11	-1,592.11
235116	Fire Hydrant Replacements (10 hydr	0.00	0.00	0.00
241102	WTP Outdoor Lighting Replacement	0.00	18,887.51	-18,887.51
245103	Power Monitors for LGB Hinkle & AR	0.00	2,460.00	-2,460.00
245104	Fence for Sierra 30-in and Bacon 33-	0.00	13,120.00	-13,120.00
245106	FY23-24 Service Laterals Planned Rej	0.00	0.00	0.00
245107	FY23-24 Meter Replacement Prograr	0.00	132,025.00	-132,025.00
245108	FY23-24 Air/Vacuum Relief Valve Re	0.00	23,503.15	-23,503.15
245109	FY23-24 Failed Service Lateral Replac	0.00	310,970.03	-310,970.03
Project Totals:		-107,541.88	1,896,083.29	-2,003,625.17

Group Summary

Group	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
CIP - Asset	-107,541.88	1,896,083.29	-2,003,625.17
Group Totals:	-107,541.88	1,896,083.29	-2,003,625.17

Type Summary

Type	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
Engineering	-107,541.88	1,396,053.14	-1,503,595.02
Field Services	0.00	442,995.03	-442,995.03
Water Treatment Plant	0.00	57,035.12	-57,035.12
Type Totals:	-107,541.88	1,896,083.29	-2,003,625.17

GL Account Summary

GL Account Number	GL Account Name	Total Revenue	Total Expense	Revenue Over/ (Under) Expenses
		0.00	0.00	0.00
011-20030	Retentions Payable	-12,750.25	0.00	-12,750.25
011-700-61145	Capital Outlay - WTP & Impro...	0.00	57,894.61	57,894.61
011-700-61155	Capital Outlay - Reservoirs & ...	0.00	316,851.07	316,851.07
011-700-61160	Capital Outlay - Equipment a...	0.00	3,111.00	3,111.00
050-15150	Capital - Mains/Pipelines & I...	0.00	0.00	0.00
050-900-49950	Investment in Fixed Assets	0.00	0.00	0.00
055-20030	Retentions Payable	120,292.13	0.00	120,292.13
055-700-61120	Capital Outlay - Improvemen...	0.00	13,120.00	13,120.00
055-700-61135	Capital Outlay - Pump Station...	0.00	273,001.00	273,001.00
055-700-61150	Capital Outlay - Mains/Pipel...	0.00	1,100,080.61	1,100,080.61
055-700-61153	Capital Outlay - Meters and E...	0.00	132,025.00	132,025.00
GL Account Totals:		107,541.88	1,896,083.29	2,003,625.17



Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
Asset					
Type: 1000 - Assets					
10010 - Cash and Investments	1,692,086.11	3,471,011.52	2,971,064.49	18,068,464.63	26,202,626.75
10510 - Accounts Receivable	0.00	678.76	630,593.29	8,312.17	639,584.22
11000 - Inventory	6,370.75	0.00	394,335.78	166,813.99	567,520.52
12000 - Prepaid Expense	56,915.16	0.00	1,240.16	0.00	58,155.32
12850 - Lease Receivable	212,174.87	0.00	187,108.67	0.00	399,283.54
14010 - Deferred Outflows	5,276,047.78	0.00	6,342,040.17	0.00	11,618,087.95
17010 - Capital Assets - Work in Progress	23,218,563.77	0.00	4,789,876.28	0.00	28,008,440.05
17150 - Capital Assets - Land Non-depreciable	120,712.00	0.00	166,272.00	0.00	286,984.00
17160 - Capital Assets - Improvements Other Than Buildings	1,289,061.55	0.00	104,592.32	0.00	1,393,653.87
17200 - Capital Assets - Pump Stations & Improvements	7,047,178.00	0.00	7,248,303.78	0.00	14,295,481.78
17300 - Capital Assets - Buildings & Improvements	1,284,264.26	0.00	280,354.38	0.00	1,564,618.64
17350 - Capital Assets - Water Treatment Plant & Imp	42,026,258.66	0.00	16,000.00	0.00	42,042,258.66
17400 - Capital Assets - Mains/Pipelines & Improvements	28,130,034.95	0.00	53,491,036.45	0.00	81,621,071.40
17410 - Capital Assets - Meters	17,097.25	0.00	362,377.39	0.00	379,474.64
17500 - Capital Assets - Reservoirs & Improvements	2,320,005.39	0.00	2,492,421.90	0.00	4,812,427.29
17700 - Capital Assets - Equipment & Furniture	13,746,278.58	0.00	1,172,220.83	0.00	14,918,499.41
17750 - Capital Assets - Vehicles	282,219.34	0.00	1,023,960.05	0.00	1,306,179.39
17800 - Capital Assets - Software	265,814.52	0.00	593,375.80	0.00	859,190.32
17850 - Capital Assets - Intangible	666,196.00	0.00	0.00	0.00	666,196.00
17900 - Less Accumulated Depreciation	-43,721,750.75	0.00	-32,866,353.55	0.00	-76,588,104.30
Total Type 1000 - Assets:	83,935,528.19	3,471,690.28	49,400,820.19	18,243,590.79	155,051,629.45
Total Asset:	83,935,528.19	3,471,690.28	49,400,820.19	18,243,590.79	155,051,629.45
Liability					
Type: 1000 - Assets					
10510 - Accounts Receivable	0.00	0.00	106,685.68	0.00	106,685.68
Total Type 1000 - Assets:	0.00	0.00	106,685.68	0.00	106,685.68
Type: 2000 - Liabilities					
20010 - Accounts Payable	-6,777.23	0.00	-27.23	0.00	-6,804.46
20100 - Retentions Payable	0.00	1,040,919.11	0.00	56,131.32	1,097,050.43
