

Engineering Committee Meeting Minutes
San Juan Water District
June 19, 2023
4:00 p.m.

Committee Members: Dan Rich, Chair
Ken Miller, Member

District Staff: Paul Helliker, General Manager
Tony Barela, Operations Manager
Andrew Pierson, Engineering Services Manager
Adam Larsen, Field Services Manager
Teri Grant, Board Secretary/Administrative Assistant

Topics: Annual Paving Services Contract (R)
Annual Installation Services Contract Change Order (1-yr extension for Flowline) (R)
Other Engineering Matters
Public Comment

1. Annual Paving Services Contract (R)

Mr. Larsen provided a written staff report which will be attached to the meeting minutes. He explained that some counties are requiring more paving restoration so the contract was increased accordingly.

The Engineering Committee recommends consideration of a motion by the Board to authorize and approve the Annual Paving Services agreement for FY 2023/2024 to Sierra National Asphalt

2. Annual Installation Services Contract Change Order (1-yr extension for Flowline) (R)

Mr. Larsen provided a written staff report which will be attached to the meeting minutes. He explained that this is the last extension in the 3-year contract and the annual contract will go out for bid next year.

The Engineering Committee recommends consideration of a motion by the Board to authorize and approve Amendment #5 to the Annual Installation Services agreement with Flowline Contractors Inc. for FY 2023/2024

3. Other Engineering Matters

Mr. Pierson informed the committee that the contractor for the Hinkle Replacement Project is almost off-site – they are leaving their trailer in place as some electrical items still remain to be completed.

Mr. Pierson reported that construction on the Eureka Road Pipeline Replacement Project is almost complete, with paving and striping left to do. In addition, he explained that there is one ARV that is below grade and needs to be relocated. Design for this ARV will be completed in-house and the ARV will be moved to the side of the road prior to Placer County starting their paving work.

Mr. Barela informed the committee that the temporary tanks will remain in place until the 11-month inspection on the Hinkle Reservoir is completed. He explained that if there are any issues with Hinkle, then the tanks will provide the needed water supply should the reservoir need to be taken off-line. He anticipates that the tanks will be removed next summer. In addition, he informed the committee that it has not been determined if the tanks can be removed and re-used or if they need to be demolished. Staff is looking into this and is reaching out to other agencies that might be interested in the tanks, provided that they can be re-used.

Mr. Pierson informed the committee of upcoming projects, such as the Baldwin Channel Relining Project, the ARV Replacement Program, and the Service Lateral Replacement Project, which should all start in the next few months. In addition, he reported that the Kokila Replacement Project cannot start until the status of the \$4 million grant funding is decided, which should be in October. He explained that the SRF funding will also be used for the Kokila Project but the original \$8 million loan is being increased to \$12 million due to rising costs. He explained that the grant has a matching component and will require a 25% match from District funds, which he expects to partially come from the connection reserve. He explained that if the grant is received then the District will use less of the SRF loan money.

4. Public Comment

There were no public comments.

The meeting was adjourned at 4:20 p.m.

STAFF REPORT

To: Engineering Committee
From: Adam Larsen, Field Services Manager
Date: June 19, 2023
Subject: Authorization and approval of the Annual Paving Services contract
FY 2023/24

RECOMMENDED ACTION

Authorization and approval to award the Annual Paving Services Contract for FY 2023/24 to Sierra National Asphalt (SNA) in the amount of \$269,250 plus a 10% contingency for a total authorized budget of \$296,175.

BACKGROUND

On May 22, 2023, the District distributed an invitation to bid for Annual Paving Services work for FY 2023/24. The District received one responsive bid and Sierra National Asphalt was the lowest bidder.

Bidder Name	Cost per SQFT	Total SQFT 15,000	%
Sierra National Asphalt Inc.	\$17.95	\$269,250	-

The initial contract duration is for FY 2023/24, with three optional one-year renewals. Sierra National Asphalt's contract performance and work will be evaluated for renewal, each year, any increases proposed will be reviewed for SNA's quality of work and PPI-Index table PCU3241103241109 (Asphalt).

SNA's contract price of \$17.95 / SQFT will remain in place for FY 2023/24.

Staff is requesting Board authorization and approval for an authorized total budget of \$296,175 (includes contingency) for FY 2023/24 requirements starting July 1, 2023. The contract value will be \$296,175 after Board review and approval.

FINANCIAL CONSIDERATIONS

This work is included in the FY 2023/24 retail operations budget and CIP retail budget.

STAFF REPORT

To: Engineering Committee
From: Adam Larsen, Field Services Manager
Date: June 19, 2023
Subject: Authorization and Approval of Amendment #5, 3rd year renewal to the Annual Installation Services Contract for FY 2023/24

RECOMMENDED ACTION

Authorization and approval of Amendment #5, 3rd year renewal to the Annual Installation Services agreement with Flowline Contractors Inc. for FY 2023/24, net increase \$1,185,000 plus a 10% contingency for a total authorized budget of \$1,303,500.

BACKGROUND

On June 24, 2020, the Board approved a contract with Flowline Contractors Inc. in the amount \$297,538. On October 28, 2020, the Board approved Amendment #1, for \$277,462. On June 23, 2021, the Board approved Amendment #2 for \$67,021. The District's contract with Flowline included three optional, 1-year extensions/renewals. On July 1, 2021, the Board approved the first one-year renewal (Amendment #3) for \$818,000. On July 1, 2022, the Board approved the second one-year renewal (Amendment #4) for \$935,000. Staff is requesting Board approval for the 3rd one-year renewal in the amount of \$1,185,000 for work starting July 1, 2023. Budgeted work includes installation services that support & supplement field services scheduled replacements; including but not limited to service laterals, hydrant upgrades, spoils removal, and forecasted capital work. The contract period of performance will be extended an additional 365 days.

The following detail summarizes the current agreement and proposed additions:

Contract/Amendment	Date	Total	Duration	Completion Date
Original Contract	7/1/2020	\$297,538	365 Days	6/30/2021
Amendment 1	10/28/2020	\$277,462	0	6/30/2021
Amendment 2	6/23/2021	\$67,021	0	6/30/2021
Amendment 3 (1 st year renewal)	7/1/2021	\$818,000	365 Days	6/30/2022
Amendment 4 (2 nd year renewal)	7/1/2022	\$935,000	365 Days	6/30/2023
Amendment 5 (3rd year renewal)	7/1/2023	\$1,185,000	365 Days	6/30/2024
Proposed Revised Contract		\$3,580,021	1460 Days	6/30/2024

Flowline Construction Inc.'s installation work has been great this past year and supportive of our scheduled requirements.

Staff is requesting Board authorization and approval for an authorized total budget of \$1,303,500 (includes contingency) for FY 2023/24 requirements starting July 1, 2023. The revised contract value will be \$3,580,021 after Board review and approval.

FINANCIAL CONSIDERATIONS

This work is included in the FY 2023/24 retail operations budget and CIP retail budget.