20150 - Customer Deposits	1,148.98	0.00	0.00	0.00	1,148.98
21200 - Salaries & Benefits Payable	61,007.16	0.00	102,273.43	0.00	163,280.59
21250 - Payroll Taxes Payable	29,626.83	0.00	42,692.42	0.00	72,319.25
21300 - Compensated Absences	521,100.88	0.00	636,166.95	0.00	1,157,267.83

Balance Sheet

As Of 10/31/2023

Account	010 - WHOLESALE	011 - Wholesale Capital Outlay	050 - RETAIL	055 - Retail Capital Outlay	Total
21373 - Deferred Inflows of Resources - Leases	197,375.66	0.00	173,079.60	0.00	370,455.26
21500 - Premium on Issuance of Bonds Series 2017	977,332.45	0.00	658,553.66	0.00	1,635,886.11
21600 - OPEB Liability	1,780,190.21	0.00	2,298,184.89	0.00	4,078,375.10
21700 - Pension Liability	2,283,601.31	0.00	2,906,401.66	0.00	5,190,002.97
22010 - Deferred Income	0.00	0.00	68,196.59	0.00	68,196.59
22050 - Deferred Inflows	1,156,543.66	0.00	1,299,709.11	0.00	2,456,252.77
23000 - Loans Payable	1,349,194.56	0.00	272,733.42	0.00	1,621,927.98
24000 - Current Bonds Payables	408,000.00	0.00	272,000.00	0.00	680,000.00
24250 - Bonds Payable 2017 Refunding	12,876,000.00	0.00	8,584,000.00	0.00	21,460,000.00
24300 - Loan - Refunding	4,323,016.10	0.00	2,347,275.68	0.00	6,670,291.78
Total Type 2000 - Liabilities:	25,957,360.57	1,040,919.11	19,661,240.18	56,131.32	46,715,651.18
Total Liability:	25,957,360.57	1,040,919.11	19,767,925.86	56,131.32	46,822,336.86
Equity					
Type: 3000 - Equity					
30100 - Investment in Capital Assets	56,846,554.68	0.00	26,896,107.65	0.00	83,742,662.33
30500 - Designated Reserves	1,990,369.55	2,485,798.11	2,684,247.02	14,095,245.06	21,255,659.74
30600 - Restricted Fund Balance	0.00	0.00	0.00	4,329,965.78	4,329,965.78
Total Type 3000 - Equity:	58,836,924.23	2,485,798.11	29,580,354.67	18,425,210.84	109,328,287.85
Total Total Beginning Equity:	58,836,924.23	2,485,798.11	29,580,354.67	18,425,210.84	109,328,287.85
Total Revenue	1,772,871.36	544,141.56	3,295,353.20	1,396,498.46	7,008,864.58
Total Expense	2,631,627.97	599,168.50	3,242,813.54	1,634,249.83	8,107,859.84
Revenues Over/Under Expenses	-858,756.61	-55,026.94	52,539.66	-237,751.37	-1,098,995.26
Total Equity and Current Surplus (Deficit):	57,978,167.62	2,430,771.17	29,632,894.33	18,187,459.47	108,229,292.59
Total Liabilities, Equity and Current Surplus (Deficit):	83,935,528.19	3,471,690.28	49,400,820.19	18,243,590.79	155,051,629.45



San Juan Water District, CA

Check Report

By Vendor Name

Date Range: 10/01/2023 - 10/26/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: APBNK-APBNK						
	Void	10/03/2023	Regular	0.00	0.00	59391
	Void	10/03/2023	Regular	0.00	0.00	59392
	Void	10/03/2023	Regular	0.00	0.00	59393
	Void	10/03/2023	Regular	0.00	0.00	59394
	Void	10/03/2023	Regular	0.00	0.00	59395
	Void	10/03/2023	Regular	0.00	0.00	59396
	Void	10/03/2023	Regular	0.00	0.00	59397
	Void	10/03/2023	Regular	0.00	0.00	59398
	Void	10/03/2023	Regular	0.00	0.00	59399
	Void	10/03/2023	Regular	0.00	0.00	59400
	Void	10/03/2023	Regular	0.00	0.00	59401
	Void	10/03/2023	Regular	0.00	0.00	59402
	Void	10/03/2023	Regular	0.00	0.00	59403
	Void	10/03/2023	Regular	0.00	0.00	59404
	Void	10/03/2023	Regular	0.00	0.00	59405
	Void	10/03/2023	Regular	0.00	0.00	59406
	Void	10/03/2023	Regular	0.00	0.00	59407
	Void	10/03/2023	Regular	0.00	0.00	59408
	Void	10/03/2023	Regular	0.00	0.00	59409
	Void	10/03/2023	Regular	0.00	0.00	59410
	Void	10/03/2023	Regular	0.00	0.00	59411
	Void	10/03/2023	Regular	0.00	0.00	59412
	Void	10/03/2023	Regular	0.00	0.00	59413
	Void	10/03/2023	Regular	0.00	0.00	59414
	Void	10/03/2023	Regular	0.00	0.00	59415
	Void	10/03/2023	Regular	0.00	0.00	59416
	Void	10/03/2023	Regular	0.00	0.00	59417
	Void	10/03/2023	Regular	0.00	0.00	59418
	Void	10/03/2023	Regular	0.00	0.00	59419
	Void	10/03/2023	Regular	0.00	0.00	59420
	Void	10/03/2023	Regular	0.00	0.00	59421
	Void	10/03/2023	Regular	0.00	0.00	59422
	Void	10/03/2023	Regular	0.00	0.00	59423
	Void	10/03/2023	Regular	0.00	0.00	59424
	Void	10/24/2023	Regular	0.00	0.00	59494
03832	A.E. Media Group, LLC	10/10/2023	EFT	0.00	3,930.00	408898
01048	Airgas, Inc	10/10/2023	Regular	0.00	2,130.02	59442
03845	All Pro Backflow, Inc.	10/03/2023	Regular	0.00	2,000.00	59425
03406	Alpha Analytical Laboratories Inc.	10/03/2023	Regular	0.00	766.00	59426
03406	Alpha Analytical Laboratories Inc.	10/10/2023	Regular	0.00	523.00	59443
03406	Alpha Analytical Laboratories Inc.	10/16/2023	Regular	0.00	900.00	59462
03406	Alpha Analytical Laboratories Inc.	10/24/2023	Regular	0.00	450.00	59483
01026	American River Ace Hardware, Inc.	10/24/2023	Regular	0.00	198.67	59484
03838	Aria Service Group	10/10/2023	EFT	0.00	3,191.00	408899
01898	Association of California Water Agencies / JPIA	10/24/2023	EFT	0.00	282,502.00	408918
03960	BCP-3D Inc.	10/10/2023	EFT	0.00	13,120.00	408900
03899	Bennett Engineering Services Inc	10/24/2023	EFT	0.00	23,503.15	408919
03853	Brower Mechanical CA LLC	10/24/2023	EFT	0.00	2,433.00	408920
01234	Bryce HR Consulting, Inc.	10/16/2023	EFT	0.00	1,800.00	408914
01234	Bryce HR Consulting, Inc.	10/24/2023	EFT	0.00	1,529.00	408921
03080	California State Disbursement Unit	10/17/2023	Bank Draft	0.00	1,741.26	PAY0000000000
03080	California State Disbursement Unit	10/17/2023	Bank Draft	0.00	1.50	PAY0000000000
03078	CalPERS Health	10/05/2023	Bank Draft	0.00	48,849.50	1002468168
03078	CalPERS Health	10/05/2023	Bank Draft	0.00	48,849.50	1002468168

Check Report

Date Range: 10/01/2023 - 10/26/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
03078	CalPERS Health	10/05/2023	Bank Draft	0.00	44,888.95	1002468168
03130	CalPERS Retirement	10/13/2023	Bank Draft	0.00	44,448.29	1002475456
03861	Calton, John C	10/16/2023	Regular	0.00	820.00	59463
03226	Capitol Sand & Gravel Co.	10/10/2023	Regular	0.00	3,016.73	59444
03116	Cater, Justen	10/16/2023	Regular	0.00	310.50	59464
01330	CDW Government LLC	10/03/2023	EFT	0.00	989.04	408886
03530	Certex USA, Inc.	10/16/2023	EFT	0.00	295.05	408915
03221	Chemtrade Chemicals Corporation	10/10/2023	EFT	0.00	19,130.24	408901
01366	Citistreet/CalPERS 457	10/13/2023	Bank Draft	0.00	7,775.63	1002475459
01372	City of Folsom	10/24/2023	Regular	0.00	48.97	59485
01375	City of Sacramento	10/24/2023	Regular	0.00	10,349.59	59486
01378	Clark Pest Control of Stockton	10/10/2023	Regular	0.00	245.00	59445
03882	Clark, Jared R	10/16/2023	Regular	0.00	310.50	59465
02613	Clark, Tom	10/16/2023	Regular	0.00	379.50	59466
03678	Corothers, Kurtis W	10/16/2023	Regular	0.00	379.50	59467
03890	Datalink Networks, Inc.	10/03/2023	EFT	0.00	1,984.28	408887
03890	Datalink Networks, Inc.	10/24/2023	EFT	0.00	5,863.25	408922
01521	DataProse, LLC	10/24/2023	EFT	0.00	4,247.49	408923
03424	Davis, Aaron	10/16/2023	Regular	0.00	310.50	59468
03891	DC Solar Electric Inc	10/10/2023	EFT	0.00	11,876.82	408902
02410	DesJardin, Scott	10/16/2023	Regular	0.00	379.50	59469
03163	Economic Development Department	10/16/2023	Bank Draft	0.00	11,535.22	1-820-342-288
03163	Economic Development Department	10/16/2023	Bank Draft	0.00	364.40	1-820-342-288
03775	ECORP Consulting, Inc.	10/24/2023	Regular	0.00	3,970.66	59487
03776	EETS Inc.	10/24/2023	EFT	0.00	1,400.00	408924
03749	Eide Bailly LLP	10/03/2023	EFT	0.00	3,207.00	408888
03749	Eide Bailly LLP	10/24/2023	EFT	0.00	5,120.50	408925
01554	Electrical Equipment Co	10/10/2023	Regular	0.00	275.18	59446
01575	Engineering Supply Company, Inc	10/10/2023	Regular	0.00	1,500.00	59447
01611	Ferguson Enterprises, Inc	10/03/2023	EFT	0.00	1,008.91	408889
01611	Ferguson Enterprises, Inc	10/24/2023	EFT	0.00	712.84	408926
03702	Flowline Contractors, Inc.	10/03/2023	EFT	0.00	63,536.00	408890
03702	Flowline Contractors, Inc.	10/10/2023	EFT	0.00	59,885.00	408903
03702	Flowline Contractors, Inc.	10/24/2023	EFT	0.00	19,678.00	408927
01630	FM Graphics, Inc.	10/16/2023	Regular	0.00	2,027.03	59470
01644	Franchise Tax Board	10/03/2023	Regular	0.00	75.00	59427
01644	Franchise Tax Board	10/16/2023	Regular	0.00	75.00	59471
03870	Genuine Parts Company	10/03/2023	Regular	0.00	240.80	59428
03091	Granite Bay Ace Hardware	10/03/2023	Regular	0.00	500.02	59429
03091	Granite Bay Ace Hardware	10/10/2023	Regular	0.00	233.84	59448
03091	Granite Bay Ace Hardware	10/24/2023	Regular	0.00	413.40	59488
02567	Grant, Teri	10/03/2023	Regular	0.00	-466.93	59430
02567	Grant, Teri	10/03/2023	Regular	0.00	466.93	59430
02567	Grant, Teri	10/10/2023	Regular	0.00	466.93	59449
01706	Graymont Western US Inc.	10/10/2023	EFT	0.00	8,781.80	408904
01454	Griego, Daniel	10/16/2023	Regular	0.00	379.50	59472
01721	Hach Company	10/03/2023	EFT	0.00	942.17	408891
01721	Hach Company	10/10/2023	EFT	0.00	92.72	408905
01732	Harrington Industrial Plastics LLC	10/10/2023	Regular	0.00	155.12	59450
03810	Hildebrand Consulting, LLC	10/03/2023	Regular	0.00	4,140.00	59431
01763	Holt of California	10/24/2023	Regular	0.00	8,858.62	59489
03383	Inferrera Construction Management Group, Inc	10/16/2023	Regular	0.00	15,317.50	59473
03383	Inferrera Construction Management Group, Inc	10/24/2023	Regular	0.00	7,317.50	59490
03164	Internal Revenue Service	10/02/2023	Bank Draft	0.00	1,997.30	DFT0005041
03164	Internal Revenue Service	10/16/2023	Bank Draft	0.00	1,935.27	270368924760
03164	Internal Revenue Service	10/16/2023	Bank Draft	0.00	58,807.96	270368924760
03802	Jang, Maxwell	10/16/2023	Regular	0.00	379.50	59474
01917	Kennedy/Jenks Consultants, Inc.	10/24/2023	EFT	0.00	7,581.60	408928
01959	Les Schwab Tire Centers of California Inc	10/10/2023	Regular	0.00	59.66	59451
02024	MCI WORLDCOM	10/03/2023	Regular	0.00	50.92	59432
02027	Mcmaster-Carr Supply Company	10/10/2023	EFT	0.00	1,869.90	408906

Check Report

Date Range: 10/01/2023 - 10/26/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01472	Mel Dawson, Inc.	10/10/2023	EFT	0.00	9,538.33	408907
02069	Motion Industries	10/24/2023	EFT	0.00	230.50	408929
03458	MSDSonline, Inc.	10/10/2023	EFT	0.00	4,136.34	408908
02131	ODP Business Solutions, LLC	10/03/2023	Regular	0.00	93.35	59433
02131	ODP Business Solutions, LLC	10/10/2023	Regular	0.00	820.26	59452
02131	ODP Business Solutions, LLC	10/24/2023	Regular	0.00	456.29	59491
02150	Pace Supply Corp	10/16/2023	Regular	0.00	17,790.66	59475
02150	Pace Supply Corp	10/24/2023	Regular	0.00	424.71	59492
02146	PG&E	10/03/2023	Regular	0.00	10.00	59434
02146	PG&E	10/24/2023	Regular	0.00	20,323.99	59493
02219	Placer County Tax Collector	10/03/2023	Regular	0.00	33.84	59435
03843	Raptis, Matthew	10/16/2023	Regular	0.00	379.50	59476
03377	RDO Construction Equipment Co.	10/10/2023	EFT	0.00	5,926.21	408909
02283	Recology Auburn Placer	10/24/2023	Regular	0.00	784.79	59495
02293	RFI Enterprises, Inc.	10/03/2023	EFT	0.00	54.46	408892
02293	RFI Enterprises, Inc.	10/24/2023	EFT	0.00	2,242.00	408930
03782	RGM Kramer Inc	10/10/2023	Regular	0.00	369.00	59453
03782	RGM Kramer Inc	10/24/2023	Regular	0.00	654.00	59496
03828	Richard D. Jones, A Professional Law Corporatio	10/16/2023	Regular	0.00	1,620.00	59477
03385	S J Electro Systems Inc	10/03/2023	EFT	0.00	21,346.44	408893
03385	S J Electro Systems Inc	10/24/2023	EFT	0.00	1,404.00	408931
02369	Sacramento County	10/16/2023	Regular	0.00	13.78	59478
02363	Sacramento Local Agency Formation Commissic	10/03/2023	Regular	0.00	3,460.00	59436
02357	Sacramento Municipal Utility District (SMUD)	10/24/2023	Regular	0.00	64,272.25	59497
02452	Sierra National Construction, Inc.	10/24/2023	Regular	0.00	17,530.00	59498
01391	Sinnock, Cody	10/16/2023	Regular	0.00	379.50	59479
03830	Stoel Rives LLP	10/10/2023	EFT	0.00	6,460.00	408910
03830	Stoel Rives LLP	10/24/2023	EFT	0.00	22,520.50	408932
01641	Sun Life Assurance Company of Canada	10/02/2023	Bank Draft	0.00	10,932.48	1090545
01411	SureWest Telephone	10/03/2023	Regular	0.00	293.41	59437
01411	SureWest Telephone	10/24/2023	Regular	0.00	3,291.20	59499
02572	Thatcher Company of California, Inc.	10/03/2023	EFT	0.00	15,480.00	408894
02581	The Ferguson Group, LLC	10/24/2023	EFT	0.00	6,750.00	408933
03799	Thirkettle Corporation	10/16/2023	EFT	0.00	44,304.98	408916
03799	Thirkettle Corporation	10/24/2023	EFT	0.00	13,966.86	408934
02622	Total Compensation Systems, Inc.	10/03/2023	Regular	0.00	1,755.00	59438
03880	TW Associates LLC	10/03/2023	EFT	0.00	600.16	408895
02638	Tyler Technologies, Inc.	10/24/2023	Regular	0.00	9,551.00	59500
02281	UBEO West, LLC	10/10/2023	Regular	0.00	313.05	59454
02651	United Parcel Service, Inc.	10/24/2023	Regular	0.00	60.00	59501
02667	US Bank Corporate Payments Sys (CalCard)	10/19/2023	Bank Draft	0.00	27,490.68	474-506295-23
03077	VALIC	10/16/2023	Bank Draft	0.00	3,892.56	293614
03079	Van Dusen, Darren	10/10/2023	Regular	0.00	118.00	59455
02690	Verizon Wireless	10/03/2023	Regular	0.00	3,232.37	59439
03967	Viramontes, Benjamin J	10/16/2023	Regular	0.00	379.50	59480
02706	Vortex Industries, Inc.	10/24/2023	EFT	0.00	589.32	408935
01687	W. W. Grainger, Inc.	10/03/2023	Regular	0.00	110.16	59440
01687	W. W. Grainger, Inc.	10/10/2023	Regular	0.00	529.16	59456
01687	W. W. Grainger, Inc.	10/16/2023	Regular	0.00	495.88	59481
01687	W. W. Grainger, Inc.	10/24/2023	Regular	0.00	563.92	59502
02710	WageWorks, Inc	10/03/2023	EFT	0.00	232.00	408896
03387	WageWorks, Inc	10/03/2023	EFT	0.00	232.00	408897
03387	WageWorks, Inc	10/16/2023	EFT	0.00	232.00	408917
01068	Walker, Glenn C.	10/16/2023	Regular	0.00	1,382.36	59482
01486	WAPA - Department of Energy	10/10/2023	EFT	0.00	702.48	408911
03791	Water Systems Consulting, Inc.	10/10/2023	EFT	0.00	3,490.00	408912
03970	Woodside 05N, LP - DBA Woodside Homes of N	10/10/2023	Regular	0.00	17,174.00	59457
03969	Xylem Dewatering Solutions, Inc.	10/10/2023	EFT	0.00	100,808.00	408913

Check Report

Date Range: 10/01/2023 - 10/26/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
02766	Youngdahl Consulting Group, Inc.	10/03/2023	Regular	0.00	655.00	59441

Bank Code APBNK Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	131	73	0.00	239,741.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	36	0.00	-466.93
Bank Drafts	15	15	0.00	313,510.50
EFT's	73	50	0.00	811,457.34
	219	174	0.00	1,364,241.93

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	131	73	0.00	239,741.02
Manual Checks	0	0	0.00	0.00
Voided Checks	0	36	0.00	-466.93
Bank Drafts	15	15	0.00	313,510.50
EFT's	73	50	0.00	811,457.34
	219	174	0.00	1,364,241.93

Fund Summary

Fund	Name	Period	Amount
999	INTERCOMPANY	10/2023	1,364,241.93
			1,364,241.93



San Juan Water District, CA

Vendor History Report

By Vendor Name

Posting Date Range 07/01/2023 - 10/31/2023

Payment Date Range -



Payroll Set: 01-San Juan Water District

Employee Number	Employee Name	Pay Code	# of Payments	Units	Pay Amount
0690	Costa, Ted	Reg - Regular Hours	4	24.00	3,000.00
			0690 - Costa Total:	24.00	3,000.00
0670	Miller, Ken	Reg - Regular Hours	4	13.00	1,625.00
			0670 - Miller Total:	13.00	1,625.00
1003	Rich, Daniel	Reg - Regular Hours	4	11.00	1,375.00
			1003 - Rich Total:	11.00	1,375.00
0650	Tobin, Pamela	Reg - Regular Hours	4	40.00	5,000.00
			0650 - Tobin Total:	40.00	5,000.00
1039	Zamorano, Manuel	Reg - Regular Hours	4	10.00	1,250.00
			1039 - Zamorano Total:	10.00	1,250.00
			Report Total:	98.00	12,250.00



Payroll Set: 01-San Juan Water District

Account	Account Description	Units	Pay Amount
010-010-58110	Director - Stipend	49.00	6,125.00
	010 - WHOLESALE Total:	49.00	6,125.00
050-010-58110	Director - Stipend	49.00	6,125.00
	050 - RETAIL Total:	49.00	6,125.00
	Report Total:	98.00	12,250.00



Payroll Set: 01-San Juan Water District

Pay Code	Description	# of Payments	Units	Pay Amount
Reg - Regular Hours	Regular Hours	20	98.00	12,250.00
		Report Total:	98.00	12,250.00

**Finance Committee Meeting Minutes
San Juan Water District
October 31, 2023
4:00 p.m.**

Committee Members: Ted Costa, Director (Chair)
Ken Miller, Director (Member)

District Staff: Paul Helliker, General Manager
Donna Silva, Director of Finance
Teri Grant, Board Secretary/Administrative Assistant

Members of the Public: Attendee

- 1. Review General Manager Reimbursements (W & R)**
There were no reimbursement requests from the General Manager.
- 2. Review Check Register from October 2023 (W & R)**
The committee reviewed the October 2023 check register and found them to be in order.
- 3. Other Finance Matters (W & R)**
Ms. Silva informed the committee that the annual audit is in progress and she will provide an update to the Board at the December meeting.
- 4. Public Comment**
There were no public comments.

The meeting was adjourned at 4:05 p.m.